



City of Plant City Fiscal Year 2022-23 Budget



Proposed Version



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INTRODUCTION



Budget Message

Bill McDaniel, City Manager

Honorable Mayor, Vice Mayor, City Commissioners, and Citizens:

The Fiscal Year 2022-23 Budget is a balanced, responsible budget with a proactive spending plan that will benefit Plant City taxpayers for years to come. All funds are in a fiscally positive and prudent position. The General Fund Budget for Fiscal Year 2022-23 is \$46,781,370, while the total budget (including Water/Sewer, Solid Waste, Stormwater, Streets, and several special revenue funds) is \$96,395,983. The millage rate is set at 5.7157 mills, which includes 1.0 mil dedicated solely to street resurfacing and related maintenance. With a net increase of six employees, the City's total workforce will be 482 employees.

This budget serves as a spending plan and investment in our community and our workforce. The CRA has dedicated funds to Downtown and Midtown to encourage private sector development and business improvements to revitalize the area. The following core strategies are emphasized in this budget:

- Facilitate Economic Development
- Foster Community Engagement
- Empower Outstanding Customer Service
- Engage in Effective Communication with Internal and External Stakeholders
- Maximize Organizational Effectiveness

ECONOMIC DEVELOPMENT

Plant City is the second largest city in Hillsborough County and is located along the I-4 corridor. The City provides \$150,000 to the Plant City Economic Development Corporation (EDC) to market Plant City on a full-time basis, create new jobs, and provide new capital investments. The funding for Plant City EDC includes a \$10,000 annual investment fee to the Tampa Hillsborough EDC to furnish leads, identify incentive programs for new business recruitment, expand the local tax base through new commercial developments and existing business expansions.

Financial aid is budgeted for the following organizations: Plant City Chamber of Commerce (\$65,000); Boys and Girls Club of Plant City (\$20,000); Railroad Museum Society (\$25,000); Economic Incentive QTI Program (\$31,189); 1914 Building (\$40,000); Plant City Main Street (\$50,000); Arts Council of Plant City (\$10,000); and, \$2,000 each to Black Heritage Celebration, Improvement League of Plant City, and the Christmas Parade.

INVESTING IN OUR WORKFORCE

The employees of the City of Plant City are our greatest asset, just like in the private sector. As such, the following have been included:

- Non-Step Employees
 - A 6% market adjustment on October 1st based on the pay study conducted by Cody & Associates
 - Night shift differential of \$1 per hour for eligible positions
- Police Department Step Employees
 - A 6% market adjustment to PCPD step plans on October 1st
 - Employees are eligible for a step increase on their anniversary date
 - Night shift differential of \$1 per hour for eligible positions
- Fire Department Step Employees – Captains and Battalion Chiefs Only
 - A 6% market adjustment to Captain and Battalion Chief's step plans on October 1st
 - Employees are eligible for a step increase on their anniversary date
- Fire Department Step Employees – Firefighters and Drivers
 - Pay will be established based upon collective bargaining agreement.
- \$20,000 to continue the tuition reimbursement program for employees seeking a degree and \$40,000 to continue the Certified Public Manager (CPM) program.
- An increase to the annual bonus from \$100 to \$250 and an increase to employees with monthly car allowance from \$243 to \$400.
- A cost increase of approximately \$335,000 across all funds to share the 10% health insurance premium increase with employees.

INVESTING IN CAPITAL OUTLAY

The City has some major Capital Improvement Projects on the horizon as an investment in our community to maintain the utility system, improve travel on roads throughout the City, provide aesthetically pleasing park areas, and increase property values.

- Invest \$3.7 million to resurface arterial roads, neighborhood streets, and sidewalks: \$3.4 million is generated from the 1.0 mil property tax and \$325,000 will be funded from a Community Development Block Grant.
- Several Parks and Recreation projects: begin funding a second Splash Park for \$150,000; add \$500,000 toward the construction of a Cultural Events Center to replace the Planteen Recreation Center; install additional ornamental cemetery fencing for \$60,000; improve roadways in various cemeteries for \$125,000; provide \$300,000 to begin funding the construction of a new cemetery administration building; \$50,000 to initiate design and development of a columbarium; replace the Recreation Division's storage barn at the Otis M. Andrews Sport Complex for \$90,000; and other park improvements for \$140,000.
- Water and sewer infrastructure improvements of \$3,290,000 to repair lift stations, replace generators, pumps, water storage tanks, meters, and force mains to improve water quality and provide a more efficient system. Invest \$150,000 to Security Enhancements of the City's water infrastructure; provide an additional \$300,000 to the Reclaimed Water Recharge project; \$300,000 toward the design of McIntosh Indirect Potable Reuse (IPR) project; and \$150,000 to evaluate sustainability and resilience of the City's Water Reclamation Facility.
- Appropriate \$50,000 for Advance Traffic Management System (ATMS); \$25,000 for LED Illuminated Street Signs; \$25,000 for Fiber Optic Cable Upgrade, and \$100,000 for Traffic Signal Cabinets.
- Invest \$200,000 towards the stormwater drainage improvements.

FUND DISCUSSION

The **General Fund** budget is projected to rise by \$4.47 million over Fiscal Year 2021-22 mainly due to the additional \$3,291,896 in ad valorem tax revenue, \$450,000 for ½ Cent Sales Tax, \$414,610 in building permits and fees, and \$296,820 for cost allocation. The 1.0 mil of the ad valorem millage rate will generate revenue of \$3,437,044, which is dedicated solely for street resurfacing.

The **Water and Sewer Fund** budget of \$23.1 million increased by \$937,612. The increase is primarily due to an increase in revenues. The budget will use \$349,992 of fund balance for current projects such as Security Enhancements, Reclaimed Water Recharge, Indirect Potable Reuse, and Water Reclamation Facility Sustainability and Resiliency. Revenue projections include a rate increase of 4%.

The **Solid Waste Fund** budget of \$9.5 million decreased by \$531,553. This decrease is due to a one-time capital cost that was paid last fiscal year for construction of the new Utilities Maintenance/Solid Waste facility. Residential customers will not see a rate increase in the coming year since the automation rates have been set. Non-residential customers will receive a 3% rate increase.

The **Stormwater Fund** will see an increase of \$328,920 to a total budget of \$3.9 million primarily due to the 3% rate increase per code to address drainage improvements.

The **Street Fund** remained stable at \$3.0 million. Increases in operating costs and capital outlay resulted in \$480,476 being taken from fund balance. This fund will be monitored closely.

The **Community Redevelopment Agency** assessed valuation increased to \$318.2 million, with a tax increment value of \$249.3 million over the base value of \$68.9 million. The Plant City millage rate remained at 5.7157, which generated an additional \$288,566 to be used in the district. Some main projects are parking lot improvements (\$50,000), street resurfacing generated from the 1.0 mil (\$236,833), Evers Street improvements (\$125,000), Collins Street downtown improvements (\$300,000), brick road restoration (\$100,000), and Midtown utility improvements (\$100,000).

ORGANIZATION-WIDE POSITIONS

There was a net increase of six positions added to the budget for Fiscal Year 2022-23; specifically, an increase of seven positions to the General Fund, decrease of one position to the Street Fund, increase of three positions to the Water/Sewer Fund, and decrease of three positions to the Solid Waste Fund. A detail listing of the position changes can be seen below:

General Fund

- A Planner was added to Planning & Zoning.

- An Information Technology System Administrator and four Police Officers were added to the Police Department.
- A Building Permit Coordinator was added to the Building Department.

Street Fund

- One Traffic Maintenance Specialist II position was deleted. This position was unoccupied.

Water/Sewer Fund

- A Utilities Staff Engineer was added to Utilities Maintenance.
- Two Plant Operators were added to Utilities Operations.

Solid Waste Fund

- Three Refuse Collector positions were deleted. These positions were unoccupied.

SPECIAL RECOGNITION

The City received several awards throughout various departments. Below are a few of these special recognitions:

The City of Plant City received the Employer of the Year Award from the Greater Plant City Chamber of Commerce.

The Finance department received the Distinguished Budget Presentation Award from the Government Financial Officers Association (GFOA) for the sixth consecutive year. The award is the highest form of recognition in governmental budgeting and represents a significant achievement for the City and its budget. We believe the current budget will meet the guidelines of the Program's requirements to receive the award.

The GFOA awarded the City the Certificate of Achievement for Excellence in Financial Reporting for its Comprehensive Annual Financial Report for the fifth consecutive year. This prestigious award meets the program requirements and satisfies generally accepted accounting principles and applicable legal requirements.

The Police department had many individual awards. Below is a listing of this award-winning department.

- Flor Torres - Telecommunicator of the Year (Optimist Club)
- Officer John Gilmore - Officer of the Year (Optimist Club)
- Officer William Harvester - East Hillsborough Law Enforcement Appreciation Association Officer of the Year
- Officer Michal Pietruskinski - Civilian Service Award (Pasco County Fire Rescue)
- Captain Al Van Duyne - Unsung Hero (Wilson Foundation)
- Officer Priscilla Clark - Unit Citation Award
- Officer James Carver - Unit Citation Award
- Officer Thomas Stone - Unit Citation Award
- Officer John Gilmore - Life Saving Award
- Officer Derek Hartmann - Life Saving Award
- Officer Austin Johnson - Life Saving Award
- Officer George Thurman - Life Saving Award
- Communications Center Staff - Civilian of the Year (Elks Club)

The Fire department had an individual award presented to Joe Mitchell as the 2021 Firefighter of the Year. Mitchell is one of the department's Field Training Officers that helps guide new paramedic trainees. He always demonstrates the importance of a positive attitude while trying to create a harmonious work environment.

The Hillsborough County Planning Commission presented the Planning & Design Award of Excellence, in categories Entertainment & Participation, to the City of Plant City in recognition of impact the new Sadye Gibbs Martin Community Center has had on the community.

The Water/Sewer department received the 2022 Earle B. Phelps Runner-Up Award from the Florida Water Environment Association. This is the eleventh consecutive year the Plant City Water Reclamation Facility (WRF) has been recognized for their efforts. The Earle B. Phelps Advanced WWTF Awards are given annually by the Florida Water Environment Association to recognize the wastewater treatment facilities, which have maintained the highest removal of major pollution-causing constituents prior to discharging the treated effluent to receiving water(s). This accomplishment is a product of the daily contributions and dedication to the job from everyone in the Utilities Operations, Utilities Maintenance, and Environmental Compliance Divisions, as well as support from the City Commission and management.

CONCLUSION

The Fiscal Year 2022-23 Budget is balanced with collective efforts from departments in order to provide a sustainable spending plan. I want to thank CFO Diane Reichard, Budget Manager Lauren Shatto, as well as, all department directors for their outstanding efforts in preparing a responsible budget for Fiscal Year 2022-23. We sincerely appreciate the leadership and support from the City Commission in planning and guiding the financial affairs of the City in a progressive manner.

Respectively submitted,

Bill McDaniel
City Manager

Core Strategies

The City Manager's five Core Strategies are used throughout the budget process.

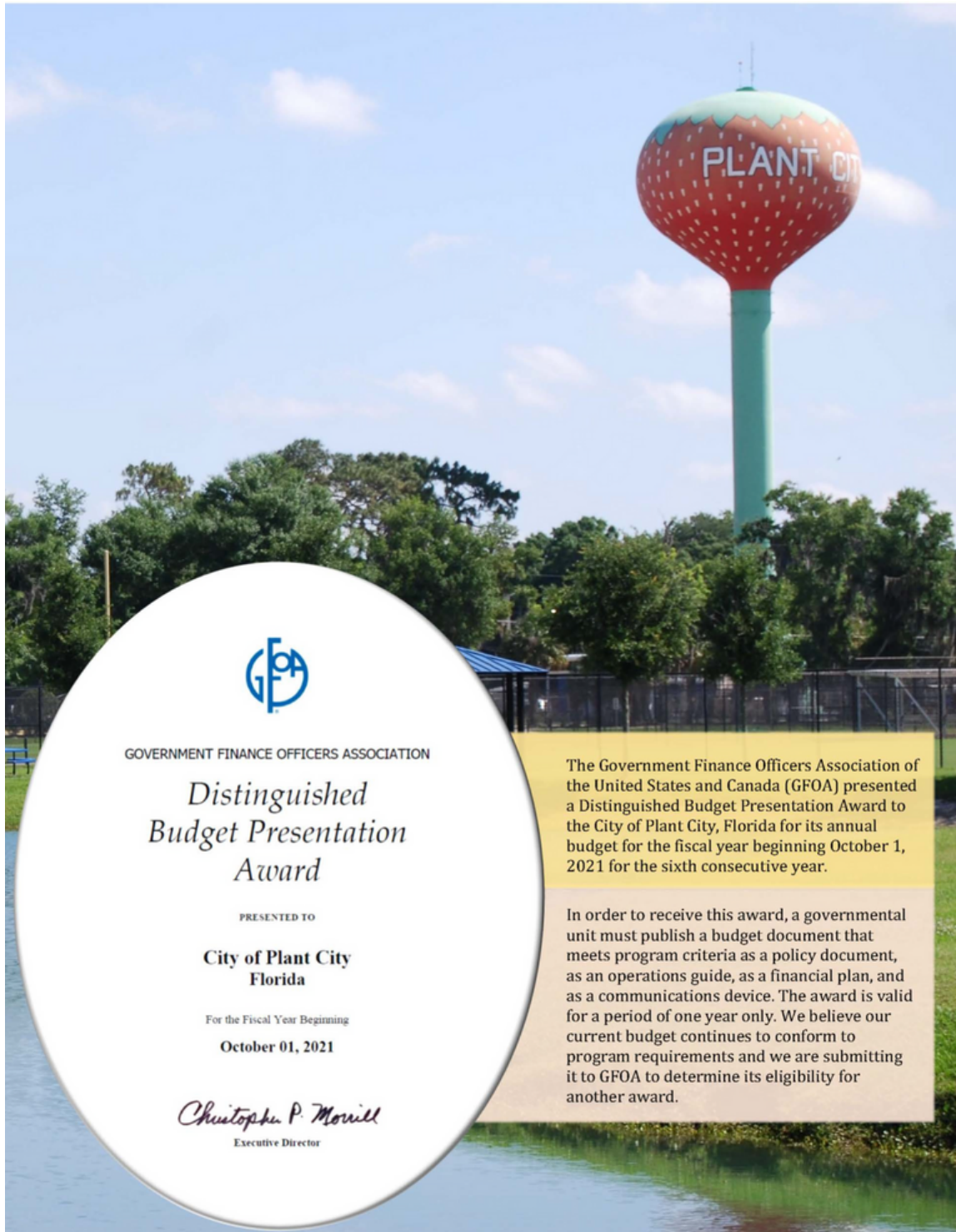
Direct References: Capital Projects & Performance Measures



Distinguished Budget Presentation Award

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Plant City, Florida for its annual budget for the fiscal year beginning October 1, 2021 for the sixth consecutive year.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device. The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements and we are submitting it to GFOA to determine its eligibility for another award.



Commission



City Commission

Nathan A. Kilton, Mayor
Michael S. Sparkman, Vice Mayor
Mary Thomas Mathis, City Commissioner
William D. Dodson, City Commissioner
Jason Jones, City Commissioner

City Manager

Bill McDaniel

Chief Financial Officer

Diane Reichard

City Attorney

Kenneth W. Buchman

City Clerk

Kerri J. Miller

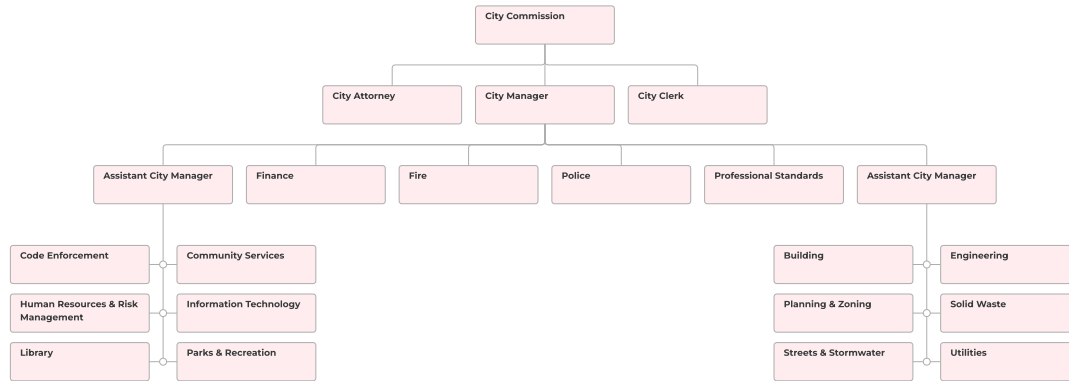
Department and Division Managers

City Manager

Bill McDaniel

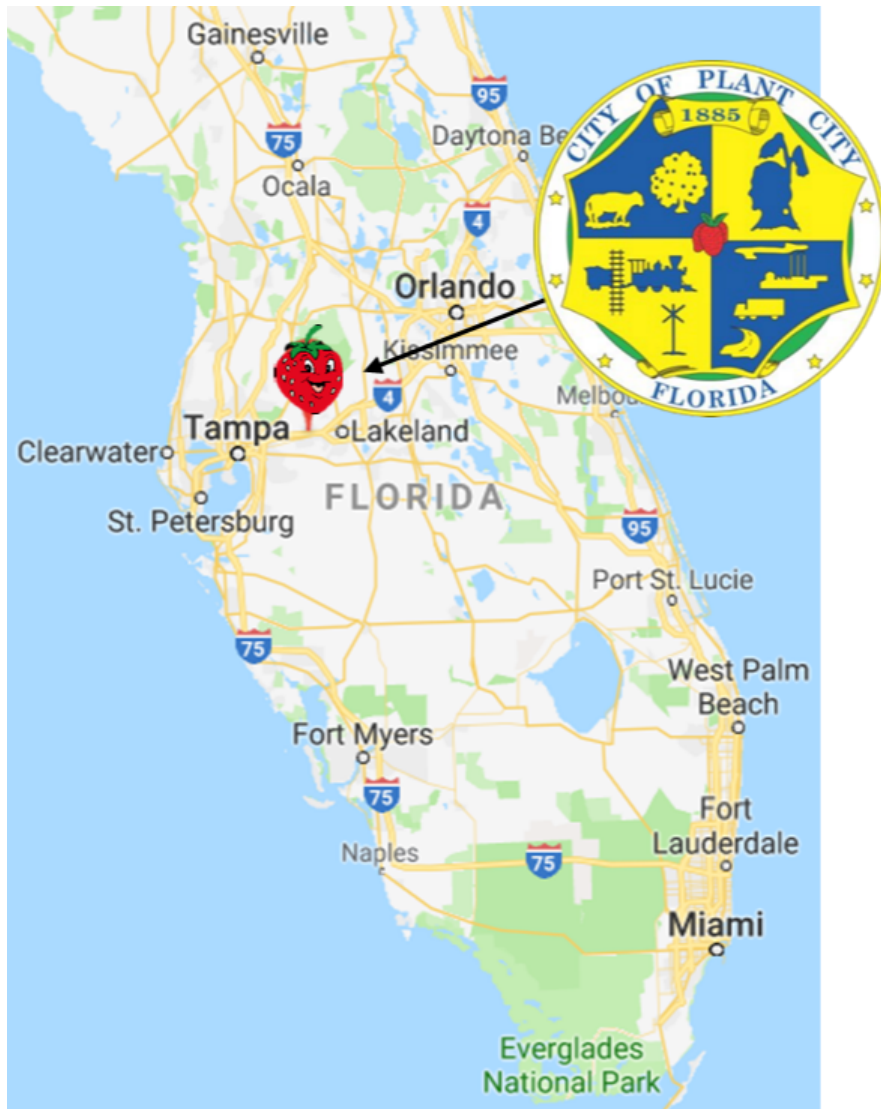
Assistant City Manager	Mercedes Perez
Assistant City Manager	Jack Holland
Chief Financial Officer	Diane Reichard
Budget Manager	Lauren Shatto
Chief Accountant	Tyler Corbett
Fleet Coordinator	Mark Emery
Procurement Manager	Robert Rosenstein
Utility Billing Manager	Denise McDaniel
Professional Standards Director	Vacant
Fire Chief	David Burnett
Human Resources & Risk Management Director	Cristi Charlow
Police Chief	James Bradford
Building Official	Ray Proctor
Code Enforcement Manager	Tina Barber
Community Services Manager	Michael Karr
General Services Coordinator	Jim Rini
Information Technology Manager	Kent Andrel
Parks & Recreation Director	Julie Garretson
Parks Superintendent	Wayne Meyer
Cemetery Superintendent	Jeffrey Black
Recreation Superintendent	Deborah Haldane
Planning & Zoning Manager	Julie Ham
Library Director	Paul Shaver
City Engineer	Robert Wassum
Streets and Stormwater Director	Wayne Everhart
Solid Waste Director	Jill Sessions
Utilities Director	Lynn Spivey
Utilities Maintenance Superintendent	Vacant
Utilities Operations Superintendent	Mike Darrow

Organization Chart



City Overview

Plant City is located in Hillsborough County on the west coast of Florida between Tampa and Orlando.



City Overview - Governance

Date of Incorporation: January 10, 1885

Fiscal Year: October 1 – September 30

Original Charter Adopted: 1927

Form of Government: Commission - Manager

Mayors Serving Plant City since 1885: 68

City Managers Serving Plant City since 1927: 16 (1927 Charter enacted to appoint a mayor)

City Overview - Contact Information

Website: www.plantcitygov.com (<http://www.plantcitygov.com>)

Address: 302 W. Reynolds Street, Plant City FL 33563

Phone: 813-659-4200

City Overview - City Facilities

Facility	Address
City Hall	302 West Reynolds Street
Fire Station 1	604 East Alexander Street
Fire Station 2	809 North Alexander Street
Fire Station 3	1702 North Park Road
Library	302 McLendon Street
Parks and Recreation	1904 South Park Road
Police	1 Police Center Drive
SGM Community Center	302 South Maryland Avenue
Streets/Stormwater	4702 Sydney Road
Traffic	1304 West Spenser Street
Utilities/Solid Waste	1802 West Spooner Drive

City Overview - Historic Overview

Located in the Heart of Central Florida

Plant City has a rich history dating back to the mid-1800s when settlers first began to populate Florida. Plant City was incorporated in 1885, 16 years after the state was chartered. Plant City derives its name not from the surrounding agricultural industry which greatly added to the city's growth, but from Henry Bradley Plant.

Ichepucksassa

Plant City's original name was Ichepucksassa after the Indian village that once occupied this territory. So much confusion was created with the spelling and pronunciation that the Irish postmaster renamed the village Cork, after his home city. In 1884, Henry B. Plant extended the South Florida Railroad into the town and one year later, when the town was incorporated, it was once again renamed this time in honor of Henry B. Plant.

The Winter Strawberry Capital of the World

Originally, Plant City was a large cotton center. Changing its major crop to strawberries has brought it national recognition. Today, over 3/4 of the nation's midwinter strawberries come from Plant City. At the Florida Strawberry Festival, held each winter, you can taste some of the finest shortcake, pie, and cobblers made from the freshest strawberries in the land.

Additional Information on Plant City History

Other information regarding the history of Plant City is available at the Quintilla Geer Bruton Archives Center located on the ground floor of the 1914 Plant City High School Community Center, 605 North Collins Street, Plant City, Florida 33563. The Center holds more than 2,000 books, family, historical, genealogical and photographic files, periodicals, newspapers and records on microforms.

City Overview - Detail Overview

Profile of the Government

The City of Plant City, a municipal corporation of the State of Florida located in Hillsborough County, was initially incorporated on January 10, 1885. Plant City is strategically located in Central Florida, along the I-4 corridor nestled between three large metropolitan cities: 25 miles east of Tampa, and 50 miles west of Orlando, and within ten miles of Lakeland. Plant City prides itself as the “Winter Strawberry Capital of the World,” and offers a hometown feel of a warm, thriving community. With its network of highways, state roads, and active rail lines that run through the community, Plant City provides the perfect location for manufacturing and distribution ventures. In addition, Plant City has proven to be an integral part of the global marketplace utilizing the cargo facilities at three international airports, three regional airports and the Port of Tampa.

Plant City has a reputation as a community that proudly offers safe walkable neighborhoods, charming historic districts, high quality schools, unique retail, dining and entertainment options. The City's location, climate, natural resources, and sense of community have influenced the City's growth. Residents and visitors enjoy numerous year-round recreational opportunities, which results in the perfect blend of community and prosperity.

The citizens enjoy a full range of services including general government, police and fire protection, ambulance service, engineering, streets, traffic, parks, recreation, planning, zoning, community services, code enforcement, and a library. The City also provides water, wastewater treatment, solid waste and stormwater as enterprise activities. Electric, telephone, gas and cable television services are provided by franchisees. The City includes two dependent special districts consisting of Community Redevelopment Agency and Walden Lake Community Association Local Government Neighborhood Improvement District.

City Structure

The City operates under the Commission/Manager form of government. Five Commissioners are elected at large for a three-year term with no term limits, which constitute the governing body of the City with legislative authority. The City Commission enact laws and ordinances, approve the annual budget, set policy and direction for various functions of the government, and appoint citizens to serve on various advisory boards and committees. At the first regular meeting in June, the City Commission shall, by majority, elect one of its members as Mayor. The Mayor selects the Vice-Mayor, and together, they serve a one-year term until the successor is appointed.

The City Manager is the chief administrative officer of the City and responsible to the City Commission for administration of all City affairs and performance of its municipal functions. The City Manager appoints, removes and determines compensation for the department heads and all other City employees, except those specified by the Charter.

Local Economy

Plant City has a population of approximately 39,846 residents and is also a popular seasonal destination for visitors and part-time residents from both the United States and abroad during the winter months. Close proximity to the Tampa International Airport provides convenient access to part-time residents and out-of-state visitors. The population has increased over the last six years and is projected to continue to steadily increase.

Seasonal employment is common in Plant City due to the influx of seasonal residents and visitors during the winter months. The length of the typical “season,” when most visitors and seasonal residents visit, lasts from approximately November through April. The seasonal influx of visitors and part-time residents does not create challenges for retail and commercial businesses, it only enhances the year-round client base to remain financially sustainable.

Property values have significantly increased in 2017 through 2021, rebounding from its lowest level in 2013, resulting in assessed property values that exceeded Plant City's peak in 2008. The property tax base is split 49-51 between residential and non-residential types. As the second largest city in Hillsborough County, and the largest city in Hillsborough County along the I-4 corridor, the City's number one priority is “Facilitating Economic Development.” The City continues to support the Plant City Economic Development Corporation, which is assisting with job creation and capital investment to expand the local tax base. Commercial developments continue to grow on Park Road and County Line Road. Also, the City is in the process of extending utilities on SR-39 which accommodate future growth. New residential stock will expand over the next ten years as new developments are approved in the northeast sector and the south end of town. The City is optimistic about the economic growth occurring in the community.

There are approximately 20,400 jobs in over 2,200 registered businesses in Plant City. The three largest workplace sectors include: Manufacturing (2,058 jobs) Retail Trade (2,919 jobs), and Health Care and Social Assistance (2,385 jobs). The municipality has recovered from the impacts of the 2007-2010 recession, with a current jobs-to-population ratio of 0.51. Today, there is greater employee inflow than outflow, with the highest employment densities located near Plant City Airport, around South Florida Baptist Hospital, and in the commercial cluster along James L. Redman Parkway/East Alexander Street.

Redevelopment

Plant City’s primary redevelopment area called “Midtown” is comprised of 15 acres near the City’s downtown. The City purchased property and completed street, water, sewer, stormwater, and clean-up activities, making the area prime for a firm to develop. The development should be consistent with the *CRA Redevelopment Plan and Midtown Redevelopment Vision Plan*. Various uses include retail, restaurant, office, and residential. This mixed-use development should include strong pedestrian design characteristics to promote pedestrian traffic and activity. Long-range plans for this area in the CRA district include road and parking improvements and using a mixed-use developer to improve Midtown. The CRA district continues to invest in downtown and midtown through incentives that create jobs and retain existing businesses, as well as improve the tax base.

Comprehensive Plan and Zoning Code

The Plant City Commission adopted a major update to the *Imagine 2040: Plant City Comprehensive Plan* on February 8, 2016 to ensure the implementation of the vision and goals of the residents of Plant City. Plant City’s future vision is as follows:

Plant City is a diverse and vibrant “hometown” community. People work together to solve problems and ensure a better future for their children. Local businesses grow and prosper through innovation and hard work. Local government makes prudent investments in infrastructure and services. The safety and wellbeing of our citizens is a priority.

This update was crafted to streamline and improve the overall understanding of the document, address legislative mandates, remove duplication, correct inconsistencies, prioritize staff resources, update project status, and encourage future economic opportunities within Plant City. Furthermore, the policy direction contained within this plan protects the integrity and character of our neighborhoods and the natural environment of Plant City. In addition, the adopted level-of-service standards for potable water, wastewater, transportation, solid waste, stormwater, public schools and recreation will be maintained through and beyond the horizon year of 2040.

Looking ahead, Plant City is projected to increase in population to more than 71,000 by 2040. Where will they live? Where will they work? Where will they play? How will they get there? Based on the results of extensive public outreach on these and other questions, the general structure and framework of the *Imagine 2040: Plant City Comprehensive Plan* was reorganized to include an introduction and four major components that, when combined, represent Plant City as a whole: People, Places, Natural Spaces and Governance. These four components are representative of those fundamental growth management elements required by Chapter 163, Part II, Florida Statutes.

To this end, the major goals of the Comprehensive Plan and Zoning Code is to promote or provide for a *Unique Sense of Place, Thriving Local Economy, Superior Education/Skills, Citizen Involvement and Quality Services & Infrastructure*.

Growth

Plant City continues to experience healthy business development activity. Over 4.7 million sq. ft. of business space has been either constructed or under construction over the past 12 months which is expected to generate over 842 jobs and nearly \$747 million in capital investment.

Some of the following major projects are under construction or have been completed in the 2022-23 budget year:

Business	Type	Sq. Ft	Est. Jobs	Capex
Rice Road Commerce Park Ph 3				
Building #5	Warehouse	214,743		\$12MM

Business	Type	Sq. Ft	Est. Jobs	Capex
County Line Farms				
Building #1 (Ace Hardware Corp)	Warehouse	710,000	162	\$67.5MM
Chick Fil A	Restaurant	4,777		
Toufayan	Manufacturing	170,000	180	\$30MM
Hope Lutheran Church – New Sanctuary	Church	7,000		
Gas Station/Dunkin Donuts	Gas Station/Restaurant	4,675		
City Furniture	Warehouse/Retail/Office	1,263,248	500	\$120MM
Fancy Farms Logistics Center	Warehouse	298,967		\$15MM
Plant City Mini Storage (James L Redman)	Mini Warehouse	88,532		
Central Florida Commerce Center Phase 4	Warehouse	327,200		\$16.5MM
Eastland East – Phase 1 (Southern Oaks)	Warehouse	727,000		\$40MM
Lakeside Logistics Phase 2	Warehouse	414,549		\$20MM
Baycare South Florida Baptist Hospital	Regional Hospital	511,895		\$326MM

The following projects are planned and expected construction to begin this reporting year:

Business	Type	Sq. Ft	Est. Jobs	Capex
Sonoco Expansion	Manufacturing	250,000		\$12.5MM
County Line Road Industrial	Warehouse	330,460		\$16.5MM
County Line Farms Phase II (Lowe's)	Warehouse	1,204,632	200	\$70MM
Eastland West Industrial Bldg 1	Warehouse	320,000		
Eastland West Industrial Bldg 2	Warehouse	211,950		
Eastland West Industrial Bldg 3	Warehouse	229,500		
Lakeside – Sage or Cadence	Warehouse	167,200		
Lakeside Station Ph III	Warehouse	553,313		
Lakeside Station – Weg Park Rd Complex	Commercial/Retail	118,000		
Lakeside Station Ph V	Warehouse	1,203,611		
Paradise Storage Conversion/Expansion	Mini Storage	22,084 (new)		
Rist Properties Cold Storage Expansion	Cold Storage Warehouse	59,953		
Stingray Chevrolet Collision Center	Dealership Auto Shop	51,000		
Walden Woods Office Complex	Office	15,143		
Roberts Ranch Road Industrial Bldg 1-RNDC	Warehouse	812,500	700	\$70MM
Roberts Ranch Road Industrial Bldg 2	Warehouse	605,000		
Master Building Products Warehouse	Warehouse	158,663	25	\$15MM

Population Overview



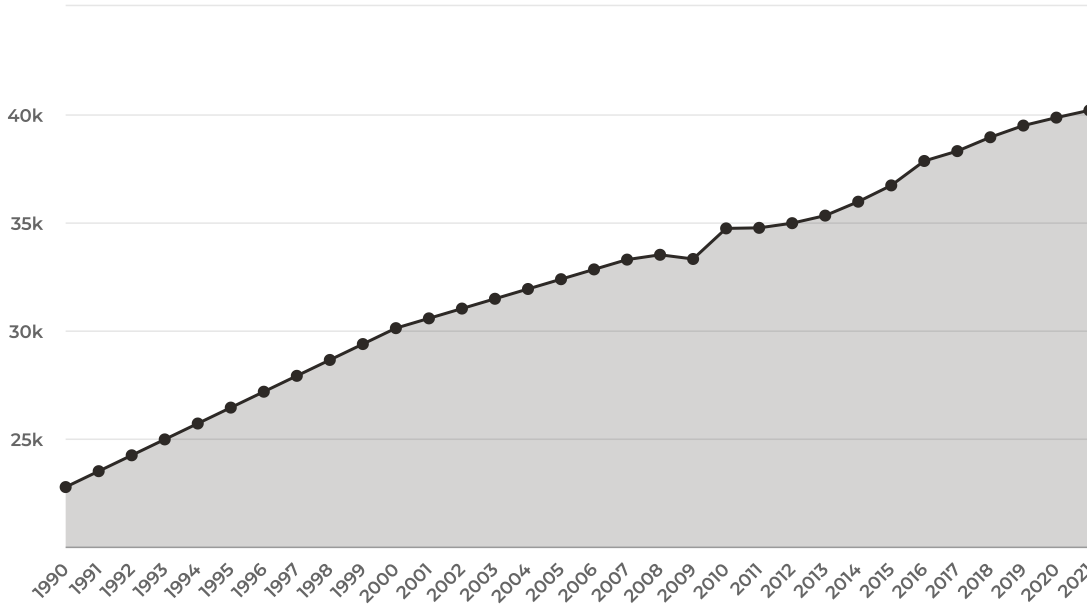
TOTAL POPULATION

40,183

▲ **.8%**
vs. 2020

GROWTH RANK

118 out of **413**
Municipalities in Florida



* Data Source: Client entered data for year 2021



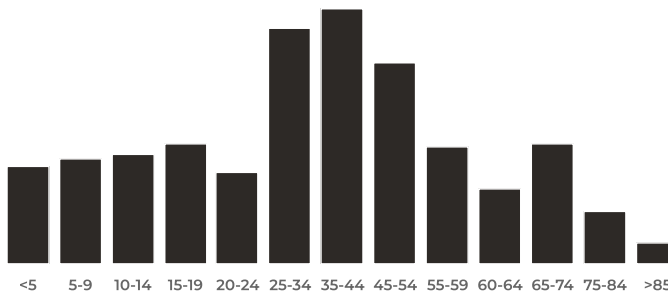
DAYTIME POPULATION

40,204

Daytime population represents the effect of persons coming into or leaving a community for work, entertainment, shopping, etc. during the typical workday. An increased daytime population puts greater demand on host community services which directly impacts operational costs.

* Data Source: American Community Survey 5-year estimates

POPULATION BY AGE GROUP



Aging affects the needs and lifestyle choices of residents. Municipalities must adjust and plan services accordingly.

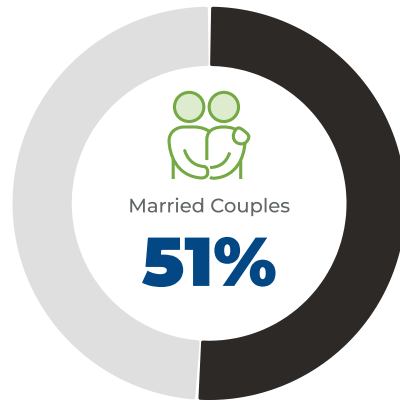
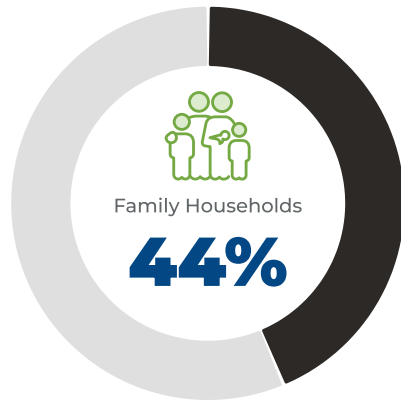
* Data Source: American Community Survey 5-year estimates

Household Analysis

TOTAL HOUSEHOLDS

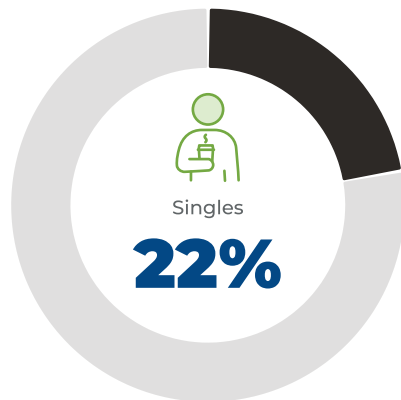
14,581

Municipalities must consider the dynamics of household types to plan for and provide services effectively. Household type also has a general correlation to income levels which affect the municipal tax base.



▲ 9%

higher than state average



▼ 24%

lower than state average



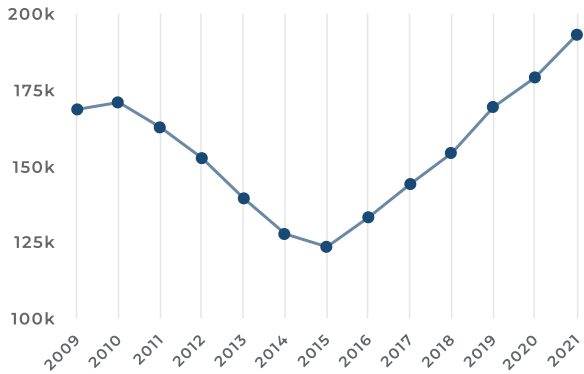
** Data Source: American Community Survey 5-year estimates*

Housing Overview



2021 MEDIAN HOME VALUE

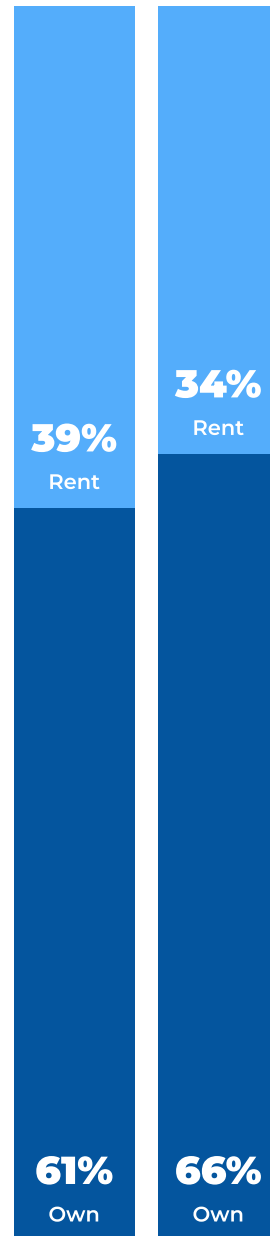
\$193,100



* Data Source: 2021 US Census Bureau (<http://www.census.gov/data/developers/data-sets.html>), American Community Survey. Home value data includes all types of owner-occupied housing.

HOME OWNERS VS RENTERS

Plant City State Avg.



* Data Source: 2021 US Census Bureau (<http://www.census.gov/data/developers/data-sets.html>), American Community Survey. Home value data includes all types of owner-occupied housing.

HOME VALUE DISTRIBUTION



* Data Source: 2021 US Census Bureau (<http://www.census.gov/data/developers/data-sets.html>), American Community Survey. Home value data includes all types of owner-occupied housing.

Mission, Vision, and Values Statements

Mission Statement

Our mission is to provide excellent customer service, ensure safety, preserve hometown values and promote economic opportunity.

Vision Statement

An Ethical, transparent, and creative organization, recognized for the depth and quality of our service to our community.

Values Statement

Leadership is more than a T.I.T.L.E., it's Respect too!



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Values

TEAMWORK

We will know we are living out this value when we exhibit the following behaviors one to another (and to others we serve):

1. Open and frequent communication.
2. Cooperation.
3. Collaboration, initiative and innovation.

INTEGRITY

We will know we are living out this value when we exhibit the following behaviors one to another (and to others we serve):

1. We value input from all parties.
2. We are impartial and trustworthy.
3. Our decisions and actions are seen as fair.

TRANSPARENCY

We will know we are living out this value when we exhibit the following behaviors one to another (and to others we serve):

1. We are accessible (we can be reached in a timely manner).
2. We are responsive.
3. We are open to and invite participation and collaboration.

LEADERSHIP

We will know we are living out this value when we exhibit the following behaviors one to another (and to others we serve):

1. Effective communication.
2. Visionaries.
3. Consistent.

EXCELLENCE

We will know we are living out this value when we exhibit the following behaviors one to another (and to others we serve):

1. Knowledge and application of best practices that have been tried, tested, and proven by other organizations.
2. Continuously meet and exceed all expectations.
3. Continuously learning and improving.

RESPECT

We will know we are living out this value when we exhibit the following behaviors one to another (and to others we serve):

1. Interact with others with politeness and civility.
2. Seek and listen to input from others.
3. Fairly consider the opinions of others.



VALUES

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Financial Policies

Includes:

- Financial Policy
 - Fund Structure
 - Basis of Budgeting
 - Budget Process
- Fund Balance/Reserve Policy

Financial Policy

The City of Plant City Financial Policy serves as a foundation for long- and short-range planning, facilitate decision making, and provide direction to staff for handling the City's day-to-day financial business. The policy establishes the financial guidelines that provide a standard of performance endorsed by both the City Commission and management. A written policy becomes the conscience of the organization by reducing the uncertainties for making unprecedented financial decisions. Due to the diverse nature of the City's numerous departments, clearly defined financial policies minimize the risk of developing conflicting or inconsistent goals and objectives which could have a negative impact on the overall financial position of the City.

Fund Structure

Major Funds

Below is a list of funds, of which, the City has five major funds, two in Governmental – General Fund and CRA and three in proprietary, Water/Sewer, Stormwater and Solid Waste.

Governmental Funds

The City maintains twenty governmental funds. The largest of these funds is the General Fund which contains the operating expenditures for general government services, public safety, physical environment, transportation, culture and recreation, and economic development. Other funds included in the governmental fund category are ten Special Revenue funds (Community Redevelopment Agency Fund, Law Enforcement Trust Fund, Federal Equitable Shared Fund, Ticket Surcharge Fund, Community Investment Tax Fund, Cemetery Escrow Fund, Library Donations Fund, Community Development Fund, Street Fund, and Tree Fund. There are also two debt service funds: CIT Debt Service Fund and 2012 Non-Ad Valorem Debt Service Fund). In addition, there are eight Capital Projects funds (Capital Improvement Fund, Street RR&I Fund, Community Investment Tax Fund, Library Impact Fees Fund, Fire Impact Fees Fund, Police Impact Fees Fund, Parks and Recreation Impact Fees Fund, and Transportation Mobility Fees).

Proprietary Funds

The City maintains ten proprietary funds, comprised of enterprise funds, capital project funds, and internal service funds. There are three enterprise funds that are used to report revenues and expenses the same way that private enterprise does with the motive to recover all costs and make a profit. These include Water/Sewer Fund, Solid Waste Fund, and Stormwater Fund. All enterprise funds are expected to be self-supporting. In addition, there are five enterprise Capital Project funds (Water/Sewer RR&I Fund, Water Development Fund, Wastewater Development Fund, Solid Waste RR&I Fund, and Stormwater RR&I Fund). There are two internal service funds which are used to centralize services and allocate the cost of service within the City government. These are the Fleet Replacement Fund and the Workers' Compensation Fund.

Fiduciary Funds

Fiduciary funds are used to account for resources held for the benefit of parties outside the City. The accounting used for fiduciary funds is much like that used for proprietary funds. These funds are not available to support City operations. The City's safety employee's pension trust fund is included in the fiduciary fund type. This fund is not budgeted.

See Fund Structure for flow chart of Governmental and Proprietary Funds.

Operating Budget Policies

- The fiscal year of the City is October 1 through September 30 as prescribed by State Statutes.
- In January, the Chief Financial Officer issues a budget calendar setting forth all the dates when budget instructions will be issued and when proposed department budgets and Capital Improvement Program requests are due. The calendar also lists dates of budget decisions and department head meetings to review the proposed budget with the City Manager. ***See Budget Process.***

- On or before September 1 each year, the City Manager presents to the City Commission a proposed budget for the fiscal year commencing October 1, along with an explanatory message.
- The City Manager's proposed budget shall be available to the public for inspection and copying and published on the City's website. The County Tax Collector sends a notice to all property owners, in accordance with the Truth in Millage Act, stating the effect of the millage rate on their property tax bill, as well as the scheduled dates and location of the public hearings.
- During the scheduled City Commission meetings in September, the City Commission holds two public hearings on the proposed budget. At the second public hearing, the City Commission adopts the budget by the passage of an ordinance.
- Encumbrance Carryover – If a fund has open and valid purchase orders at the end of a fiscal year, those related appropriations are encumbered and carried over to the ensuing fiscal year and added to the budget appropriations to cover the actual expense when it occurs.
- All appropriations not spent or encumbered at the end of the fiscal year lapse into the fund balance applicable to the specific fund, except for Capital Projects and Grant Funds.
- Annual budgets are adopted for the General Fund, Special Revenue Funds, Debt Service Funds and Enterprise Funds.
- Budgetary control is maintained at the department level. Department heads are permitted to transfer appropriations between line items within the operating expense category of their budget. Transfers between categories requires City Manager approval. The City Manager may transfer from contingency within the special appropriations category to any department within the General Fund. All other types of budget transfers or amendments must be approved by the City Commission. Expenditures may not legally exceed budgeted appropriations at the department level.
- The City Commission may amend the adopted budget, upon recommendation by the City Manager, by making supplemental appropriations from actual revenues received, anticipated revenues, grant revenues, bond proceeds, new fees or encumbrances carried over from the prior fiscal year.
- The City Commission may amend the adopted budget, upon recommendation by the City Manager, by decreasing appropriations below the adopted budget during the fiscal year brought upon by changes in service demand, economic conditions and projected growth limits.
- The City will comply with all Federal, State and Local legal requirements pertaining to the operating budget.
- The City has the following budgetary basis: Budgets for funds that have formal budgetary integration are prepared in accordance with generally accepted accounting principles. Budgets for governmental funds are adopted using the modified accrual basis of accounting. Revenues are recognized when they become measurable and available. Expenditures are recognized in the period in which the fund liability is incurred (except matured interest on general long-term debt, which is recognized when due). While budgets for the proprietary fund types are not required by generally accepted accounting principles (GAAP) or by state or local law, they are adopted using the modified accrual basis of accounting to provide for comparability with the other funds. Comparing a budget prepared on a cash basis to actual expenses recorded on the accrual basis can be misleading in a budget document. The following three items are presented differently: capital project expenses, principal debt payments and reserve for future capital.
- A balanced budget is achieved when the amounts available from taxation and other revenue sources, including amounts from the unassigned fund balance, equal the total appropriations for expenditures.
- Fund balance is made up of nonspendable, restricted, committed, assigned and unassigned. Nonspendable fund balance consists of amounts that cannot be spent either because they are in a nonspendable form or because they are legally or contractually required to remain intact. Restricted fund balance consists of amounts that can be spent only for specific purposes because of the City Charter, City Code, State or Federal laws, or externally imposed conditions by grantors or creditors. Committed fund balance consists of amounts that can be used only for specific purposes determined by a formal action by the city commission or resolution. Assigned fund balance consists of amounts that have been designated by the City for a particular purpose but are neither restricted nor committed. Unassigned fund balance consists of all amounts not included in the other classifications. On February 8, 2021, the City Commission adopted Resolution No. 20-2021, which revised the Fund Balance Policy. This policy is included in a separate section.
- The City will employ an expenditure and revenue forecasting system to allow for effective financial planning.

- Essential services will receive first priority for funding. The City will attempt to maintain current service levels for all essential services.
- The City will consider non-essential services for reduction or elimination, if necessary, before essential services.
- The City will consider the establishment of user fees as an alternative to service reductions or elimination.
- The City will attempt to avoid layoffs of permanent employees to balance the budget. If possible, personnel reductions will be scheduled to come primarily from attrition.
- The City will pay for all current expenditures with current revenues. Long-term debt will not be used for funding current expenditures. The City will not accrue future years' revenues or roll over short-term debt.
- The budget will provide for adequate maintenance and repair of capital plant and equipment and provide for their replacement when funds are available.
- The City will maintain a vehicle replacement fund and will charge the user fund annually for replacement of the equipment. The amount of the charge will provide funds for the projected future cost of replacing the vehicles.
- The budget will provide sufficient funding to cover annual debt service costs.
- The City will consider technological and capital investment programs which are cost effective and which will reduce operating costs, as high funding priorities.
- The City will maintain a budgetary control system to ensure adherence to the budget and will use a budget/encumbrance control system to ensure proper budgetary control.
- The City administration will prepare quarterly reports comparing actual revenues and expenditures to budgeted amounts.
- Where possible, the City will integrate service levels and performance measures within the budget.
- At least annually, surplus and obsolete property will be disposed of through auction. This revenue will be returned to the fund that purchased the equipment.
- All enterprise fund operations should be self-supporting and will pay administrative and other appropriate service charges to the General Fund for administrative support.
- The total number of permanent full-time and part-time positions approved in the annual operating budget may not be exceeded without prior approval of the City Commission.
- The City will coordinate the development of the Capital Improvement Program with the development of the operating budget to ensure future operating expenditures and revenues associated with new capital improvements will be projected and incorporated into the current and future operating budgets.
- The City will update the Financial Trend Monitoring System annually to provide current information regarding its financial condition.

Revenue Policies

- The City will take active measures to encourage economic development, thereby developing a diversified and stable revenue system to shelter it from short-run fluctuations in any one revenue source.
- The City will consider establishing user charges and fees at a level closely related to the full cost of providing the services (i.e. direct, indirect and capital costs), taking into consideration similar charges/fees being levied by other organizations.
- The City will recalculate the full cost of activities supported by user fees to identify the impact of inflation and other cost increases, and will take this into account when revising fees.
- Targeting specific revenues for special programs or projects is discouraged, as it promotes fiscal inflexibility. However, intergovernmental grant assistance will be targeted as much as possible toward capital improvements.
- The City will seek Federal and State grant and capital improvement funds for projects of benefit to the City and for which funds to cover increased operating expenses are projected to be available.
- The City will avoid the use of one-time revenues for ongoing expenditures. Any such use shall be noted and justified in the budget. One-time revenues should be used to fund one-time expenditures.
- The City will maintain development fees and impact fees to help meet projected capital needs and will review those fees on an annual basis.

Debt Policies

- The City will issue bonds only for capital improvements including infrastructure and equipment, of which the term shall not exceed the useful life of the expenditure being financed.

- Whenever possible, the City will use special assessment, revenue, or self-supporting bonds instead of general obligation bonds.
- The City will limit general obligation bonds to no greater than two and a half percent (2.5%) of the non-exempt assessed valuation of the City.
- The City will not issue notes or bonds to subsidize or finance current operations.
- The City will publish and distribute an official statement for each bond issue.
- If cost effective, the City will purchase private bond insurance at the time of issuance of the bonds.
- General Obligation debt will not be used to finance the activities of enterprise funds whether of a capital or operating nature.
- The City will defease existing bond issues if the resulting savings is significant.
- The City will maintain an adequate debt service fund regarding each bond issue.
- The City will seek to maintain high bond ratings in order to minimize borrowing costs and preserve access to credit.

Cash Management / Investment Policies

- The City will deposit all cash receipts within twenty-four hours of receipt.
- The City will collect revenues aggressively, including past due bills of any type and will utilize an outside collection agency to accomplish this.
- The City will maintain a prudent cash management and investment program in order to meet daily cash requirements, increase funds available for investment, and earn maximum rates of return on invested funds commensurate with appropriate security.
- The City will follow its adopted investment policy when handling public funds.
 - The primary objectives of the adopted investment policy, in priority order of investment activities shall be safety, liquidity, and yield. Investments not listed in the investment policy are prohibited.
 - The City Manager receives a quarterly investment report which includes a management summary of the investment portfolio and a listing of the transitions made over the last quarter. The summary shall be prepared in a manner to ascertain whether investment activities during the reporting period have conformed to the investment policy regarding authorized investment types, credit rating, maturity limitations and, portfolio consumption.

Accounting, Auditing and Financial Reporting Policies

- An independent audit will be performed annually, including the issuance of a management letter.
- The City administration will promptly evaluate the audit management letter recommendations, determine the proper actions in response to these recommendations and complete within established time frames, all actions that correct or otherwise resolve the matters included in the management letter.
- The City will produce financial reports in accordance with Generally Accepted Accounting Principles (GAAP).
- The City will maintain the highest level of accounting practices consistent with Generally Accepted Accounting Principles promulgated by the Government Accounting Standards Board.

Capital Improvement Program Policies

- The City will adopt the first year of a multi-year Capital Improvements Program and Asset Management Program. These programs will be updated annually and every effort will be made to complete all improvements in accordance with the plans.
- The City will coordinate the development of the Capital Improvement Program with the development of the operating budget to ensure future operating expenditures and revenues associated with new capital improvements will be projected and incorporated into the current and future operating budgets.
- The Asset Management Program is for maintenance of capital improvements for the purpose of taking care of what currently exists.
- A Capital Improvement Project is defined as infrastructure, equipment or construction which results in a capitalized asset costing more than \$50,000 and having a useful life of two or more years.
- The City will determine the least costly financing method available for all new capital improvement projects.

- All projects in the Comprehensive Improvement Element (CIE) of the Comprehensive Plan will be included in the Capital Improvement Program.

Fund Structure

Major Funds

Below is a list of funds, of which, the City has five major funds, two in Governmental – General Fund and CRA and three in proprietary, Water/Sewer, Stormwater and Solid Waste.

Governmental Funds

The City maintains twenty governmental funds. The largest of these funds is the General Fund which contains the operating expenditures for general government services, public safety, physical environment, transportation, culture and recreation, and economic development. Other funds included in the governmental fund category are ten Special Revenue funds (Community Redevelopment Agency Fund, Law Enforcement Trust Fund, Federal Equitable Shared Fund, Ticket Surcharge Fund, Community Investment Tax Fund, Cemetery Escrow Fund, Library Donations Fund, Community Development Fund, Street Fund, and Tree Fund. There are also two debt service funds: CIT Debt Service Fund and 2012 Non-Ad Valorem Debt Service Fund). In addition, there are eight Capital Projects funds (Capital Improvement Fund, Street RR&I Fund, Community Investment Tax Fund, Library Impact Fees Fund, Fire Impact Fees Fund, Police Impact Fees Fund, Parks and Recreation Impact Fees Fund, and Transportation Mobility Fees).

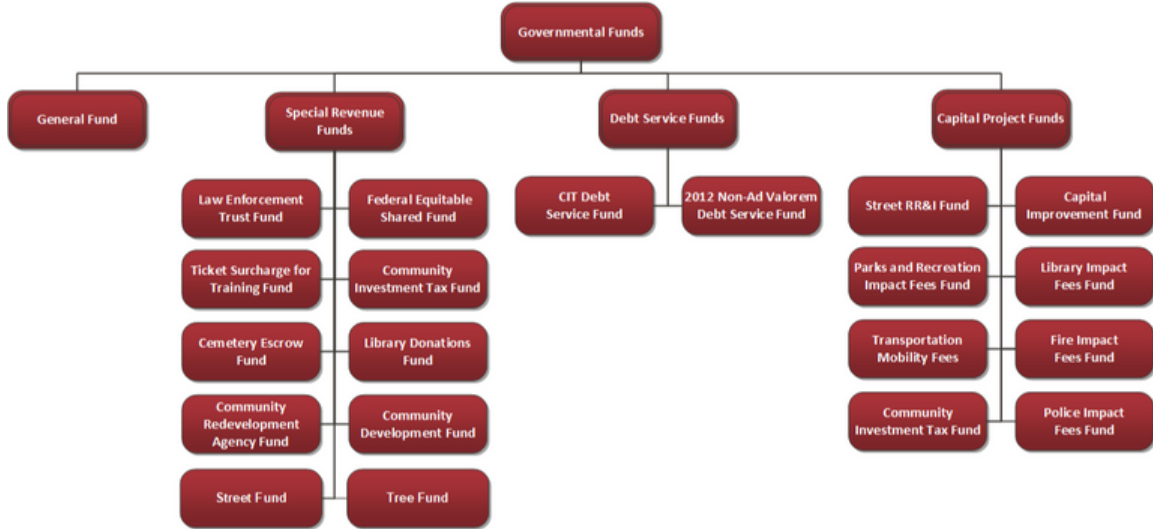
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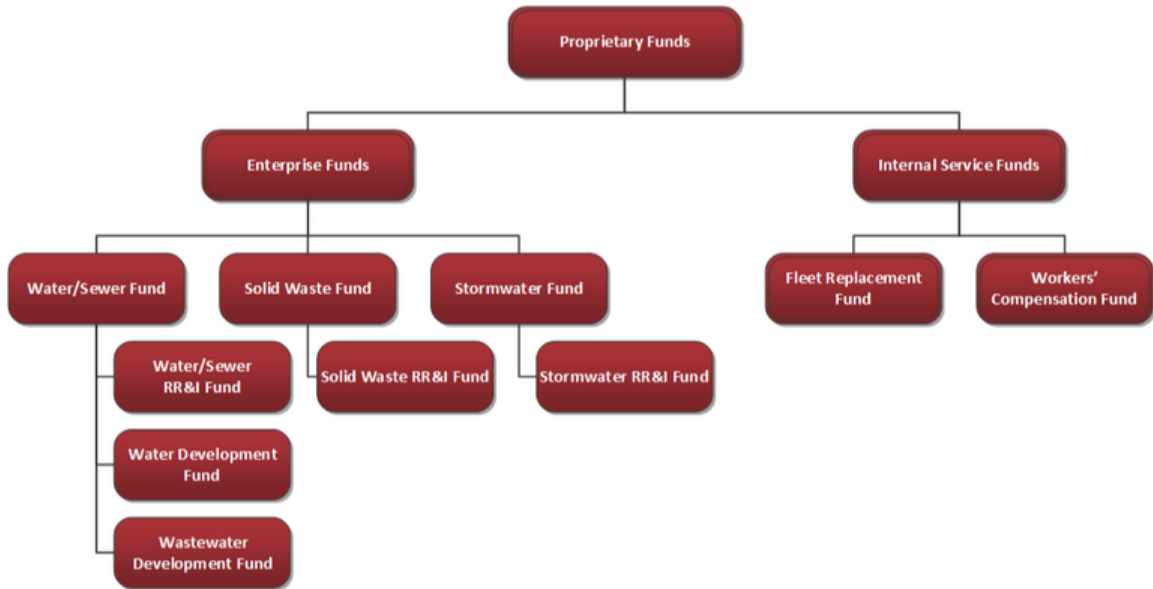
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Governmental Fund Structure



Proprietary Fund Structure



Basis of Budgeting

See Financial Policy for full description

The City has the following budgetary basis: Budgets for funds that have formal budgetary integration are prepared in accordance with generally accepted accounting principles. Budgets for governmental funds are adopted using the modified accrual basis of accounting. Revenues are recognized when they become measurable and available. Expenditures are recognized in the period in which the fund liability is incurred (except matured interest on general long-term debt, which is recognized when due). While budgets for the proprietary fund types are not required by generally accepted accounting principles (GAAP) or by state or local law, they are adopted using the modified accrual basis of accounting to provide for comparability with the other funds. Comparing a budget prepared on a cash basis to actual expenses recorded on the accrual basis can be misleading in a budget document. The following three items are presented differently: capital project expenses, principal debt payments and reserve for future capital.

Budget Phases

Phase I – Planning

January – February

- City Commission approves budget calendar and establishes citywide core values
- City Commission prioritizes capital projects for 5-year Capital Improvement Plan

Phase II – Department Preparation

March - April

- Departments submit requests for additional personnel, reclassifications, and promotions
- Human Resources Department evaluates job descriptions, pay grades, and salary ranges
- Budget Manager distributes forms and information to departments regarding budget requests

May

- Departments submit goals, objectives and performance measures
- Budget Manager reviews financial budget requests and makes recommendations along with the department's goals, objectives and performance measures.

Phase III – City Manager Budget Review

May - June

- City Manager, CFO and Budget Manager review goals, objectives and department requests
- Under the direction of the City Manager, the CFO and Budget Manager balance the budget that will be presented to the City Commission in July
- Property Appraiser submits estimate of current year total assessed values

Phase IV – City Commission Budget Review

July

- City Manager presents tentative citywide and Community Redevelopment Agency budgets
- City Commission conducts budget review sessions and provides staff direction
- City Commission tentatively adopts budget and millage rate

August

- City notifies Property Appraiser of proposed millage rate and date, time and place of the first budget public hearing
- CFO and Budget Manager finalizes budget document and prepare for budget adoption

Phase V – Final Review and Budget Adoption

September

- CRA district approves budget prior to adoption of total budget
- City advertises public hearing and notice of property tax increase, if applicable
- City Commission conducts final hearing to adopt millage rate and the budget
- City notifies Property Appraiser and files TRIM compliance

Budget Timeline

The below budget timeline displays the order and projected months that each budget item occurs in during the budget cycle.



Fund Balance/Reserve Policy

I. Scope

The Governmental Accounting Standard Board (GASB) Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions, establishes classifications to provide consistency in fund balance reporting and greater transparency in the governmental sector. This fund balance/reserve policy defines those classifications, establishes appropriate levels of fund balance/reserves by various fund types, and the spending hierarchy associated with use and replenishment of reserves.

II. General Objectives

This policy serves as a measure of financial resources available in governmental and proprietary funds to mitigate current and future risks. Establishing a fund balance/reserve policy is the most responsible way to ensure against unanticipated events which would adversely affect the financial condition of the City and jeopardize the continuation of necessary public services.

A fund balance/reserve policy will ensure the City maintains adequate reserves in various operating funds and provides the capacity to: (1) meet daily cash flow financial needs, (2) secure and maintain investment grade bond ratings, (3) offset significant economic downturns or revenue shortfalls, and (4) provide funds for unforeseen expenditures related to emergencies. The information derived from consistent reporting will identify available resources to repay long-term debt, reduce property taxes, add new governmental programs, expand existing programs, or enhance financial position.

III. Governmental Fund Classifications

The procedures for reporting certain categories of fund balance within the annual financial statements for the City's governmental funds are classified in one of the following categories:

- *Nonspendable* – amounts that cannot be spent because they are either (a) not in spendable form, such as prepaid items, inventories, or long-term notes receivable; or (b) legally or contractually required to be maintained intact, such as the principal portion of an endowment.
- *Restricted* – amounts that can be spent only for specific purposes stipulated by (a) external resource providers, such as creditors, grantors, contributors, or laws or regulations of other governmental entities; or (b) imposed by law through constitutional provisions or enabling legislation that creates the revenue source and restricts its use.
- *Committed* – amounts that can be used only for the specific purposes determined by formal action (resolution) of the City Commission, the City's highest level of decision-making authority. Commitments are binding unless removed by the City Commission's formal action. Any formal action should occur prior to the end of the fiscal year.
- *Assigned* – amounts approved by the City Manager intended to be used for specific purposes that are not restricted or committed.
- *Unassigned* – the remaining portion of fund balance that does not fall into another category; applies to the General Fund only.

IV. Description of Funds

Governmental Funds

- General Fund – This fund has various classifications and is the only governmental fund that has unassigned fund balance. The target unassigned reserve is in addition to all other reserves or designation of fund balance which have expenditure authority limited to a specific purpose.
- Special Revenue Funds – These funds are created with an underlying legal authority as an individual fund to account for proceeds from a specific revenue source that is legally restricted to expenditures for a specified purpose. Therefore, the residual balance at year end are reported as restricted.
- Debt Service Fund – These funds are subject to certain restrictions associated with the issuance of bonds. This policy does not create any specific reservation within the debt service fund, but rather reports the end-of-the-year balances as restricted.
- Capital Projects Funds – These funds are created to account for resources designated to construct or acquire governmental fixed assets or major capital improvements. Occasionally, projects extend beyond a single fiscal year. The various governmental Impact Fee funds are restricted for specific uses as outlined in the City Code of Ordinances. The other capital project funds, i.e., Renewal and Replacement funds are classified as committed for the outstanding project obligations because as the project is complete, the funds can be transferred back to the originating operating fund.

Enterprise Funds

The City has three enterprise funds to account for the following utility services: water/sewer, solid waste, and stormwater. These utility funds should maintain a fund balance level to provide adequate cash reserves to provide a good financial management plan. The water/sewer rate study recommends four months of expenditures, and the solid waste rate study recommends 90 days of operating expenses.

Internal Service Funds

- Fleet Fund – This fund is designated to cover the cost to purchase future vehicle and equipment replacement. With a funded vehicle replacement policy in place the City is able to provide a financially cost-effective and efficient Fleet Replacement Fund.

- Workers' Compensation Fund – This fund is designed to cover premiums, claims, and other operating expenses related to Worker's Compensation insurance coverage.

V. Target Level

The fund balance/reserve levels established by this policy shall be in addition to all other reservations, including but not limited to amount reserved for debt service or renewal and replacement of long-lived assets.

The City will establish a fund balance target level to maintain adequate cash flow and reduce the demand for short-term borrowing. The unassigned fund balance is the residual amount available that has not been restricted, committed, or assigned to a specific purpose.

- General Fund - This fund shall strive to maintain at least 25% of operating revenues, which excludes resources that have been committed or assigned to some other purpose.
- Special Revenue Funds – These funds will have no minimum reserve required. These funds can be spent to zero.
- Debt Service Funds – These funds shall maintain a minimum balance as outlined in bond covenants. If there are no specific requirements, the fund shall maintain a balance at year end equal to 50% of the debt service payments for the next fiscal year.
- Enterprise Funds - The enterprise operating funds shall strive to maintain at least 25% of operating revenues.
- Fleet Fund – The City strives to maintain a minimum fund balance of at least 75% of the projected replacement value of the current capital equipment in accordance with the most recent audited financial statement.
- Workers' Compensation Fund – This fund shall maintain a balance equal to the total year-end claims payable plus at least 25% of the current operating expenses.

In addition, to the target level, the City shall maintain at least \$3 million in each of the following three funds: general fund, water/sewer fund, and solid waste fund to be committed to emergency expenses related to disaster recovery. These funds will be used to cover the costs associated with mitigating and recovering from a disaster. If funds are used, they should be replenished over a three-year period. All other governmental funds, enterprise non-operating funds, and internal service funds have different objectives, cash flow patterns; therefore, the appropriate level of fund balance is determined on a case-by-case basis.

VI. Spending Hierarchy

The City shall spend restricted amounts first unless there are legal documents that prohibit this practice. Prior to the use of unassigned/unrestricted fund balance amounts, the City shall use committed funds first, followed by assigned amounts, provided those classifications could be used. In the event that the unassigned fund balance exceeds the target level, the excess may be utilized for any lawful purpose within the fund, preferably one-time expenditures which are not recurring operating costs. Appropriation from unassigned fund balance shall require City Commission approval. In the event the unassigned fund balance falls below the target level prescribed, the City Manager shall present a solid plan to replenish the fund balance/reserve within three years.

VII. Annual Review

During the annual budget adoption process, the Chief Financial Officer shall review the unassigned fund balance from the most recent annual audit for compliance with the provisions of this policy. An estimated fund balance calculation of the current adopted budget is used to determine the amount of fund balance available at the beginning of the period for which the budget is being prepared. The amounts of restricted, committed, and unassigned fund balance shall also be determined as part of this annual process.

City of Plant City on Social Media



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Click Here [↗](#)

City Website: <https://www.plantcitygov.com/> [↗](#)

Acronyms

ADA	American Disabilities Act
AFR	Annual Financial Report
ALS	Advanced Life Support
ATMS	Advanced Traffic Management System
BLS	Basic Life Support
BOA	Board of Adjustment
CDBG	Community Development Block Grant
CDL	Commercial Driver's License
CGFO	Certified Government Finance Officer
CIA	Certified Internal Auditor
CIE	Capital Improvement Element
CIP	Capital Improvement Plan
CIT	Community Investment Tax
CJNET	Criminal Justice Network
COLA	Cost-of-living allowance
CPA	Certified Public Accountant
CRA	Community Redevelopment Agency
DEA	Drug Enforcement Administration
DRC	Development Review Committee
EMS	Emergency Medical Services
EMT	Emergency Medical Technician
EOC	Emergency Operations Center
EPA	Environmental Protection Agency
ePCR	Electronic Patient Care Reporting
EQ	Equipment
EXP	Expense
FCIC	Florida Crime Information Center
FDLE	Florida Department of Law Enforcement
FDOT	Florida Department of Transportation
FEMA	Federal Emergency Management Agency
FF	Firefighter
FICA	Federal Insurance Contribution Act
FLC	Florida League of Cities
FR	Fire Rescue
FTE	Full-Time Equivalent
FLSA	Fair Labor Standards Act
FPS	Fire Protection
FRS	Florida Retirement System
FY	Fiscal Year
GAAP	Generally Accepted Accounting Principals
GASB	Government Accounting Standards Board

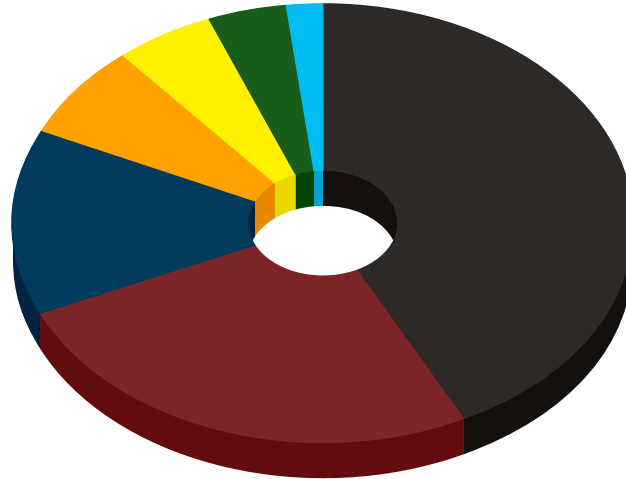
GFOA	Government Finance Officers Association
GIS	Geographic Information System
HCPLC	Hillsborough County Public Library Cooperative
HR	Human Resources
HRB	Historic Resources Board
IFB	Information for Bid
I.M.S.A	International Traffic Signal Association
IT	Information Technology
MIS	Management Information System
MLK	Martin Luther King
NCIC	National Crime Information Center
NFPA	National Fire Protection Association
NPDES	National Pollutant Discharge Elimination System
OSHA	Occupational Safety and Health Administration
P-Card	Purchasing Card
PCFR	Plant City Fire Rescue
PT	Part-Time
PY	Prior Year
REV	Revenue
RFP	Request for Proposal
RFQ	Request for Qualifications
RMS	Records Management System
RR&I	Repair, Replace and Improve
SCADA	Supervisory Control and Data Acquisition System
STEMI	S-Elevation Myocardial Infarction
SVCS	Services
SWFWMD	Southwest Florida Water Management District
TIF	Tax Increment Financing
TMT	Traffic Management Team
UCR	Uniform Crime Report
UM	Utilities Maintenance
UO	Utilities Operations
WRF	Water Reclamation Facility
WRM	Water Resource Management
WTP	Water Treatment Plants
W/S	Water/Sewer

BUDGET OVERVIEW

Executive Overview - Citywide Overview

Overall Citywide revenues and expenditures at \$96,395,983 are \$5,152,776 more than the 2021-22 adopted budget. Detailed information for all discussion points below can be found throughout the budget book in their respective sections.

Expenditures by Type



- Personnel Services (Budgeted)(42.52%)
- Operating Expenses (Budgeted)(25.75%)
- Capital Outlay (Budgeted)(13.68%)
- Transfers Out (Budgeted)(6.92%)
- Other Uses (Budgeted)(5.15%)
- Debt Service (Budgeted)(4.10%)
- Grants and Aids (Budgeted)(1.88%)

Executive Summary - Citywide Overview

PERSONAL SERVICES

The total amount of personal services increased by \$2,650,551 or 6.9% from \$38,338,036 in 2021-22, to \$40,988,587 in the 2022-23 Budget.

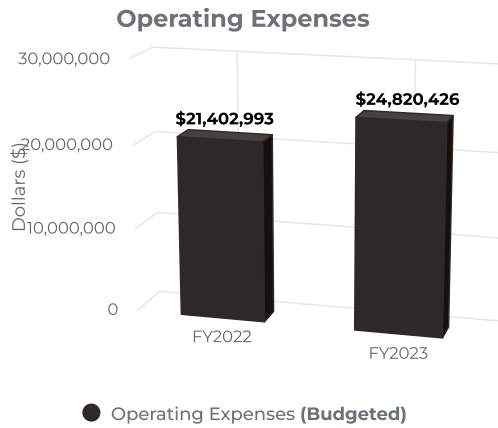
- o Staff
 - o The total number of full-time equivalent (FTE) positions had a net increase of six positions, added ten and deleted four. The City's total workforce will be 482 employees. The following changes resulted in a net cost increase of \$613,000 in Fiscal Year 2022-23:
 - Add seven new positions to General Fund:
 - A Planner was added to Planning & Zoning.
 - An Information Technology System Administrator and four Police Officers were added to the Police Department.
 - A Building Permit Coordinator was added to the Building Department.
 - Delete one position from Street Fund:
 - One Traffic Maintenance Specialist II position was deleted. This position was unoccupied.
 - Add three positions to Water/Sewer Fund:
 - A Utilities Staff Engineer was added to Utilities Maintenance.
 - Two Plant Operators were added to Utilities Operations.
 - Delete three positions to Solid Waste Fund:
 - Three Refuse Collector positions were deleted. These positions were unoccupied.
- o Wages and Fringe Benefits
 - o On October 1, all non-step employees will receive a 6% market adjustment based on the pay study conducted by Cody & Associates. The pay increase will allow for the City to maintain a competitive posture based on the study's findings.
 - o On October 1, all Police Department step employees will receive a 6% market adjustment. All step employees are eligible for their next step increase on their anniversary.
 - o On October 1, Fire Department's Captains and Battalion Chiefs will receive a 6% market adjustment. These step employees are eligible for their next step increase on their anniversary.
 - o Fire Department's Firefighters and Drivers' pay will be established based upon the collective bargaining agreement.
 - o The City will increase the annual bonus given to all City employees from \$100 to \$250 and the monthly car allowance from \$243 to \$400 for eligible positions.
- o Flexible Contributions:
 - Health insurance premiums increased 10% for 2022-23 fiscal year. The City realized an additional cost of approximately \$335,000 to share the cost of the increase.
- o Retirement Contributions:
 - The City contributes 8% of the individual's regular compensation to all regular, full-time employees.
 - The City provides a defined benefit pension plan for Firefighters and Police Officers pursuant to the provisions in F.S 175 and F.S 185.

Executive Summary - Citywide Overview

OPERATING EXPENSES

This category increased by \$3,417,433 or 16%, from \$21,402,993 to \$24,820,426. There are several factors to contribute to the increase:

- Due to raising costs, budgets for chemicals, fuel, and utilities have increased significantly (approximately \$540,000).
- Solid Waste has an increase in disposal costs of approximately \$850,000. This increase is due to an increase in customers as well as increased costs per ton for disposal.
- Contracted Services has an increase of approximately \$260,000. Many of these services were originally purchased through CARES Act.



Executive Summary - Citywide Overview

Grants and Aid

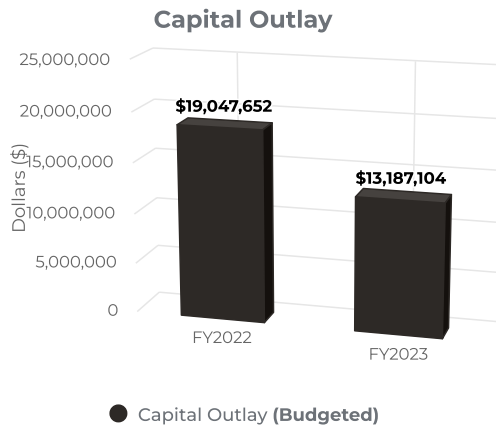
This category remained relatively stable at \$457,189 compared to last year's total of \$456,005.

Executive Summary - Citywide Overview

CAPITAL OUTLAY

This category decreased by \$5,860,548 or 30.8%, from \$19,047,652 to \$13,187,104. This decrease is partly due to no vehicles and equipment being included in this year's budget; this accounts for \$2.9 million decrease. In April 2022, the City Commission approved the fleet requests for Fiscal Year 2022-23 as a budget adjustment to the Fiscal Year 2021-22 budget using fund balance. A detailed list of all capital projects is included in the Capital Improvement section.

- Some of the major projects include:
 - Resurfacing arterial roads and neighborhood streets, \$3.4 million.
 - Infrastructure improvements to the water and sewer system of \$3.3 million.
 - Appropriate \$200,000 toward stormwater drainage improvements.
 - Begin funding a second Splash Park for \$150,000.
 - Appropriate an additional \$500,000 toward the construction of a Cultural Events Center to replace the Planteen Recreation Center.
 - Provide \$300,000 to begin funding for a new cemetery administration building.
 - Appropriate an additional \$300,000 to the McIntosh Indirect Potable Reuse (IPR) project.
 - Appropriate \$300,000 to the Reclaimed Water Recharge project.
 - Invest \$100,000 in Traffic projects including Advance Traffic Management System (ATMS), LED Illuminated Street Signs, Fiber Optic Cable Upgrade, Traffic Signal Cabinets.



Executive Summary - Citywide Overview

DEBT SERVICES

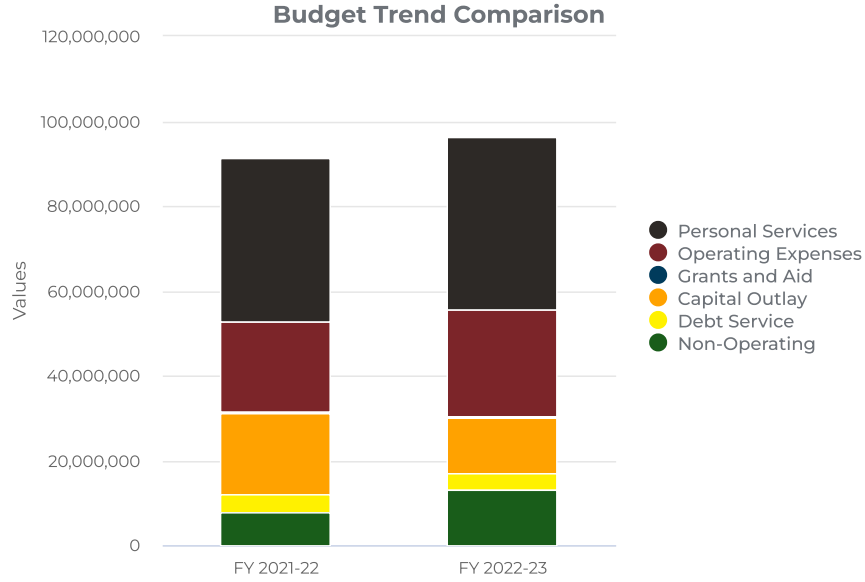
This category decreased \$199,023 over last year from \$4,154,305 to \$3,995,282.

- The primary reason for this decrease is that the City paid its final loan payment of \$190,490 to Hillsborough County last fiscal year.
- On November 25, 2020, three Enterprise Revenue notes were refinanced into one note at a lower interest rate. The savings of \$1,186,727 from this refinance will be used towards the construction of a new Utilities Maintenance/Solid Waste facility. The annual debt service payment from the Water/Sewer Fund remained the same.

Executive Summary - Citywide Overview

NON-OPERATING

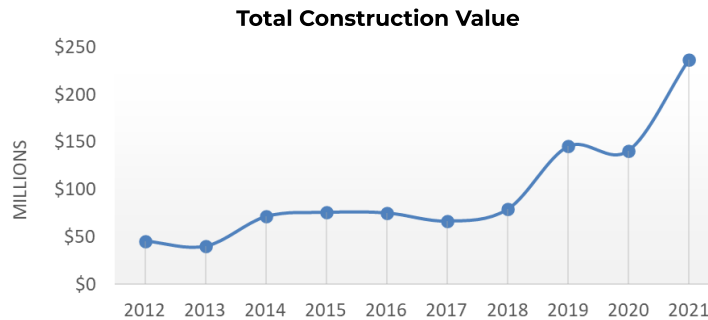
This category increased by \$5,143,179 from \$7,844,216 to \$12,987,395. This increase is primarily due to the increase in Contingency across most funds; this accounts for \$4.2 million of the increase. The transfer from the General Fund to CRA Fund for street resurfacing increased by \$288,566. The remaining increase is due to the increase of the cost allocation.



Executive Summary - Fiscal Sustainability

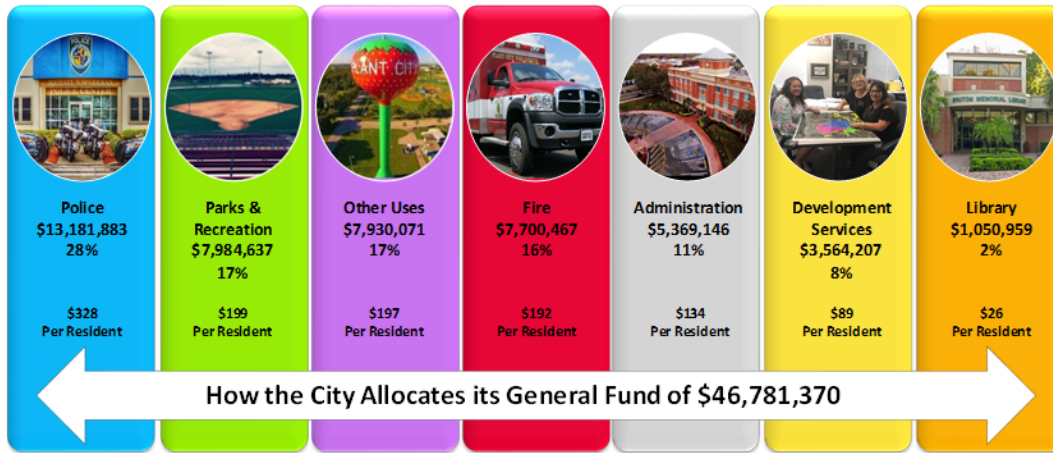
Overall, the City is fiscally stable. Yearly, the City completes a financial trend analysis to review the fiscal position of the City. Results for financial trends are as follows:

- Financial Trends Summary
 - The report for FY 2021 reflects that 24 of the 27 trends were positive and three were marginal.
- Community Resources Financial Trends
 - Population increased from 39,846 to 40,183 over the past ten years which equates to 5,220 residents or 13.1%.
 - In FY 2021, Plant City's unemployment rate decreased to 3.7. This rate is below the State, County, and US unemployment rates.
 - Total construction value (*in constant dollars*) more than quintupled in ten years from \$45,480,258 to \$237,095,301 in FY 2021.



- Taxable Value Financial Trends
 - Taxable values have increased for the past five years through FY 2021, and continues for the next two years:
 - FY 2021 is \$2,674,204,538
 - FY 2022 is \$3,011,689,326
 - FY 2023 is \$3,617,941,434
 - Property tax revenue per capita continues to rise to \$288.91 in FY 2021.
- Expenditures and Operating Position Financial Trends
 - Total operating expenditures per capita have remained relatively stable over the past ten years and ended FY 2021 at \$638.65.
 - The City serves its citizens with 11.55 employees per 1,000 residents. In FY 2009, the City deployed 14 employees per 1,000 citizens.
 - The unassigned fund balance in FY 2021 ended at \$16,209,475 at 37% of net operating revenue. Starting in FY 2020, a policy was adopted which sets aside \$3 million for emergency reserves. This is categorized as Committed Fund Balance.

Executive Summary - General Fund

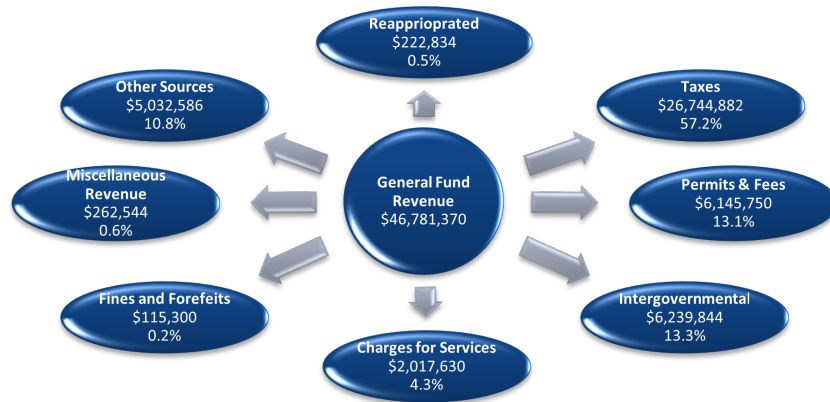


The General Fund reflects an increase in revenues and expenditures of \$4,471,656 or 10.57% from \$42,309,714 in 2021-22 to \$46,781,370 in 2022-23.

Revenues

General Fund revenues increased by \$5,877,386 from \$40,681,150 to \$46,558,536 in fiscal year 2022-23. An additional \$222,834 of fund balance will be used which will bring the total General Fund revenues to \$46,781,370.

- Based on a 20.1% increase in property values to \$3.4 billion, the ad valorem tax revenues increased by \$3,291,896.
- The millage rate remained at 5.7157 mills. The 1.0 mil dedicated to street resurfacing will generate \$3,437,044.



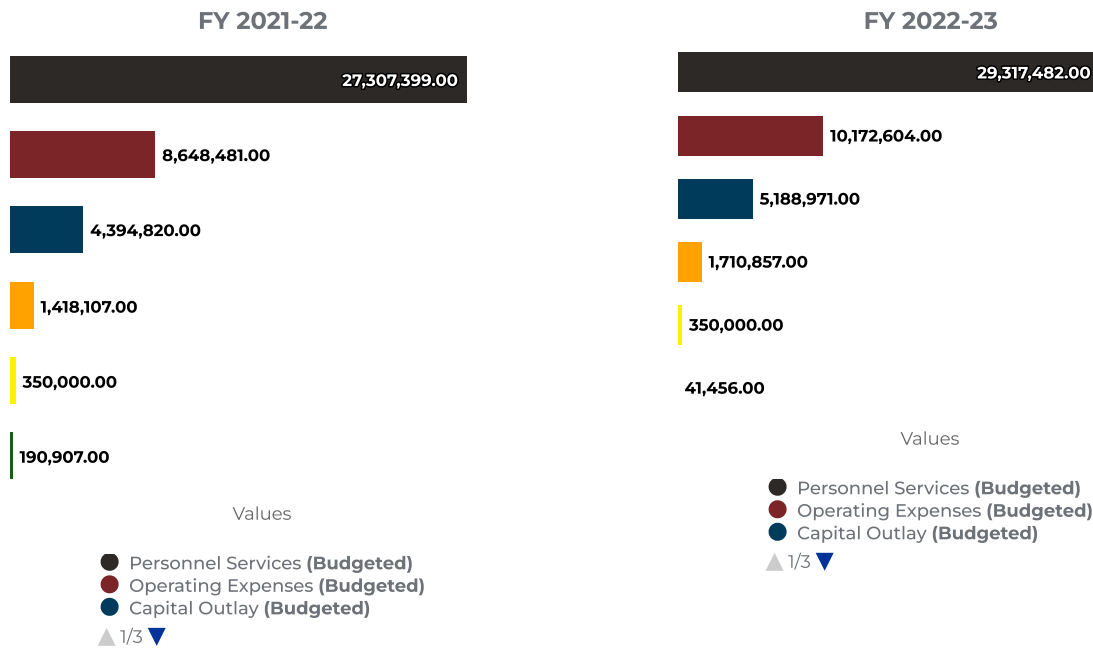
Some of the major changes in General Fund revenues are as follows:

	Fiscal Year 2021-22	Fiscal Year 2022-23	Increase / Decrease
Property Tax	\$ 16,353,218	\$ 19,645,114	\$ 3,291,896
Sales Tax-State Revenue Share	1,115,000	1,295,136	180,136
Franchise Fees	3,830,720	4,384,000	553,280
Public Service Tax	4,394,920	4,734,168	339,248
Building Permits	1,323,140	1,737,750	414,610
1/2 Cent Sales Tax	3,750,000	4,200,000	450,000
Cost Allocation	2,305,341	2,602,161	296,820
Transfer from all Utilities	2,188,380	2,430,425	242,045
	\$ 35,260,719	\$ 41,028,754	\$ 5,768,035

Expenditures

The major increase for expenditures can be found within personal services category. The personal services category increased due to adding seven positions, providing for a 6% market adjustment for employees, continuing with the Public Safety step plan, and sharing the cost increase for health insurance premiums with the employees. The operating expenditure category increase can be found in several areas: fleet maintenance, fuel, utilities, supplies, chemicals, and janitorial services. The capital outlay category increase is due to investing in some major capital improvements.

	Fiscal Year 2021-22	Fiscal Year 2022-23	Increase / Decrease
Personal Services	\$ 27,307,399	\$ 29,317,482	\$ 2,010,083
Operating Expenses	8,648,481	10,172,604	1,524,123
Grants and Aid	353,005	357,189	4,184
Capital Outlay	4,394,820	5,188,971	794,151
Non-Operating	1,606,009	1,745,124	139,115
Major Expenditures	\$ 42,309,714	\$ 46,781,370	\$ 4,471,656



Executive Summary - Special Revenue Funds - Street Fund

Revenues

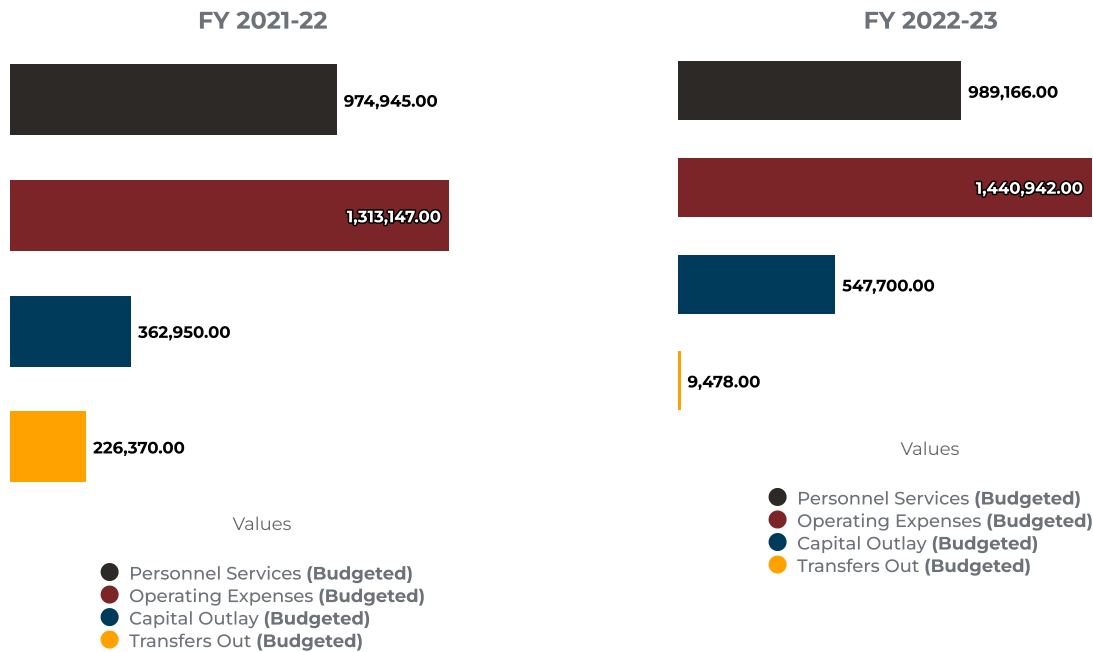
This fund receives revenue from three types of gas taxes. In addition, \$369,709 are reimbursements for street lighting and traffic signal maintenance.

Expenditures

The expenditures increased \$109,874 in Fiscal Year 2022-23 with the majority of the increase is in capital outlay which will be used to fund various capital projects that will improve the City's assets. A summary of these projects can be found in the Capital Improvement Plan section. The personal services increase is related to employee market adjustment and health insurance, as previously described.

	Fiscal Year 2021-22	Fiscal Year 2022-23	Increase/ Decrease
Personal Services	\$ 974,945	\$ 989,166	\$ 14,221
Operating Expenses	1,313,147	1,440,942	127,795
Capital Outlay	362,950	547,700	184,750
Non-Operating	226,370	9,478	(216,892)
Total Expenses	\$ 2,877,412	\$ 2,987,286	\$ 109,874

This fund will be monitored closely to seek additional funding to maintain the system.



Executive Summary - Enterprise Funds - Water/Sewer Fund

Revenues

Overall, the Water/Sewer Fund revenues have risen based on the 4 percent rate increase and growth in the customer base. Below are the three major revenues in the Water/Sewer Fund.

	Fiscal Year 2021-22	Fiscal Year 2022-23	Increase / Decrease
Water Sales	\$ 7,728,624	\$ 8,374,320	\$ 645,696
Wastewater Revenue	10,555,620	11,362,680	807,060
Industrial Waste	1,467,780	2,004,000	536,220
Major Revenues	\$ 19,752,024	\$ 21,741,000	\$ 1,988,976

Expenses

The expenditures increased \$937,612 in Fiscal Year 2022-23 with the majority of the increase is in operating expenses. There are several operating expenses that have increased in this category: fuel, chemicals, trainings, utilities, and janitorial services. The capital outlay category decreases by \$820,535. The fund has many previously funded projects that have carryforward into the new year without needing additional funding. A complete listing of the projects is included in the Capital Improvement Plan section. The personal services increase is related to adding one position, employee market adjustment, and health insurance, as previously described.

	Fiscal Year 2021-22	Fiscal Year 2022-23	Increase / Decrease
Personal Services	\$ 6,059,321	\$ 6,465,800	\$ 406,479
Operating Expenses	5,245,464	6,249,649	1,004,185
Capital Outlay	4,739,135	3,918,600	(820,535)
Debt Service	3,163,974	3,164,486	512
Non-Operating	2,960,548	3,307,519	346,971
Total Expenses	\$ 22,168,442	\$ 23,106,054	\$ 937,612

Debt Services

On November 25, 2020, three Enterprise Revenue notes were refinanced into one bank loan at a lower interest rate. This expense will remain level at \$3,164,000 until the maturity in FY 2028. The debt service expense is recorded in the Water/Sewer Fund.

FY 2021-22

[REDACTED]

6,050,731.00

FY 2022-23

[REDACTED]

6,465,800.00

Executive Summary - Enterprise Funds - Solid Waste Fund

Revenues

Revenue received from the collection of residential, commercial, and recycling solid waste are the major revenue sources in the Solid Waste Fund. The charges for services revenue increased by \$1,639,080 from \$7,524,720 in 2021-22 to \$9,163,800 in 2022-23. The residential rates will remain the same and the commercial rates will increase 3% as recommended by the rate study.

	Fiscal Year 2021-22	Fiscal Year 2022-23	Increase / Decrease
Residential	\$ 3,216,000	\$ 4,308,000	\$ 1,092,000
Commercial	3,003,000	3,213,480	210,480
Recycling	39,000	96,000	57,000
Multi Unit Solid Waste	766,320	740,280	(26,040)
Roll Off/Compactor Services	500,400	806,040	305,640
	\$ 7,524,720	\$ 9,163,800	\$ 1,639,080

Expenses

Solid Waste expenses decreased by \$531,553. This decrease is due to a decrease in capital outlay that was a one-time expenditure for the construction of a new Utilities Maintenance/Solid Waste facility. There are several operating expenses that have increased in this category: fuel, chemicals, disposal fees, utilities, and janitorial services. The personal services increase is related to employee market adjustment and health insurance, as previously described.

	Fiscal Year 2021-22	Fiscal Year 2022-23	Increase / Decrease
Personal Services	\$ 2,127,294	\$ 2,243,474	\$ 116,180
Operating Expenses	4,482,783	5,193,851	711,068
Capital Outlay	1,740,664	-	(1,740,664)
Non-Operating	1,641,492	2,023,355	381,863
Total Expenses	\$ 9,992,233	\$ 9,460,680	\$ (531,553)

Executive Summary - Enterprise Funds - Stormwater

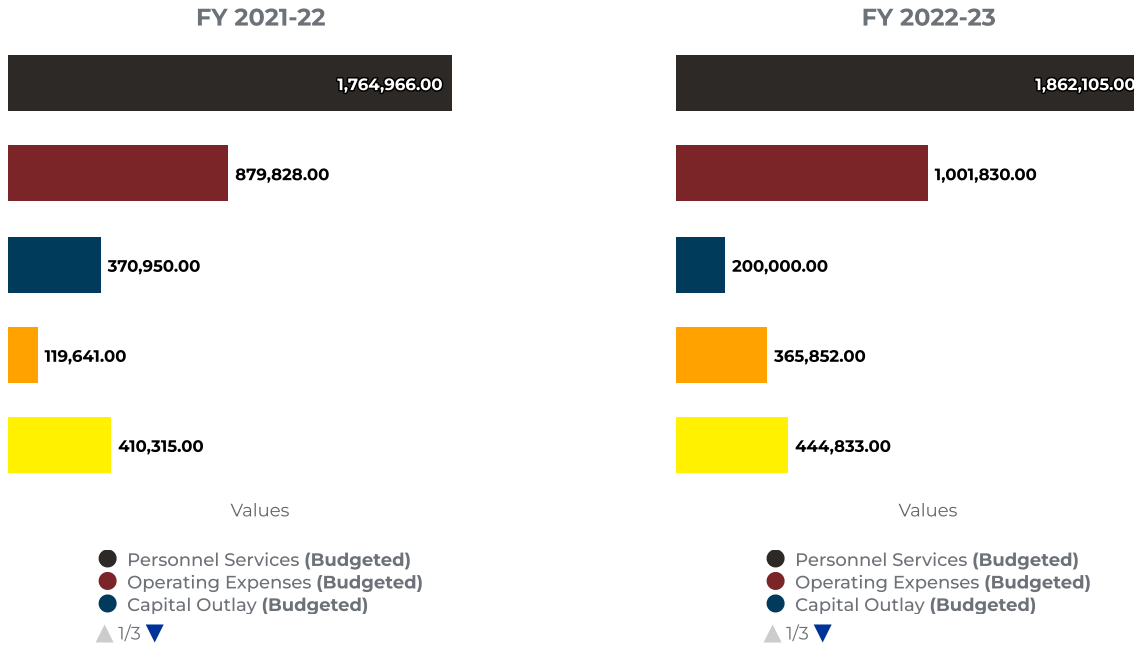
Revenues

Revenues for the Stormwater Fund report an increase of \$328,920 to \$3,874,620 in Fiscal Year 2022-23 due to a 3% rate increase per code to address drainage improvements.

Expenses

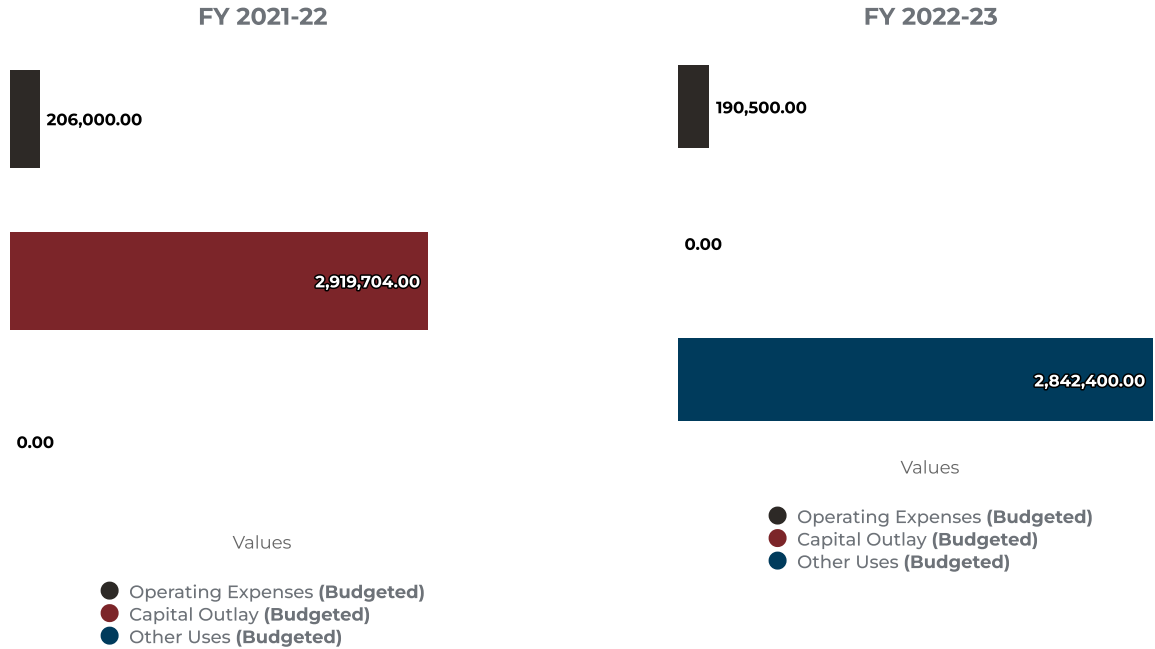
Expenses increased overall by \$232,380 from \$3,545,700 to \$3,874,620. The increase is primarily due to the increase in non-operating for contingency of \$365,852.

	Fiscal Year 2021-22	Fiscal Year 2022-23	Increase / Decrease
Personal Services	\$ 1,764,966	\$ 1,862,105	\$ 97,139
Operating Expenses	879,828	1,001,830	122,002
Capital Outlay	370,950	200,000	(170,950)
Non-Operating	529,956	810,685	280,729
Total Expenses	\$ 3,545,700	\$ 3,874,620	\$ 328,920



Executive Summary - Internal Service Funds - Fleet Replacement

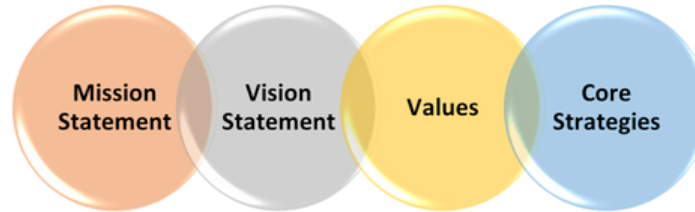
Over the past several years, the City has been conservatively spending the Fleet Maintenance Fund. The fund is now stable; therefore, the City included appropriations to replace damaged equipment and items that have exceeded their useful life. On April 11, 2022, the City Commission approved the fleet request for Fiscal Year 2022-23 as a budget adjustment to the Fiscal Year 2021-22 budget using fund balance. No vehicles and equipment are included in the Fiscal Year 2022-23 budget.



Strategic Planning for Budget

Approach

The City of Plant uses four planning tools to prepare the annual budget. These tools include the Mission Statement, Vision Statement, Values, and Core Strategies. These planning tools can be found in subsequent sections of this document.



Strategic Planning for Budget: Setting Strategic Goals

Setting Strategic Goals

The strategic goals of the City are the five Core Strategies:

- Facilitate Economic Development
- Foster Community Engagement
- Empower Outstanding Customer Service
- Engage in Effective Communication with Internal and External Stakeholders
- Maximize Organizational Effectiveness

These goals were created by the City Manager, embraced by the City Commission, and used throughout the budget planning process.

Strategic Planning for Budget: Implementing Strategic Goals - Short-Term

Implementing Strategic Goals - Short-Term

All budget proposals including personnel, operating, and capital must further one of the Core Strategies. All budget requests are reviewed with the City Manager, Assistant City Manager, Chief Financial Officer, and requesting department to ensure compliance.

Strategic Planning for Budget: Implementing Strategic Goals - Long-Term

Implementing Strategic Goals - Long-Term

The City's has a Capital Improvement Plan for long-term financial planning.

All departments must complete a Capital Improvement Plan worksheet which includes a brief explanation of the project (Description), scope of the project and why the project is needed (Justification), explanation of how the project will improve a Core Strategy (Core Strategies), estimated timeline for the project (Dates), estimated operating cost increase or decrease and why the cost will be change (Operating Impact), and the 5-year cost and funding of the project (Activity). After the project worksheet is submitted, Finance reviews the requests for completeness and determines if the funding sources are appropriate. The City Manager's Office reviews the requests to determine the benefit to the City as a whole, and ensure they fit within the overall Strategic Plan based on communication with the City Commission and the citizens. The City Manager prioritizes and selects projects to recommend to the City Commission for approval during budget workshop and adoption.



Strategic Planning for Budget: Review of Performance

The City reviews performance through performance outcomes at the department, division, and/or program level. The department, division, and/or program set goals based on the City's Values. The program objectives include quantifiable performance measures that are based on goals and categorized by related Core Strategies. These performances outcomes are in the department, division, and/or program narratives throughout this document.

Revenue Projections - Overview

Revenue projections are a three-step process that begin early in the budget cycle. The projection cycle is described below:



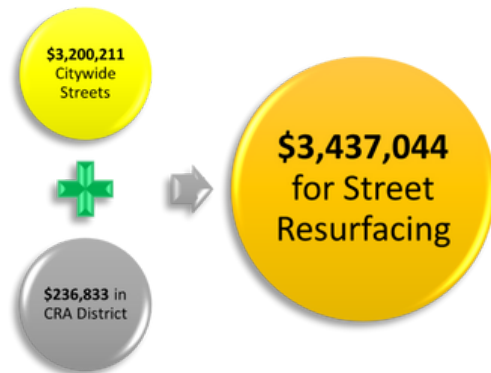
1. The first step begins with forecasting the current year projected actuals. This critical step establishes a basis to project the following year. Several factors are considered: historic, current year-to-date, and projected revenue to the end of the year.
2. The second step is to set estimated revenues for next year. The same three factors as described above are used, as well as the “Local Government Financial Handbook” from the Office of Economic and Demographic Research, which is used to estimate major revenues sources more accurately.
3. The last step occurs toward the end of the budget process, prior to adopting the “estimated revenues”. During this stage, a review of the proposed estimated revenues compared to the proposed appropriations will provide a clear picture of the overall budget. It is critical to examine the entire budget and confirm all revenue sources are realistic.

The following section provides an overview of the major revenue sources. However, a list of each revenue source can be found in the individual sections of the budget book.

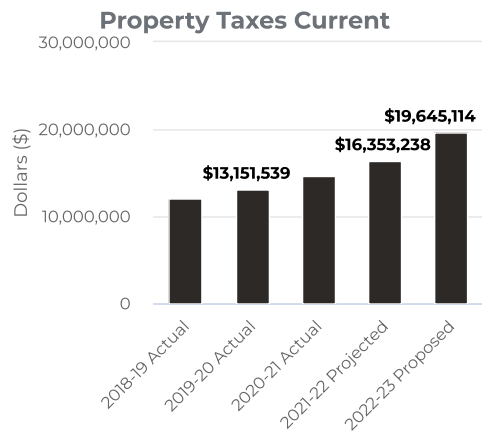
Revenue Projections - Taxes - Overall

Overall

Overall tax revenues have increased an average of 7% yearly over the last 5 years and is estimated to increase by \$4,222,000 in fiscal year 2022-23. The 1.0 mil ad valorem property tax dedicated to street resurfacing generated revenue totaling \$3,437,044. These property tax revenues will be used solely for street resurfacing and maintenance. Taxes include, property (ad valorem) taxes, local option infrastructure surtax (community investment tax), local option gas tax, 9th cent gas tax, communications services tax, public (utility) service tax, insurance premium tax (pension), and business tax.



Revenue Projections - Taxes



Ad Valorem Property Tax

Ad-valorem property tax revenue is estimated to increase to \$19,655,114 this year due to a 20.1% increase in property values. Over the last five years, the average property tax revenue increased approximately 13% each year. The specific formula for current ad valorem tax revenues is calculated by multiplying the approved millage rate (5.7157) per \$1,000 times the aggregate assessed property value (as certified by the County Property Appraiser) times 95%.

Property taxes account for \$3,291,896 of the overall tax increase.

Revenue Projections - Taxes

Local Option Infrastructure Surtax

Hillsborough County voters renewed the levy of an additional one cent tax on sales in the County pursuant to the provisions of Section 212.055, Florida Statutes. The City receives a portion of the tax based on an interlocal agreement with Hillsborough County and the three incorporated Hillsborough County municipalities, which expires December 31, 2026. Utilization of this tax is limited to long-term infrastructure improvements, pledges to pay debt service for improvements, acquire land for public uses, and improving facilities used as emergency shelters.

Local Option Gas Tax and Ninth Cent Gas Tax

This tax, approved in a referendum election, provides for the levy of seven cents per gallon of motor fuel sold in the County and taxed pursuant to the provisions of Section 336, Florida Statutes. Utilization of the proceeds of this tax is limited to transportation expenditures, other infrastructure projects and bond indebtedness related to road and streets. This tax is shared with the municipalities based on a cooperative agreement between Hillsborough County and the three incorporated municipalities.

Communications Service Tax

This tax, as authorized by Section 202, Florida Statutes, requires service providers to collect tax on telephone, VOIP, Cable TV, fax, and pagers at a rate of 6.1% as approved by the City Commission.

Public Service Tax

Pursuant to the provisions of Section 166.231, Florida Statutes, the City Commission approved a 10% public service tax for electric, gas and water service sold to customers in the incorporated limits of the City of Plant City.

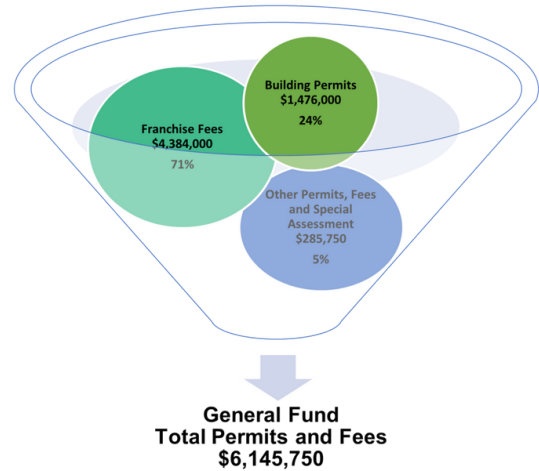
Taxes are projected mainly using the Local Government Financial Information Handbook, while also analyzing historical revenues received and current projected changes in legislature. Tax revenues are found within the Governmental Funds.

Revenue Projections - Licenses and Permits

Licenses and Permits

This area is estimated to increase by \$970,390 in the 2022-23 fiscal year. The increase is due to the projected increase in Electricity Utility Tax - Franchise Fees of \$550,000. Building permit revenues are projected to increase by \$250,000. Licenses and permits includes franchise fees, building, zoning, utility permits, impact and development fees, and other licenses and permits of a local nature. The revenues from this category are used for the building activities of the City.

Licenses and permits revenues are projected using both historical trends for received revenue and a prediction of the level of growth for the upcoming year. Revenue for this area is found within Governmental Funds.

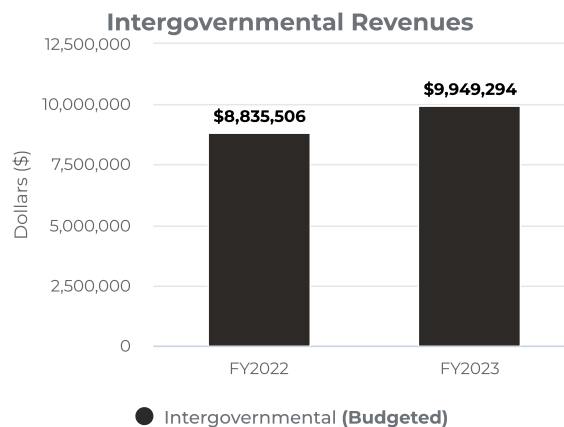


Revenue Projections - Intergovernmental Revenues

Intergovernmental Revenues

Intergovernmental revenues are estimated to increase by \$1,113,788. Intergovernmental revenues include federal, state, and local grants, state revenue sharing such as the City's share of state collected motor fuel taxes and sales taxes. The grant portion of this funding source is not reflected in the budget until the grant has been awarded and the appropriate legal documents are signed. Once the grant is approved, an adjustment will be made to include the match portion also. The City utilizes grant revenues for planned projects rather than allowing grant approval to skew priorities. The City's portion of revenue generated from state taxes is based on the state forecast as reported in the Local Government Financial Information Handbook.

Intergovernmental revenues are projected by reviewing grants that we plan to receive in the upcoming fiscal year along with estimates from the Local Government Financial Information Handbook. This is compared with historic trends of revenues received. Intergovernmental Revenues are found in Governmental Funds and Special Revenue Funds.



Revenue Projections - Charges for Services

Charges for Services

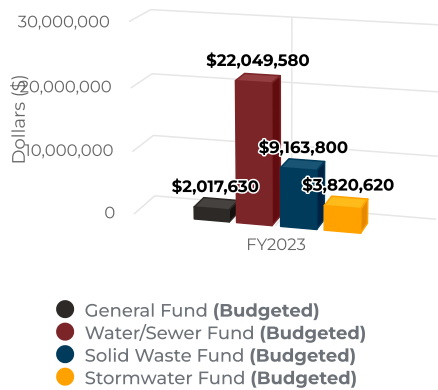
The majority of revenues for charges for services are found in the General Fund, Special Revenue Funds, Impact Fees, and the City's Enterprise Funds.

Charges for services increased by \$4,682,846 for 2022-23. The majority of the increase is due to the Water/Sewer Fund increasing by \$2,009,436 and the Solid Waste Fund increasing by \$1,639,080. The Stormwater Fund is also projected to bring in an additional \$328,920 in revenue.

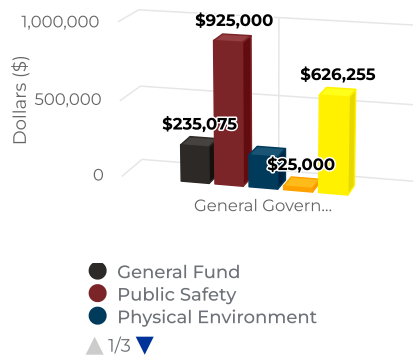
This source of revenue includes water, sewer, and solid waste user fees, parks and recreational activity fees, certification and copying documents and records, cemetery fees, sale of maps and publications, and stormwater utility fees.

Charges for service revenues are projected by reviewing the historic trends in revenue along with evaluation of any increase/decrease to potential changes to the City population that could affect the inflow of revenues

Charges for Services - Major Funds



Charges for Services - General Fund



Revenue Projections - Fines and Forfeitures

Fines and Forfeitures

Revenue from Fines and Forfeitures are expected to remain stable in the 2022-23 fiscal year. This revenue source includes court fines and fees, proceeds from confiscated property, and library fines. These revenues are found in the Governmental Funds.

Fines and Forfeiture revenues are projected by reviewing historical trends

Revenue Projections - Miscellaneous Revenues

Miscellaneous Revenues

Miscellaneous Revenues are expected to increase \$32,944 in fiscal year 2022-23.

This revenue source includes interest on investments, rentals, sales of surplus property, insurance proceeds, assessments, refunds, contributions, and revenues not recorded in other classifications.

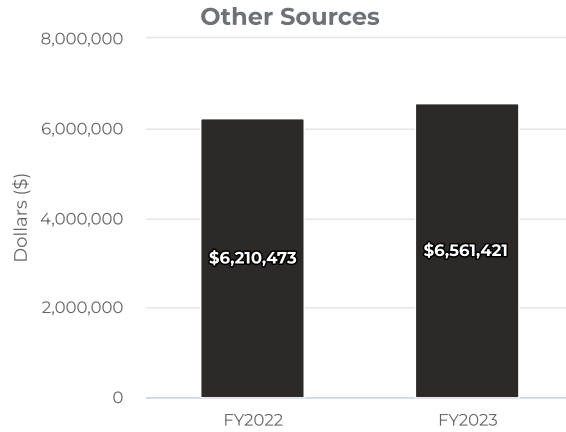
Miscellaneous Revenues can be found in a majority of funds throughout the City and is projected by reviewing historical trends along with future estimates.

Revenue Projections - Other Sources

Other Sources

Other Sources is expected to increase by \$350,948 in fiscal year 2022-23. The City's transfer of 8% from the Water/Sewer and the Solid Waste Funds to the General Fund as payment in lieu of taxes concept (PILOT) increased this category by \$242,045. This revenue source includes debt service, aid to private organizations, interfund transfers, cost allocation contingency, capital project funds that will be used during the budget year, and fund balance appropriated to be used for current year expenditures.

Other Sources revenue can be found in a majority of funds throughout the City and is projected by reviewing historical trends along with future estimates.



Personnel

Includes:

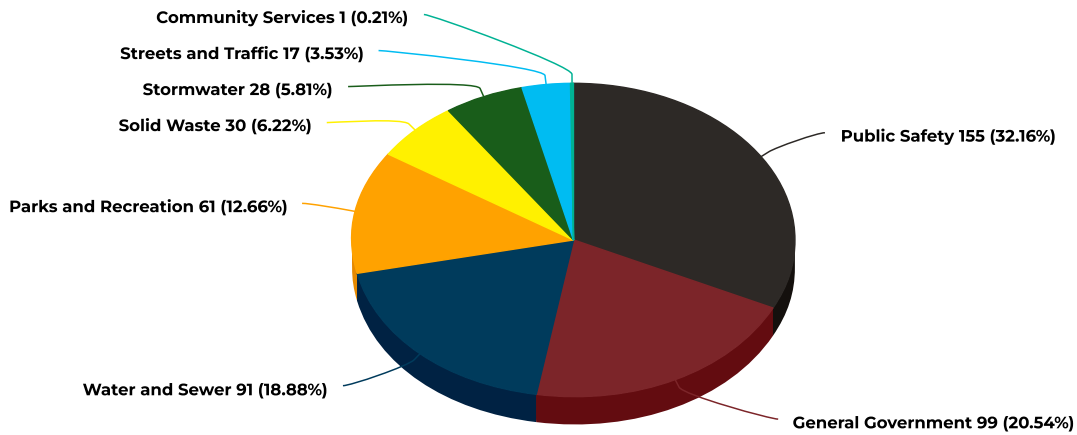
- Three Year Budget Positions by Department/Function
- Three Year Budget Positions by Department
- Personnel Changes

Three Year Budget Positions by Department/Function

	2020-21 Actual	2021-22 Actual	2022-23 Budgeted
General Fund			
City Manager	4	4	4
Professional Standards	4	4	4
City Attorney	2	3	3
City Clerk	3	3	3
Human Resources	5	5	5
Information Technology	5	6	6
Accounting	10	11	11
Procurement	5	5	5
Fire	54	55	55
Police	92	95	100
Planning and Zoning	5	5	6
Parks and Recreation	58	61	61
Public Library	12	12	12
Building Department	11	11	12
Code Enforcement	5	6	6
Engineering	13	13	13
General Services	9	9	9
Total General Fund	297	308	315
Community Services	1	1	1
Streets and Traffic	18	18	17
Stormwater	28	28	28
Water and Sewer	87	88	91
Solid Waste	36	33	30
Total Citywide Personnel	467	476	482

	2020-21 Actual	2021-22 Actual	2022-23 Budgeted
Function:			
General Government	93	97	99
Public Safety	146	150	155
Parks and Recreation	58	61	61
Community Services	1	1	1
Streets and Traffic	18	18	17
Stormwater	28	28	28
Water and Sewer	87	88	91
Solid Waste	36	33	30
Total Citywide Personnel by Function	467	476	482

3 Year Budgeted Positions by Department/Function



Three Year Budget Positions by Department

Category	FY 2021	FY 2022	FY 2023
Total Positions	467	476	482
Part-time	0	0	0
Full-time	467	476	482

Office of the City Attorney

Position	FY 2021	FY 2022	FY 2023
City Attorney	1	1	1
Legal Secretary	0	1	1
Paralegal	1	1	1
Total	2	3	3

Office of the City Manager

Position	FY 2021	FY 2022	FY 2023
Assistant City Manager	2	2	2
City Manager	1	1	1
Executive Assistant II	1	1	1
Total	4	4	4

Professional Standards

Position	FY 2021	FY 2022	FY 2023
ADA Coordinator	1	1	1
Professional Standards Director	1	1	1
Community Engagement Professional	2	2	2
Total	4	4	4

Office of the City Clerk

Position	FY 2021	FY 2022	FY 2023
Assistant City Clerk	2	2	2
City Clerk	1	1	1
Total	3	3	3

Human Resources

Position	FY 2021	FY 2022	FY 2023
Human Resources Generalist	2	2	2
Human Resources/Risk Mgmt. Coordinator	1	1	1
Human Resources/Risk Mgmt. Director	1	1	1
Payroll Technician	1	1	1
Total	5	5	5

Information Technology

Position	FY 2021	FY 2022	FY 2023
IT Manager	1	1	1
IT Technician II	1	2	2
Network Coordinator	2	2	2
Network Technician	1	1	1
Total	5	6	6

Accounting

Position	FY 2021	FY 2022	FY 2023
Accountant I	0	1	1
Accountant II	2	2	2
Accounting Clerk I	2	2	2
Accounting Supervisor	1	1	1
Administrative Assistant II	1	1	1
Budget Manager	1	1	1
Business Tax Clerk	1	1	1
Chief Accountant	1	1	1
Chief Financial Officer	1	1	1
Total	10	11	11

Procurement

Position	FY 2021	FY 2022	FY 2023
Contract Specialist	1	1	1
Fleet Coordinator	1	1	1
Fleet Services Technician	1	1	0
Procurement Manager	1	1	1
Procurement Specialist	1	1	1
Senior Fleet Coordinator	0	0	1
Total	5	5	5

Fire Rescue

Position	FY 2021	FY 2022	FY 2023
Administrative Assistant II	1	1	1
Battalion Chief	3	3	3
Deputy Chief Administration	1	1	1
Deputy Chief Operations	1	1	1
EMS Division Chief	1	0	0
Fire Chief	1	1	1
Fire Driver/Engineer	9	9	9
Fire Inspector	1	2	2
Fire Shift Captain	9	9	9
Firefighter	27	27	27
Training Division Chief	0	1	1
Total	54	55	55

Police

Position	FY 2021	FY 2022	FY 2023
Crime Intelligence Analyst	0	1	1
Digital Evidence Technician	0	1	1
Evidence Technician	1	2	2
Executive Assistant I	1	1	1
Facilities Technician	1	1	1
Information Technology System Administrator	0	0	1
Police Captain	3	3	3
Police Chief	1	1	1
Police Corporal	5	5	5
Police Lieutenant	0	2	2
Police Officer	53	53	57
Police Sergeant	9	7	7
Public Service Representative	1	1	1
Records Technician I	1	1	1
Records Technician II	1	1	1
Telecommunications Supervisor	1	1	1
Telecommunicator I	8	8	8
Telecommunicator II	2	2	2
Telecommunicator III	4	4	4
Total	92	95	100

Planning & Zoning

Position	FY 2021	FY 2022	FY 2023
Administrative Assistant I	0	0	0
Planner	2	2	3
Planning Technician	1	1	1
Senior Planner	1	1	1
Planning & Zoning Manager	1	1	1
Total	5	5	6

Recreation

Position	FY 2021	FY 2022	FY 2023
Administrative Assistant I	1	1	1
Athletic Program Manager	1	1	1
Parks & Recreation Director	1	1	1
Recreation Center Coordinator	1	1	1
Recreation Program Manager	1	0	0
Recreation Superintendent	0	1	1
Recreation Supervisor	2	2	2
Recreation Supervisor II	1	1	1
Special Events Coordinator	1	1	1
Tennis Facility Supervisor	1	1	1
Youth Athletics Coordinator	1	1	1
Total	11	11	11

Parks Maintenance

Position	FY 2021	FY 2022	FY 2023
Administrative Assistant I	1	1	1
Environmental Lands Management Supervisor	0	1	1
Foreman I	3	3	3
Foreman II	1	1	1
Groundskeeper I	17	17	0
Groundskeeper II	5	5	0
Parks Equipment Operator I	1	1	18
Parks Equipment Operator II	1	1	6
Parks Field Supervisor	2	2	2
Park Ranger	0	2	2
Parks Superintendent	1	1	1
Total	32	35	35

Cemetery

Position	FY 2021	FY 2022	FY 2023
Administrative Assistant I	1	1	1
Cemetery Caretaker I	0	0	4
Cemetery Caretaker II	0	0	1
Cemetery Superintendent	1	1	1
Foreman I	1	1	1
Groundskeeper I	4	4	0
Groundskeeper II	1	1	0
Total	8	8	8

Stadium

Position	FY 2021	FY 2022	FY 2023
Foreman I	1	1	1
Groundskeeper I	4	4	0
Groundskeeper II	1	1	0
Maintenance Specialist I	1	1	1
Parks Equipment Operator I	0	0	4
Parks Equipment Operator II	0	0	1
Total	7	7	7

Library

Position	FY 2021	FY 2022	FY 2023
Administration & Services Assistant	1	1	1
Administrative Assistant II	1	1	1
Circulation Services Assistant	1	1	1
Librarian	1	0	0
Library Assistant	3	3	3
Library Services Associate	1	1	1
Library Services Director	1	1	1
Library Supervisor	0	1	1
Outreach Services Associate	0	1	1
Technology Associate	1	1	1
Technology Librarian	1	0	0
Youth Services Associate	1	1	1
Total	12	12	12

Building

Position	FY 2021	FY 2022	FY 2023
Administrative Assistant II	1	1	1
Building Code Inspector	2	1	1
Building Official	1	1	1
Building Permit Coordinator	0	0	1
Chief Building Inspector	1	1	1
Code Inspector/Plans Examiner	3	4	4
Permit Technician	2	2	2
Permit Technician II	1	1	1
Total	11	11	12

Code Enforcement

Position	FY 2021	FY 2022	FY 2023
Code Enforcement Inspector	2	2	2
Code Enforcement Inspector (CRA)	1	1	1
Code Enforcement Inspector (Solid Waste)	0	1	1
Code Enforcement Manager	1	1	1
Code Enforcement Specialist	1	1	1
Total	5	6	6

Engineering

Position	FY 2021	FY 2022	FY 2023
Administrative Assistant I	1	1	1
Assistant City Engineer Capital Projects	1	1	1
City Engineer	1	1	1
Engineer I	1	1	1
Engineering Assistant	1	1	1
Engineering Tech III	1	1	1
Engineering Tech IV	1	1	1
Engineering Tech V	1	1	1
GIS Coordinator	1	1	1
Projects Coordinator	1	1	1
Project Manager	2	2	2
Senior Engineer	1	1	1
Total	13	13	13

General Services

Position	FY 2021	FY 2022	FY 2023
Administrative Assistant I	1	1	0
Administrative Assistant II	0	0	1
General Services Coordinator	1	1	1
General Services Foreman II	1	1	1
Maintenance Specialist I	2	2	2
Maintenance Specialist II	2	2	2
Maintenance Specialist III	1	1	1
Welding Fabricator III	1	1	1
Total	9	9	9

Community Services

Position	FY 2021	FY 2022	FY 2023
Community Services Manager	1	1	1
Total	1	1	1

Traffic

Position	FY 2021	FY 2022	FY 2023
Traffic Coordinator	0	0	1
Traffic Foreman II	1	1	0
Traffic Maintenance Specialist	5	2	2
Traffic Maintenance Specialist II	0	2	1
Traffic Maintenance Specialist III	0	1	1
Traffic Operations Manager	1	1	1
Traffic Signal Technician	2	2	2
Total	9	9	8

Utility Billing

Position	FY 2021	FY 2022	FY 2023
Customer Service Clerk	1	0	0
Customer Service Professional	5	6	6
Field Services Representative	3	3	3
Field Representative	0	0	0
Senior Field Representative	0	0	0
Utility Billing Manager	1	1	1
Utility Billing Supervisor	1	1	1
Total	11	11	11

Environmental Compliance

Position	FY 2021	FY 2022	FY 2023
Cross Connection Control Coordinator	1	1	1
Environmental Coordinator	1	1	1
Environmental Technician	1	1	1
Industrial Pretreatment Coordinator	1	1	1
Water Conservation Coordinator	1	1	1
Water Resources Supervisor	1	1	1
Total	6	6	6

Utilities Maintenance

Position	FY 2021	FY 2022	FY 2023
Administrative Assistant II	1	1	1
CIP Engineering Manager	1	1	1
Distribution Systems Coordinator	1	1	1
Engineer Tech II	1	1	1
Equipment Operator I	3	3	3
Equipment Operator III	5	5	5
Foreman II	2	1	0
Foreman III	2	3	4
GIS Technician/CAD Support	1	1	1
Instrumentation Tech	1	0	0
Inventory Control Clerk	1	1	1
Maintenance Mechanic I	3	2	2
Maintenance Mechanic II	1	1	1
Maintenance Mechanic III	4	4	4
Maintenance Specialist I	8	8	8
Maintenance Specialist II	3	3	3
Maintenance Specialist III	5	5	5
Meter Maintenance Specialist	1	2	2
Project Development & Implementation Manager	1	1	1
Property Control Clerk	1	1	1
System Program Integrator	0	1	1
System Program Integrator Assistant	0	1	1
Utilities Construction Inspector	1	1	1
Utilities Maintenance Superintendent	1	1	1
Utilities Staff Engineer	0	0	1
Total	48	49	50

Utilities Operations

Position	FY 2021	FY 2022	FY 2023
Administrative Assistant II	1	1	1
Chief Plant Operator	1	1	1
Plant Operator (I-IV)	17	17	19
Utilities Director	1	1	1
Utilities Operations Superintendent	1	1	1
Utilities Support Specialist	1	1	1
Total	22	22	24

Solid Waste

Position	FY 2021	FY 2022	FY 2023
Administrative Assistant II	1	1	1
Asset Management Technician	1	1	1
Equipment Operator II	8	9	10
Equipment Operator III	8	8	8
Program Coordinator	1	1	1
Refuse Collector	14	10	6
Solid Waste Director	1	1	1
Supervisor I	2	2	2
Total	36	33	30

Stormwater & Streets

Position	FY 2021	FY 2022	FY 2023
Administrative Assistant II	1	1	1
Foreman II	4	4	0
Foreman III	0	0	4
Stormwater Operator I	18	18	18
Stormwater Operator II	9	9	9
Stormwater Operator III	4	4	4
Streets & Stormwater Director	1	1	1
Total	37	37	37

Personnel Changes

Mid-Year Changes in Fiscal Year 2021-22

- **Added:** (1) Accountant I (Finance)
- **Added:** (1) Code Inspector/Plans Examiner (Building)/ **Deleted:** (1) Building Code Inspector (Building)
- **Added:** (1) Customer Service Professional (Utility Billing)/ **Deleted:** (1) Customer Service Clerk (Utility Billing)
- **Added:** (1) Library Supervisor (Library)/ **Deleted:** (1) Technology Librarian (Library)
- **Added:** (1) Outreach Services Associate (Library)/ **Deleted:** (1) Librarian (Library)

Changes in Fiscal Year 2022-23

- **Added:** (1) Information Technology System Administrator (Police)
- **Added:** (4) Officer (Police)
- **Added:** (1) Planner (Planning & Zoning)
- **Added:** (1) Building Permit Coordinator (Building)
- **Added:** (2) Plant Operator (Utilities Operations)
- **Added:** (1) Utilities Staff Engineer (Utilities Maintenance)
- **Added:** (1) Administrative Assistant II (General Services)/ **Deleted:** (1) Administrative Assistant I (General Services)
- **Added:** (1) Traffic Coordinator (Traffic)/ **Deleted:** (1) Traffic Foreman II (Traffic)
- **Added:** (1) Equipment Operator II (Solid Waste)/ **Deleted:** (1) Refuse Collector (Solid Waste)
- **Added:** (1) Senior Fleet Coordinator (Fleet Management)/ **Deleted:** (1) Fleet Technician (Fleet Management)
- **Added:** (17) Parks Equipment Operator I (Parks)/ **Deleted:** (17) Groundskeeper I (Parks)
- **Added:** (5) Parks Equipment Operator II (Parks)/ **Deleted:** (5) Groundskeeper II (Parks)
- **Added:** (4) Cemetery Caretaker I (Cemetery)/ **Deleted:** (4) Groundskeeper I (Cemetery)
- **Added:** (1) Cemetery Caretaker II (Cemetery)/ **Deleted:** (1) Groundskeeper II (Cemetery)
- **Added:** (4) Parks Equipment Operator I (Stadium)/ **Deleted:** (4) Groundskeeper I (Stadium)
- **Added:** (1) Parks Equipment Operator II (Stadium)/ **Deleted:** (1) Groundskeeper II (Stadium)
- **Added:** (1) Foreman III (Utilities Maintenance)/ **Deleted:** (1) Foreman II (Utilities Maintenance)
- **Added:** (4) Foreman III (Stormwater & Streets)/ **Deleted:** (1) Foreman II (Stormwater & Streets)
- **Deleted:** (1) Traffic Maintenance Specialist II (Traffic)
- **Deleted:** (3) Refuse Collector (Solid Waste)

Budget Summary

CITY OF PLANT CITY FISCAL YEAR 2022/2023

THE PROPOSED OPERATING BUDGET EXPENDITURES
OF THE CITY OF PLANT CITY ARE 10.1% MORE THAN
LAST YEAR'S TOTAL OPERATING EXPENDITURES

	GENERAL FUND	SPECIAL REVENUE FUNDS	DEBT SERVICE FUND	ENTERPRISE FUNDS	INTERNAL SERVICE FUND	TOTAL ALL FUNDS
ESTIMATED REVENUES:						
Taxes:	Millage Rate \$1,000					
Ad Valorem Taxes	5.7157	19,655,114	-	-	-	19,655,114
Other Taxes	7,089,768	4,098,080	-	-	-	11,187,848
Permits & Fees	6,145,750	-	-	216,480	-	6,362,230
Intergovernmental Revenue	6,239,844	3,709,450	-	-	-	9,949,294
Charges For Services	2,017,630	20,000	-	35,034,000	2,959,900	40,031,530
Fines and Forfeits	115,300	-	-	-	-	115,300
Miscellaneous Revenues	262,544	160,000	-	484,400	73,000	979,944
TOTAL SOURCES	41,525,950	7,987,530	-	35,734,880	3,032,900	88,281,260
Transfers In	5,032,586	381,557	790,796	356,482	-	6,561,421
Fund Balances/Reserves/Net Assets	222,834	980,476	-	349,992	-	1,553,302
TOTAL REVENUES, TRANSFERS AND BALANCES	46,781,370	9,349,563	790,796	36,441,354	3,032,900	96,395,983
EXPENDITURES:						
General Government	10,078,926	-	-	-	2,000	10,080,926
Public Safety	22,690,324	280,000	-	-	72,000	23,042,324
Physical Environment	1,307,703	410,000	-	27,154,309	98,500	28,970,512
Transportation	3,200,211	3,202,808	-	-	3,000	6,406,019
Economic Environment	1,384,857	2,018,443	-	-	-	3,403,300
Culture/Recreation	7,727,893	1,290,000	-	-	15,000	9,032,893
Debt Services	-	-	790,796	3,164,486	-	3,955,282
TOTAL EXPENDITURES	46,389,914	7,201,251	790,796	30,318,795	190,500	84,891,256
Transfers Out	41,456	800,274	-	5,719,691	-	6,561,421
Fund Balances/Reserves/Net Assets	350,000	1,348,038	-	402,868	2,842,400	4,943,306
TOTAL APPROPRIATED EXPENDITURES TRANSFERS, RESERVES & BALANCES	46,781,370	9,349,563	790,796	36,441,354	3,032,900	96,395,983

THE TENTATIVE, ADOPTED, AND/OR FINAL BUDGETS ARE ON FILE IN THE OFFICE ABOVE REFERENCED TAXING AUTHORITY AS A PUBLIC RECORD.

Property Tax Rolls

Tax Roll Year	CRA Area	Total Roll	Millage Rate	Taxes Levied	Rolled Back Millage Rate
2003	59,065,154	1,367,123,325	4.7000	6,425,480	4.5573
2004	66,937,242	1,477,036,619	4.7000	6,942,072	4.4326
2005	91,637,551	1,671,475,959	4.7000	7,855,937	4.1738
2006	128,789,170	1,930,922,262	4.7000	9,075,335	4.1432
2007	155,107,990	2,146,703,453	4.1653	8,941,664	4.3845
2008	154,051,616	2,078,117,193	4.1653	8,655,982	4.4012
2009	125,160,283	1,819,964,573	4.7157	8,582,407	4.7205
2010	93,617,539	1,604,053,175	4.7157	7,564,233	5.3362
2011	82,468,755	1,489,754,928	4.7157	7,025,237	5.0573
2012	77,137,267	1,452,611,428	4.7157	6,850,080	4.8906
2013	78,953,053	1,517,915,227	4.7157	7,158,033	4.5654
2014	83,298,479	1,599,226,763	4.7157	7,541,474	4.5796
2015	90,145,146	1,674,448,985	4.7157	7,896,199	4.5981
2016	103,049,582	1,858,217,005	4.7157	8,762,794	4.4883
2017	116,493,484	2,000,261,839	5.7157	11,432,897	4.4969
2018	130,963,478	2,190,581,951	5.7157	12,520,709	5.3651
2019	152,490,625	2,397,560,289	5.7157	13,703,735	5.3277
2020	169,722,398	2,674,204,538	5.7157	15,284,951	5.2846
2021	196,154,441	3,011,689,326	5.7157	17,213,913	5.3370
2022	249,298,202	3,617,941,434	5.7157	20,679,068	5.0357

Fund Balances

ESTIMATED CHANGES IN FUND BALANCE FOR MAJOR FUNDS AS OF SEPTEMBER 30, 2021 & 2022

FUND	AVAILABLE		2021-22		PROJECTED		2022-23		ESTIMATED		2022-23	
	FUND BALANCE		PROJECTED	PROJECTED	FUND BALANCE		ESTIMATED	ESTIMATED	FUND BALANCE		% CHANGE	
	9/30/2021	REVENUE	EXPENSES	9/30/2022	REVENUE	EXPENSES	9/30/2023	FUND BALANCE	FUND BALANCE			
General Fund	\$ 16,209,475	\$ 43,916,135	\$ 40,494,820	\$ 19,630,790	\$ 46,558,536	\$ 46,431,370	\$ 19,757,956				1%	
Community Investment Tax	1,073,457	2,482,454	2,449,841	1,106,070	2,575,927	2,385,796	1,296,201				17%	
Street Fund	1,108,912	4,008,817	2,754,450	2,363,279	2,506,810	2,987,286	1,882,803				-20%	
Water/Sewer Fund	15,092,172	22,226,074	21,824,346	15,493,900	22,756,062	23,106,054	15,143,908				-2%	
Solid Waste Fund	13,176,049	9,385,115	10,522,242	12,038,922	9,460,680	9,423,664	12,075,938				0%	
Stormwater Fund	1,563,259	3,849,660	3,189,496	2,223,423	3,874,620	3,508,768	2,589,275				16%	
Community Redevelopment Fund	2,428,299	2,150,458	4,054,471	524,286	2,733,080	1,575,173	1,682,193				221%	
Total Fund Balance	\$ 50,651,623	\$ 88,018,713	\$ 85,289,666	\$ 53,380,670	\$ 90,465,715	\$ 89,418,111	\$ 54,428,274					

Changes in Fund Balance from FY 2021-22 to FY 2022-23 that are more than 10%:

Community Investment Tax Fund

Revenues in the fund are projected to exceed expenditures by \$190,131, causing a increase to fund balance equal to this amount. The excess funds will be used for projects and/or debt repayments in future years.

Street Fund

Expenditures in the fund are projected to exceed revenues by \$480,476, causing a decrease to fund balance equal to this amount. There are several projects, Advance Traffic Management System (ATMS), Fiber Optic Cable, LED Illuminated Street Sign Upgrade, Traffic Signal Cabinet Upgrade, Sidewalk Replacement, Bridge Repair/Replacement, and Pedestrian Handrail & Safety Guardrail, associated with use of fund balance this year. This fund is being monitored to determine the necessity of future revenue increases.

Stormwater Fund

Revenues in the fund are projected to exceed expenses by \$365,852, causing a increase in the fund balance equal to this amount. The excess funds will be used for projects in future years.

Community Redevelopment Fund

Revenues in the fund are projected to exceed expenditures by \$1,157,907, causing a increase to fund balance equal to this amount. The excess funds will be used for projects in future years.

Interfund Transfers

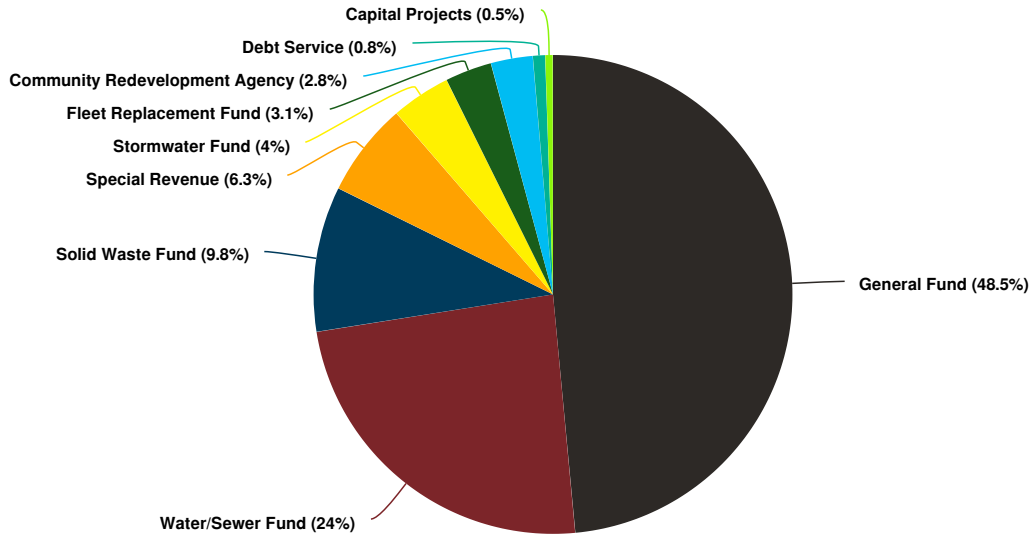
Transferred From:	Transferred To:					Total
	General Fund	Water/Sewer Fund	Street Fund	Debt Service Fund	Community Services	
General Fund	-	-	-	-	41,456	\$41,456
Water/Sewer Fund	3,121,918	-	166,601	-	-	\$3,288,519
Street Fund	9,478	-	-	-	-	\$9,478
Stormwater Fund	339,158	105,675	-	-	-	\$444,833
Solid Waste Fund	1,562,032	250,807	173,500	-	-	\$1,986,339
Community Investment Tax	-	-	-	790,796	-	\$790,796
Total	\$5,032,586	\$356,482	\$340,101	\$790,796	\$41,456	\$6,561,421

FUND SUMMARIES



Revenue by Fund

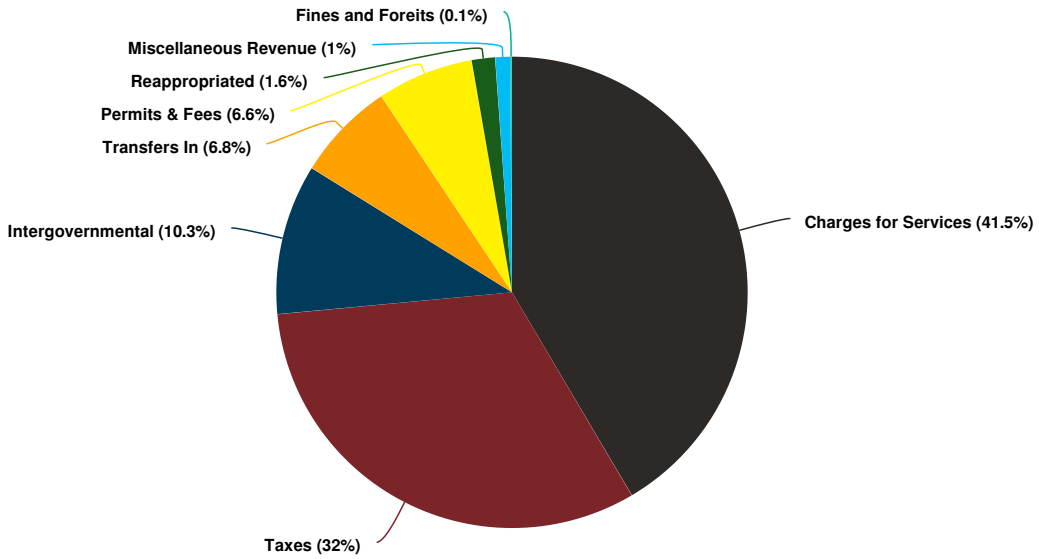
2023 Revenue by Fund



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
General Fund	\$40,831,254	\$42,309,714	\$43,034,878	\$43,916,135	\$46,781,370
Special Revenue	\$6,005,441	\$5,644,696	\$6,225,302	\$7,330,588	\$6,116,483
Debt Service	\$801,038	\$799,841	\$799,841	\$799,841	\$790,796
Capital Projects	\$2,476,500	\$1,350,000	\$1,824,303	\$0	\$500,000
Water/Sewer Fund	\$20,157,412	\$22,168,442	\$22,769,535	\$22,226,074	\$23,106,054
Solid Waste Fund	\$8,124,476	\$9,992,233	\$10,377,750	\$9,385,115	\$9,460,680
Stormwater Fund	\$6,812,155	\$3,545,700	\$3,597,509	\$3,849,660	\$3,874,620
Fleet Replacement Fund	\$3,975,916	\$3,125,704	\$8,026,701	\$3,524,647	\$3,032,900
Community Redevelopment Agency	\$2,027,715	\$2,306,877	\$4,485,515	\$2,150,458	\$2,733,080
Total:	\$91,211,908	\$91,243,207	\$101,141,334	\$93,182,518	\$96,395,983

Revenues by Source

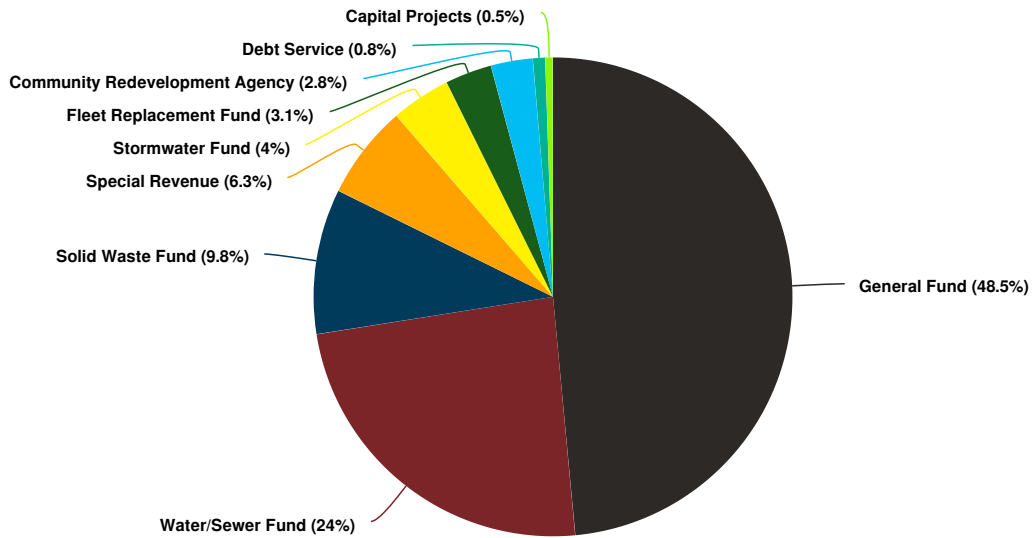
Projected 2023 Revenues by Source



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Revenue Source					
Reappropriated	\$0	\$7,329,642	\$15,685,626	\$0	\$1,553,302
Taxes	\$24,486,983	\$26,620,962	\$26,620,962	\$26,889,210	\$30,842,962
Permits & Fees	\$8,569,067	\$5,784,940	\$5,811,455	\$7,396,820	\$6,362,230
Intergovernmental	\$10,226,465	\$8,835,506	\$9,559,246	\$10,213,890	\$9,949,294
Charges for Services	\$35,695,396	\$35,348,684	\$35,348,684	\$38,708,934	\$40,031,530
Fines and Foreits	\$178,058	\$166,000	\$166,000	\$142,250	\$115,300
Miscellaneous Revenue	\$4,463,050	\$947,000	\$948,658	\$1,330,711	\$979,944
Other Sources	\$4,275	\$0	\$0	\$1,500,000	\$0
Transfers In	\$7,588,614	\$6,210,473	\$7,000,703	\$7,000,703	\$6,561,421
Total Revenue Source:	\$91,211,908	\$91,243,207	\$101,141,334	\$93,182,518	\$96,395,983

Expenditures by Fund

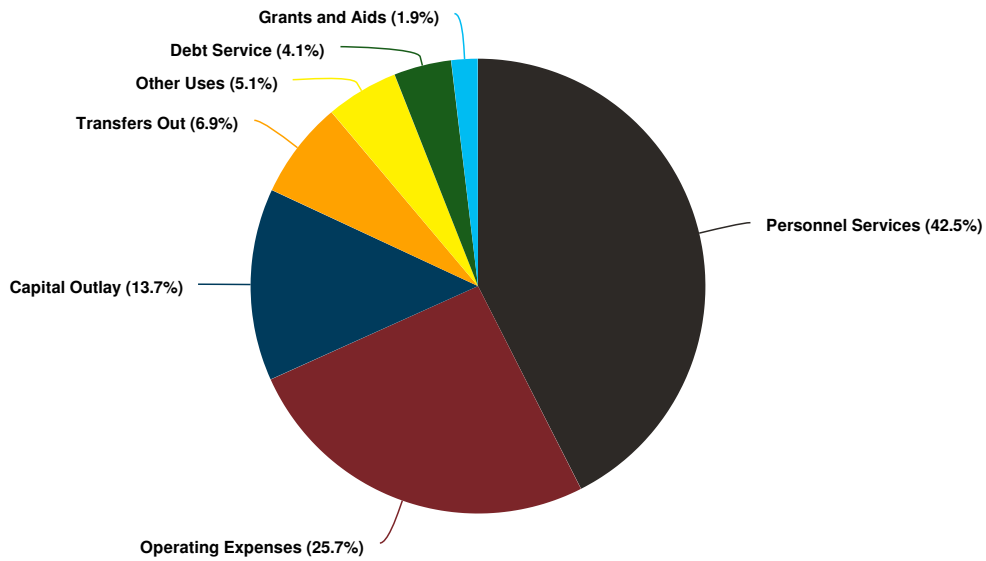
2023 Expenditures by Fund



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
General Fund	\$37,715,756	\$42,309,714	\$43,249,939	\$40,694,820	\$46,781,370
Special Revenue	\$5,669,225	\$5,644,696	\$6,278,674	\$6,281,400	\$6,116,483
Debt Service	\$802,737	\$799,841	\$799,841	\$799,841	\$790,796
Capital Projects	\$4,723,163	\$1,350,000	\$1,936,923	\$0	\$500,000
Water/Sewer Fund	\$25,802,288	\$22,168,442	\$22,855,229	\$21,824,346	\$23,106,054
Solid Waste Fund	\$9,296,515	\$9,992,233	\$10,458,452	\$10,522,242	\$9,460,680
Stormwater Fund	\$3,642,366	\$3,545,700	\$3,611,759	\$3,189,496	\$3,874,620
Fleet Replacement Fund	\$2,206,020	\$3,125,704	\$9,887,071	\$9,805,094	\$3,032,900
Community Redevelopment Agency	\$1,081,082	\$2,306,877	\$4,735,175	\$4,054,471	\$2,733,080
Total:	\$90,939,153	\$91,243,207	\$103,813,063	\$97,171,710	\$96,395,983

Expenditures by Expense Type

Budgeted Expenditures by Expense Type

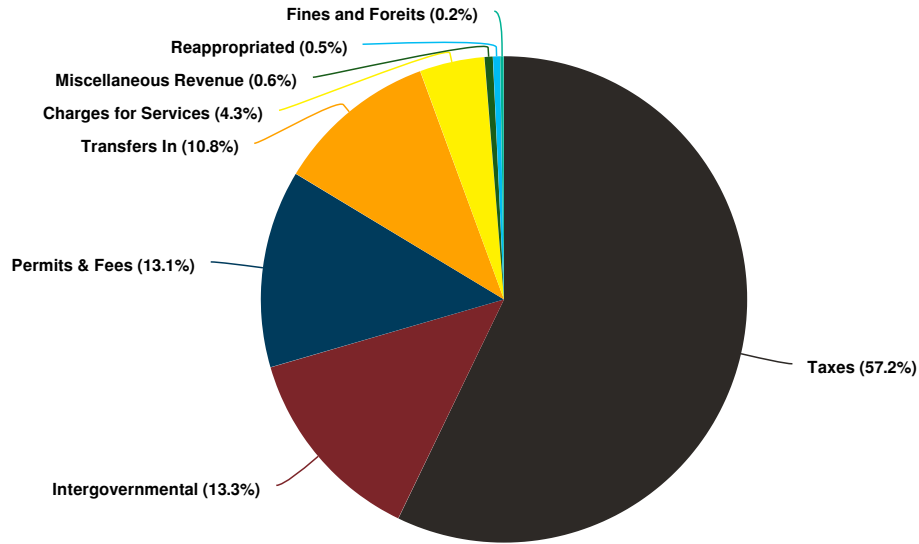


Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expense Objects					
Personnel Services	\$34,414,286	\$38,338,036	\$37,920,775	\$34,010,948	\$40,988,587
Operating Expenses	\$31,445,855	\$21,402,993	\$22,300,252	\$21,671,025	\$24,820,426
Capital Outlay	\$14,841,726	\$19,047,652	\$29,940,489	\$27,901,439	\$13,187,104
Grants and Aids	\$1,379,038	\$1,521,107	\$1,613,064	\$2,153,064	\$1,810,857
Other Uses	\$784,651	\$488,641	\$803,475	\$200,225	\$4,962,306
Transfers Out	\$6,923,614	\$6,290,473	\$7,080,703	\$7,080,703	\$6,671,421
Debt Service	\$1,149,982	\$4,154,305	\$4,154,305	\$4,154,306	\$3,955,282
Total Expense Objects:	\$90,939,153	\$91,243,207	\$103,813,063	\$97,171,710	\$96,395,983



Revenues by Source

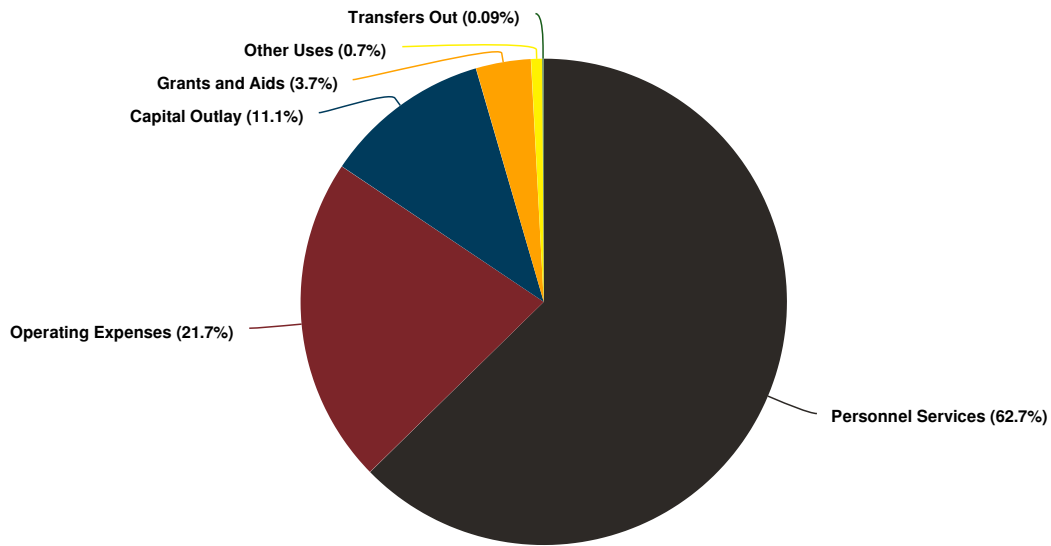
Projected 2023 Revenues by Source



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Revenue Source					
Reappropriated		\$1,628,564	\$2,031,490		\$222,834
Taxes	\$21,347,041	\$23,104,478	\$23,104,478	\$23,418,252	\$26,744,882
Permits & Fees	\$6,156,400	\$5,175,360	\$5,201,875	\$7,187,240	\$6,145,750
Intergovernmental	\$6,498,921	\$5,614,871	\$5,908,936	\$6,381,625	\$6,239,844
Charges for Services	\$2,139,996	\$1,936,720	\$1,936,720	\$1,911,405	\$2,017,630
Fines and Foreits	\$121,748	\$126,000	\$126,000	\$122,250	\$115,300
Miscellaneous Revenue	\$288,865	\$230,000	\$231,658	\$401,642	\$262,544
Transfers In	\$4,278,283	\$4,493,721	\$4,493,721	\$4,493,721	\$5,032,586
Total Revenue Source:	\$40,831,254	\$42,309,714	\$43,034,878	\$43,916,135	\$46,781,370

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



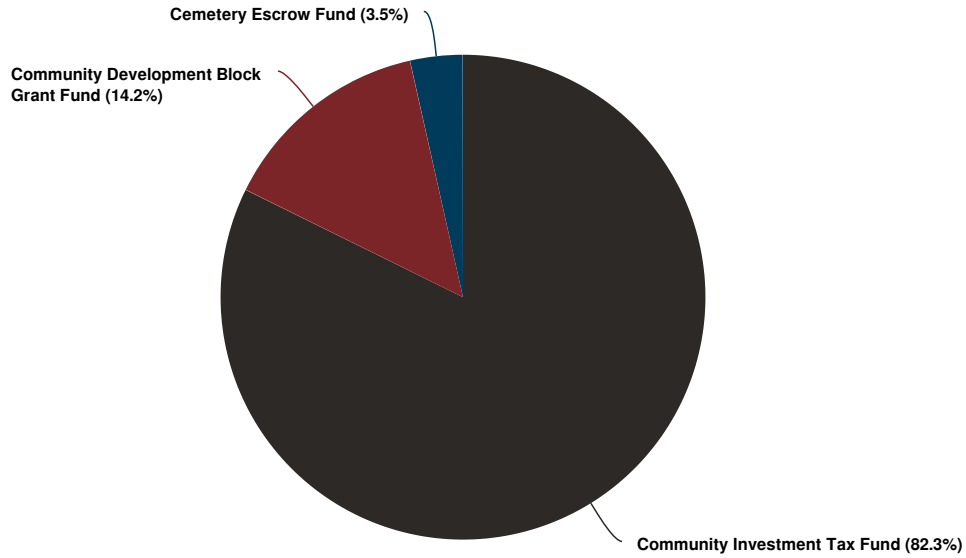
Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expense Objects					
Personnel Services	\$25,257,691	\$27,307,399	\$27,001,088	\$24,953,931	\$29,317,482
Operating Expenses	\$7,496,648	\$8,648,481	\$9,145,474	\$8,579,445	\$10,172,604
Capital Outlay	\$3,370,421	\$4,394,820	\$5,058,413	\$4,701,480	\$5,188,971
Grants and Aids	\$1,236,808	\$1,418,107	\$1,418,107	\$1,958,107	\$1,710,857
Other Uses	\$325,000	\$350,000	\$325,000	\$200,000	\$350,000
Transfers Out	\$29,188	\$190,907	\$301,857	\$301,857	\$41,456
Total Expense Objects:	\$37,715,756	\$42,309,714	\$43,249,939	\$40,694,820	\$46,781,370



Special Revenue Funds

Revenue by Fund

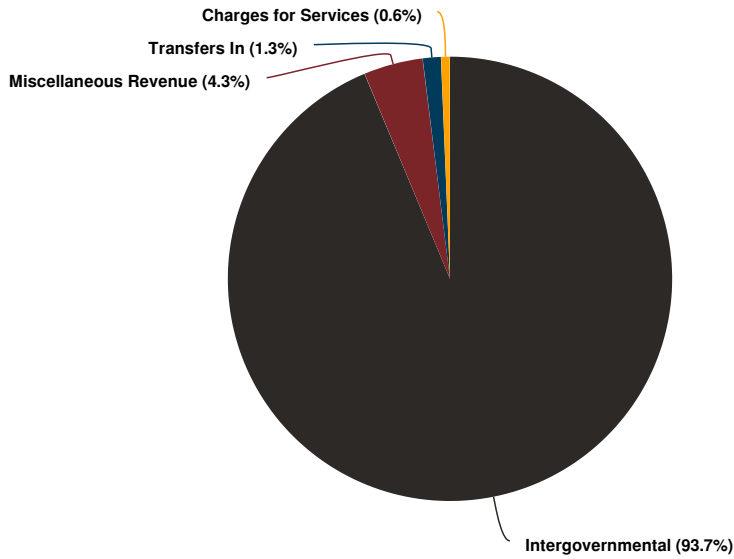
2023 Revenue by Fund



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Law Enforcement Trust Fund	\$406	\$0	\$29,271	\$94	\$0
Federal Equitable Shared Fund	\$52,311	\$30,000	\$99,695	\$15,267	\$0
Ticket Surcharge Fund	\$8,606	\$10,000	\$170,745	\$5,496	\$0
Community Investment Tax Fund	\$2,600,538	\$2,149,841	\$2,449,841	\$2,482,454	\$2,575,927
Cemetery Escrow Fund	\$125,464	\$80,000	\$80,000	\$110,000	\$110,000
Library Donation Fund	\$942	\$60,000	\$60,000	\$0	\$0
Community Development Block Grant Fund	\$454,892	\$437,443	\$437,443	\$708,460	\$443,270
Total:	\$3,243,160	\$2,767,284	\$3,326,995	\$3,321,771	\$3,129,197

Revenues by Source

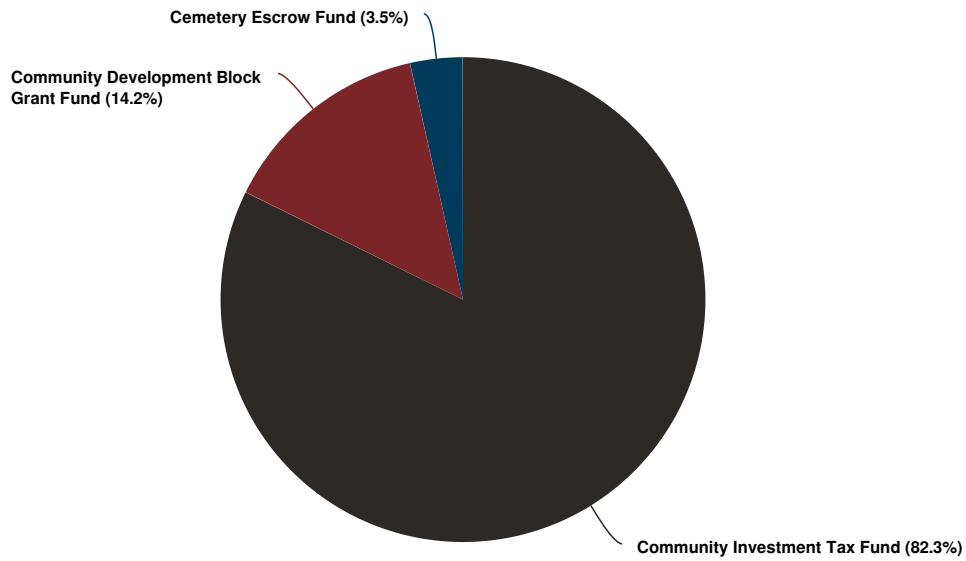
Projected 2023 Revenues by Source



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Revenue Source					
Reappropriated	\$0	\$60,000	\$619,711	\$0	\$0
Intergovernmental	\$2,584,424	\$2,510,820	\$2,510,820	\$3,086,450	\$2,932,741
Charges for Services	\$38,199	\$20,000	\$20,000	\$20,000	\$20,000
Fines and Foreits	\$56,310	\$40,000	\$40,000	\$20,000	\$0
Miscellaneous Revenue	\$345,040	\$105,000	\$105,000	\$163,857	\$135,000
Transfers In	\$219,188	\$31,464	\$31,464	\$31,464	\$41,456
Total Revenue Source:	\$3,243,160	\$2,767,284	\$3,326,995	\$3,321,771	\$3,129,197

Expenditures by Fund

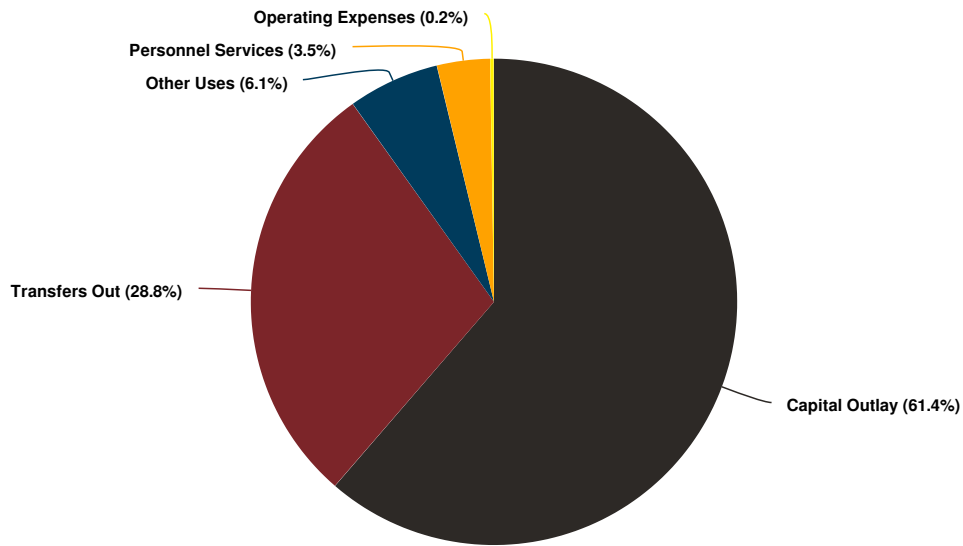
2023 Expenditures by Fund



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Law Enforcement Trust Fund	\$8,683	\$0	\$29,271	\$29,271	\$0
Federal Equitable Shared Fund	\$23,049	\$30,000	\$99,695	\$99,695	\$0
Ticket Surcharge Fund	\$11,439	\$10,000	\$170,745	\$156,603	\$0
Community Investment Tax Fund	\$2,607,353	\$2,149,841	\$2,449,841	\$2,449,841	\$2,575,927
Cemetery Escrow Fund	\$0	\$80,000	\$80,000	\$80,000	\$110,000
Library Donation Fund	\$0	\$60,000	\$60,000	\$7,500	\$0
Community Development Block Grant Fund	\$510,040	\$437,443	\$447,630	\$704,040	\$443,270
Total:	\$3,160,564	\$2,767,284	\$3,337,182	\$3,526,950	\$3,129,197

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expense Objects					
Personnel Services	\$99,898	\$104,111	\$104,111	\$99,809	\$110,560
Operating Expenses	\$220,586	\$42,250	\$96,961	\$77,519	\$7,710
Capital Outlay	\$1,816,485	\$1,738,082	\$2,253,269	\$2,466,781	\$1,920,000
Grants and Aids	\$20,000	\$3,000	\$3,000	\$3,000	\$0
Other Uses	\$202,558	\$0	\$0	\$0	\$190,131
Transfers Out	\$801,038	\$879,841	\$879,841	\$879,841	\$900,796
Total Expense Objects:	\$3,160,564	\$2,767,284	\$3,337,182	\$3,526,950	\$3,129,197



Law Enforcement Trust Fund

The fund was established under Florida Statutes to allow law enforcement agencies to seize and forfeit any contraband that have been used in the commission of felonies. This includes vehicles, vessels, aircraft, real property, cash or any other items. The cash or proceeds from a sale of the seized items can be used by the law enforcement agency.

Revenues by Source

Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Revenue Source					
Reappropriated	\$0	\$0	\$29,271	\$0	\$0
Miscellaneous Revenue	\$406	\$0	\$0	\$94	\$0
Total Revenue Source:	\$406	\$0	\$29,271	\$94	\$0

Expenditures by Expense Type

Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expense Objects					
Operating Expenses			\$4,271	\$4,271	
Capital Outlay	\$8,683	\$0	\$25,000	\$25,000	\$0
Total Expense Objects:	\$8,683	\$0	\$29,271	\$29,271	\$0



Federal Equitable Shared Fund

The fund was established under Florida Statutes for receipts and revenues received from federal criminal, administrative, or civil forfeiture proceedings and from federal asset-sharing programs. Proceeds can be used for law enforcement operations and investigations (not including payroll), training and education, public safety and detention facilities, equipment, contracting for services, travel and per diem, awards and memorials, drug and gang education and awareness programs, matching funds and community based programming.

Revenues by Source

Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Revenue Source					
Reappropriated	\$0	\$0	\$69,695	\$0	\$0
Fines and Foreits	\$49,692	\$30,000	\$30,000	\$15,000	\$0
Miscellaneous Revenue	\$2,619	\$0	\$0	\$267	\$0
Total Revenue Source:	\$52,311	\$30,000	\$99,695	\$15,267	\$0

Expenditures by Expense Type

Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expense Objects					
Operating Expenses	\$9,993	\$27,000	\$41,695	\$41,695	\$0
Capital Outlay	\$13,056	\$0	\$55,000	\$55,000	\$0
Grants and Aids	\$0	\$3,000	\$3,000	\$3,000	\$0
Total Expense Objects:	\$23,049	\$30,000	\$99,695	\$99,695	\$0



Ticket Surcharge Fund

Florida Statutes allows a two dollar surcharge on every traffic ticket issued and the proceeds are to be used for law enforcement officer's higher education.

Revenues by Source

Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Revenue Source					
Reappropriated	\$0	\$0	\$160,745	\$0	\$0
Fines and Foreits	\$6,618	\$10,000	\$10,000	\$5,000	\$0
Miscellaneous Revenue	\$1,988	\$0	\$0	\$496	\$0
Total Revenue Source:	\$8,606	\$10,000	\$170,745	\$5,496	\$0

Expenditures by Expense Type

Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expense Objects					
Operating Expenses	\$11,439	\$10,000	\$40,745	\$26,603	\$0
Capital Outlay	\$0	\$0	\$130,000	\$130,000	\$0
Total Expense Objects:	\$11,439	\$10,000	\$170,745	\$156,603	\$0

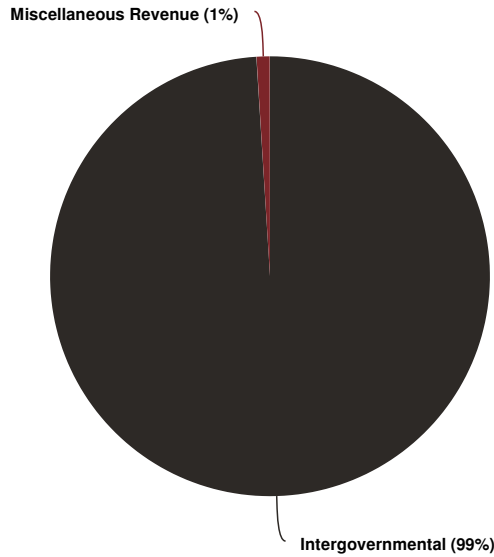


Community Investment Tax Fund

Proceeds from a discretionary sales surtax of one and a half percent, levied by the county based on approval from a majority of the voters. The Department of Revenue distributes the revenue to the county and the county calculates the City's portion based on a population based formula. Proceed to be used to finance, plan, and construct infrastructure; or to acquire land for public recreation, conservation, or protection of natural resources.

Revenues by Source

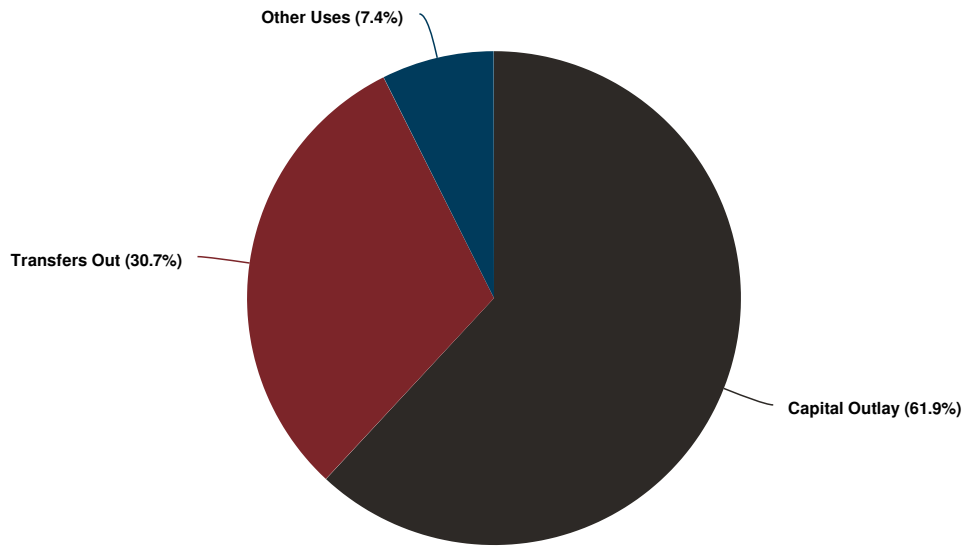
Projected 2023 Revenues by Source



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Revenue Source					
Reappropriated	\$0	\$0	\$300,000	\$0	\$0
Intergovernmental	\$2,319,807	\$2,124,841	\$2,124,841	\$2,429,454	\$2,550,927
Miscellaneous Revenue	\$90,732	\$25,000	\$25,000	\$53,000	\$25,000
Transfers In	\$190,000	\$0	\$0	\$0	\$0
Total Revenue Source:	\$2,600,538	\$2,149,841	\$2,449,841	\$2,482,454	\$2,575,927

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expense Objects					
Capital Outlay	\$1,806,315	\$1,350,000	\$1,650,000	\$1,650,000	\$1,595,000
Other Uses	\$0	\$0	\$0	\$0	\$190,131
Transfers Out	\$801,038	\$799,841	\$799,841	\$799,841	\$790,796
Total Expense Objects:	\$2,607,353	\$2,149,841	\$2,449,841	\$2,449,841	\$2,575,927

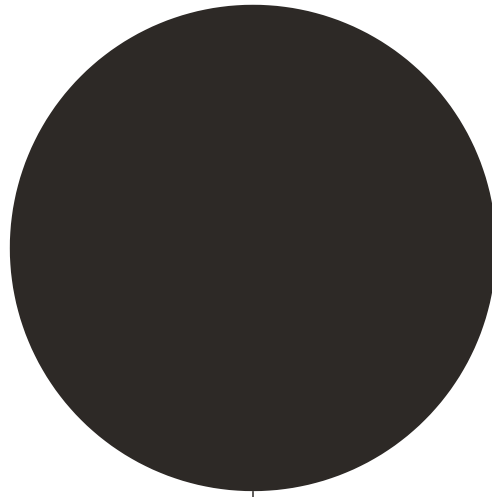


Cemetery Escrow Fund

This fund was established per the City Code of Ordinances, Section 22-32 as a perpetual care fund for the operations of maintenance of the City cemeteries. Proceeds from lot sales shall be placed in escrow. The fund balance will accumulate until interest earned on the balance is sufficient to pay operations and maintenance costs.

Revenues by Source

Projected 2023 Revenues by Source

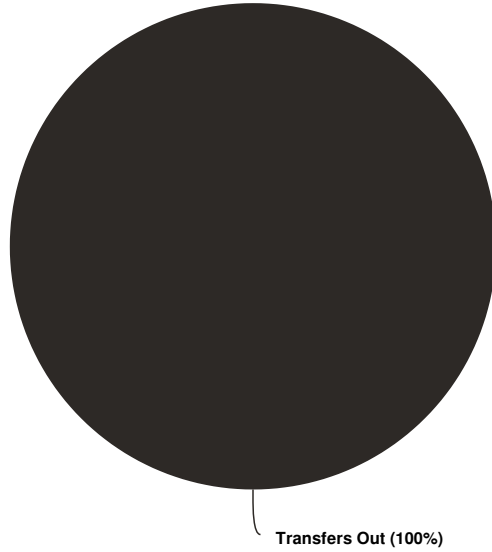


Miscellaneous Revenue (100%)

Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Revenue Source					
Miscellaneous Revenue	\$125,464	\$80,000	\$80,000	\$110,000	\$110,000
Total Revenue Source:	\$125,464	\$80,000	\$80,000	\$110,000	\$110,000

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expense Objects					
Transfers Out		\$80,000	\$80,000	\$80,000	\$110,000
Total Expense Objects:	\$0	\$80,000	\$80,000	\$80,000	\$110,000



Library Donation Fund

Library donation proceeds are received and used for books or improvements.

Revenues by Source

Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Revenue Source					
Reappropriated	\$0	\$60,000	\$60,000	\$0	\$0
Miscellaneous Revenue	\$942	\$0	\$0	\$0	\$0
Total Revenue Source:	\$942	\$60,000	\$60,000	\$0	\$0

Expenditures by Function

Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expenditures					
Culture/Recreation	\$0	\$60,000	\$60,000	\$7,500	\$0
Total Expenditures:	\$0	\$60,000	\$60,000	\$7,500	\$0

Expenditures by Expense Type

Budgeted Expenditures by Expense Type

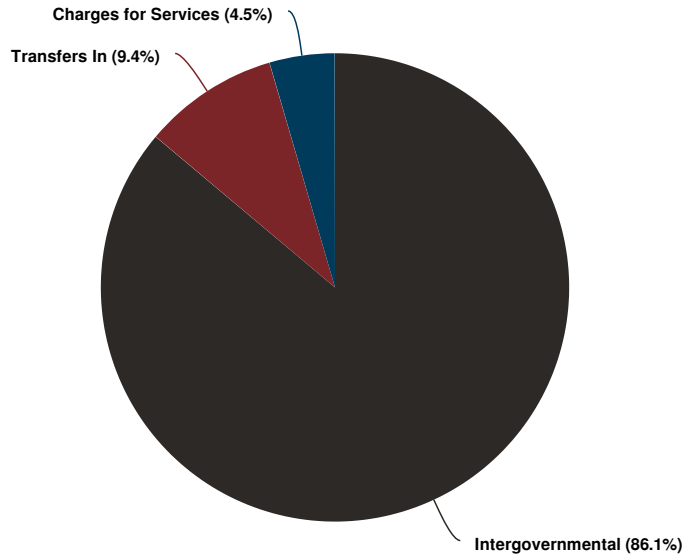
Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expense Objects					

Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Operating Expenses	\$0	\$0	\$5,000	\$0	\$0
Capital Outlay	\$0	\$60,000	\$55,000	\$7,500	\$0
Total Expense Objects:	\$0	\$60,000	\$60,000	\$7,500	\$0



Revenues by Source

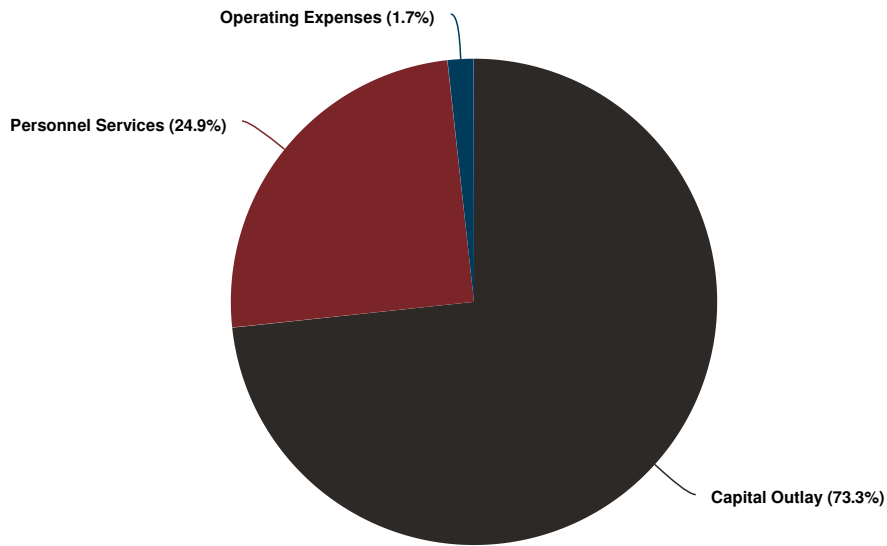
Projected 2023 Revenues by Source



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Revenue Source					
Intergovernmental	\$264,617	\$385,979	\$385,979	\$656,996	\$381,814
Charges for Services	\$38,199	\$20,000	\$20,000	\$20,000	\$20,000
Miscellaneous Revenue	\$122,889	\$0	\$0	\$0	\$0
Transfers In	\$29,188	\$31,464	\$31,464	\$31,464	\$41,456
Total Revenue Source:	\$454,892	\$437,443	\$437,443	\$708,460	\$443,270

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expense Objects					
Personnel Services	\$99,898	\$104,111	\$104,111	\$99,809	\$110,560
Operating Expenses	\$199,154	\$5,250	\$5,250	\$4,950	\$7,710
Capital Outlay	-\$11,570	\$328,082	\$338,269	\$599,281	\$325,000
Grants and Aids	\$20,000	\$0	\$0	\$0	\$0
Other Uses	\$202,558	\$0	\$0	\$0	\$0
Total Expense Objects:	\$510,040	\$437,443	\$447,630	\$704,040	\$443,270



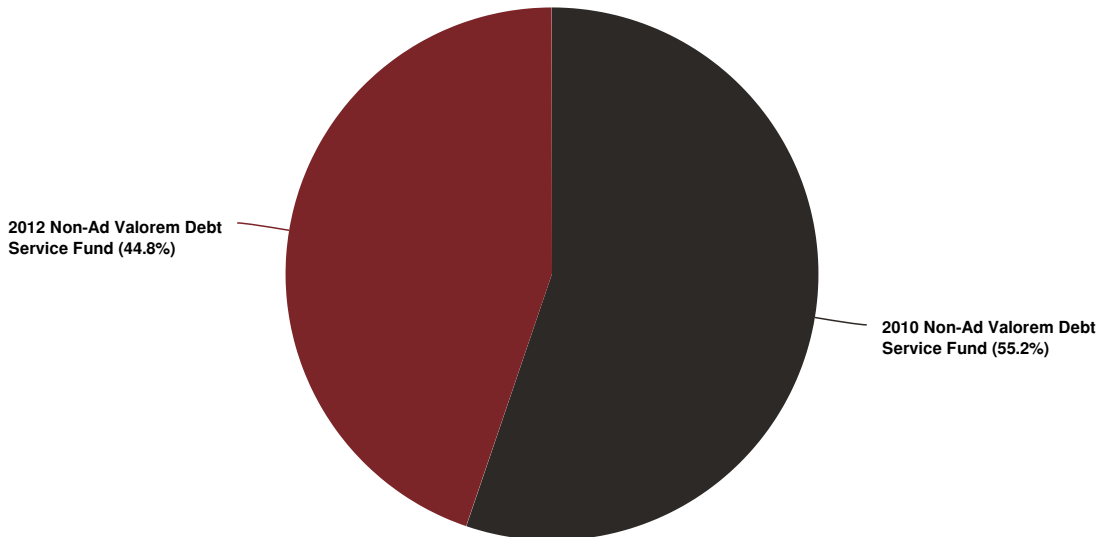
Debt Service Funds

Revenues by Source

Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Revenue Source					
Transfers In	\$801,038	\$799,841	\$799,841	\$799,841	\$790,796
Total Revenue Source:	\$801,038	\$799,841	\$799,841	\$799,841	\$790,796

Expenditures by Fund

2023 Expenditures by Fund



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
2010 Non-Ad Valorem Debt Service Fund	\$445,061	\$438,880	\$438,880	\$438,880	\$436,754
2012 Non-Ad Valorem Debt Service Fund	\$357,676	\$360,961	\$360,961	\$360,961	\$354,042
Total:	\$802,737	\$799,841	\$799,841	\$799,841	\$790,796



2010 Non-Ad Valorem Debt Service Fund

Uses: Refund 1999 Bonds used to construct and acquire facilities, including but not limited to a new City Hall, and infrastructure improvement to streets.

See Debt Section for more information.

Revenues by Source

Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Revenue Source					
Transfers In					
Interfund Tsfr: Principal	\$380,000	\$385,000	\$385,000	\$385,000	\$400,000
Interfund Tsfr: Interest	\$61,720	\$53,380	\$53,380	\$53,380	\$36,254
Interfund Tsfr: OthDbtServCost	\$0	\$500	\$500	\$500	\$500
Total Transfers In:	\$441,720	\$438,880	\$438,880	\$438,880	\$436,754
Total Revenue Source:	\$441,720	\$438,880	\$438,880	\$438,880	\$436,754

Expenditures by Expense Type

Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expense Objects					
Debt Service					
Principal	\$375,000	\$385,000	\$385,000	\$385,000	\$400,000
Interest	\$70,061	\$53,380	\$53,380	\$53,380	\$36,254
Other Debt Service Costs	\$0	\$500	\$500	\$500	\$500
Total Debt Service:	\$445,061	\$438,880	\$438,880	\$438,880	\$436,754
Total Expense Objects:	\$445,061	\$438,880	\$438,880	\$438,880	\$436,754



2012 Non-Ad Valorem Debt Service Fund

Uses: Refund 2004 Bonds used to reconstruct and equip a Police Station, General Services Facility, and Fleet Maintenance Facility.

See Debt Section for more information.

2012 Series - Revenues by Source

Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Revenue Source					
Transfers In					
Interfund Tsfr: Principal	\$335,000	\$340,000	\$340,000	\$340,000	\$340,000
Interfund Tsfr: Interest	\$24,318	\$20,961	\$20,961	\$20,961	\$14,042
Total Transfers In:	\$359,318	\$360,961	\$360,961	\$360,961	\$354,042
Total Revenue Source:	\$359,318	\$360,961	\$360,961	\$360,961	\$354,042

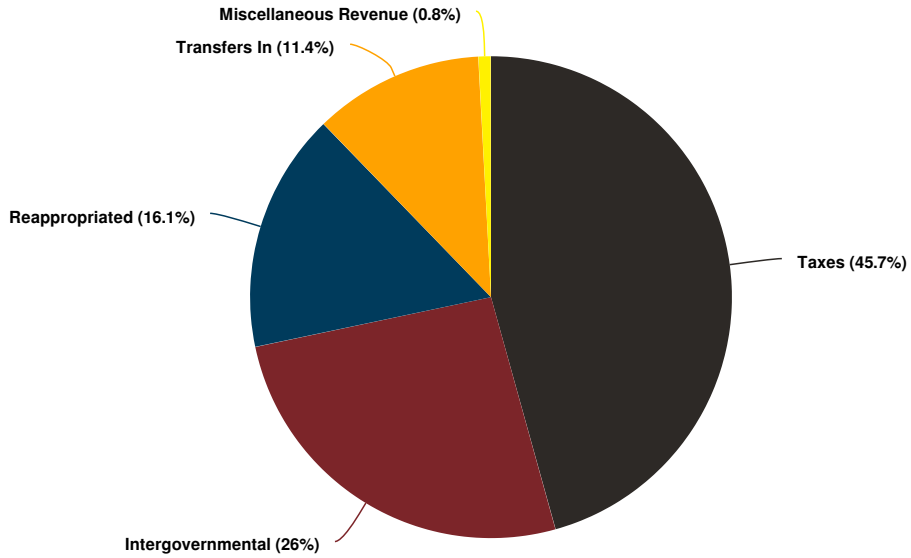
2012 Series - Expenditures by Expense Type

Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expense Objects					
Debt Service					
Principal	\$330,000	\$340,000	\$340,000	\$340,000	\$340,000
Interest	\$27,676	\$20,961	\$20,961	\$20,961	\$14,042
Total Debt Service:	\$357,676	\$360,961	\$360,961	\$360,961	\$354,042
Total Expense Objects:	\$357,676	\$360,961	\$360,961	\$360,961	\$354,042



Revenues by Source

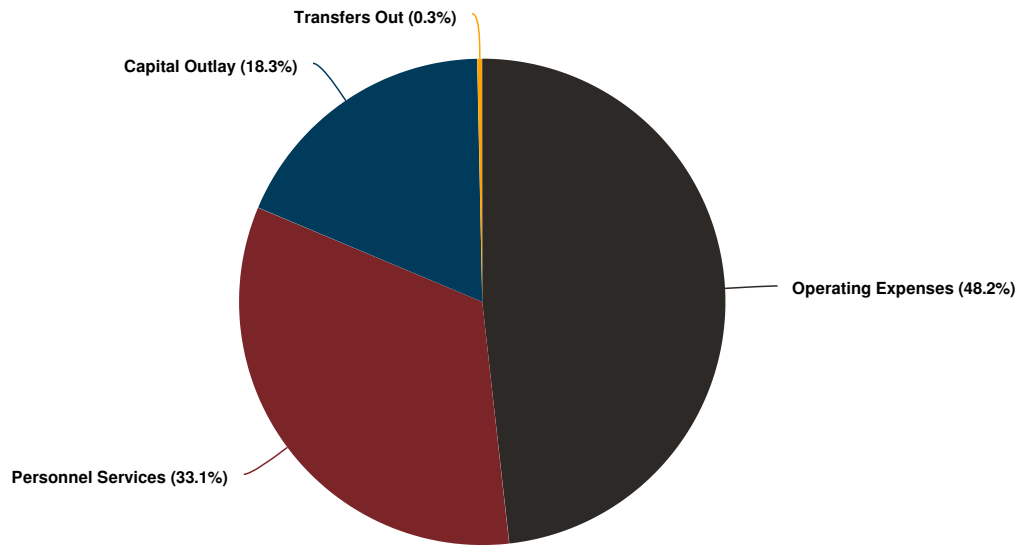
Projected 2023 Revenues by Source



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Revenue Source					
Reappropriated	\$0	\$435,678	\$456,573	\$0	\$480,476
Taxes	\$1,278,372	\$1,365,000	\$1,365,000	\$1,320,500	\$1,365,000
Intergovernmental	\$759,321	\$709,815	\$709,815	\$745,815	\$776,709
Miscellaneous Revenue	\$67,260	\$25,000	\$25,000	\$100,583	\$25,000
Other Sources	\$0	\$0	\$0	\$1,500,000	\$0
Transfers In	\$657,328	\$341,919	\$341,919	\$341,919	\$340,101
Total Revenue Source:	\$2,762,281	\$2,877,412	\$2,898,307	\$4,008,817	\$2,987,286

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



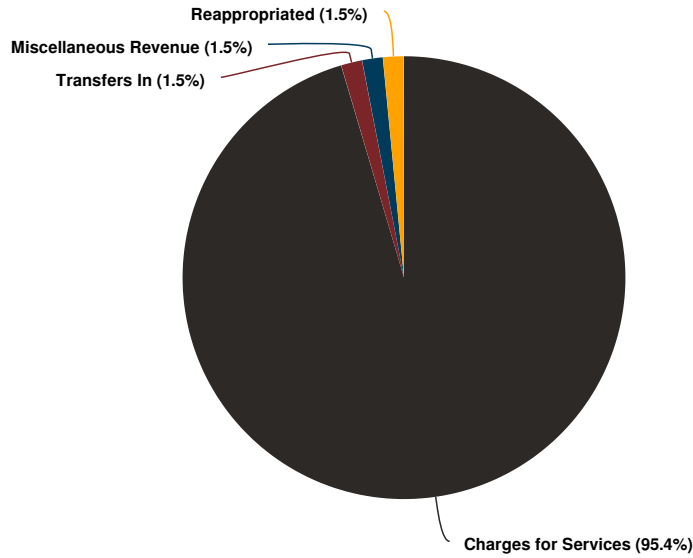
Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expense Objects					
Personnel Services	\$846,160	\$974,945	\$934,045	\$778,051	\$989,166
Operating Expenses	\$1,119,503	\$1,313,147	\$1,379,533	\$1,352,635	\$1,440,942
Capital Outlay	\$329,400	\$362,950	\$380,649	\$376,499	\$547,700
Transfers Out	\$213,599	\$226,370	\$247,265	\$247,265	\$9,478
Total Expense Objects:	\$2,508,661	\$2,877,412	\$2,941,492	\$2,754,450	\$2,987,286



Water/Sewer Fund

Revenues by Source

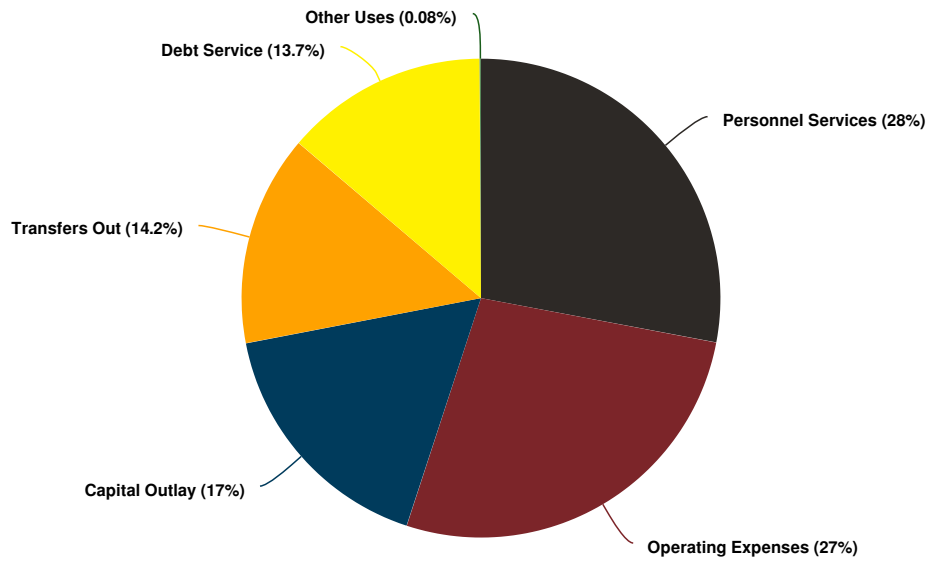
Projected 2023 Revenues by Source



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Revenue Source					
Reappropriated	\$0	\$1,467,217	\$1,638,635	\$0	\$349,992
Intergovernmental	\$0	\$0	\$429,675	\$0	\$0
Charges for Services	\$19,531,148	\$20,040,144	\$20,040,144	\$21,504,682	\$22,049,580
Miscellaneous Revenue	\$328,631	\$350,000	\$350,000	\$410,311	\$350,000
Other Sources	\$4,275	\$0	\$0	\$0	\$0
Transfers In	\$293,359	\$311,081	\$311,081	\$311,081	\$356,482
Total Revenue Source:	\$20,157,412	\$22,168,442	\$22,769,535	\$22,226,074	\$23,106,054

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



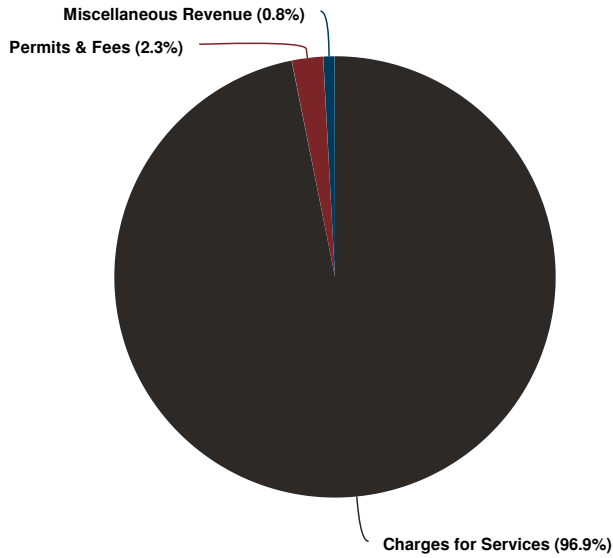
Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expense Objects					
Personnel Services	\$5,045,163	\$6,059,321	\$6,044,271	\$5,079,164	\$6,465,800
Operating Expenses	\$10,447,857	\$5,245,464	\$5,342,353	\$5,295,352	\$6,249,649
Capital Outlay	\$6,970,567	\$4,739,135	\$5,172,665	\$5,172,665	\$3,918,600
Other Uses	\$49,788	\$19,000	\$19,000	\$225	\$19,000
Transfers Out	\$2,941,667	\$2,941,548	\$3,112,966	\$3,112,966	\$3,288,519
Debt Service	\$347,246	\$3,163,974	\$3,163,974	\$3,163,974	\$3,164,486
Total Expense Objects:	\$25,802,288	\$22,168,442	\$22,855,229	\$21,824,346	\$23,106,054



Solid Waste Fund

Revenues by Source

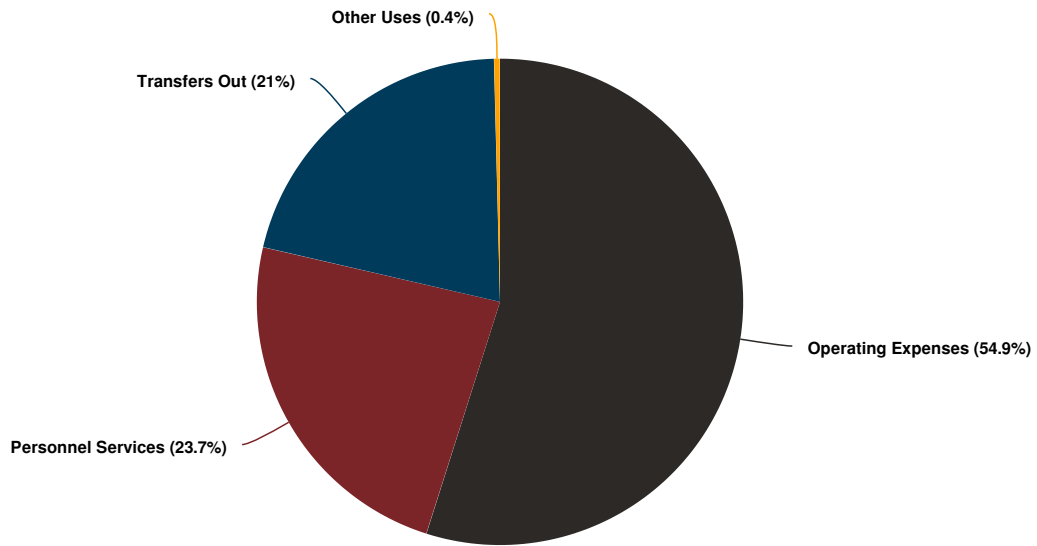
Projected 2023 Revenues by Source



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Revenue Source					
Reappropriated	\$0	\$2,155,933	\$2,541,450	\$0	\$0
Permits & Fees	\$275,015	\$209,580	\$209,580	\$209,580	\$216,480
Charges for Services	\$7,849,881	\$7,524,720	\$7,524,720	\$9,216,187	\$9,163,800
Miscellaneous Revenue	-\$419	\$102,000	\$102,000	-\$40,652	\$80,400
Total Revenue Source:	\$8,124,476	\$9,992,233	\$10,377,750	\$9,385,115	\$9,460,680

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



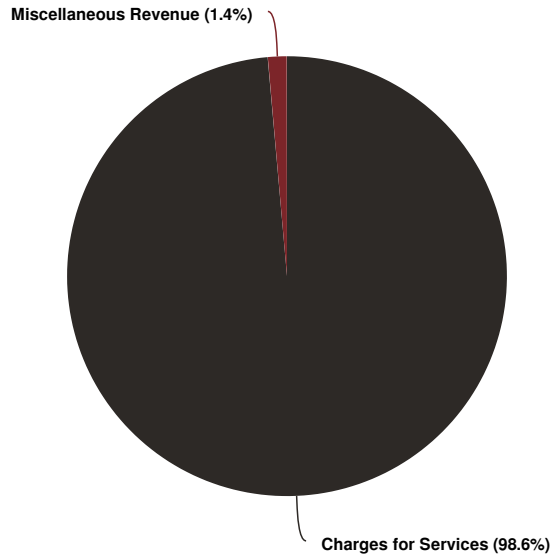
Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expense Objects					
Personnel Services	\$1,742,995	\$2,127,294	\$2,072,294	\$1,722,679	\$2,243,474
Operating Expenses	\$4,993,846	\$4,482,783	\$4,616,681	\$5,030,486	\$5,193,851
Capital Outlay	\$165,000	\$1,740,664	\$1,742,468	\$1,742,068	\$0
Other Uses	\$12,801	\$0	\$0	\$0	\$37,016
Transfers Out	\$2,381,873	\$1,641,492	\$2,027,009	\$2,027,009	\$1,986,339
Total Expense Objects:	\$9,296,515	\$9,992,233	\$10,458,452	\$10,522,242	\$9,460,680



Stormwater Fund

Revenues by Source

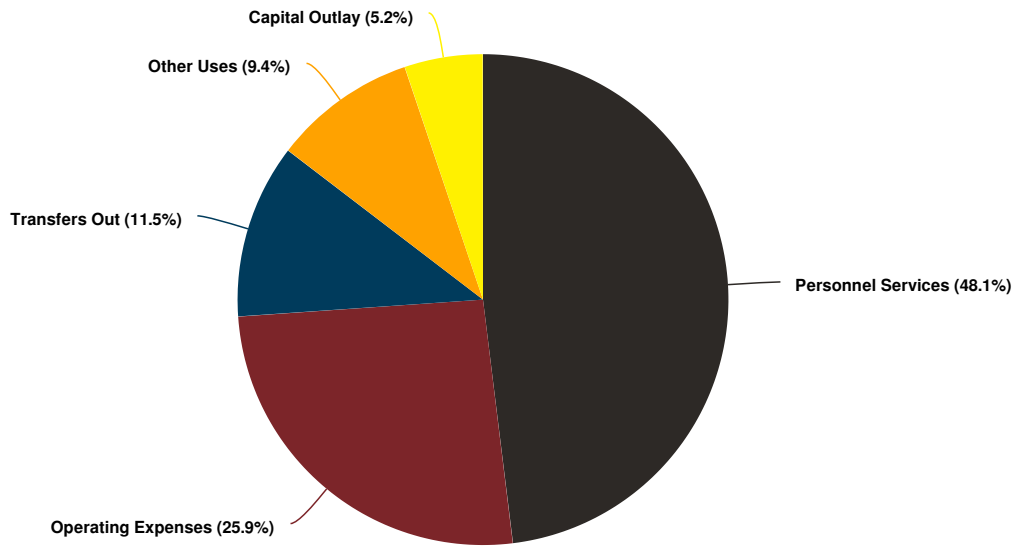
Projected 2023 Revenues by Source



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Revenue Source					
Reappropriated	\$0	\$0	\$51,809	\$0	\$0
Charges for Services	\$3,448,873	\$3,491,700	\$3,491,700	\$3,721,260	\$3,820,620
Miscellaneous Revenue	\$3,363,282	\$54,000	\$54,000	\$128,400	\$54,000
Total Revenue Source:	\$6,812,155	\$3,545,700	\$3,597,509	\$3,849,660	\$3,874,620

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



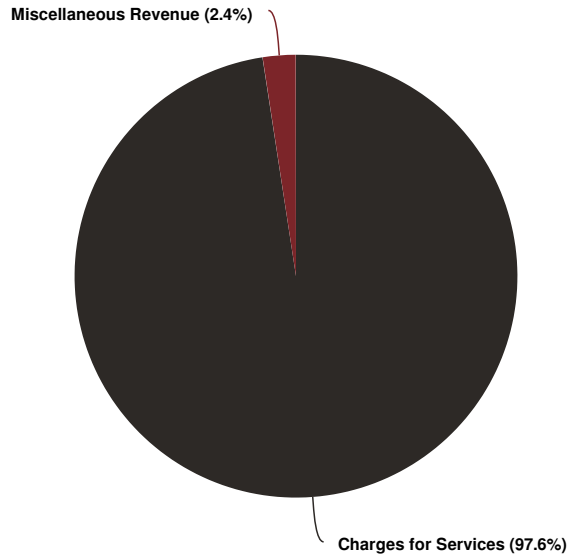
Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expense Objects					
Personnel Services	\$1,422,379	\$1,764,966	\$1,764,966	\$1,377,314	\$1,862,105
Operating Expenses	\$1,459,234	\$879,828	\$893,678	\$859,067	\$1,001,830
Capital Outlay	\$200,000	\$370,950	\$441,350	\$441,350	\$200,000
Other Uses	\$4,505	\$119,641	\$0	\$0	\$365,852
Transfers Out	\$556,249	\$410,315	\$511,765	\$511,765	\$444,833
Total Expense Objects:	\$3,642,366	\$3,545,700	\$3,611,759	\$3,189,496	\$3,874,620



Fleet Replacement Fund

Revenues by Source

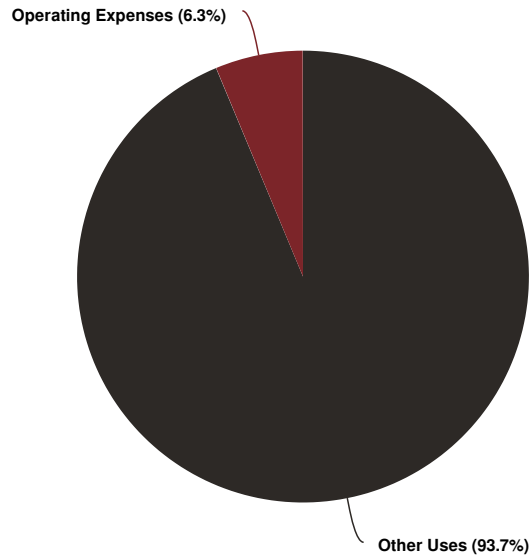
Projected 2023 Revenues by Source



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Revenue Source					
Reappropriated	\$0	\$476,857	\$4,587,624	\$0	\$0
Charges for Services	\$2,687,300	\$2,335,400	\$2,335,400	\$2,335,400	\$2,959,900
Miscellaneous Revenue	-\$50,802	\$81,000	\$81,000	\$166,570	\$73,000
Transfers In	\$1,339,418	\$232,447	\$1,022,677	\$1,022,677	\$0
Total Revenue Source:	\$3,975,916	\$3,125,704	\$8,026,701	\$3,524,647	\$3,032,900

Expenditures by Expense Type

Budgeted Expenditures by Expense Type

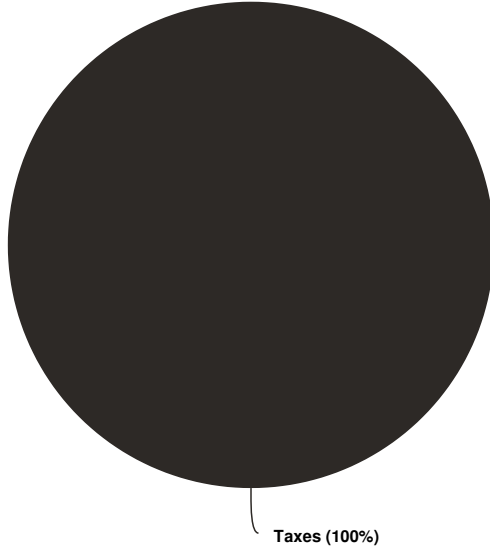


Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expense Objects					
Operating Expenses	\$2,206,020	\$206,000	\$208,458	\$126,481	\$190,500
Capital Outlay	\$0	\$2,919,704	\$9,678,613	\$9,678,613	\$0
Other Uses	\$0	\$0	\$0	\$0	\$2,842,400
Total Expense Objects:	\$2,206,020	\$3,125,704	\$9,887,071	\$9,805,094	\$3,032,900



Revenues by Source

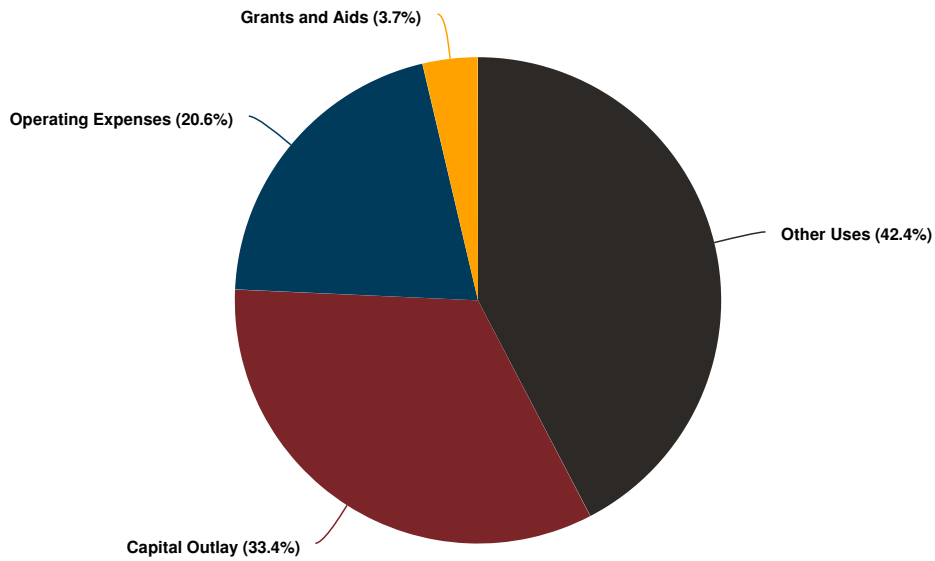
Projected 2023 Revenues by Source



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Revenue Source					
Reappropriated	\$0	\$155,393	\$2,334,031	\$0	\$0
Taxes	\$1,861,570	\$2,151,484	\$2,151,484	\$2,150,458	\$2,733,080
Intergovernmental	\$165,000	\$0	\$0	\$0	\$0
Miscellaneous Revenue	\$1,145	\$0	\$0	\$0	\$0
Total Revenue Source:	\$2,027,715	\$2,306,877	\$4,485,515	\$2,150,458	\$2,733,080

Expenditures by Expense Type

Budgeted Expenditures by Expense Type

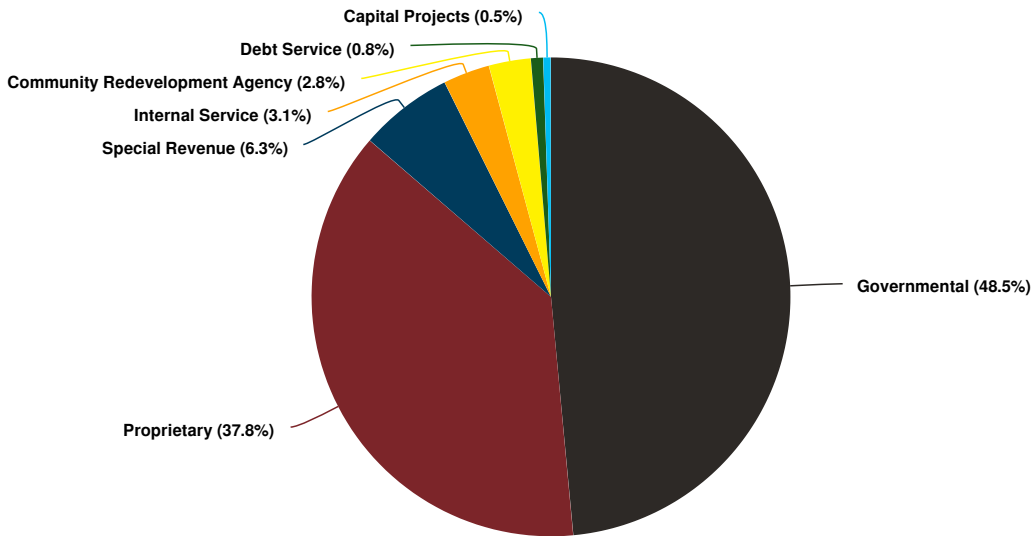


Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expense Objects					
Operating Expenses	\$372,101	\$585,040	\$617,113	\$350,040	\$563,340
Capital Outlay	\$586,751	\$1,431,347	\$3,276,139	\$3,321,983	\$911,833
Grants and Aids	\$122,230	\$100,000	\$191,957	\$191,957	\$100,000
Other Uses	\$0	\$0	\$459,475	\$0	\$1,157,907
Debt Service	\$0	\$190,490	\$190,490	\$190,491	\$0
Total Expense Objects:	\$1,081,082	\$2,306,877	\$4,735,175	\$4,054,471	\$2,733,080

FUNDING SOURCES

Revenue by Fund

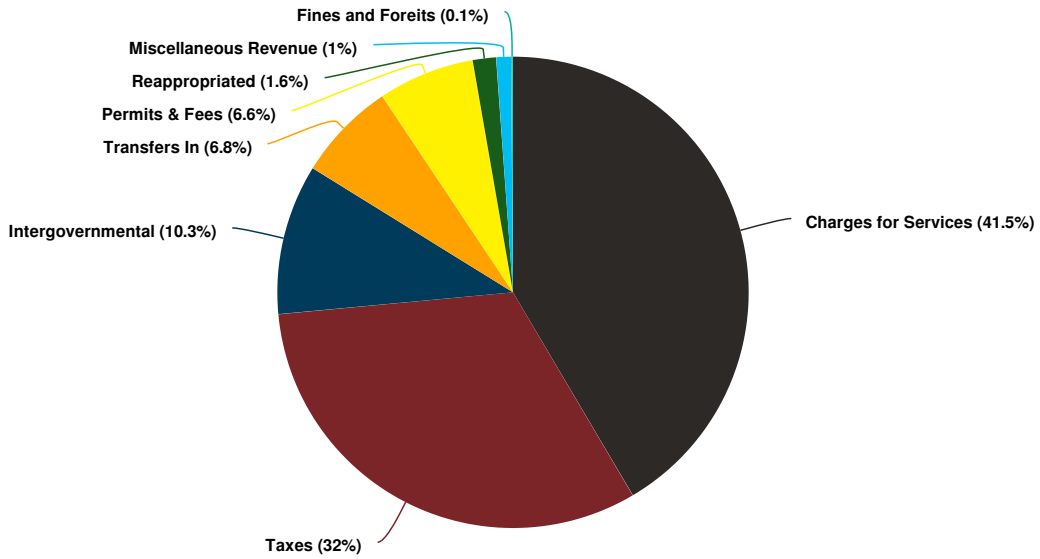
2023 Revenue by Fund



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Governmental	\$40,831,254	\$42,309,714	\$43,034,878	\$43,916,135	\$46,781,370
Special Revenue	\$6,005,441	\$5,644,696	\$6,225,302	\$7,330,588	\$6,116,483
Debt Service	\$801,038	\$799,841	\$799,841	\$799,841	\$790,796
Capital Projects	\$2,476,500	\$1,350,000	\$1,824,303	\$0	\$500,000
Proprietary	\$35,094,044	\$35,706,375	\$36,744,794	\$35,460,849	\$36,441,354
Internal Service	\$3,975,916	\$3,125,704	\$8,026,701	\$3,524,647	\$3,032,900
Community Redevelopment Agency	\$2,027,715	\$2,306,877	\$4,485,515	\$2,150,458	\$2,733,080
Total:	\$91,211,908	\$91,243,207	\$101,141,334	\$93,182,518	\$96,395,983

Revenues by Source

Projected 2023 Revenues by Source



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Revenue Source					
Reappropriated	\$0	\$7,329,642	\$15,685,626	\$0	\$1,553,302
Taxes	\$24,486,983	\$26,620,962	\$26,620,962	\$26,889,210	\$30,842,962
Permits & Fees	\$8,569,067	\$5,784,940	\$5,811,455	\$7,396,820	\$6,362,230
Intergovernmental	\$10,226,465	\$8,835,506	\$9,559,246	\$10,213,890	\$9,949,294
Charges for Services	\$35,695,396	\$35,348,684	\$35,348,684	\$38,708,934	\$40,031,530
Fines and Foreits	\$178,058	\$166,000	\$166,000	\$142,250	\$115,300
Miscellaneous Revenue	\$4,463,050	\$947,000	\$948,658	\$1,330,711	\$979,944
Other Sources	\$4,275	\$0	\$0	\$1,500,000	\$0
Transfers In	\$7,588,614	\$6,210,473	\$7,000,703	\$7,000,703	\$6,561,421
Total Revenue Source:	\$91,211,908	\$91,243,207	\$101,141,334	\$93,182,518	\$96,395,983

DEPARTMENTS

City Commission



General Fund
Org Code: 00150100

Mission

To serve as representatives of the electors of the City and responsible for establishing the direction and policies of all affairs of the City.

Program Description

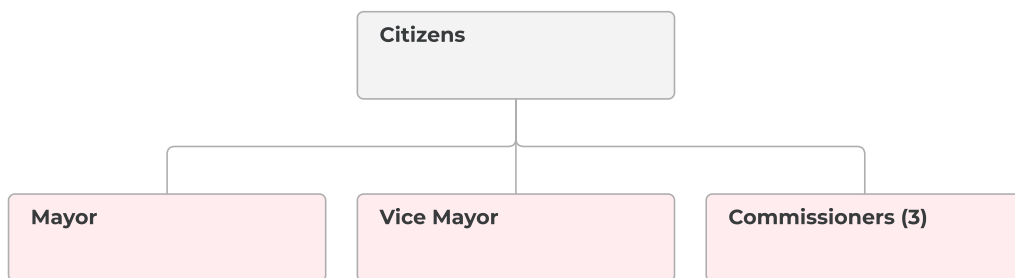
The City Commission exercises legislative leadership, enacts laws and ordinances of the City, approves an annual budget to provide for the needs and services of the City, sets policy and direction for the various functions of City government and appoints citizens to serve on various advisory boards and committees.



City Commission - Personnel Information

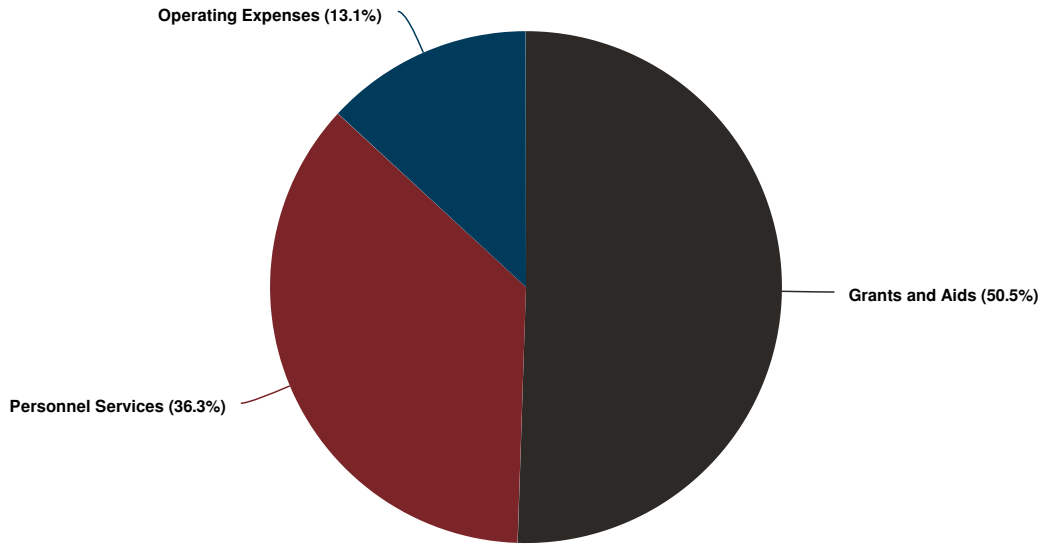
Personnel by Position

Position	FY 2021	FY 2022	FY 2023
Mayor	1	1	1
Vice Mayor	1	1	1
Commissioner	3	3	3
Total	5	5	5



City Commission - Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expense Objects					
Personnel Services	\$44,542	\$46,742	\$45,642	\$44,550	\$46,755
Operating Expenses	\$11,830	\$13,900	\$15,000	\$12,745	\$16,900
Grants and Aids	\$65,000	\$65,000	\$65,000	\$65,000	\$65,000
Total Expense Objects:	\$121,371	\$125,642	\$125,642	\$122,295	\$128,655

City Attorney



General Fund
Org Code: 00150400

Mission

To provide legal services to the City, its officers, department heads and boards.

Program Description

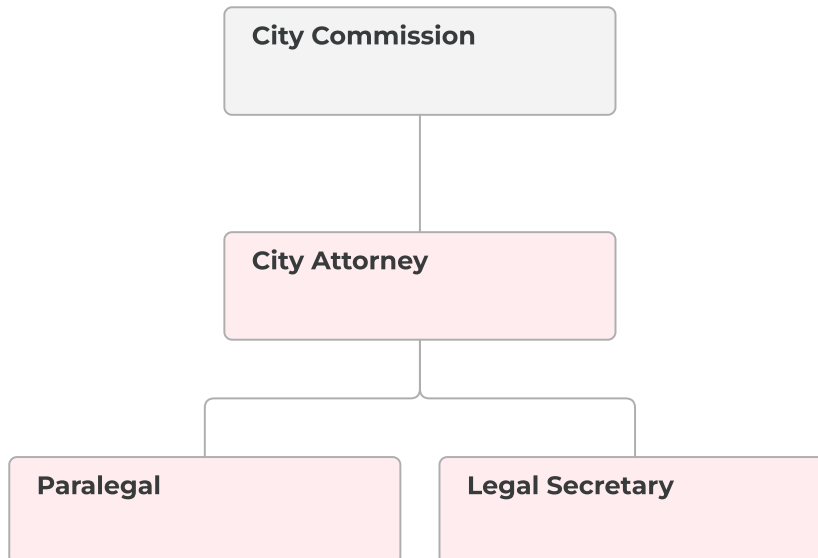
The City Attorney serves at the pleasure of the City Commission as legal adviser and counselor for the City and all its Officers in matters relating to their official duties.

The City Attorney prepares contracts, bonds and other legal instruments; defends the City in legal proceedings when directed by the City Commission; and provides the City Commission, the City Manager, department heads, City boards and officers, the City Attorney's opinion on any question of law relating to their respective powers and duties.

City Attorney - Personnel

Personnel by Position

Position	FY 2021	FY 2022	FY 2023
City Attorney	1	1	1
Legal Secretary	0	1	1
Paralegal	1	1	1
Total	2	3	3

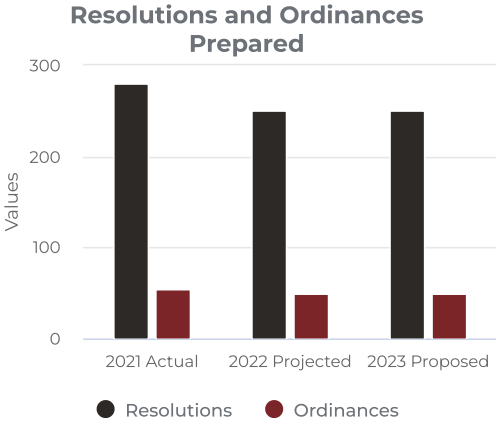


City Attorney - Program Goals

Value: Excellence

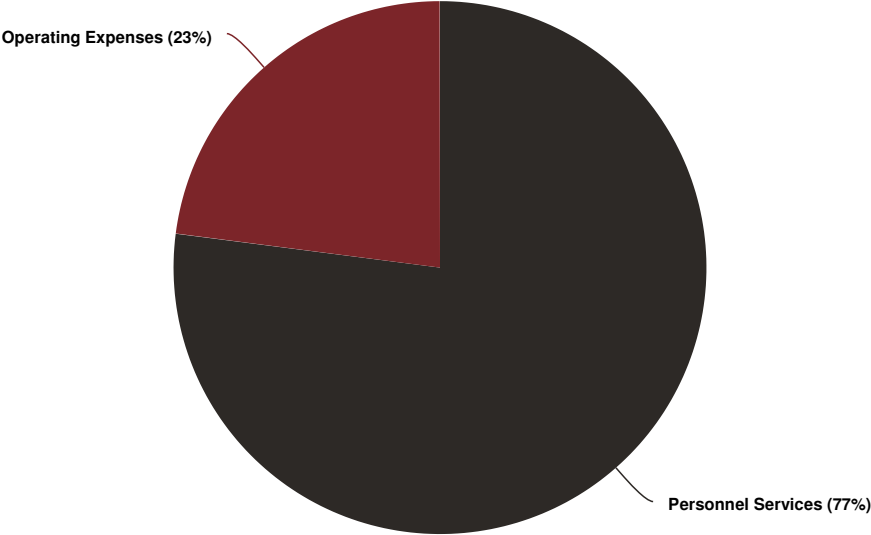
- Work cooperatively with the City Manager and department heads in providing legal services necessary to carry out the policy decision of the City Commission.
- Perform necessary legal services for the City within the amounts budgeted by the City Commission.

City Attorney - Program Objectives



City Attorney - Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expense Objects					
Personnel Services	\$260,246	\$329,939	\$329,939	\$305,044	\$353,959
Operating Expenses	\$109,448	\$103,531	\$103,531	\$103,531	\$105,432
Total Expense Objects:	\$369,695	\$433,470	\$433,470	\$408,575	\$459,391

City Management



General Fund
Org Code: 00150700

Mission

To serve the City Commission as the City's administrative head and is responsible for the proper administration of all affairs of the City.

Program Description

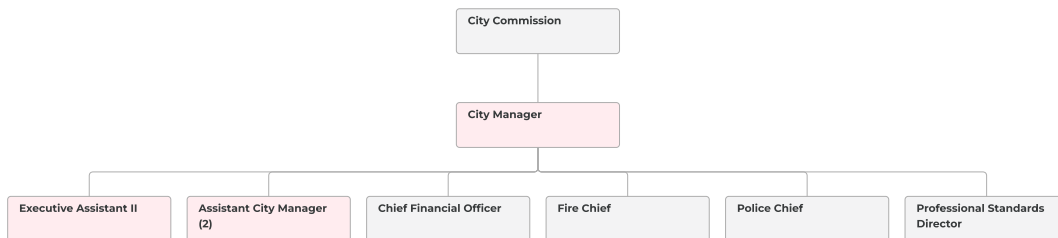
The City Manager exercises administrative leadership and managerial oversight to see that laws and ordinances are enforced, departments are supervised, the City Commission is informed of the financial condition and the needs of the City are met. The City Manager submits a proposed budget and administers it upon approval, makes recommendations to the City Commission, appoints, disciplines and removes employees of the City and assures that franchise contracts are properly administered.

The City Manager also provides administrative support to Commissioners regarding correspondence, proclamations, meeting arrangements, and appointments.

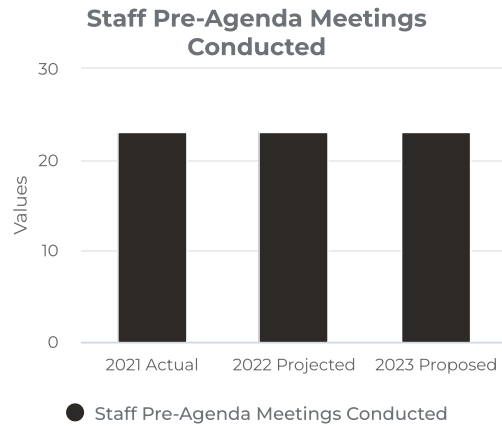
City Manager - Personnel

Personnel by Position

Position	FY 2021	FY 2022	FY 2023
Assistant City Manager	2	2	2
City Manager	1	1	1
Executive Assistant II	1	1	1
Total	4	4	4



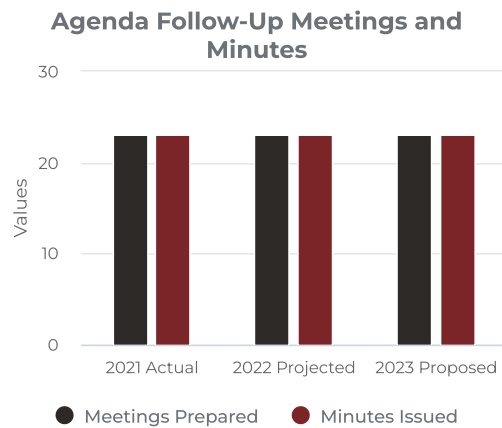
City Management - Program Objectives



City Management - Program Objectives



City Management - Program Objectives

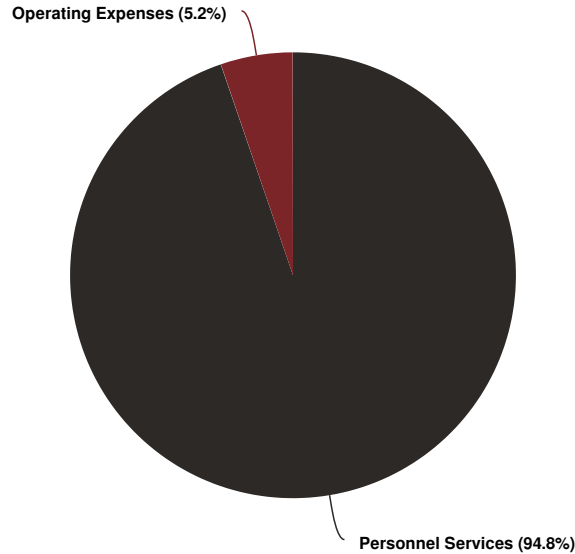


City Management - Goals & Objectives Accomplished

- o Facilitated Economic Development
- o Empowered Outstanding Customer Service
- o Engaged in Effective Communication with Internal and External Stakeholders
- o Promoted Community Engagement
- o Maximized Organizational Effectiveness

City Management - Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expense Objects					
Personnel Services	\$444,093	\$630,134	\$616,442	\$583,391	\$653,505
Operating Expenses	\$21,856	\$30,811	\$31,903	\$31,191	\$36,181
Capital Outlay	\$0	\$0	\$12,600	\$12,600	\$0
Total Expense Objects:	\$465,949	\$660,945	\$660,945	\$627,182	\$689,686

Professional Standards



General Fund

Org Code: 00150901

Mission

To promote integrity, accountability, and professionalism through the development and management of the City's Standard Operating Procedures, effectuating impartial and transparent administrative investigations, ensuring accessibility to programs, services, and activities offered by the City to those with disabilities, and creating unique and personal customer experiences by building strong relationships, responding to and resolving customer concerns, and exceeding customer expectations. To promote integrity, accountability, and professionalism through the development and management of the City's Standard Operating Procedures, effectuating impartial and transparent administrative investigations, ensuring accessibility to programs, services, and activities offered by the City to those with disabilities, and creating unique and personal customer experiences by building strong relationships, responding to and resolving customer concerns, and exceeding customer expectations.

Program Description

The Professional Standards Department is comprised of three areas of responsibility.

Professional Standards

Professional Standards, at the Direction of the City Manager, is responsible for:

- Developing and managing the City's Standard Operating Procedures to ensure they are current, thorough, and comprehensive.
- Conducting administrative investigations, when necessary, to safeguard the City's Mission, Vision and Values.
- Managing and executing special projects, as assigned by the City Manager, accurately, on-time, and on-budget.

ADA Coordinator - Americans with Disabilities Act (ADA)

The ADA Coordinator, in accordance with the Americans with Disabilities Act of 1990 (ADA) and the Americans with Disabilities Act Amendments of 2008 (ADAA), is responsible for ensuring that all programs, services, and activities provided by the City are accessible to citizens and customers with disabilities.

Community Engagement Center (CEC)

The Community Engagement Center (CEC) is responsible for creating a seamless, single point-of-contact customer experience. In addition to direct customer interaction via telephone and email, the Community Engagement Center creates and monitors internal work orders from inception to conclusion and analyzes citizen input to continually improve the City's customer service delivery model.

Professional Standards - Personnel

Personnel by Position

Position	FY 2021	FY 2022	FY 2023
ADA Coordinator	1	1	1
Professional Standards Director	1	1	1
Community Engagement Professional	2	2	2
Total	4	4	4



Professional Standards - Program Goals

Value: Teamwork

- Partner with other City Departments and Divisions to develop comprehensive Standard Operating Procedures with the goal of increasing the operational efficiency of the City and the safety of all employees.
- Partner with other City Departments and Divisions through the Community Engagement Center to ensure customer satisfaction through the use and tracking of work orders.
- Partner with other City Departments to gather information for dissemination in the City's Weekly Briefing and other print and electronic media.

Value: Integrity

- Develop and effectuate Standard Operating Procedures, which promote ethical and honest public service and reflect the values of the City.

Value: Transparency

- Conduct thorough, accurate, impartial, and transparent administrative investigations at the direction of the City Manager.

Value: Leadership

- Apply the principles effective leadership, whenever possible, to resolve and respond to customer problems and concerns.

Value: Excellence

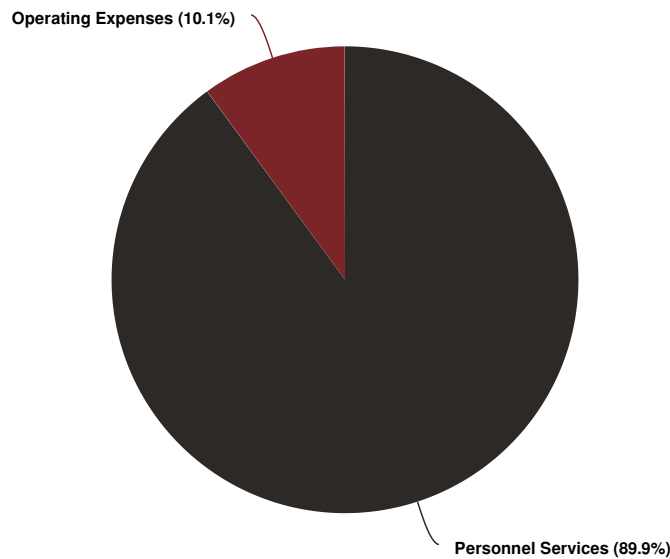
- Seek out customer service training and incorporate best practices to continually improve the customer's experience.
- Complete assigned special projects accurately, on time, and on budget.

Value: Respect

- Ensure all citizens and customers have equal access to the City's programs, services, and activities.

Professional Standards - Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget	FY2023 Budgeted

Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget	FY2023 Budgeted
Expense Objects						
Personnel Services	\$162,000	\$313,639	\$301,105	\$233,666	\$292,386	\$292,386
Operating Expenses	\$51,969	\$17,403	\$29,937	\$26,087	\$32,670	\$32,670
Total Expense Objects:	\$213,969	\$331,042	\$331,042	\$259,753	\$325,056	\$325,056

City Clerk/Records Management



General Fund
Org Code: 0015100

Mission

To help establish trust and confidence in the maintaining City government records, and to provide effective and efficient public service for all citizens, while performing the functions and duties of the office in accordance with State, County, and Municipal laws.

Program Description

The City Clerk is the Municipal Filing Officer and Records Custodian as provided by law. The City Clerk is a Charter Officer directly accountable to the City Commission as a representative of the legislative branch of government. The Office of the City Clerk is responsible for maintaining, recording, and preserving all official documents and proceedings of the City Commission. The City Clerk is the custodian of the City seal and authenticates by signature and records all official legislative actions of the City Commission. The Clerk's office records and maintains minutes, ordinances, and resolutions; keeps accurate records of the City Commission and other boards; coordinates preparation of agenda packets, meeting minutes, and calendars; publishes legal notices, hearings, ordinances, annexations and street vacations; follows up on Commission action, indexes and files agreements, resolutions, and ordinances; coordinates codification and publication of the City Code of Ordinances; maintains a comprehensive records management system, develops and administers management of the City's records, and provides the required restoration, preservation and protection of the City's documents; processes and responds to public record requests; and receives, accepts, and processes subpoenas.

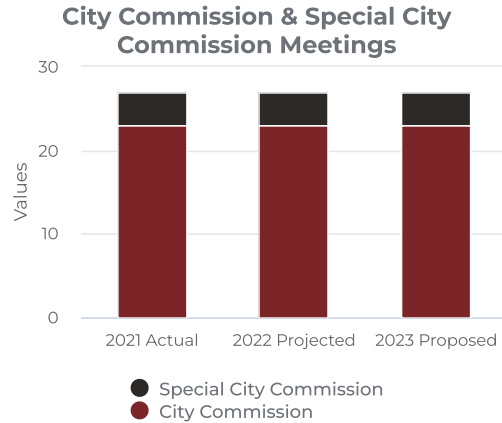
City Clerk/Records Management - Personnel

Personnel by Position

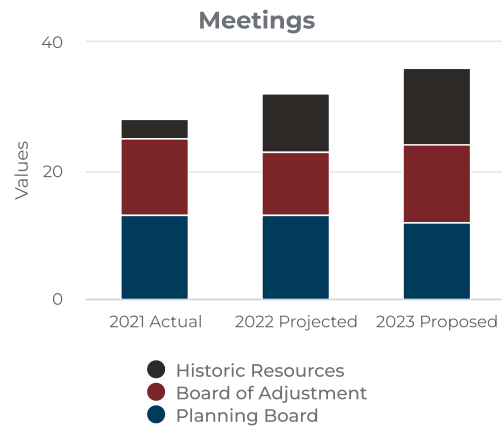
Position	FY 2021	FY 2022	FY 2023
Assistant City Clerk	2	2	2
City Clerk	1	1	1
Total	3	3	3



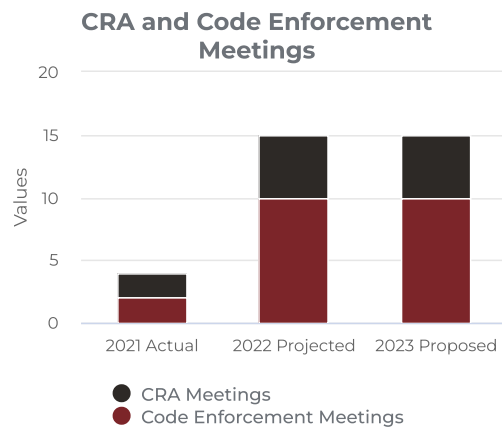
City Clerk/Records Management - Program Objectives



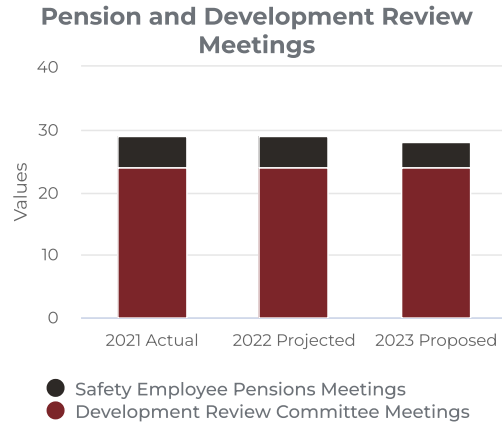
City Clerk/Records Management - Program Objectives



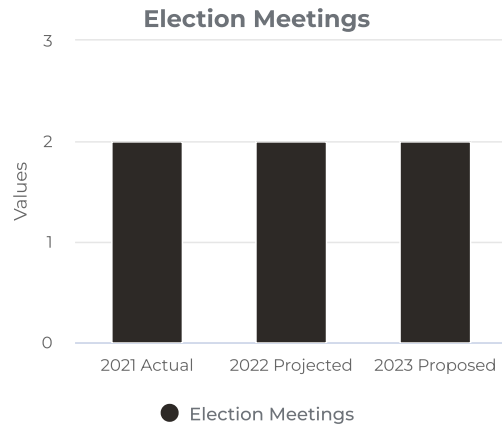
City Clerk/Records Management - Program Objectives



City Clerk/Records Management - Program Objectives

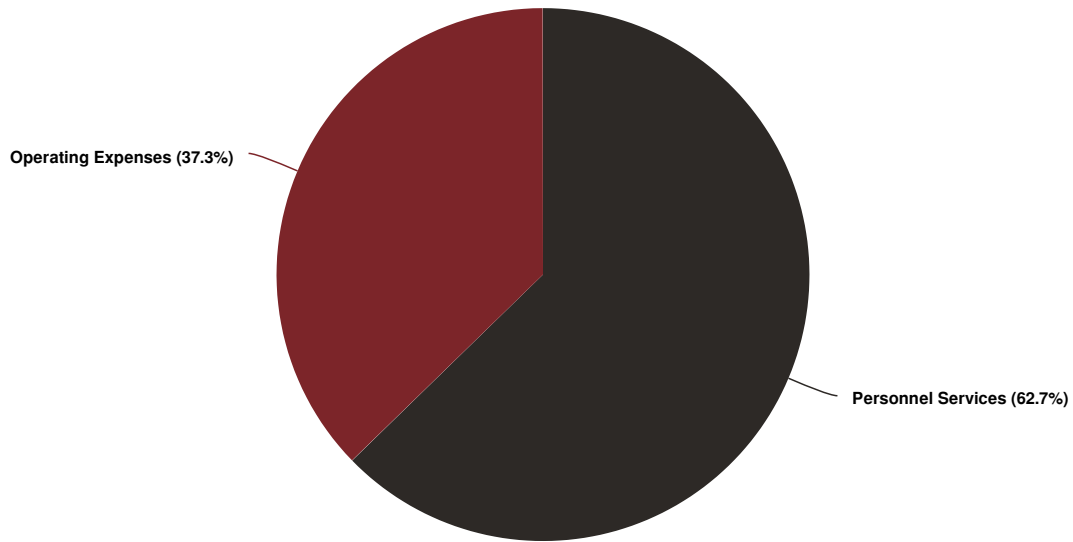


City Clerk/Records Management - Program Objectives



City Clerk/Records Management - Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expense Objects					
Personnel Services	\$222,023	\$231,571	\$231,571	\$226,552	\$250,583
Operating Expenses	\$153,171	\$160,095	\$154,015	\$160,615	\$148,955
Capital Outlay	\$0	\$0	\$21,600	\$15,000	\$0
Total Expense Objects:	\$375,195	\$391,666	\$407,186	\$402,167	\$399,538

Human Resources/Risk Management



General Fund

Org Code: 00151300

Mission

Human Resources

To recruit, employ, and maintain official records for City employees, while ensuring compliance with applicable laws and City policies.

Risk Management

Direct safety measures to reduce employee incidents and manage claims arising under the City's workers' compensation self-insurance program, and the general liability, property, automobile and miscellaneous risk programs.

Program Description

Human Resources

Human Resources plans, organizes, leads, and administers various personnel services for the City and its employees. Responsibilities include interpreting policies and procedures, promoting adherence to applicable laws and regulations associated with employee relations, and providing administrative support for the employee pension plans. The Program supports the staffing needs of operating departments, investigates alleged policy violations, and provides annual development opportunities for employees.

Human Resources contributes to recruitment, pre-employment, records management, compensation, benefits administration, testing and validation, medical screening, and organizational development. All personnel activities are managed based on policies and procedures developed in accordance with City Commission directives, Federal, State, and local laws. Stakeholders include the City Manager, Directors, employees, and career applicants interested in becoming part of the City of Plant City.

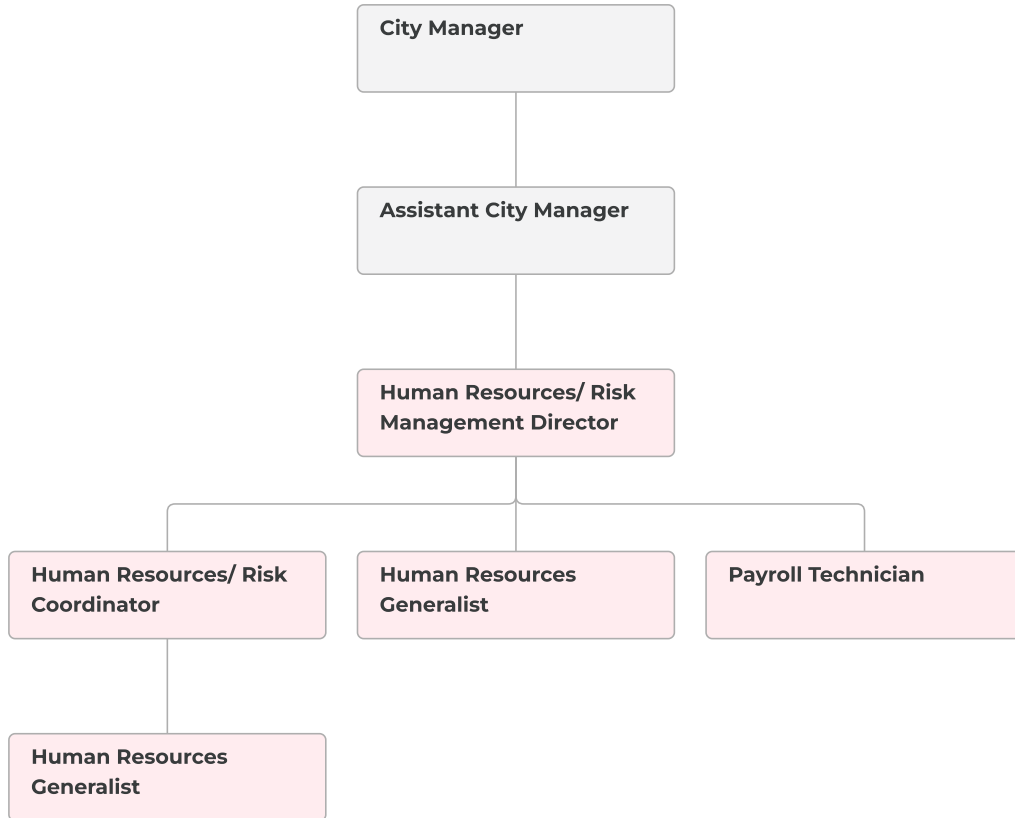
Risk Management

Risk Management works closely with all City Departments in an effort to protect the City's human, financial, and physical assets. The Program manages first and third-party claims. Risk Management also implements comprehensive programs to reduce accidents and liabilities, while complying with State and Federal occupational health and safety laws. The Program is responsible for developing the City's property and casualty program and designing and administering the City's employee group benefits and safety programs. Risk Management works closely with all departments, their employees, third party administrators, and the general public in an effort to manage financial risk and overall liability.

Human Resources/Risk Management - Personnel

Personnel by Position

Position	FY 2021	FY 2022	FY 2023
Human Resources Generalist	2	2	2
Human Resources/Risk Mgmt. Coordinator	1	1	1
Human Resources/Risk Mgmt. Director	1	1	1
Payroll Technician	1	1	1
Total	5	5	5



Human Resources/Risk Management - Goals

Value: Teamwork

- Work closely with City leadership in developing citywide Standard Operating Procedures (SOPs).

Value: Integrity

- Provide effective administrative direction and oversight of all employee pension plans.
- Create an equitable, respectful, values-based hiring process.

Value: Transparency

- Enhance interdepartmental communication to promote openness between department leaders, employees, and other department personnel.

Value: Leadership

- Promote employee wellness by providing education on making healthier lifestyle choices through quality health plan designs.
- Enhance training through the deployment of a learning management system.

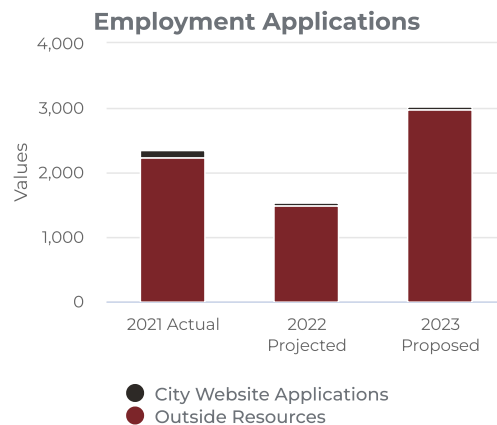
Value: Excellence

- Effectuate sound Risk Management practices that resolve claim issues equitably and minimize potential loss exposures.

Value: Respect

- Recognize employees for their abilities, qualities, and achievements that make the Team Plant City successful.

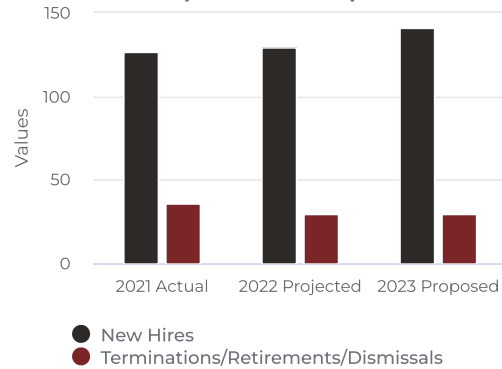
Human Resources/Risk Management - Program Objectives



Human Resources/Risk Management - Program Objectives



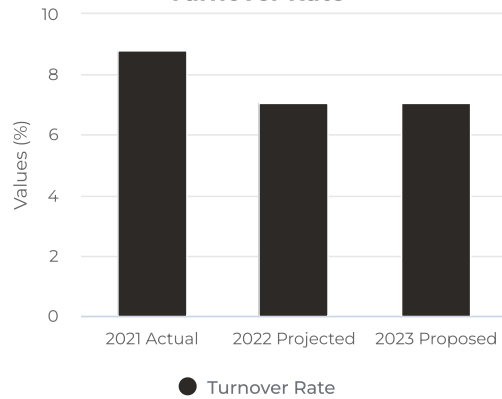
New Hires and Terminations/Retirements/Dismissals



Human Resources/Risk Management - Program Objectives



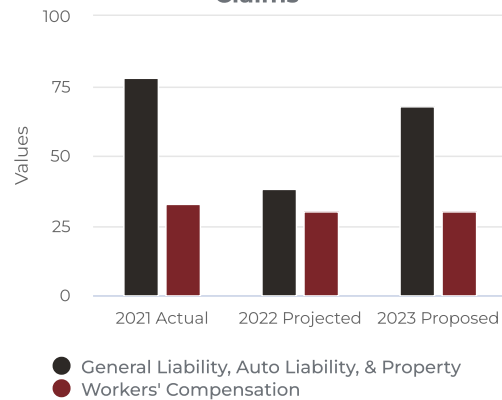
Turnover Rate



Human Resources/Risk Management - Program Objectives



Claims

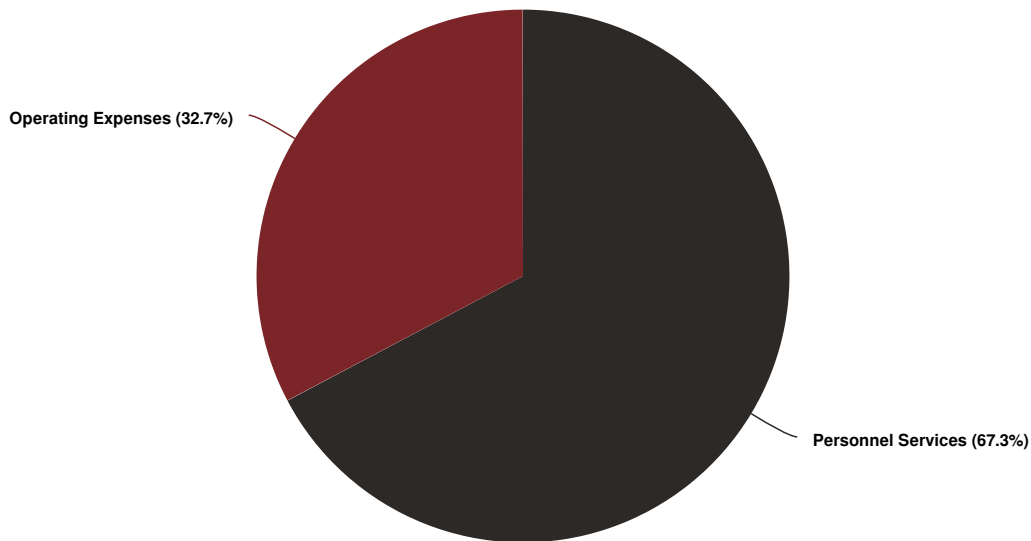


Human Resources/Risk Management - Goals & Objectives Accomplished

- Implemented NOVAtime Time and Attendance system.
- Implemented SAP Litmos Learning Management System.
- Negotiated the City's health, dental, and vision benefit plans.
- Coordinated the recruitment and on-boarding process for the Police Chief, City Engineer, Building Official, and Code Enforcement Manager.
- Streamlined and enhanced the hiring process with Ad-Vance Talent Solutions.
 - Reduced the overall turn-around time for establishing eligibility requirements.
 - Expanded the potential candidate pool.
- Assisted the Professional Standards Department in the review and revision of the City's Standard Operating Procedures.
- Hosted a successful Employee Appreciation Awards Brunch.
- Promoted community outreach efforts by participating in the Future Career Academy's virtual Teach-In, Field Trip, and Future Job Fair.
- Led the oversight of monitoring and administering the CDC's COVID-19 Protocol for all City departments.
- Partnered with over 60 local public entities establishing COVID-19 strategies that enhanced the City's ability to respond to the event.

Human Resources/Risk Management - Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expense Objects					
Personnel Services	\$390,022	\$429,063	\$409,063	\$408,774	\$419,083
Operating Expenses	\$73,046	\$97,820	\$117,820	\$97,820	\$203,905
Total Expense Objects:	\$463,068	\$526,883	\$526,883	\$506,594	\$622,988

Information Technology



General Fund

Org Code: 00151600

Mission

The mission of Information Technology (IT) is to provide leadership and guidance in support of innovation, organizational efficiency, and technology management.

Program Description

Information Technology (IT) focuses on four main areas:

Hardware/Software Support and Upgrades

- Five-year refresh for hardware.
- Two-year refresh for cell phones.
- Software is refreshed as needed.

Research and Implementation

- Research new and existing hardware and software solutions.
- Assist departments with implementation of all technology.

Data Integrity, Security, and Preservation

- Leverage cloud backup technology for data preservation and integrity.
- Collaborate with Department of Homeland Security (DHS) to maintain data security.

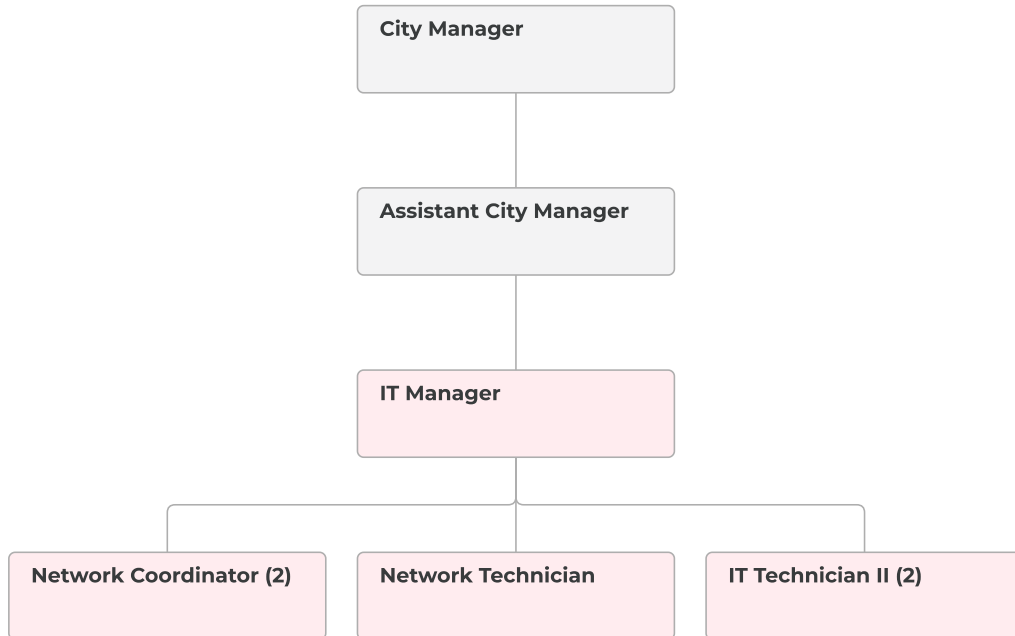
Customer Service and Training

- Provide prompt and knowledgeable support to all users.
- Provide users the proper training to promote efficiency.

Information Technology - Personnel

Personnel by Position

Position	FY 2021	FY 2022	FY 2023
IT Manager	1	1	1
IT Technician II	1	2	2
Network Coordinator	2	2	2
Network Technician	1	1	1
Total	5	6	6



Information Technology - Program Goals

Value: Teamwork

- Facilitate collaboration and communication using technology.
- Provide the tools necessary to bridge the gap between departments allowing for effective synergy.

Value: Integrity

- Maintain a strong and secure network and prevent outside intrusions.
- Leverage cloud-based backup to prepare for worst case scenarios.
- Conduct phishing test to ensure adherence to security guidelines.

Value: Leadership

- Provide training for all employees who wish to further their knowledge on technology and security.
- Support departments efforts to streamline tasks using technology.

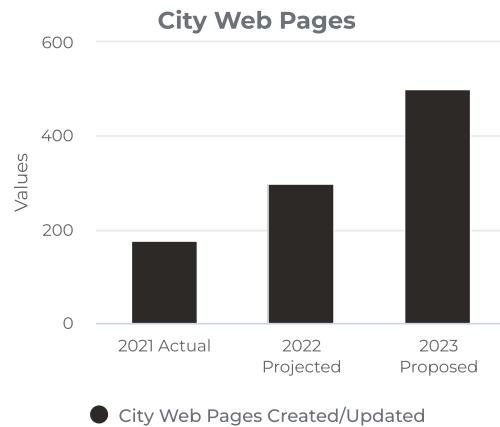
Value: Excellence

- Research and implement solutions to streamline organizational efficiency.
- Invest time and resources to rollout Microsoft 365.
- Research new technologies to support remote work.

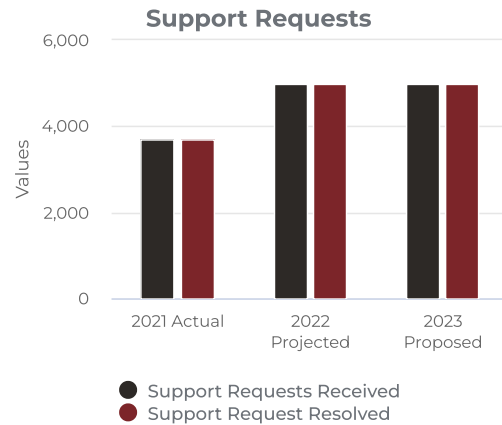
Value: Respect

- Minimize network downtime to eliminate interruptions in workflow.

Information Technology - Program Objectives



Information Technology - Program Objectives



Information Technology - Program Objectives



Information Technology - Goals & Objectives Accomplished

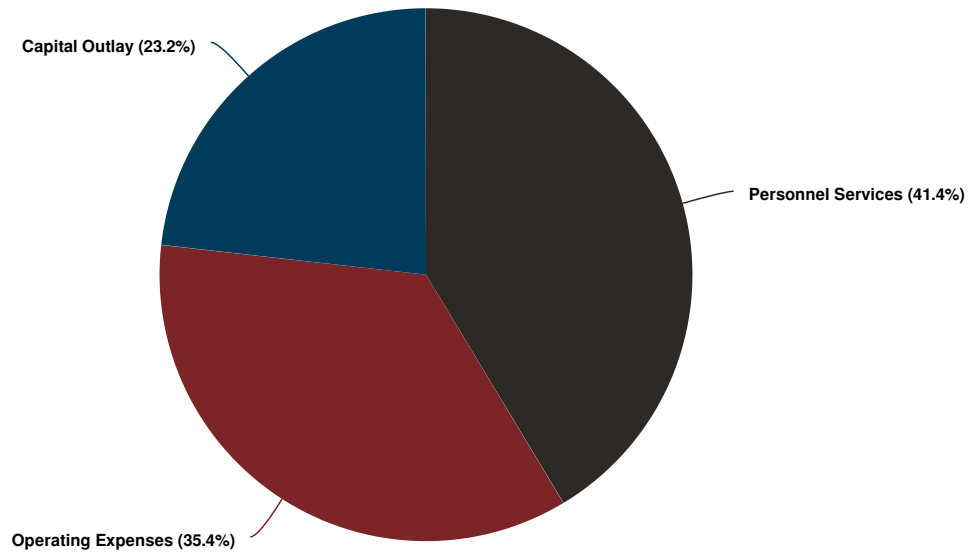
- o Implemented of Office 365 and Jotforms.
- o Released to citizens and contractors the online permitting portal through Maintstar.
- o Trained employees through various phishing attempt tests.
- o Installed new firewalls for added security.
- o Helped Finance deploy two new payment kiosks within the City.
- o Researched security measures to help protect the network that can be deployed next fiscal year.
- o Installed camera system at Sadye Gibbs Community Center.

Information Technology - Expenditures by Expense Type

Capital Outlay

City Hall Network Refresh and Datto Upgrade 290,000
Total \$290,000

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expense Objects					
Personnel Services	\$407,933	\$498,971	\$485,903	\$482,609	\$516,934
Operating Expenses	\$301,072	\$320,585	\$333,653	\$299,687	\$442,625
Capital Outlay	\$16,477	\$61,816	\$67,580	\$58,764	\$290,000
Total Expense Objects:	\$725,482	\$881,372	\$887,136	\$841,060	\$1,249,559

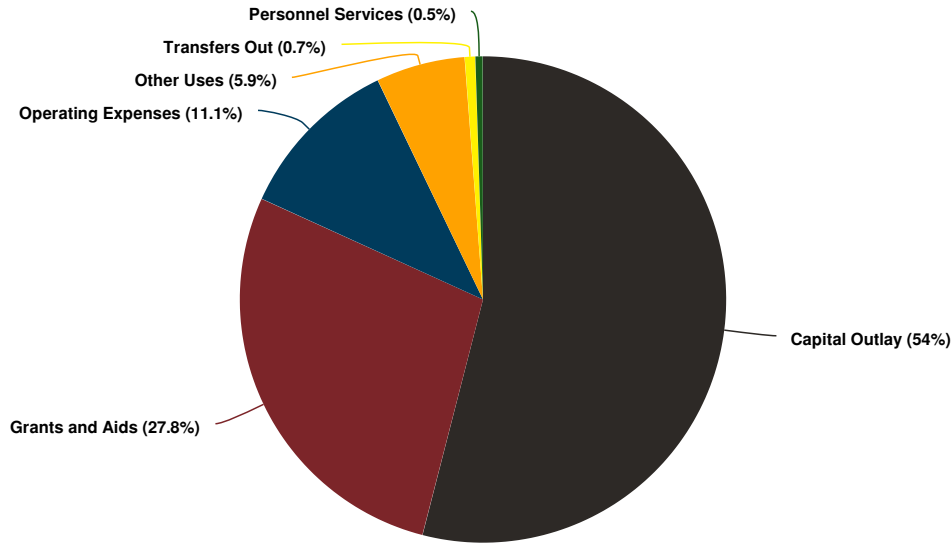
Special Appropriations

General Fund

Org Code: 001519*

Special Appropriations - Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expense Objects					
Personnel Services	\$10,192	\$30,000	\$30,000	\$15,000	\$30,000
Operating Expenses	\$432,458	\$611,135	\$730,043	\$603,060	\$656,895
Capital Outlay	\$2,054,258	\$2,674,758	\$2,674,758	\$2,674,758	\$3,200,211
Grants and Aids	\$1,171,808	\$1,353,107	\$1,353,107	\$1,893,107	\$1,645,857
Other Uses	\$325,000	\$350,000	\$325,000	\$200,000	\$350,000
Transfers Out	\$29,188	\$31,464	\$31,464	\$31,464	\$41,456
Total Expense Objects:	\$4,022,905	\$5,050,464	\$5,144,372	\$5,417,389	\$5,924,419

Finance



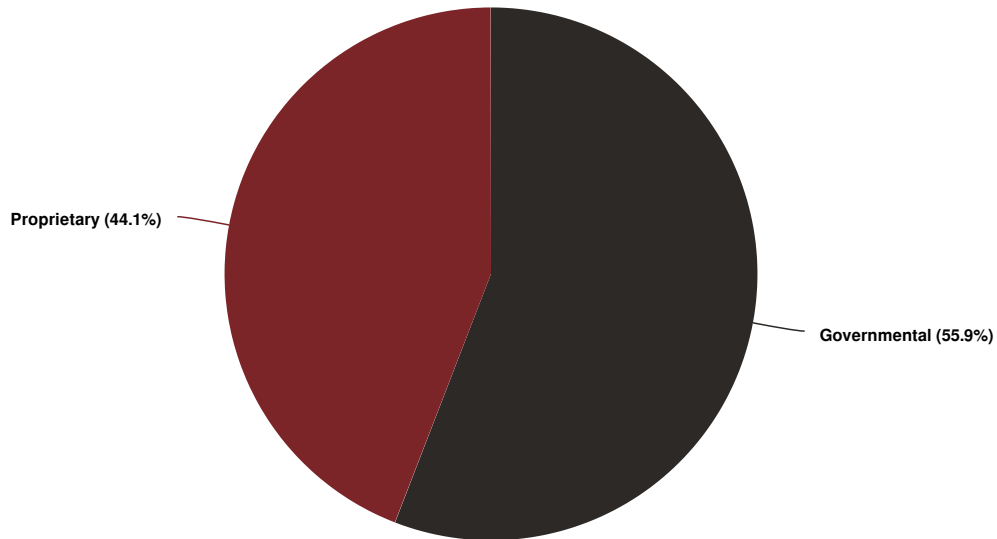
General Fund & Water/Sewer Fund

Includes:

- Accounting
- Procurement
- Fleet Management
- Utility Billing

Finance - Expenditures by Fund

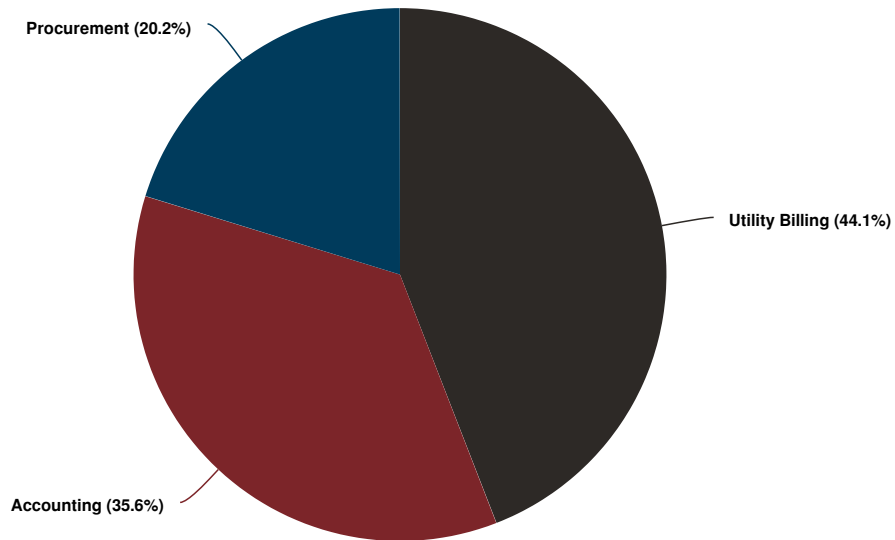
2022 Expenditures by Fund



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Governmental					
General Fund	\$1,320,323	\$1,536,476	\$1,543,776	\$1,498,245	\$1,774,421
Total Governmental:	\$1,320,323	\$1,536,476	\$1,543,776	\$1,498,245	\$1,774,421
Proprietary					
Water/Sewer Fund	\$1,118,845	\$1,245,157	\$1,245,157	\$1,120,326	\$1,400,987
Total Proprietary:	\$1,118,845	\$1,245,157	\$1,245,157	\$1,120,326	\$1,400,987
Total:	\$2,439,168	\$2,781,633	\$2,788,933	\$2,618,571	\$3,175,408

Finance - Expenditures by Function

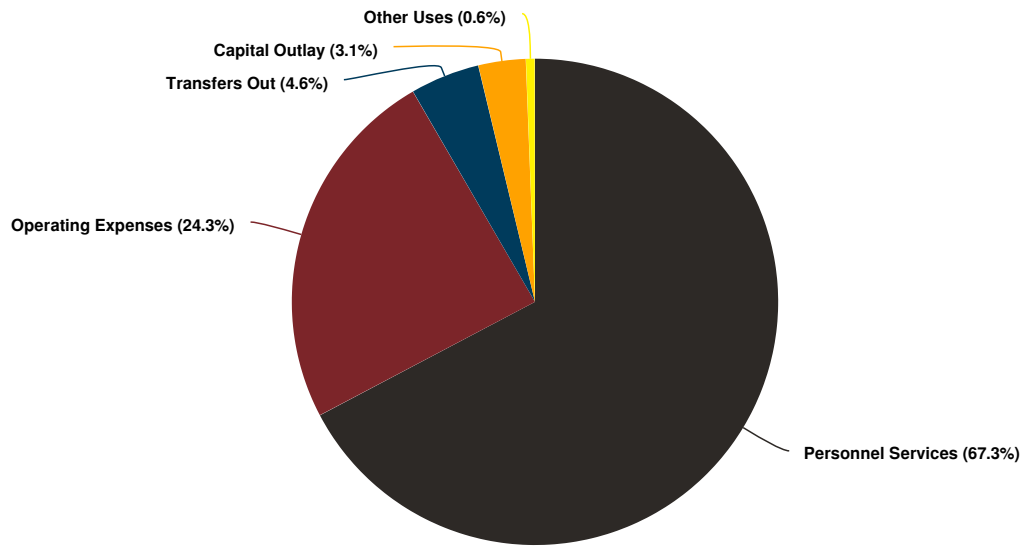
Budgeted Expenditures by Function



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expenditures					
General Government					
Accounting	\$842,616	\$951,409	\$951,409	\$932,969	\$1,131,808
Procurement	\$317,234	\$345,347	\$345,347	\$318,695	\$362,465
Fleet Management	\$160,473	\$239,720	\$247,020	\$246,581	\$280,148
Total General Government:	\$1,320,323	\$1,536,476	\$1,543,776	\$1,498,245	\$1,774,421
Physical Environment					
Office	\$906,794	\$986,951	\$994,051	\$898,954	\$1,080,288
Field Representatives	\$212,051	\$258,206	\$251,106	\$221,372	\$320,699
Total Physical Environment:	\$1,118,845	\$1,245,157	\$1,245,157	\$1,120,326	\$1,400,987
Total Expenditures:	\$2,439,168	\$2,781,633	\$2,788,933	\$2,618,571	\$3,175,408

Finance - Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expense Objects					
Personnel Services	\$1,759,687	\$1,984,820	\$1,971,670	\$1,835,165	\$2,136,866
Operating Expenses	\$523,537	\$657,752	\$670,902	\$655,820	\$772,999
Capital Outlay	\$0	\$6,999	\$14,299	\$14,299	\$100,000
Other Uses	\$49,788	\$19,000	\$19,000	\$225	\$19,000
Transfers Out	\$106,157	\$113,062	\$113,062	\$113,062	\$146,543
Total Expense Objects:	\$2,439,168	\$2,781,633	\$2,788,933	\$2,618,571	\$3,175,408

Accounting



General Fund

Org Code: 00152101

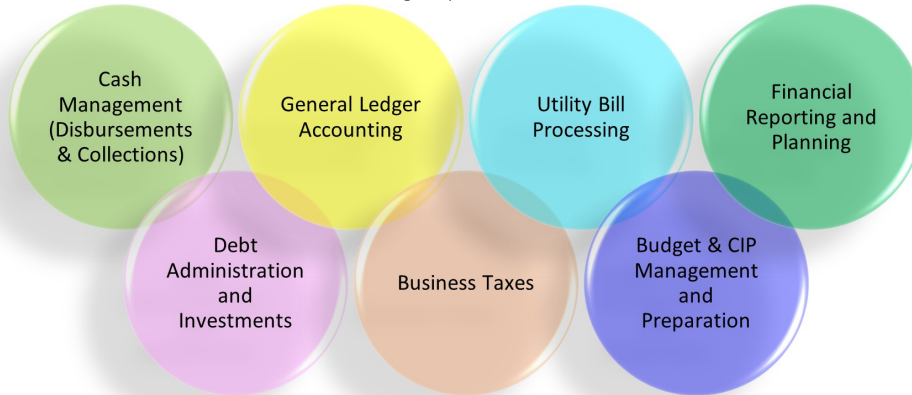
Mission

To manage the fiscal affairs of the City ensuring that expenditures have a public purpose while employing professional standards, personal ethics and compliance with all laws, rules, and regulations.

Program Description

The Accounting Division provides accounting and finance support to all City departments to assist with business decisions and ensure that all accounting transactions are properly authorized, recorded, and reported, while providing the best customer service to both internal and external customers. The department provides users training in the financial system.

The department also prepares an annual budget for commission approval each year. The functions performed by the accounting department include:



Cash Management
(Disbursements & Collections)

General Ledger Accounting

Utility Bill Processing

Financial Reporting and Planning

Debt Administration and Investments

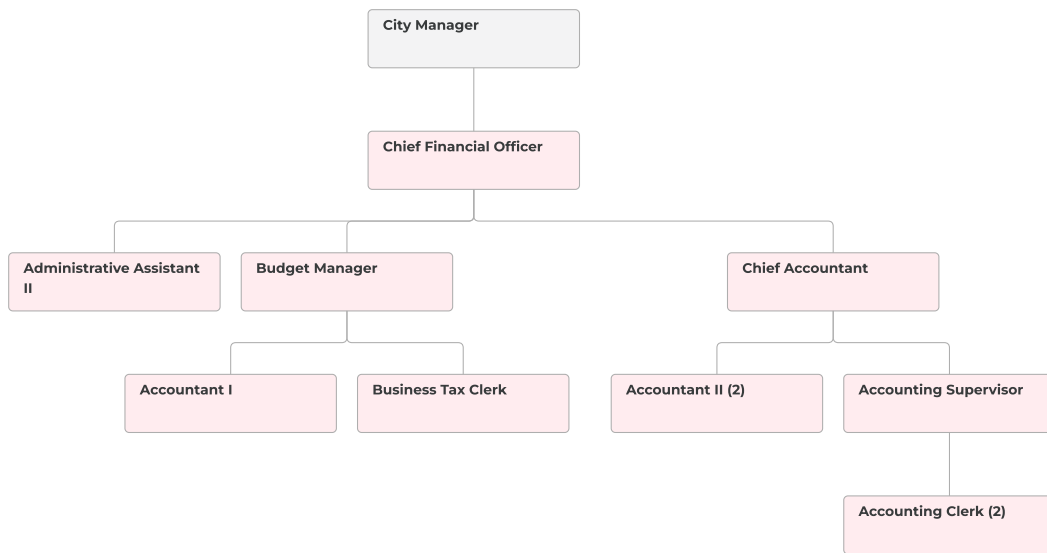
Business Taxes

Budget & CIP Management and Preparation

Accounting - Personnel

Personnel by Position

Position	FY 2021	FY 2022	FY 2023
Accountant I	0	1	1
Accountant II	2	2	2
Accounting Clerk I	2	2	2
Accounting Supervisor	1	1	1
Administrative Assistant II	1	1	1
Budget Manager	1	1	1
Business Tax Clerk	1	1	1
Chief Accountant	1	1	1
Chief Financial Officer	1	1	1
Total	10	11	11



Accounting - Program Goals

Value: Transparency

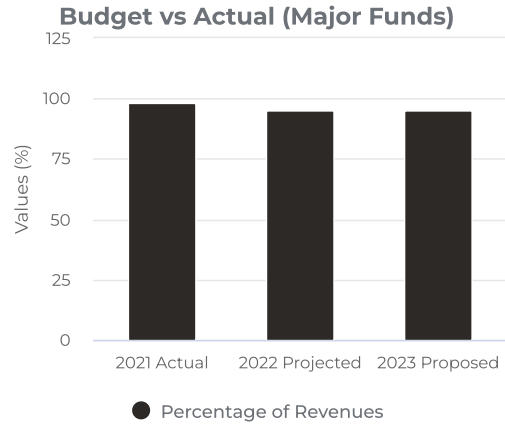
- Provide quality quarterly financial reports to the City Manager within 30 days.
- Provide draft annual budget ten days prior to City Commission meeting.
- Submit adopted budget and budget adjustments online within five days of approval.
- Complete the annual financial audit for the City and CRA within five months after fiscal year end.
- Provide quality, award-winning financial documents that communicate the City's current and future financial position.

Value: Excellence

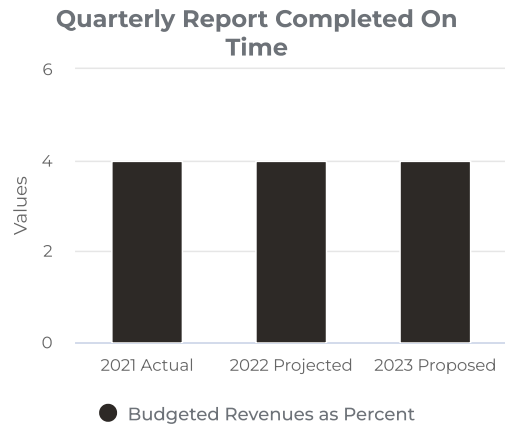
- Offer continuing education and training to staff.
- Improve customer service through new programs and use of technology.

Accounting - Program Objectives

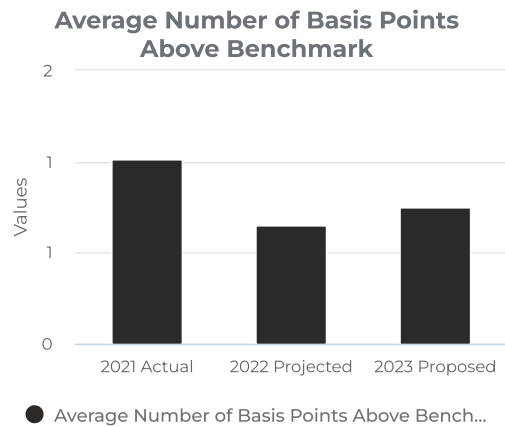
Accounting - Program Objectives



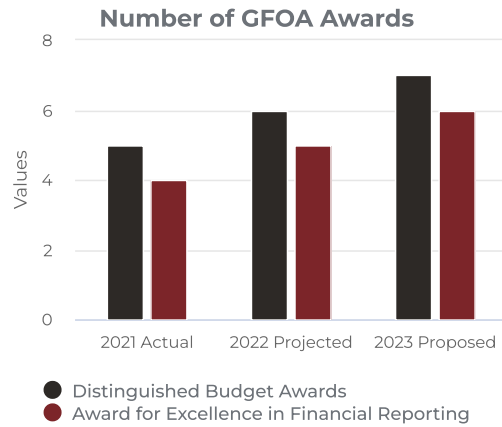
Accounting - Program Objectives



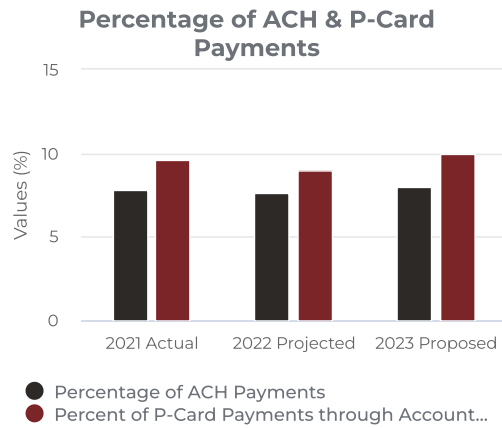
Accounting - Program Objectives



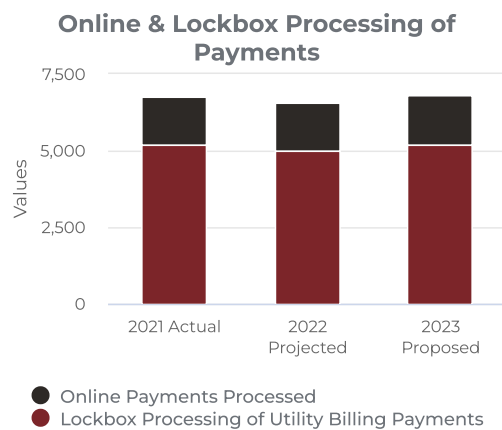
Accounting - Program Objectives



Accounting - Program Objectives



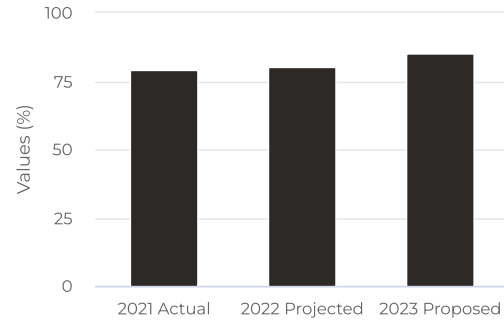
Accounting - Program Objectives



Accounting - Program Objectives



Percentage of Permits Paid Online
- MaintStar



● % of Permits Paid Online through MaintStar

Accounting - Goals & Objectives Accomplished

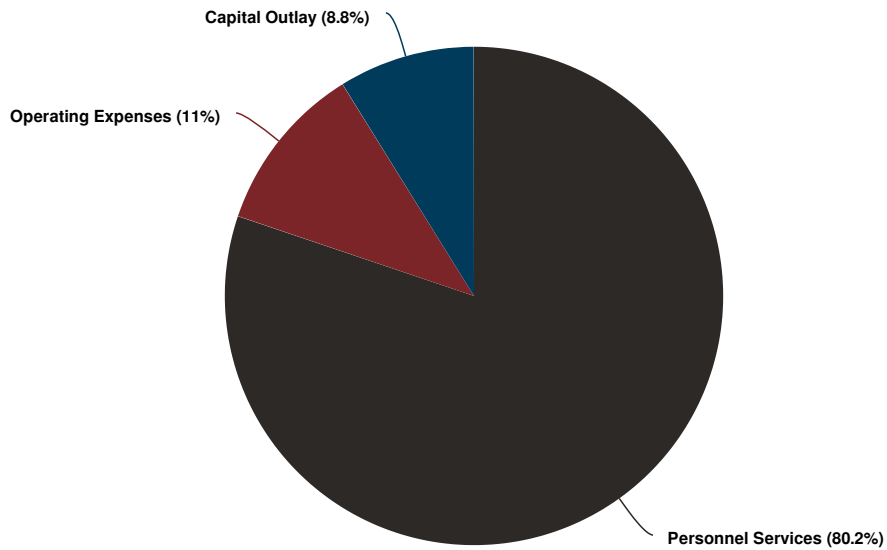
- Earned the Distinguished Budget Award from GFOA for the sixth consecutive year.
- Earned the CAFR for the Award for Excellence in Financial Reporting to the GFOA for the fifth consecutive year.
- Earned 1.16% return on investment as of September 30, 2021.
- Implemented two kiosks at Sadye Gibbs Martin Community Center and Bruton Memorial Library to better accommodate customers with more flexible hours for utility billing and permit payments.
- Earned their Certified Public Manager certificate (Budget Manager).
- Implemented a digital budget book allowing citizens to have an interactive experience with the adopted budget.
- Prepared necessary documents to auditors in a timely manner with several staff changes.

Accounting - Expenditures by Expense Type

Capital Project

Financial Management Information System 100,000
Total **\$100,000**

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expense Objects					
Personnel Services	\$765,462	\$835,487	\$835,487	\$819,126	\$907,606
Operating Expenses	\$77,154	\$112,922	\$112,922	\$110,843	\$124,202
Capital Outlay	\$0	\$3,000	\$3,000	\$3,000	\$100,000
Total Expense Objects:	\$842,616	\$951,409	\$951,409	\$932,969	\$1,131,808

Procurement



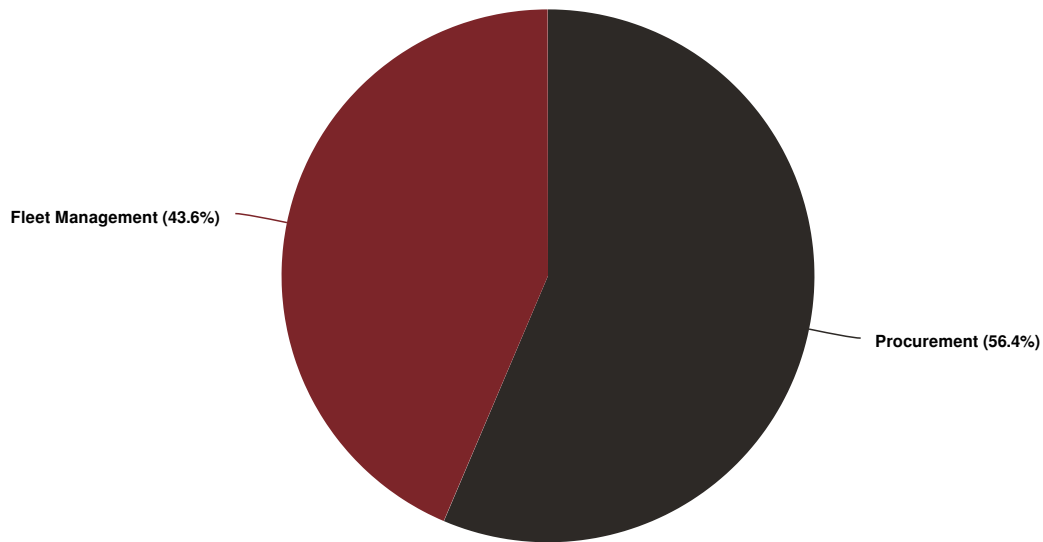
General Fund
Org Code: 0015240*

Includes:

- Procurement
- Fleet Management

Procurement & Fleet Management Expenditures by Function

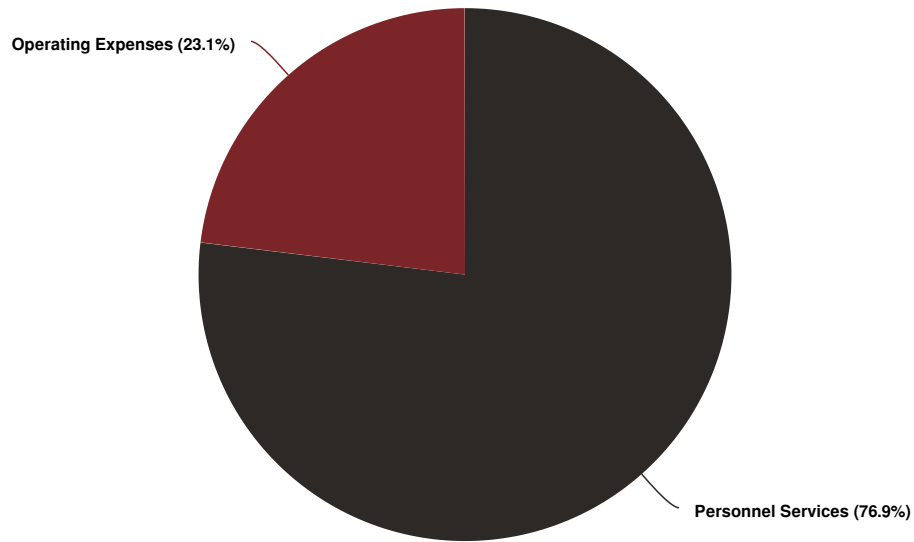
Budgeted Expenditures by Function



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expenditures					
General Government					
Procurement					
Procurement	\$317,234	\$345,347	\$345,347	\$318,695	\$362,465
Fleet Management	\$160,473	\$239,720	\$247,020	\$246,581	\$280,148
Total Procurement:	\$477,707	\$585,067	\$592,367	\$565,276	\$642,613
Total General Government:	\$477,707	\$585,067	\$592,367	\$565,276	\$642,613
Total Expenditures:	\$477,707	\$585,067	\$592,367	\$565,276	\$642,613

Procurement & Fleet Management - Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expense Objects					
Personnel Services	\$394,467	\$456,592	\$456,592	\$443,654	\$494,355
Operating Expenses	\$83,240	\$128,475	\$128,475	\$114,322	\$148,258
Capital Outlay	\$0	\$0	\$7,300	\$7,300	\$0
Total Expense Objects:	\$477,707	\$585,067	\$592,367	\$565,276	\$642,613

Procurement



General Fund
Org Code: 00152401

Mission

To execute sensible, ethical, and innovative procurement practices which allow the City to acquire goods and services of the highest quality, at the most advantageous costs. To conduct business with excellent customer service and transparency while welcoming qualified, responsible, and diverse vendors.

Program Description

The Procurement Division prepares and issues quotes, bids, RFP's, RFQ's, RFI's, and NOI's. Procurement administers the post-solicitation process from receiving proposals through contract execution. Procurement reviews, approves, and processes all purchase requisitions; negotiates contracts, assists departments in developing scopes and specifications, manages the Purchasing Card Program, reviews, maintains, and updates procurement policies and procedures; and provides training.

Procurement - Personnel

Personnel by Position

Position	FY 2021	FY 2022	FY 2023
Contract Specialist	1	1	1
Procurement Manager	1	1	1
Procurement Specialist	1	1	1
Total	3	3	3



Procurement - Program Goals

Value: Teamwork

- Train City staff for better understanding of Procurement policies and procedures.

Value: Integrity

- Review all Procurement activity for conformity to policies and procedures.

Value: Transparency

- Ensure Procurement documents are available for public access.

Value: Leadership

- Encourage Procurement staff to attend classes offered by the National Institute for Governmental Purchasing as well as the local and State chapters.

Value: Excellence

- Seek new and use existing software programs to maintain Procurement records and activity.

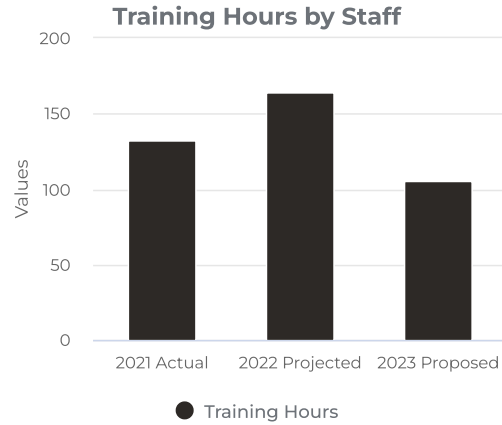
Value: Respect

- Commit to clear communication and assistance for all City departments.

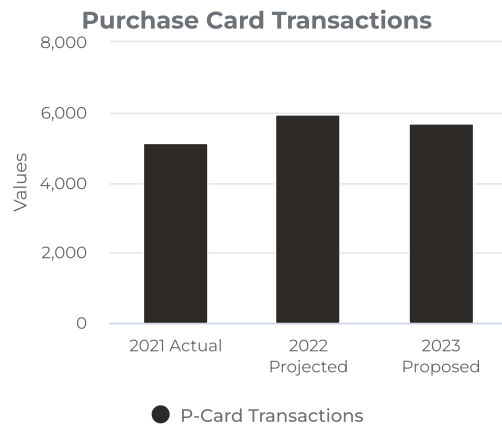
Procurement - Program Objectives



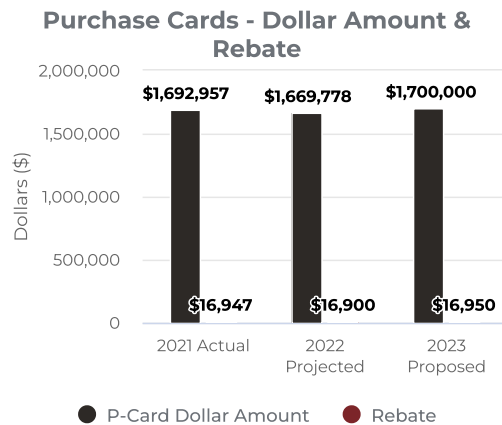
Procurement - Program Objectives



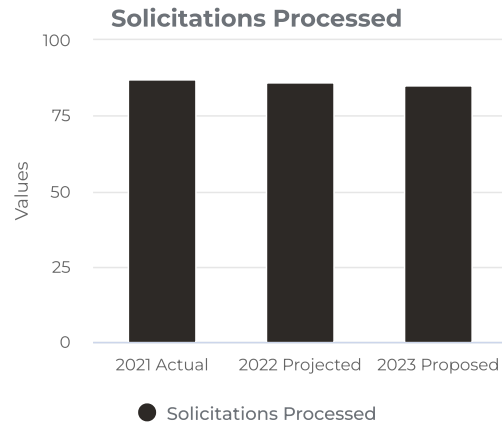
Procurement - Program Objectives



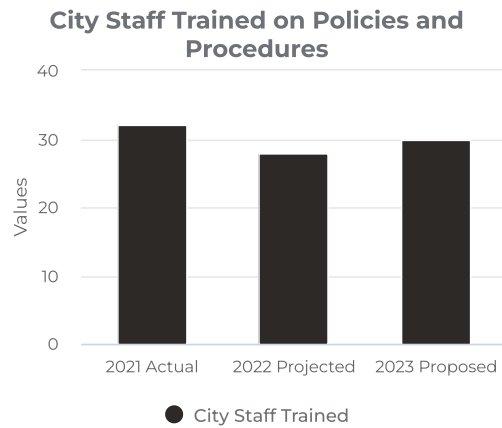
Procurement - Program Objectives



Procurement - Program Objectives



Procurement - Program Objectives

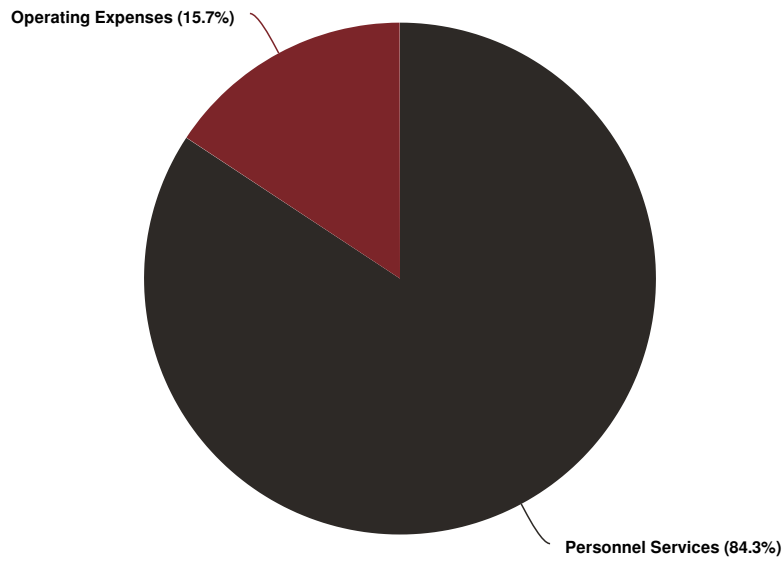


Procurement - Goals & Objectives Accomplished

- Increased the number of RFP's and RFQ's, to select the most qualified vendors.
- Increased the number of annual contracts that may be used by all City departments.
- Decreased PO's through use of the P-Card Program.
- Established new continuing contracts for Architectural Services, Construction Manager at Risk and Job Order Contracting.
- Regularly provided staff training for quarterly Tampa Chapter NIGP meetings, annual FAPPO conference and the annual NIGP Forum.
- One staff successfully completed the Certified Public Manager program.
- Re-wrote the Citywide uniform policy for approval and implementation.

Procurement - Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expense Objects					
Personnel Services	\$285,796	\$291,912	\$291,912	\$279,038	\$305,527
Operating Expenses	\$31,439	\$53,435	\$53,435	\$39,657	\$56,938
Total Expense Objects:	\$317,234	\$345,347	\$345,347	\$318,695	\$362,465

Fleet Management



General Fund

Org Code: 00152402

Mission

To provide employees with safe, dependable vehicles, and equipment. To provide high quality products and services in a cost-effective manner.

Program Description

The Fleet Management Division provides for the purchase of and operational support for all City owned vehicles and equipment; management of the City's motor garage contractor; oversight of the maintenance and inventory at the City's two fuel farms; vehicle accident remediation and coordination of insurance claims and policies.

Fleet Management - Personnel

Personnel by Position

Position	FY 2021	FY 2022	FY 2023
Fleet Coordinator	1	1	1
Fleet Services Technician	1	1	0
Senior Fleet Coordinator	0	0	1
Total	2	2	2

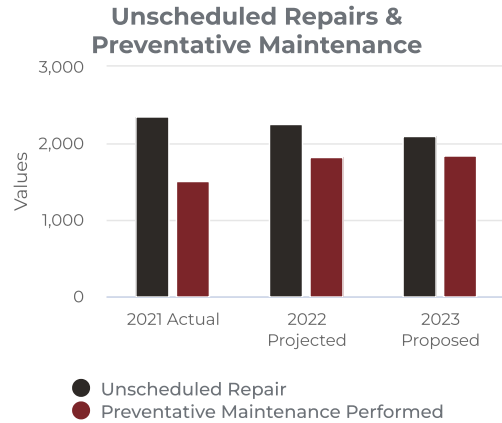


Fleet Management - Program Goals

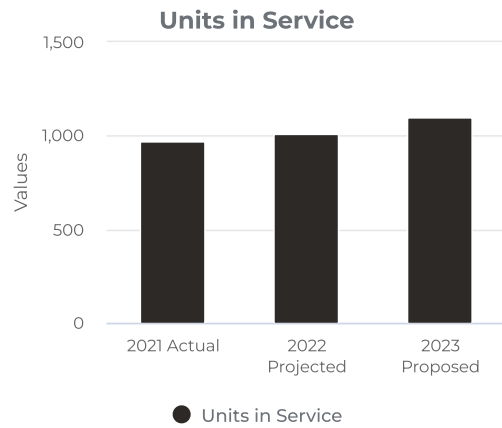
Value: Excellence

- Reduce number of unscheduled repairs by 8%.
- Reduce the amount of emergency service calls by 2%.
- Increase fleet availability to 95% or better.
- Increase preventative maintenance on vehicles by 3%.

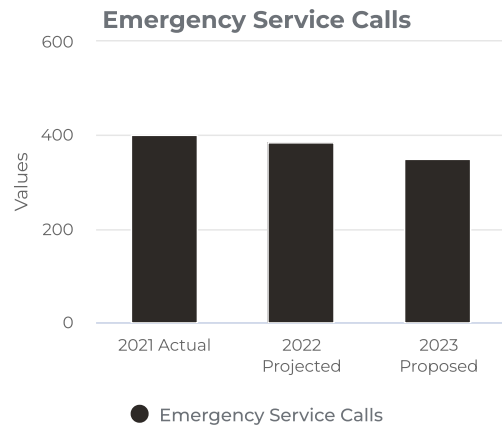
Fleet Management - Program Objectives



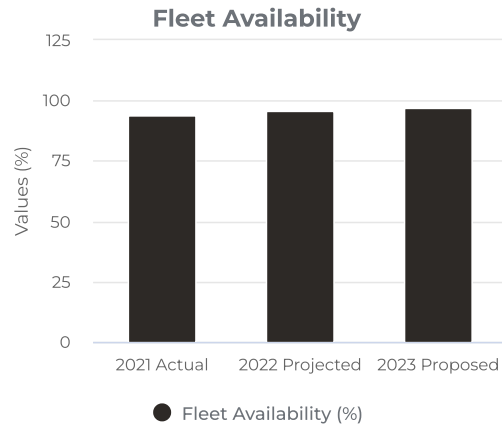
Fleet Management - Program Objectives



Fleet Management - Program Objectives



Fleet Management - Program Objectives

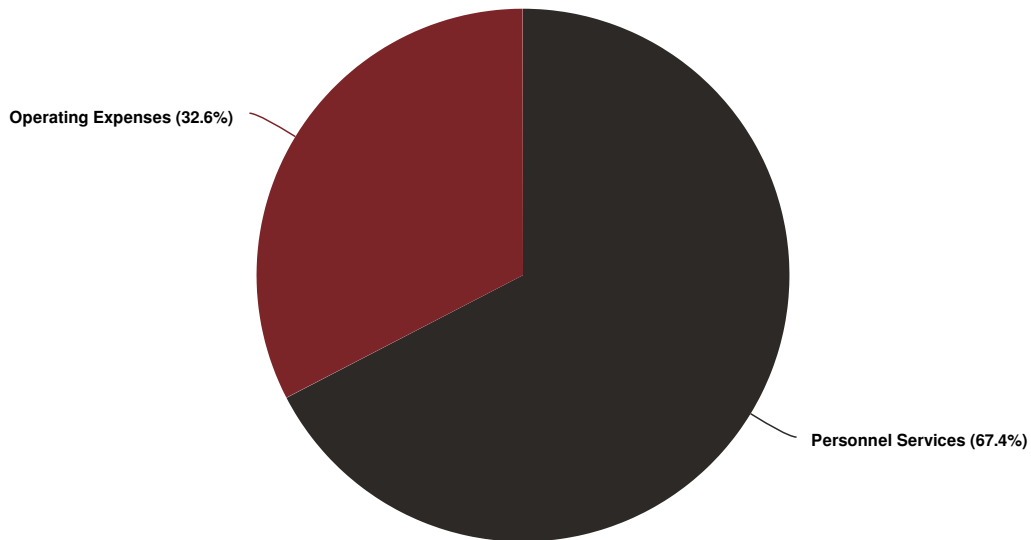


Fleet Management - Goals & Objectives Accomplished

- Created and implemented alternative solutions to sourcing and acquiring vehicles and equipment in the significantly Covid-heightened markets.
- Implemented a new preventative maintenance management software through King and George to increase departments preventative maintenance awareness.

Fleet Management - Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expense Objects					
Personnel Services	\$108,672	\$164,680	\$164,680	\$164,616	\$188,828

Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Operating Expenses	\$51,801	\$75,040	\$75,040	\$74,665	\$91,320
Capital Outlay	\$0	\$0	\$7,300	\$7,300	\$0
Total Expense Objects:	\$160,473	\$239,720	\$247,020	\$246,581	\$280,148

Utility Billing



Water/Sewer Fund
Org Code: 4025690*

Mission

To deliver excellent customer service with respect, professionalism, and reliability to residents and visitors.

Program Description

The Utility Billing Division aids with new account activation, billing inquires, account updates, new construction water and sewer connections, meter reading and service order processing.

Programs include Office and Field Representatives.

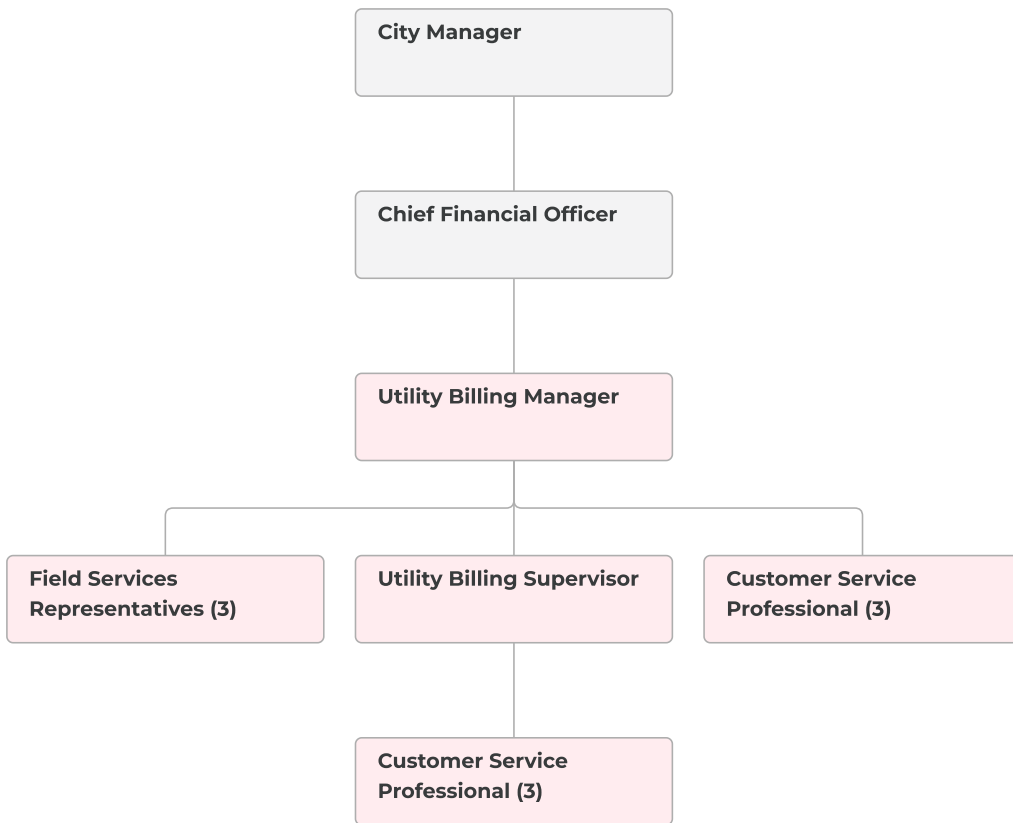
Customer Service employees process payments for utility billing, permits, parking tickets, retiree insurance, and CDBG housing payments (Office).

Field Service Representatives read over 13,645 meters monthly using mobile read devices, terminate, and turn on water service, perform meter tests, and respond to leak inquires (Field Representatives).

Utility Billing - Personnel

Personnel by Position

Position	FY 2021	FY 2022	FY 2023
Customer Service Clerk	1	0	0
Customer Service Professional	5	6	6
Field Services Representative	3	3	3
Field Representative	0	0	0
Senior Field Representative	0	0	0
Utility Billing Manager	1	1	1
Utility Billing Supervisor	1	1	1
Total	11	11	11



Utility Billing - Program Goals

Value: Teamwork

- Offer in-house, offsite, and online customer service training for each team member.
 - In-house training 4 times a year, 1-hour sessions.
 - Offsite training 2 times a year, 8-hour sessions.
 - Online training 4 times a year, 3-hour webinars.

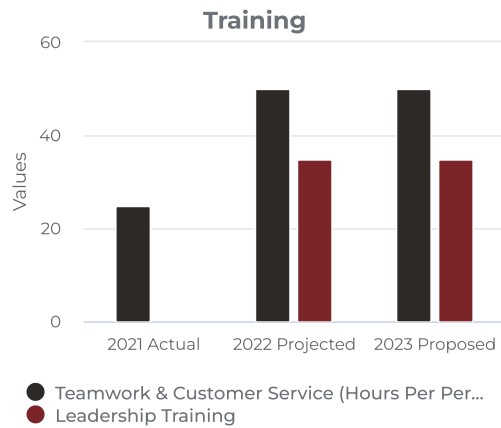
Value: Leadership

- Offer management and leadership development training to prepare leaders in providing excellent customer service delivery and how to manage employees.

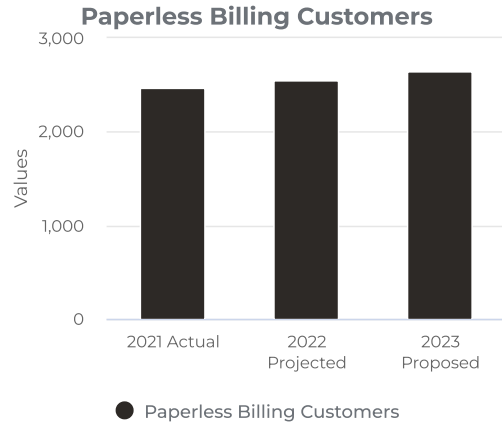
Value: Excellence

- Increase paperless billing customer base to 24%.
- Increase online payments to 70%.
- Increase online customer service application and deposit requests by 10%.
- Submit accounts to collection agency within 45 days from account termination.
- Engage in effective communication with customers by aiding with website navigation for contactless service requests.
- Increase Eye on Water Customers to 75.

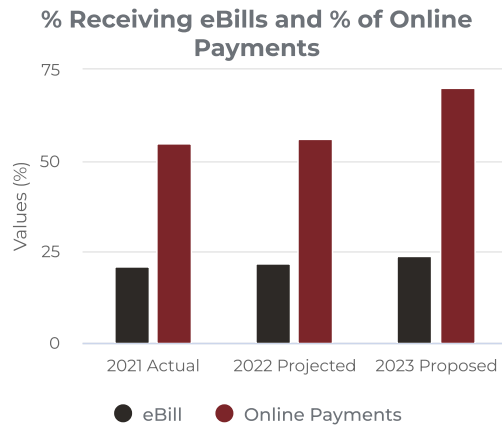
Utility Billing - Program Objectives



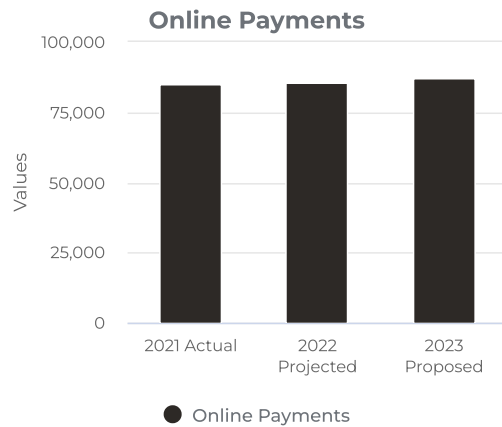
Utility Billing - Program Objectives



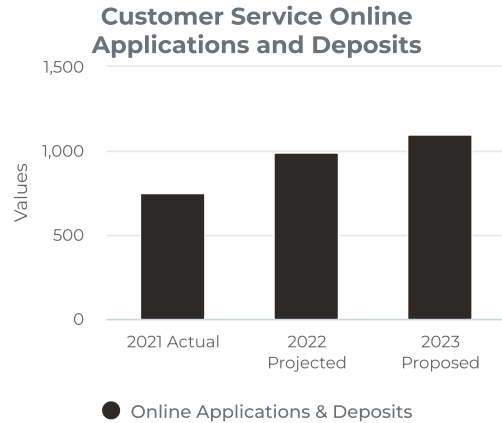
Utility Billing - Program Objectives



Utility Billing - Program Objectives



Utility Billing - Program Objectives

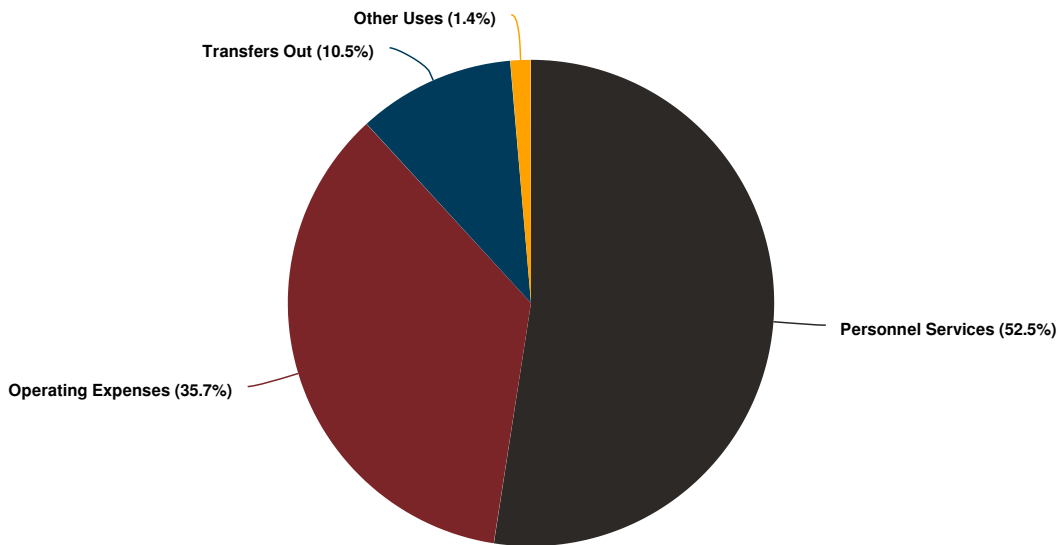


Utility Billing - Goals & Objectives Accomplished

- Increased percentage of customers using paperless billing to 21%
- Implemented payment kiosk at two locations: Library and Sadye Martin Gibbs Community Center. In addition, customers can make credit card payments in the lobby of the 1st and 2nd floor of City Hall.
- Implemented 5,700 customers in Phase II Cart-to-Curb transition for utility billing customers.
- Implemented Eye on Water in conjunction with the installation of cellular meters.
- Completed Utility Billing Service Order and Utility Maintenance Work Order Integration for electronic work orders.
- Completed 13% of AMR to AMI (cellular) meter conversions.

Utility Billing - Expenditures by Expense Type

Budgeted Expenditures by Expense Type

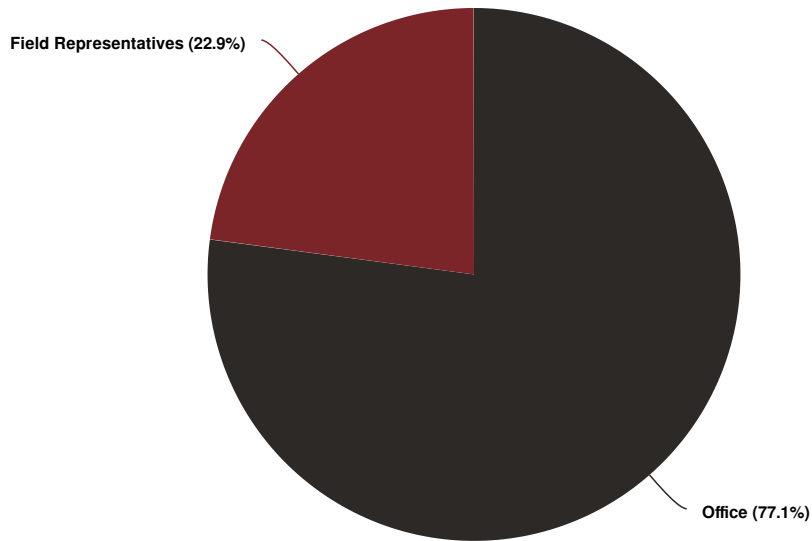


Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget

Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expense Objects					
Personnel Services	\$599,757	\$692,741	\$679,591	\$572,385	\$734,905
Operating Expenses	\$363,143	\$416,355	\$429,505	\$430,655	\$500,539
Capital Outlay	\$0	\$3,999	\$3,999	\$3,999	\$0
Other Uses	\$49,788	\$19,000	\$19,000	\$225	\$19,000
Transfers Out	\$106,157	\$113,062	\$113,062	\$113,062	\$146,543
Total Expense Objects:	\$1,118,845	\$1,245,157	\$1,245,157	\$1,120,326	\$1,400,987

Utility Billing - Expenditures by Function

Budgeted Expenditures by Function



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expenditures					
Physical Environment					
Utility Billing					
Office	\$906,794	\$986,951	\$994,051	\$898,954	\$1,080,288
Field Representatives	\$212,051	\$258,206	\$251,106	\$221,372	\$320,699
Total Utility Billing:	\$1,118,845	\$1,245,157	\$1,245,157	\$1,120,326	\$1,400,987
Total Physical Environment:	\$1,118,845	\$1,245,157	\$1,245,157	\$1,120,326	\$1,400,987
Total Expenditures:	\$1,118,845	\$1,245,157	\$1,245,157	\$1,120,326	\$1,400,987

Fire Rescue

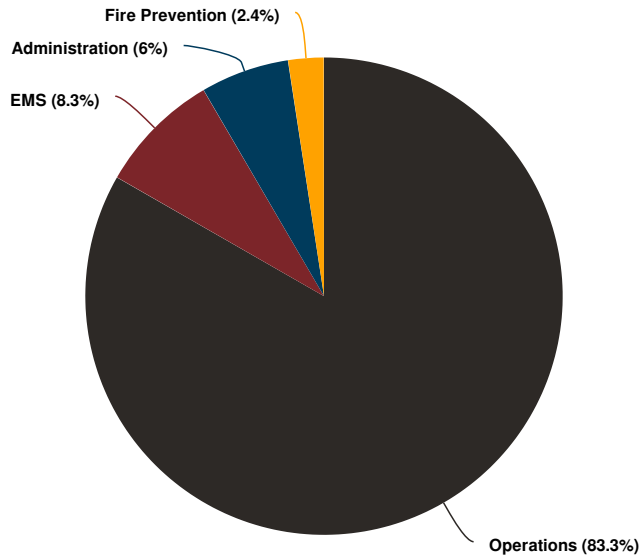


General Fund
Org Code: 0015270*

- Programs Include:
- Administration
 - Fire Prevention
 - Operations
 - EMS

Fire Rescue - Expenditures by Function

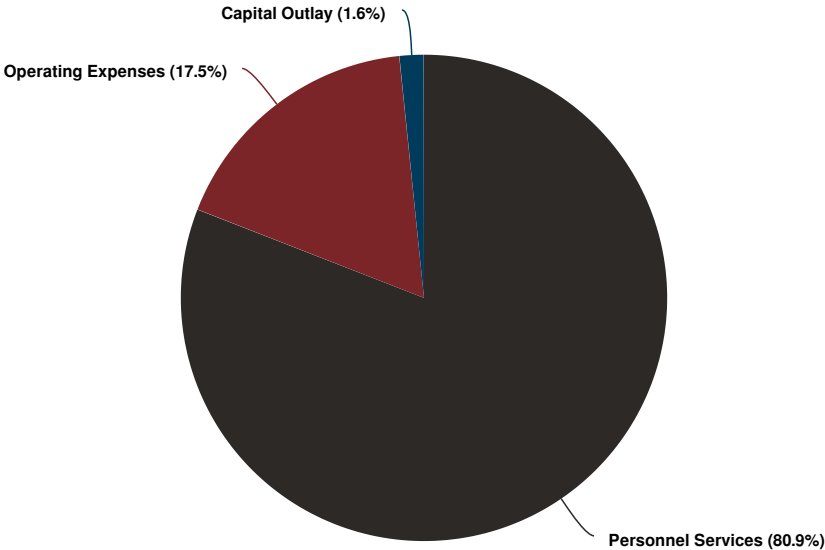
Budgeted Expenditures by Function



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expenditures					
Public Safety					
Fire Rescue					
Administration	\$537,479	\$445,364	\$554,400	\$492,485	\$462,290
Fire Prevention	\$127,562	\$194,319	\$144,319	\$134,831	\$184,945
Operations	\$5,933,524	\$5,835,502	\$5,881,567	\$5,775,007	\$6,414,534
EMS	\$574,607	\$561,820	\$619,083	\$455,731	\$638,698
Total Fire Rescue:	\$7,173,172	\$7,037,005	\$7,199,369	\$6,858,054	\$7,700,467
Total Public Safety:	\$7,173,172	\$7,037,005	\$7,199,369	\$6,858,054	\$7,700,467
Total Expenditures:	\$7,173,172	\$7,037,005	\$7,199,369	\$6,858,054	\$7,700,467

Fire Rescue - Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expense Objects					
Personnel Services	\$6,002,154	\$5,769,678	\$5,746,193	\$5,637,448	\$6,231,359
Operating Expenses	\$950,082	\$1,160,577	\$1,208,385	\$1,111,570	\$1,345,358
Capital Outlay	\$220,936	\$106,750	\$244,791	\$109,036	\$123,750
Total Expense Objects:	\$7,173,172	\$7,037,005	\$7,199,369	\$6,858,054	\$7,700,467

Fire Rescue: Administration



General Fund
Org Code: 00152701

Department Mission

To ensure the community's safety through partnerships, prevention, education, and professionalism.

Program Description

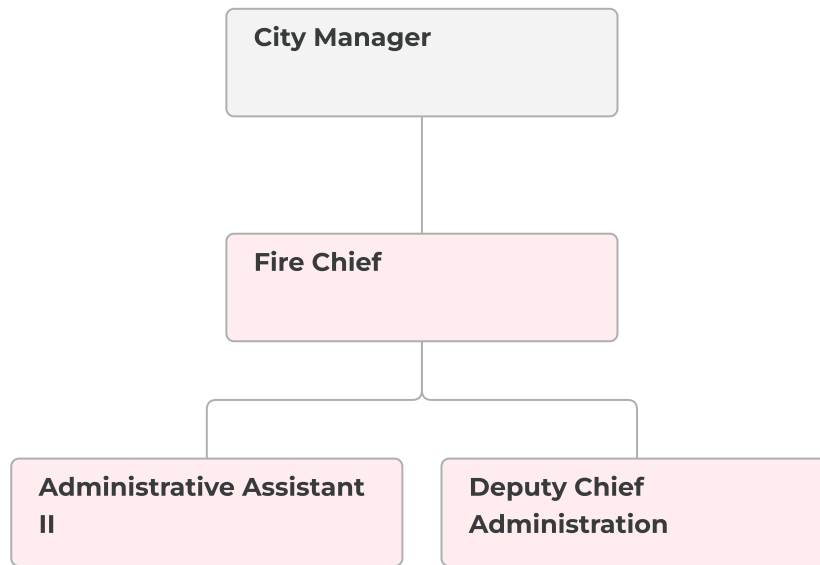
The administration division manages the administrative and operational functions of Plant City Fire Rescue. The program functions include:

- | | | | |
|---|--|---|---|
| Administer and provide fiscal oversight on all divisions' programs. | Maintain State of Florida Advanced Life Support Service license. | Pursue federal and state grants. | Provide software to maintain Fire and EMS incident reports. |
| Recruit, retain, and create succession planning for firefighters. | Facilitate promotional assessment testing to fill vacant leadership positions. | Support personnel training and career development. | Maintain community partnerships to promote fire safety awareness. |
| | Oversee contracts with private ambulance billing company for EMS services. | Pursue accreditation through the Center for Public Safety Excellence (CPSE) | |

Fire Rescue: Administration - Personnel

Personnel by Position

Position	FY 2021	FY 2022	FY 2023
Administrative Assistant II	1	1	1
Deputy Chief Administration	1	1	1
Fire Chief	1	1	1
Total	3	3	3



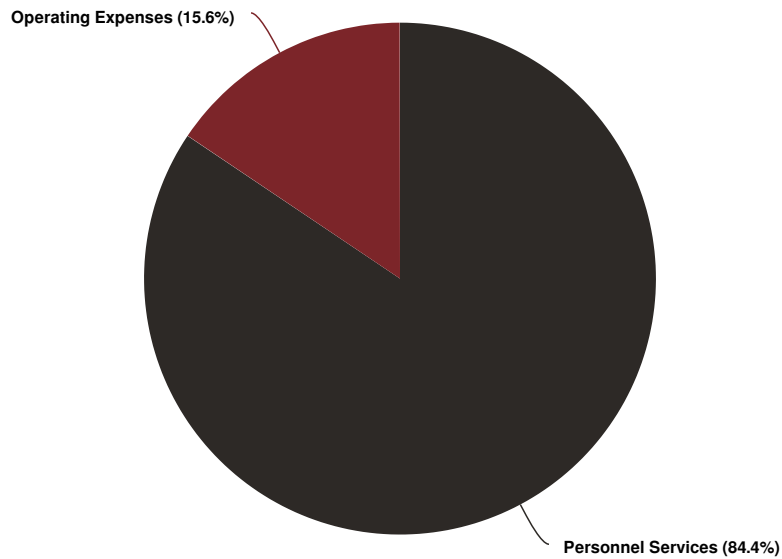
Fire Rescue: Administration - Program Goals

Value: Leadership

- Provide leadership and direction of all presented program objectives and performance measures for Operations, Prevention, and Emergency Medical Services.

Fire Rescue: Administration - Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expense Objects					
Personnel Services	\$389,492	\$378,474	\$378,474	\$327,189	\$390,272
Operating Expenses	\$72,193	\$66,890	\$66,890	\$56,260	\$72,018
Capital Outlay	\$75,794	\$0	\$109,036	\$109,036	\$0
Total Expense Objects:	\$537,479	\$445,364	\$554,400	\$492,485	\$462,290

Fire Rescue: Fire Prevention



General Fund
Org Code: 00152702

Department Mission

To ensure the community's safety through partnerships, prevention, education, and professionalism.

Program Description

The Fire Inspector conducts annual fire prevention inspections of business occupancies as required by the Florida Fire Prevention Code. The department uses the Florida Fire Prevention Code to ensure that safety requirements are in place for all commercial occupancies to minimize property loss in the event of a fire. Prevention conducts fire safety educational programs for civic organizations, schools, as well as the general public. The Fire Inspector conducts construction site inspections and also conducts life safety plan reviews for commercial development.

Fire Rescue: Fire Prevention - Personnel

Personnel by Position

Position	FY 2021	FY 2022	FY 2023
Fire Inspector	1	2	2
Total	1	2	2



Fire Rescue: Fire Prevention - Program Goals

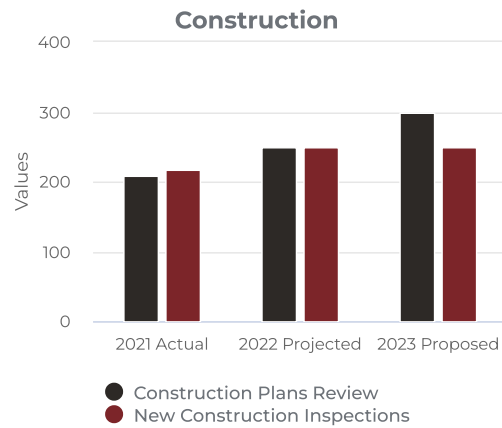
Value: Teamwork

- Increase citizen participation in fire prevention education activities.

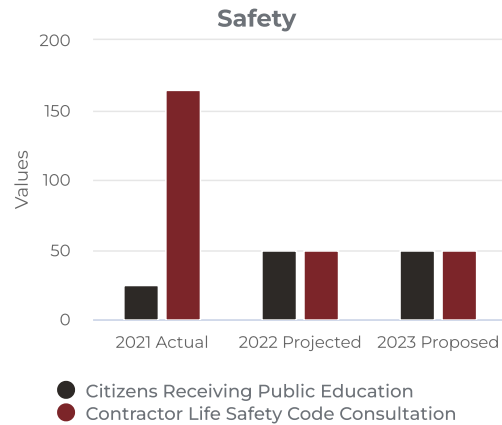
Value: Excellence

- Perform new construction plan reviews to ensure that newly constructed buildings and infrastructure are constructed in accordance with the Florida Fire Prevention Code.
- Perform life safety inspections on commercial and institutional occupancies.
- Provide support to contractors with fire code questions pertaining to new development.

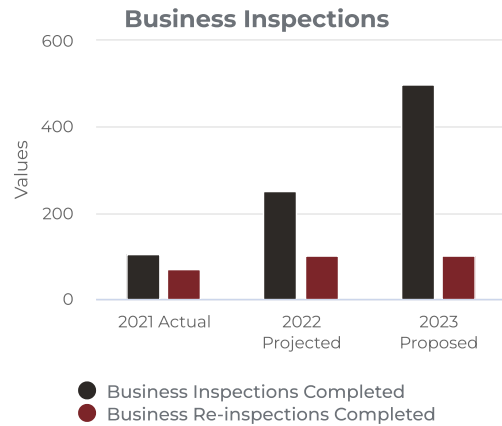
Fire: Fire Prevention - Program Objectives



Fire: Fire Prevention - Program Objectives



Fire: Fire Prevention - Program Objectives

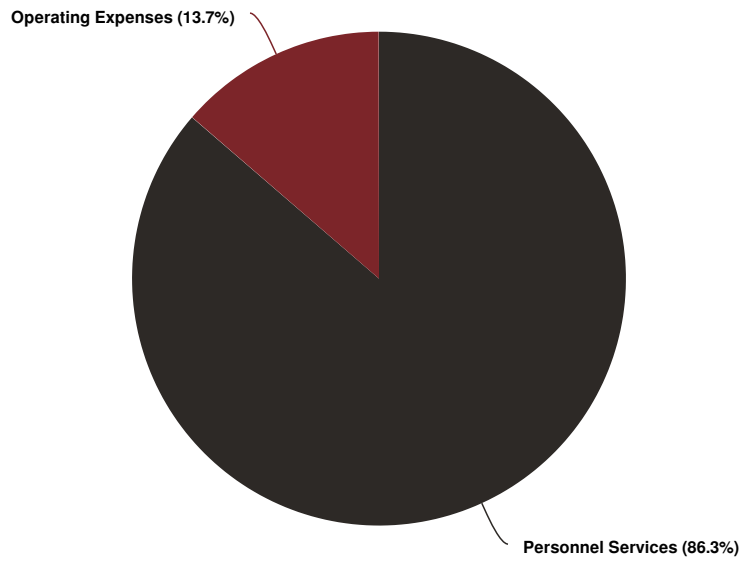


Fire Rescue: Fire Prevention - Goals & Objectives Accomplished

- Inspected licensed daycare occupancies.
- Inspected commercial and institutional occupancies.
- Facilitated fire prevention outreach program.
- Conducted new commercial development plan reviews and permitted inspections.

Fire Rescue: Fire Prevention - Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expense Objects					
Personnel Services	\$117,946	\$181,329	\$131,329	\$112,711	\$159,675
Operating Expenses	\$9,616	\$12,990	\$12,990	\$22,120	\$25,270
Total Expense Objects:	\$127,562	\$194,319	\$144,319	\$134,831	\$184,945

Fire Rescue: Operations



General Fund
Org Code: 00152703

Department Mission

To ensure the community's safety through partnerships, prevention, education, and professionalism.

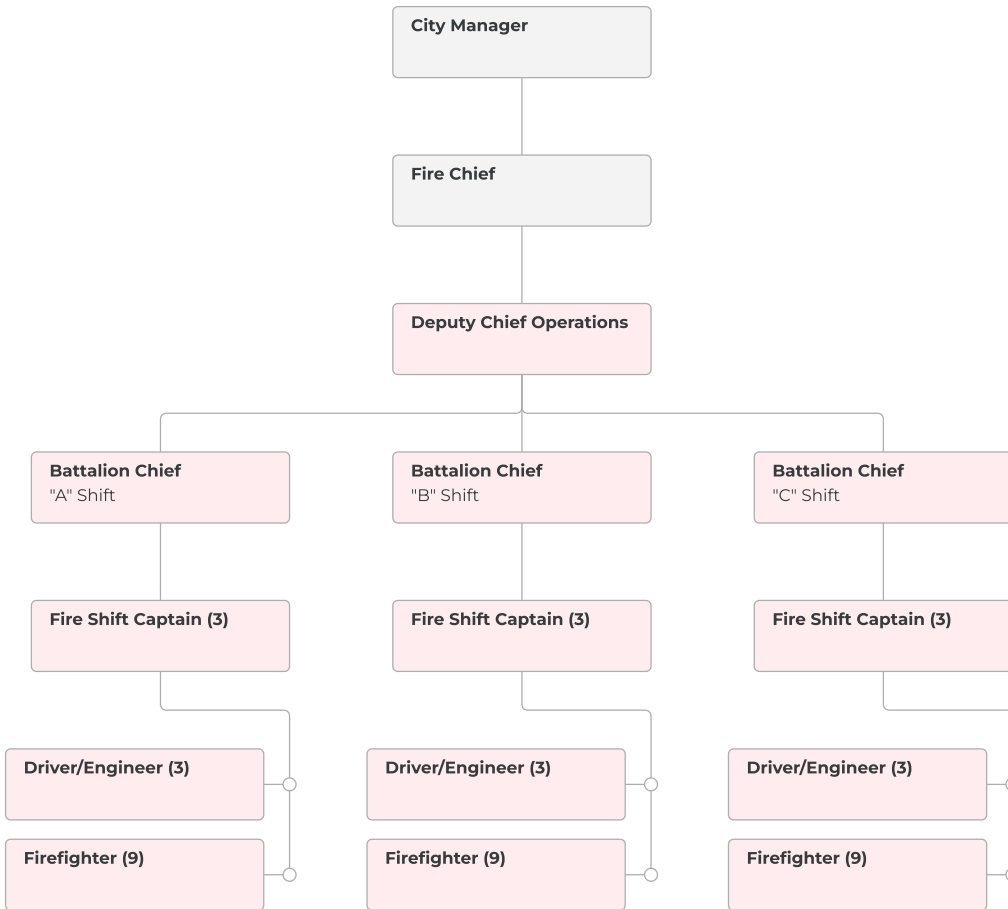
Program Description

The operations program consists of one Deputy Chief of Operations that works directly with the three Battalion Chiefs to ensure operational efficiency of the department. The three Battalion Chiefs manage the three shifts that provide fire and emergency coverage to the City from three fire stations. Each 24-hour shift is staffed with a total of sixteen personnel on duty, 24 hours a day. Operations personnel are cross-trained in both Fire and Emergency Medical Services (EMS) to rapidly respond to all emergencies. Operations division provides professional training and career development to all personnel.

Fire Rescue: Operations - Personnel

Personnel by Position

Position	FY 2021	FY 2022	FY 2023
Battalion Chief	3	3	3
Fire Driver/Engineer	9	9	9
Fire Shift Captain	9	9	9
Firefighter	27	27	27
Deputy Chief Operations	1	1	1
Total	49	49	49



Fire Rescue: Operations - Program Goals

Value: Transparency

- Educate community on how to reduce the level of risk from fire, natural, and manmade disasters.

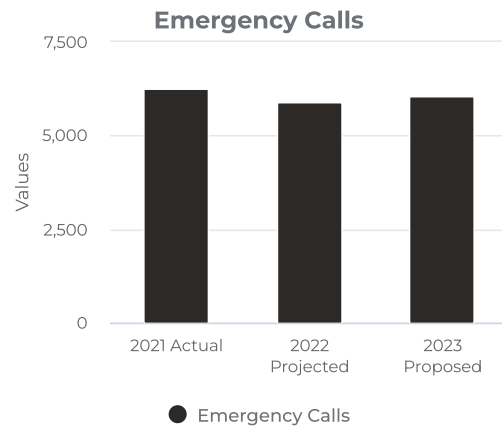
Value: Leadership

- Train personnel to effectively respond and mitigate incidents within our community.

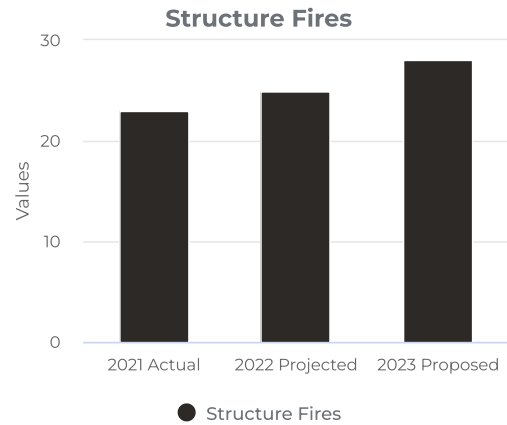
Value: Excellence

- Provide adequate staffing, equipment, tools, and training to achieve a 6-minute response time 90% of the time.

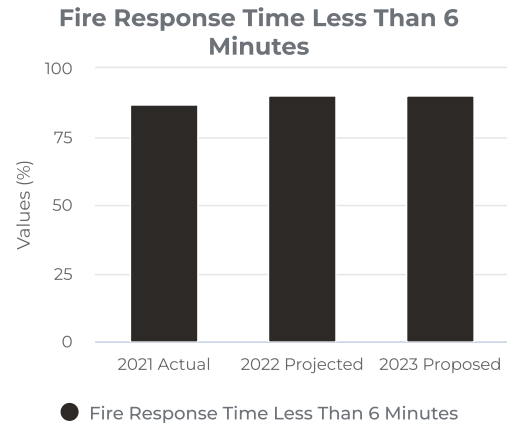
Fire: Operations - Program Objectives



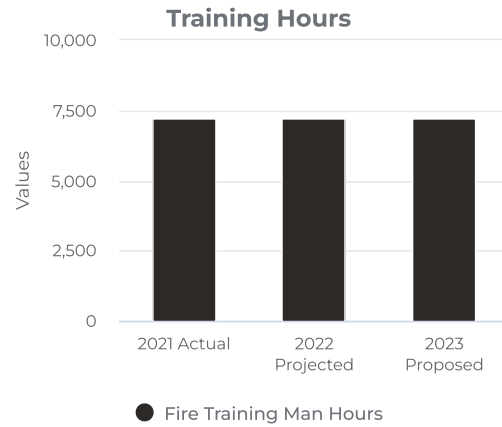
Fire: Operations - Program Objectives



Fire: Operations - Program Objectives



Fire: Operations - Program Objectives



Fire Rescue: Operations - Goals & Objectives Accomplished

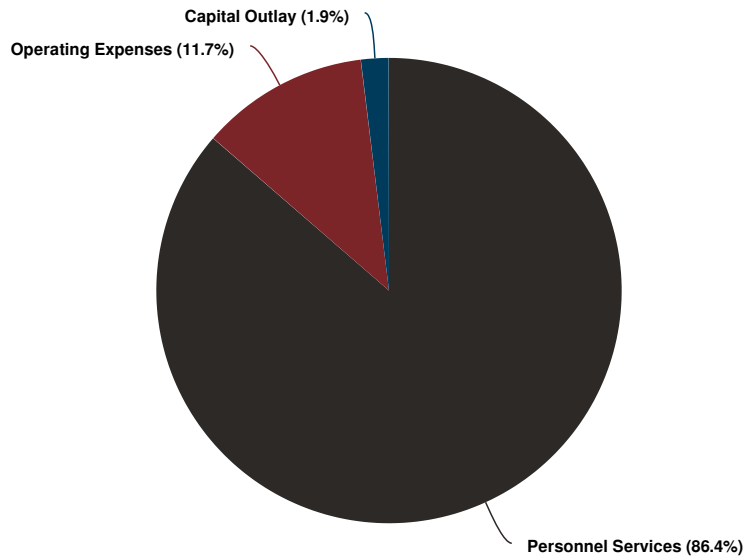
- Conducted firefighter eligibility testing and recruitment.
- Conducted officer development training for promotional assessment.
- Conducted driver development training for promotional assessment.
- Completed Fire Station 2 construction renovation project on Alexander Street.
- Facilitated COVID pandemic EMS response.

Fire Rescue: Operations - Expenditures by Expense Type

Capital Equipment

5000 KW Generator	3,500
Structural Firefighting Gear (10)	35,000
Rescue Circular Saw Gas Powered	3,000
Portable 800 MHz Radios (4)	20,000
Self Contained Breathing Apparatus (7)	47,950
Apparatus Air Bottles (9)	10,800
Commercial Treadmill	3,500
Total	\$123,750

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expense Objects					
Personnel Services	\$5,345,584	\$5,065,457	\$5,091,972	\$5,106,757	\$5,540,454
Operating Expenses	\$505,459	\$700,295	\$695,348	\$668,250	\$750,330
Capital Outlay	\$82,481	\$69,750	\$94,246	\$0	\$123,750
Total Expense Objects:	\$5,933,524	\$5,835,502	\$5,881,567	\$5,775,007	\$6,414,534

Fire Rescue: EMS



General Fund

Org Code: 00152705

Department Mission

To ensure the community's safety through partnerships, prevention, education, and professionalism.

Program Description

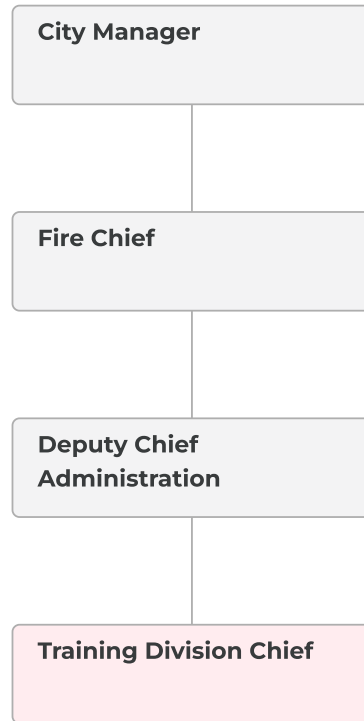
The EMS program consists of a Training Division Chief who works with the Deputy Chief of Administration on maintaining the standard industry credentials needed by the fire department and its personnel. This involves providing or overseeing medical training for personnel of the department. This position also analyzes departmental data to be measured against department and industry standards to identify areas that are at or above par and areas that may need to be addressed.

Plant City Fire Rescue (PCFR) is licensed to operate five ALS transport-capable rescue units, four ALS non-transport engines, and one ALS ladder truck. Each ALS unit, when in operation, is staffed with one state certified Paramedic and one state certified Emergency Medical Technician (EMT). At minimum, two ALS transport units and three ALS non-transport units are in service and available for calls 24 hours a day.

Fire Rescue: EMS - Personnel

Personnel by Position

Position	FY 2021	FY 2022	FY 2023
EMS Division Chief	1	0	0
Training Division Chief	0	1	1
Total	1	1	1



Fire Rescue: EMS - Program Goals

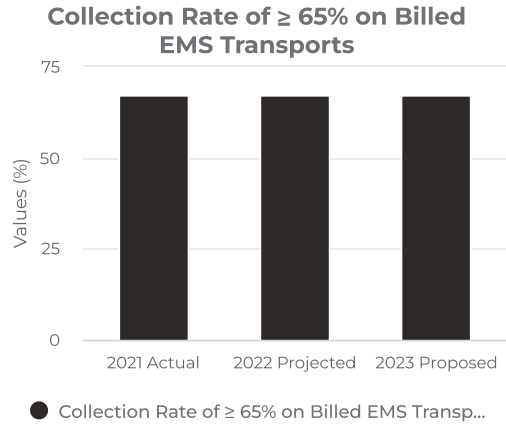
Value: Leadership

- Deliver training to EMTs and Paramedics.

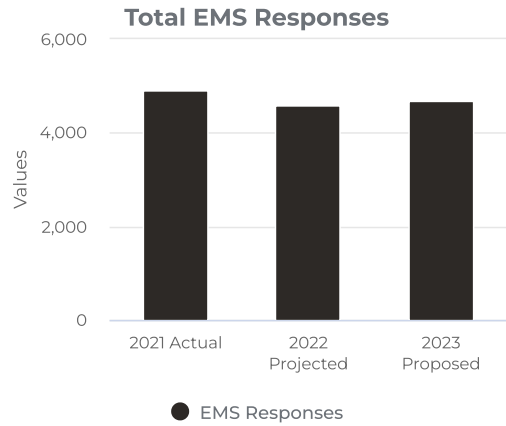
Value: Excellence

- Maintain department and personnel industry credentials.
- Provide data an average response time of less than 6 minutes from time of dispatch for Advanced Life Support (ALS) emergency calls 90% of the time.

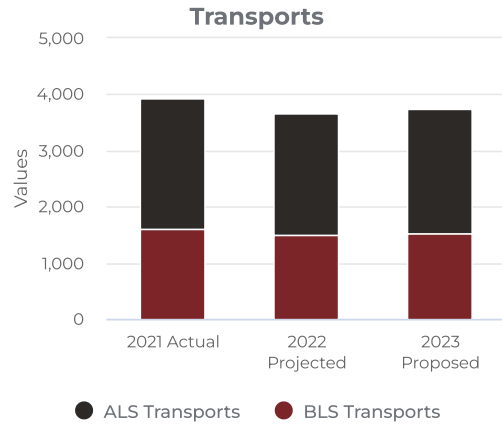
Fire Rescue: EMS - Program Objectives



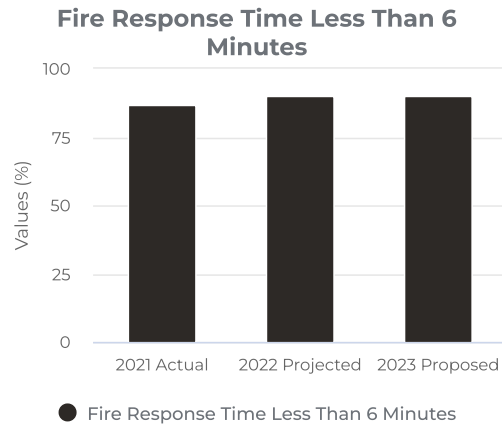
Fire Rescue: EMS - Program Objectives



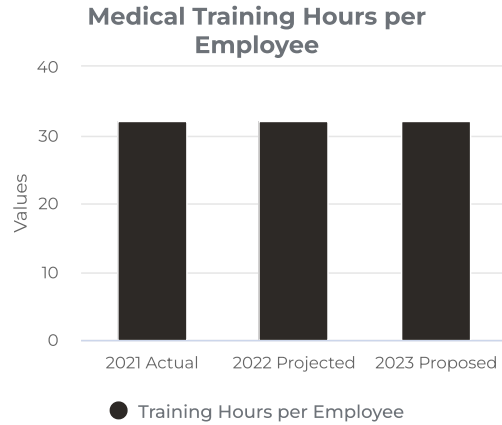
Fire Rescue: EMS - Program Objectives



Fire Rescue: EMS - Program Objectives



Fire Rescue: EMS - Program Objectives

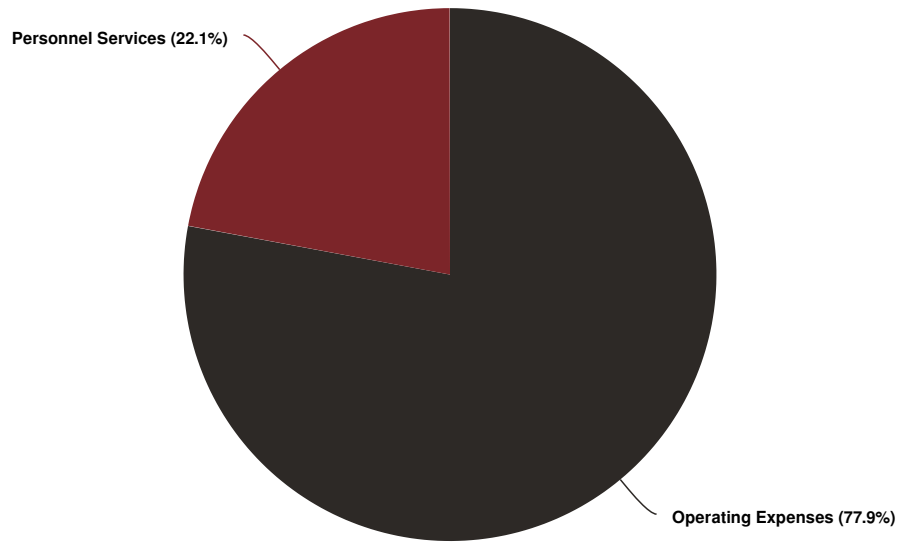


Fire Rescue: EMS - Goals & Objectives Accomplished

- Completed paramedic internship program which increases the number ALS paramedic providers in the agency.
- Added one SWAT medic personnel to serve on joint task force with PCPD.
- Issued ballistic body armor equipment for all apparatus.
- Purchased one new ALS cardiac monitor.
- Equipped all apparatus with video laryngoscopes.
- Placed in-service one new ambulance.

Fire Rescue: EMS - Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expense Objects					
Personnel Services	\$149,132	\$144,418	\$144,418	\$90,791	\$140,958
Operating Expenses	\$362,814	\$380,402	\$433,156	\$364,940	\$497,740
Capital Outlay	\$62,661	\$37,000	\$41,509	\$0	\$0
Total Expense Objects:	\$574,607	\$561,820	\$619,083	\$455,731	\$638,698

Police



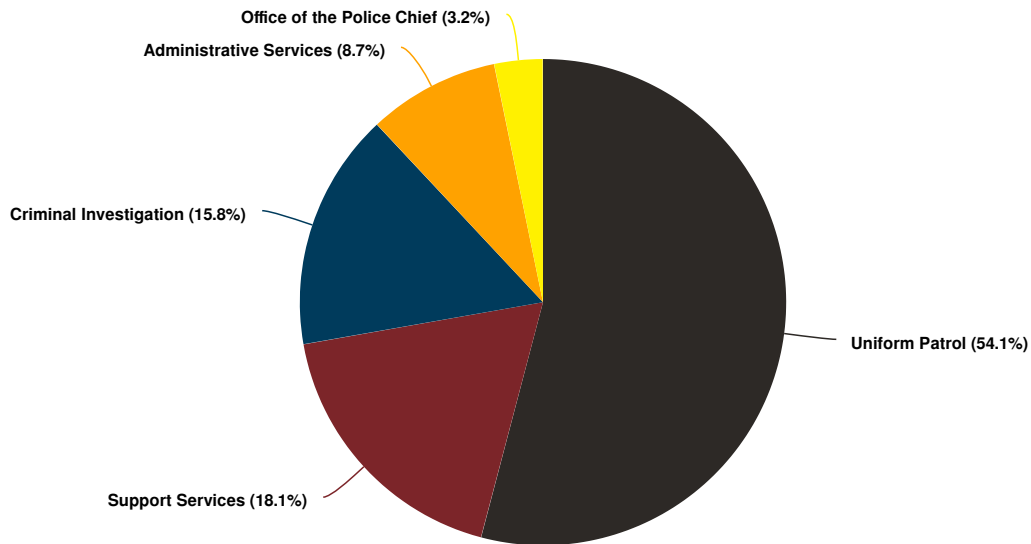
General Fund
Org Code: 0015300*

Includes:

- Office of the Chief
- Uniform Patrol
- Support Services
- Administrative Services
- Criminal Investigation

Police - Expenditures by Function

Budgeted Expenditures by Function

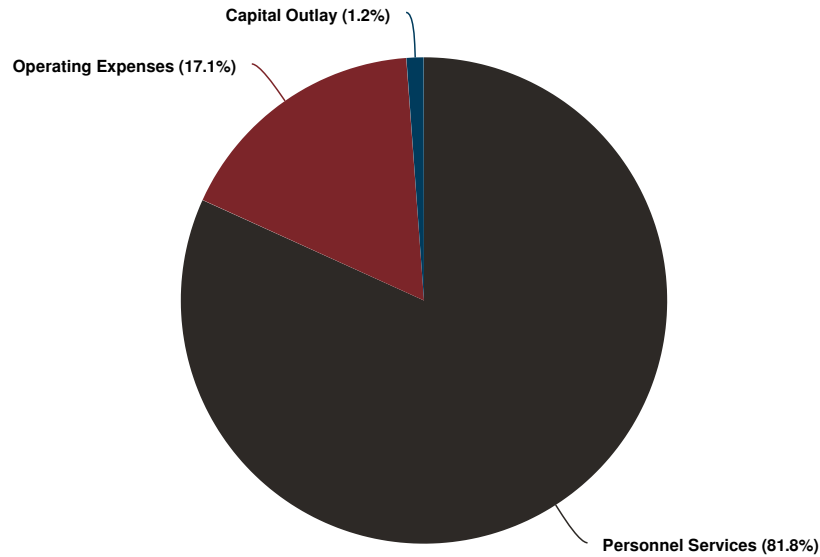


Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expenditures					
Public Safety					
Police					
Office of the Police Chief	\$401,927	\$461,084	\$477,324	\$466,451	\$424,363
Uniform Patrol	\$6,488,076	\$6,459,887	\$6,656,023	\$6,212,668	\$7,132,975
Support Services	\$1,962,092	\$2,088,283	\$2,385,136	\$2,121,286	\$2,389,815
Administrative Services	\$926,782	\$1,050,156	\$1,039,940	\$867,310	\$1,151,707
Criminal Investigation	\$2,007,397	\$2,049,716	\$2,042,224	\$1,794,825	\$2,083,023
Total Police:	\$11,786,275	\$12,109,126	\$12,600,647	\$11,462,540	\$13,181,883

Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Total Public Safety:	\$11,786,275	\$12,109,126	\$12,600,647	\$11,462,540	\$13,181,883
Total Expenditures:	\$11,786,275	\$12,109,126	\$12,600,647	\$11,462,540	\$13,181,883

Police - Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expense Objects					
Personnel Services	\$9,670,502	\$10,061,540	\$9,930,424	\$9,015,951	\$10,781,205
Operating Expenses	\$1,695,654	\$1,865,526	\$2,015,730	\$1,944,455	\$2,249,062
Capital Outlay	\$420,119	\$182,060	\$654,493	\$502,134	\$151,616
Total Expense Objects:	\$11,786,275	\$12,109,126	\$12,600,647	\$11,462,540	\$13,181,883

Police: Office of the Chief



General Fund
Org Code: 00153001

Department Mission

To maintain order, provide a safe and enjoyable community for our residents and visitors, recruit and develop a sustainable workforce that demonstrates proficiency and professionalism while creating a sense of trust and collaboration throughout the community.

Program Description

The Office of the Chief is tasked with ensuring all administrative and operational functions of the Plant City Police Department are accomplished in accordance with applicable laws, standards, and benchmarks.

Police: Office of the Chief - Personnel

Personnel by Position

Position	FY 2021	FY 2022	FY 2023
Executive Assistant I	1	1	1
Police Chief	1	1	1
Total	2	2	2



Police: Office of the Chief - Program Goals

Value: Excellence

- Respond to emergency and non-emergency calls for service.
- Conduct proactive crime suppression patrols.
- Conduct thorough criminal and non-criminal investigations.
- Document investigative findings in a thorough and concise manner.
- Maintain a fully operational Communications Center to include all 911 emergency operations.
- Provide a record management program that ensures all official documents are maintained accurately.
- Maintain an Evidence Section compliant with all evidence collection, storage, and disposal regulations.

Value: Teamwork

- Provide crime prevention education throughout the community.

Value: Leadership

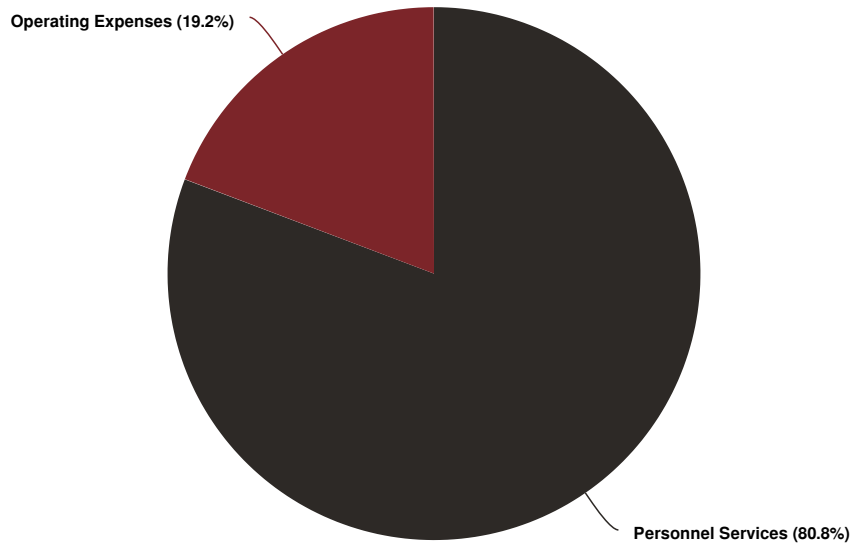
- Recruit and train a sustainable workforce.
- Identify and develop personnel that demonstrate upper level management skills.
- Administer budgetary programs, ensuring fiduciary integrity.

Value: Transparency

- Develop and maintain collaborative partnerships with the community and other law enforcement agencies.

Police: Office of the Chief - Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expense Objects					
Personnel Services	\$331,927	\$313,354	\$330,594	\$318,926	\$342,755

Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Operating Expenses	\$66,957	\$72,730	\$71,730	\$72,525	\$81,608
Capital Outlay	\$3,042	\$75,000	\$75,000	\$75,000	\$0
Total Expense Objects:	\$401,927	\$461,084	\$477,324	\$466,451	\$424,363

Police: Uniform Patrol



General Fund
Org Code: 00153002

Department Mission

To maintain order, provide a safe and enjoyable community for our residents and visitors, recruit and develop a sustainable workforce that demonstrates proficiency and professionalism while creating a sense of trust and collaboration throughout the community.

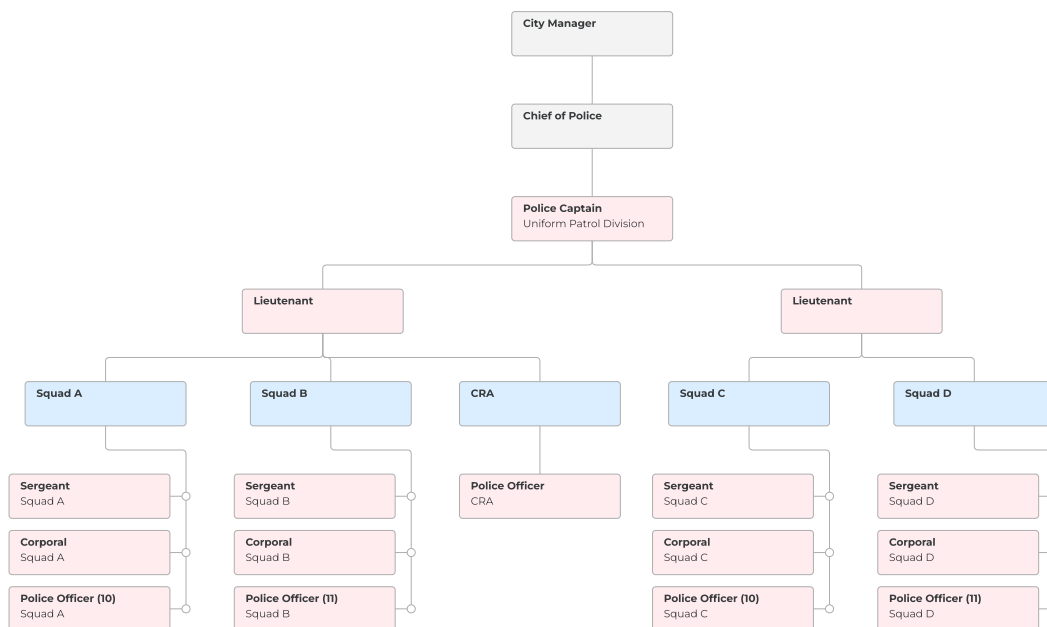
Program Description

The Uniform Patrol Division is responsible for performing traditional patrol activities twenty-four hours a day. This is accomplished with proactive patrol tactics and by responding to emergency and non-emergency calls to protect and serve the citizens of Plant City. Additional responsibilities include: K9 Unit, Traffic Management Unit, Honor Guard, Chaplin services, SWAT & Community Redevelopment Area Officer.

Police: Uniform Patrol - Personnel

Personnel by Position

Position	FY 2021	FY 2022	FY 2023
Police Captain	1	1	1
Police Corporal	4	4	4
Police Lieutenant	0	2	2
Police Officer	38	38	43
Police Sergeant	6	4	4
Total	49	49	54



Police: Uniform Patrol - Program Goals

Value: Excellence

- Target emerging crime trends with directed patrol.

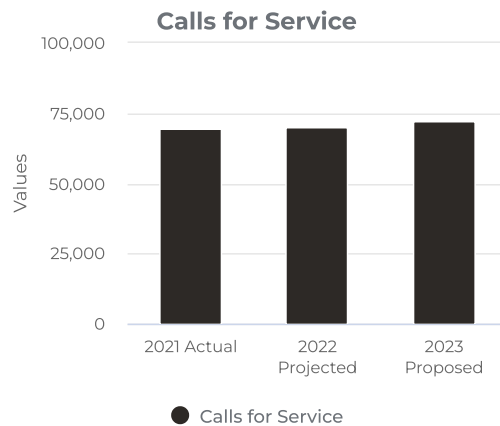
Value: Teamwork

- Target hazardous streets and intersections to reduce traffic accidents.
- Target high crime areas with strategic allocation of resources.

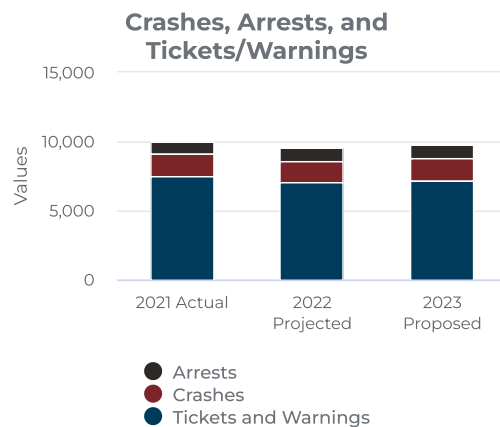
Value: Transparency

- Work with the community to identify and resolve quality of life issues within the city.

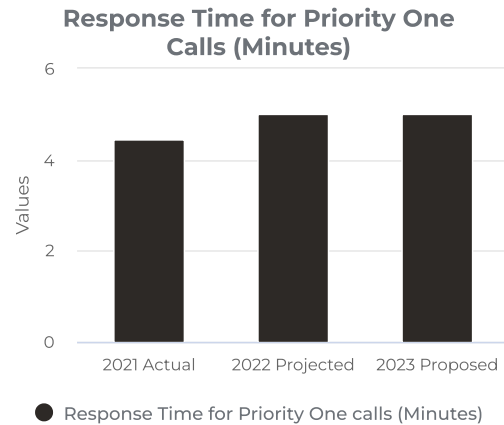
Police: Uniform Patrol - Program Objectives



Police: Uniform Patrol - Program Objectives



Police: Uniform Patrol - Program Objectives



Police: Uniform Patrol - Goals and Objectives Accomplished

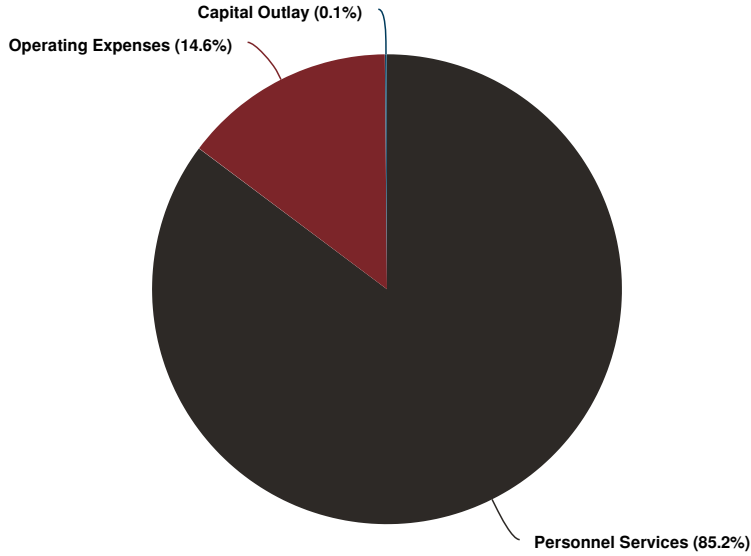
- Maintained the appropriate staffing levels for police service calls.
- Maintained an average response time of five minutes or less to priority one calls for police service.
- Recorded over 700 directed deployment events, targeting traffic enforcement and crime suppression, leading to a 9% decrease in traffic crashes investigated.
- Maintained appropriate police coverage for events held within the City, such as the Christmas Parade, the Florida Strawberry Festival Grand, the inaugural Juneteenth Parade and the 4th of July fireworks event at Plant City Stadium.

Expenditures by Expense Type

Capital Equipment

Radar Units (2)	5,516
Laser Units (2)	4,300
Total	\$9,816

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expense Objects					
Personnel Services	\$5,581,547	\$5,571,642	\$5,628,622	\$5,371,523	\$6,080,269
Operating Expenses	\$833,303	\$888,245	\$891,965	\$841,145	\$1,042,890
Capital Outlay	\$73,226	\$0	\$135,436	\$0	\$9,816
Total Expense Objects:	\$6,488,076	\$6,459,887	\$6,656,023	\$6,212,668	\$7,132,975

Police: Support Services



General Fund
Org Code: 00153003

Department Mission

To maintain order, provide a safe and enjoyable community for our residents and visitors, recruit and develop a sustainable workforce that demonstrates proficiency and professionalism while creating a sense of trust and collaboration throughout the community.

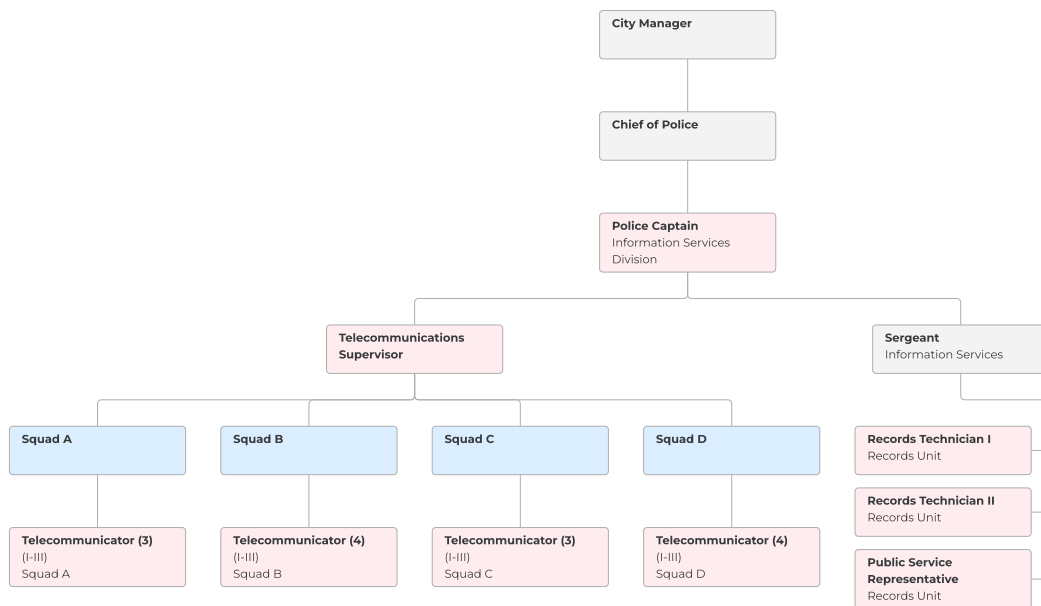
Program Description

The Support Services Division is responsible for the Communications Unit, Information Technology Unit, Evidence Unit, Property Control Unit, and extra duty management.

Police: Support Service - Personnel

Personnel by Position

Position	FY 2021	FY 2022	FY 2023
Police Captain	1	1	1
Public Service Representative	1	1	1
Records Technician I	1	1	1
Records Technician II	1	1	1
Telecommunications Supervisor	1	1	1
Telecommunicator (I-III)	14	14	14
Total	19	19	19



Police: Support Services - Program Goals

Communications Unit

Value: Excellence

- Dispatch all police, fire, and medical calls as appropriate and in a professional and efficient manner.
- Dispatch all priority one 911 calls within two minutes.
- Dispatch all non-priority 911 calls within four minutes.
- Answer all calls coming into PCPD Dispatch Center within 10 seconds.
- Ensure proper routing of all calls.

Value: Integrity

- Ensure compliance with all dissemination agreements and rules reference information obtained from FCIC / NCIC / CJNET / DAVID.

Information Technology

Value: Leadership

- Implement new technologies to maintain effective operation of PCPDs various information systems.

Value: Excellence

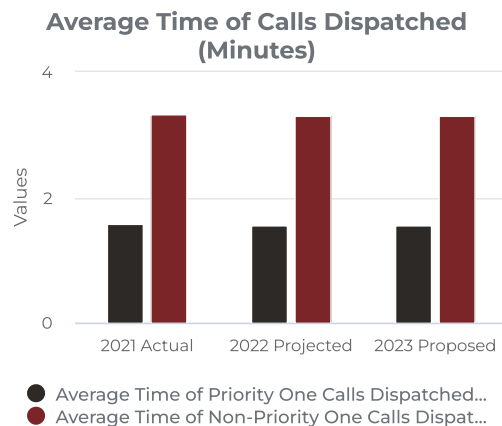
- Perform daily backups and maintenance to PCPD's intranet network.

Records Unit

Value: Excellence

- Process all paperwork (reports, field interview reports, citations, warning, crashes, etc.) within 24 hours of receipt.
- Assist all walk-in customers in a friendly and professional manner.
- Compile and ensure all Uniform Crime Report (UCR) statistics are accurate and submitted biannually.
- Compile and submit monthly statistics by the 5th of the following month.
- Fingerprint, conduct faulty equipment checks, and complete VIN verifications to maximize officer's time.

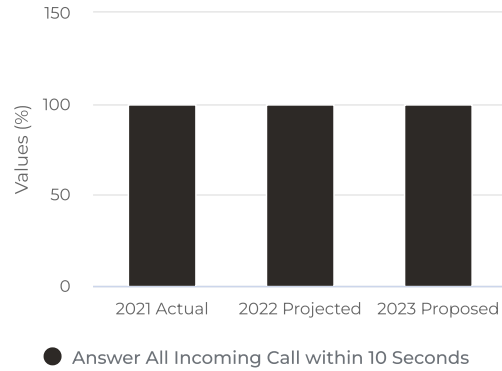
Police: Support Services - Program Objectives



Police: Support Services - Program Objectives



Answer All Incoming Call within 10 Seconds



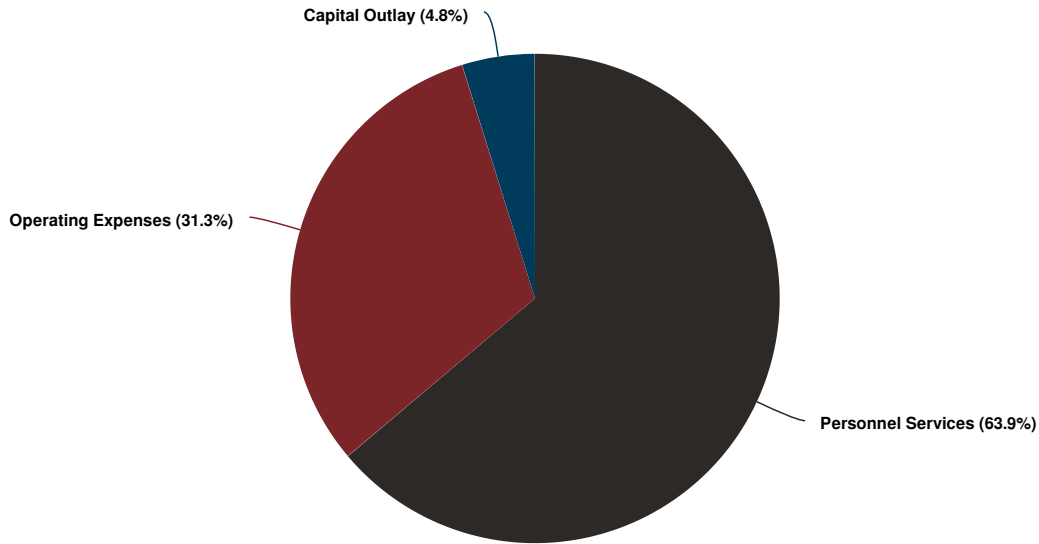
Police: Support Services - Goals and Objectives Accomplished

- Answered over 77,368 inbound phone calls from Plant City citizens.
- Answered 17,817 emergency 911 calls from Plant City citizens.
- Dispatched over 36,357 citizen-generated non-911 calls.
- Replaced original Communications Center furniture with modern ergonomically designed furniture.
- Received a \$42,217 grant from the U.S. DOJ Bureau of Justice Assistance Coronavirus Emergency Supplemental Funding Program for Communications Center furniture.
- Received \$22,000 in reimbursement funds from Hillsborough 911 for Communications Center furniture.

Police: Support Services - Expenditures by Expense Type

Capital Equipment		Capital Project	
Security Door Electronic Access	15,000	Computer Aided Dispatch and RMS	100,000
Total	\$15,000	Total	\$100,000

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expense Objects					
Personnel Services	\$1,107,614	\$1,364,208	\$1,296,238	\$1,049,253	\$1,526,218
Operating Expenses	\$528,258	\$617,015	\$664,853	\$650,253	\$748,597
Capital Outlay	\$326,221	\$107,060	\$424,045	\$421,780	\$115,000
Total Expense Objects:	\$1,962,092	\$2,088,283	\$2,385,136	\$2,121,286	\$2,389,815

Police: Administrative Services



General Fund

Org Code: 00153004

Department Mission

To maintain order, provide a safe and enjoyable community for our residents and visitors, recruit and develop a sustainable workforce that demonstrates proficiency and professionalism while creating a sense of trust and collaboration throughout the community.

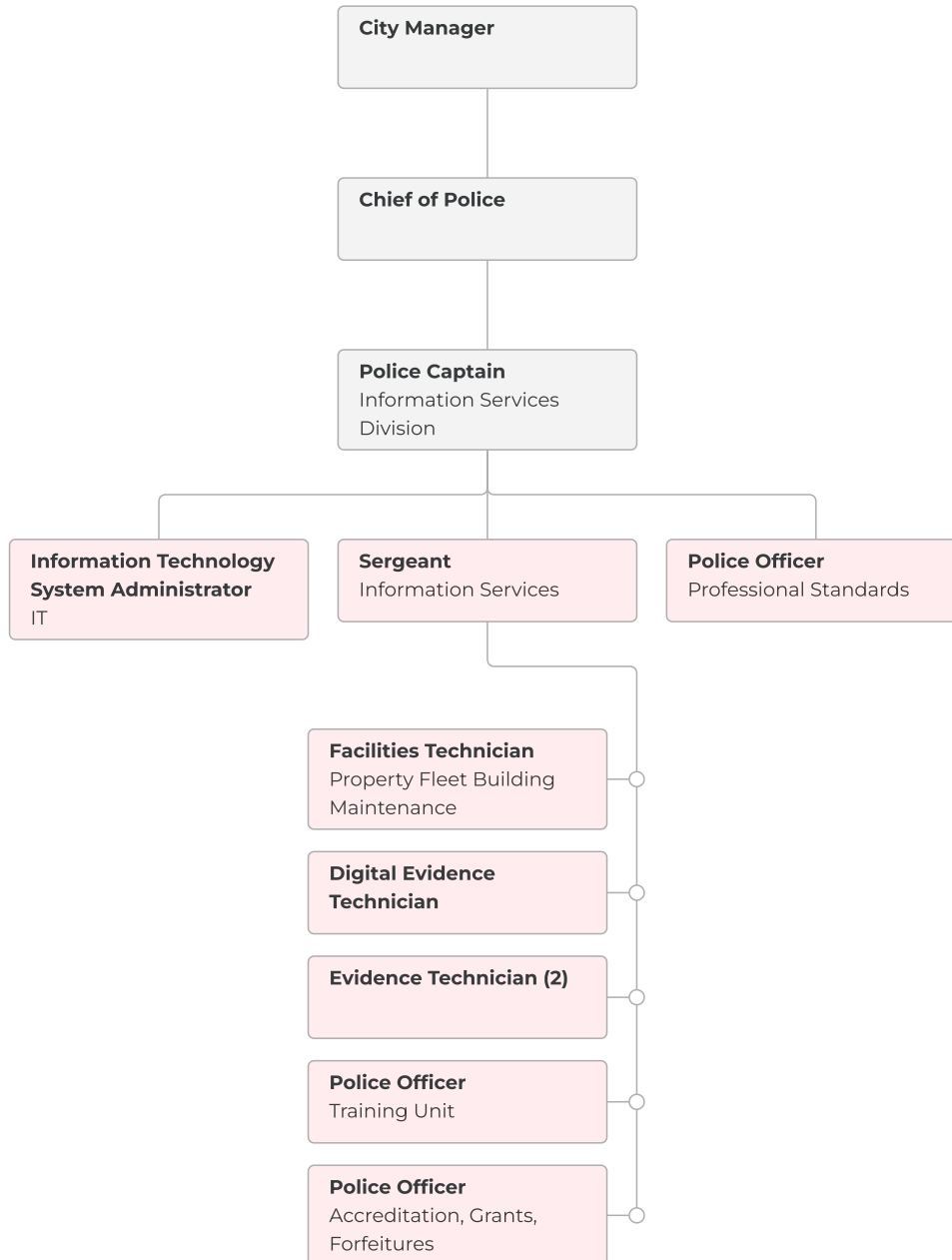
Program Description

The Administrative Services Division is responsible for PCPD's Training Unit, Accreditation Team, front lobby operations, Human Resources, Grant Management, Asset Forfeiture, Crime Prevention, and Records Unit.

Police: Administrative Services - Personnel

Personnel by Position

Position	FY 2021	FY 2022	FY 2023
Information Technology System Administrator	0	0	1
Digital Evidence Technician	0	1	1
Evidence Technician	1	2	2
Facilities Technician	1	1	1
Police Officer	4	4	3
Police Sergeant	1	1	1
Total	7	9	9



Police: Administrative Services - Program Goals

Training Unit

Value: Excellence

- Deliver regular and systematic in-service and roll call training to all police department members.
- Conduct all mandatory training in accordance with FDLE regulations.
- Coordinate the delivery of advanced and specialized training to sworn members of PCPD.
- Maintain training program documentation to include course goals, lesson plans, attendance and scores.
- Conduct firearms qualifications for all sworn members in accordance to FDLE regulations.
- Conduct annual refresher training in each of the "high liability" areas to all sworn members of PCPD.
- Assure all sworn members maintain state standards in accordance to FDLE regulations.

Accreditation Team

Value: Excellence

- Ensure PCPD maintains all accreditation standards.
- Ensure front lobby team greets all visitors and connect them to appropriate staff member.

Crime Prevention

Value: Teamwork & Transparency

- Deliver public education programs on a wide array of crime prevention topics.
- Coordinate, advertise, and participate in DEA's periodic prescription drug turn-in campaign.
- Schedule and participate in the annual Great American Teach-In event with Hillsborough County Schools.
- Coordinate and conduct public demonstrations of police equipment.

Evidence Unit

Value: Excellence

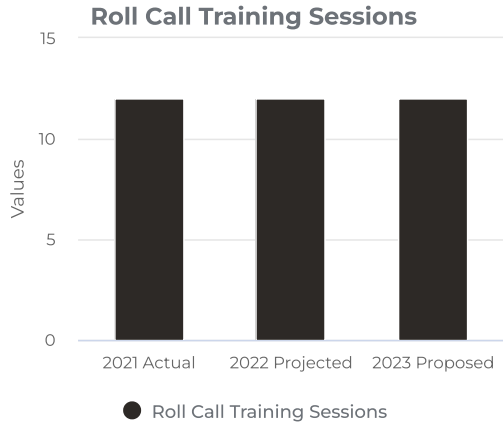
- Complete evidence intake in an expedient and efficient manner.
- Ensure disposal of found, safe keeping, and abandoned property after its mandatory hold time.
- Process State Attorney's Office (SAO) evidence requests within three business days of receipt.

Property Control Unit

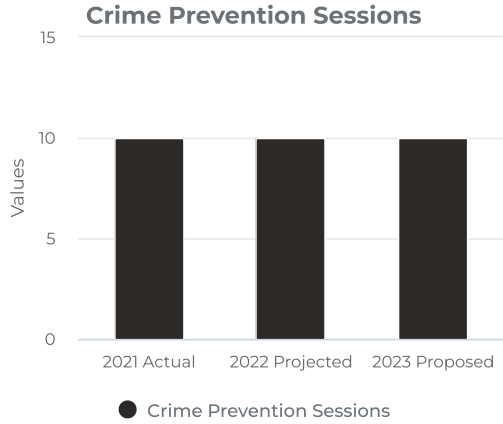
Value: Excellence

- Maintain entire police headquarters in a state of operational readiness.

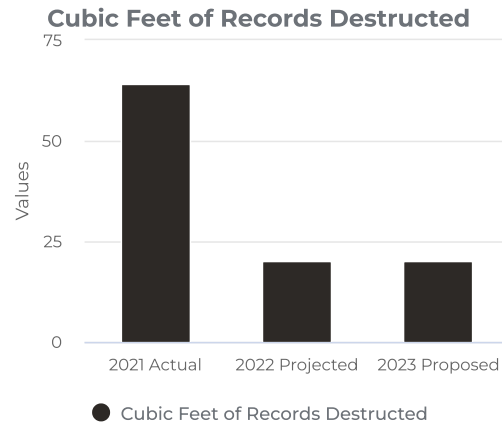
Police: Administrative Services - Program Objectives



Police: Administrative Services - Program Objectives



Police: Administrative Services - Program Objectives

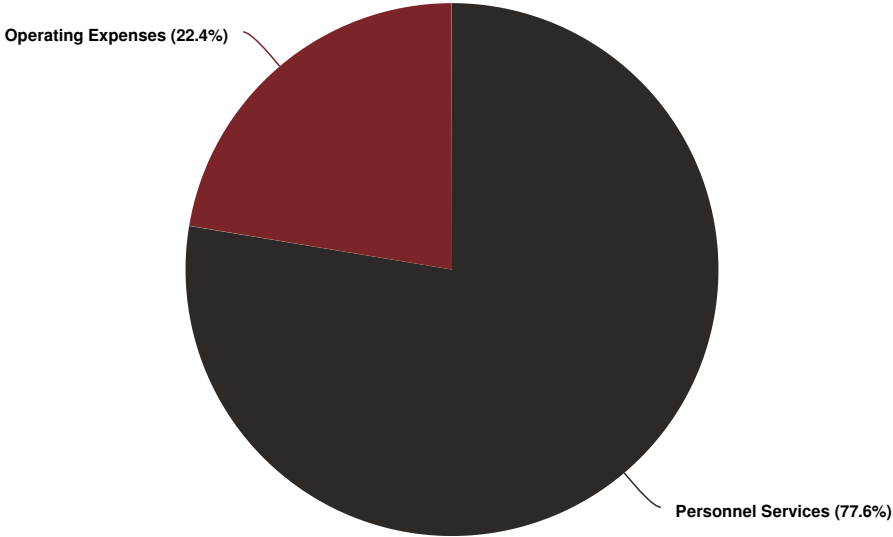


Police: Administrative Services - Goals and Objectives Accomplished

- Oversaw the completion of all FDLE training for sworn personnel with no extensions.
- Completed all “high liability” training on time and with a 100% success rate.
- Continued systematic updates of operating procedures and maintenance of all accreditation standards.
- Managed special events held in the City such as Christmas Parade, MLK Parade, Strawberry Festival Grand Parade, 4th of July Celebration and other local city events.
- Completed research and Bid process for the new Motorola Computer Aided Dispatch (CAD).
- Started a 12-to-18-month implementation of the new Motorola CAD system.
- Completed research and Bid process for Motorola Body Worn Camera system, along with implementation and training to officers.
- Oversaw 10,000 hours of extra duty jobs for PCPD officers.
- Entered 5,155 pieces of evidence/property into PCPD's evidence room.
- Acquired Byrne Grant funding to purchase two Safekeeper Forensic Evidence Drying Cabinets.

Police: Administrative Services - Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expense Objects					
Personnel Services	\$764,687	\$859,026	\$749,810	\$577,680	\$894,032
Operating Expenses	\$162,096	\$191,130	\$284,776	\$284,276	\$257,675
Capital Outlay	\$0	\$0	\$5,354	\$5,354	\$0
Total Expense Objects:	\$926,782	\$1,050,156	\$1,039,940	\$867,310	\$1,151,707

Police: Criminal Investigation



General Fund

Org Code: 00153005

Department Mission

To maintain order, provide a safe and enjoyable community for our residents and visitors, recruit and develop a sustainable workforce that demonstrates proficiency and professionalism while creating a sense of trust and collaboration throughout the community.

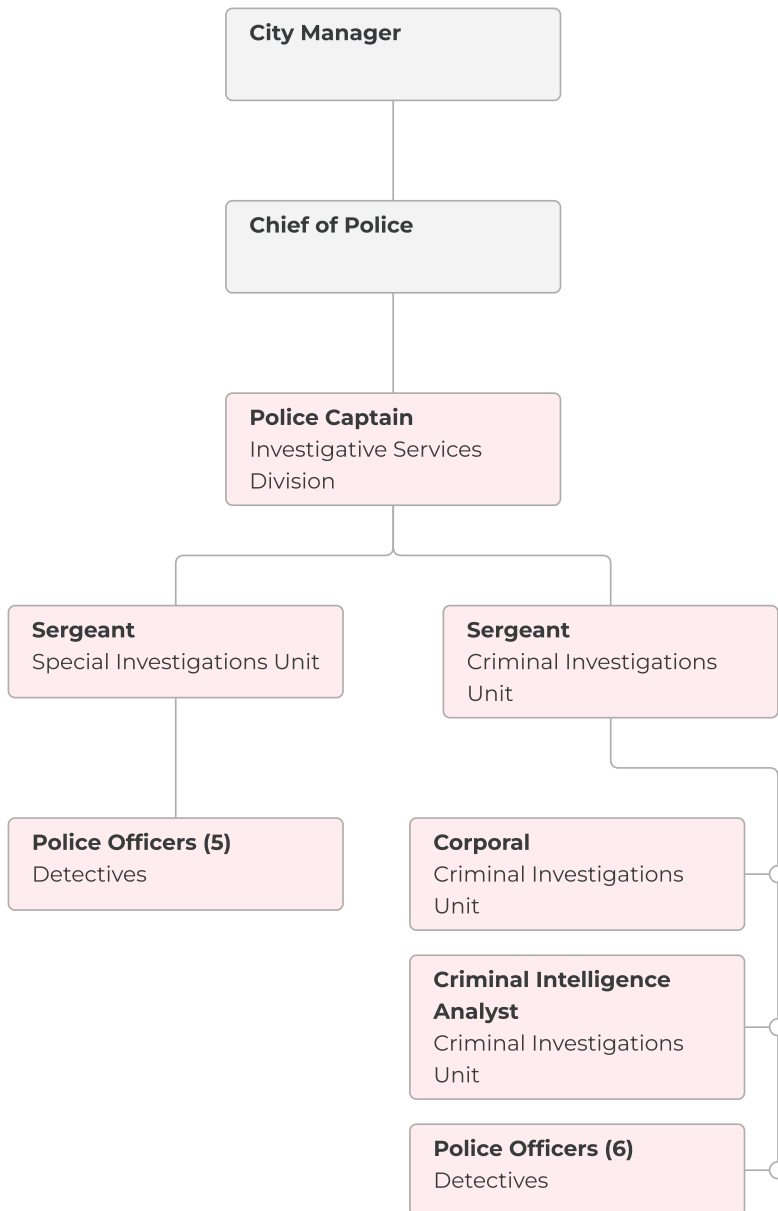
Program Description

The Criminal Investigations Division (CID) is responsible for follow-up investigations of all 1st and 2nd degree felonies and 3rd degree felonies not worked by the Patrol Division. CID is responsible for the investigation of all homicides, arsons involving death, aggravated battery where death is a likelihood, armed robberies, rape, felony, child abuse, kidnapping, burglaries, fraud, computer related fraud, and crimes against children.

Police: Criminal Investigation - Personnel

Personnel by Position

Position	FY 2021	FY 2022	FY 2023
Crime Intelligence Analyst	0	1	1
Police Captain	1	1	1
Police Corporal	1	1	1
Police Officer	11	11	11
Police Sergeant	2	2	2
Total	15	16	16



Police: Criminal Investigation - Program Goals

Value: Excellence

- Maintain an overall clearance rate consistent with the national average of 45.5% on violent crimes and 17.6% on property crimes.

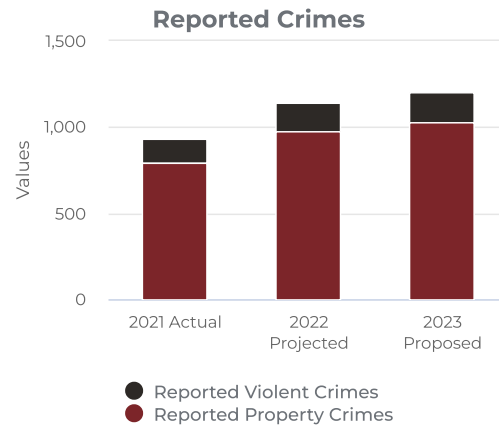
Value: Transparency

- Investigate criminal activity within the City in accordance with applicable laws and PCPD standards.

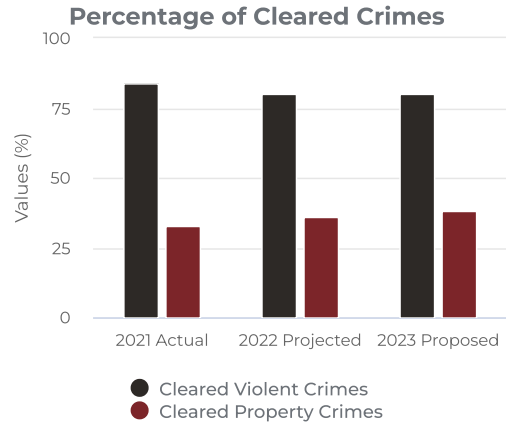
Value: Teamwork

- Proactively target felony crime trends as they are recognized via statistical analysis.
- Investigate vice and narcotics crimes occurring within the City limits.
- Conduct regular investigative operations to ensure sexual offenders/predators are properly supervised.

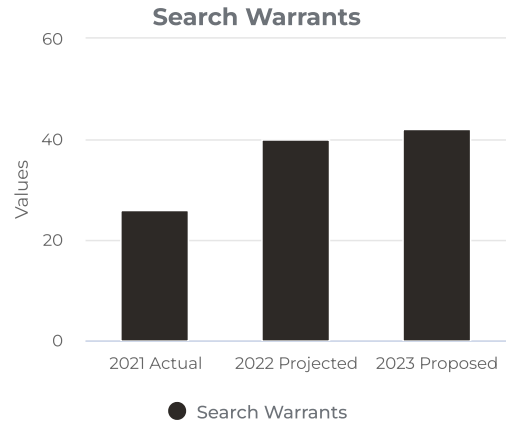
Police: Criminal Investigation - Program Objectives



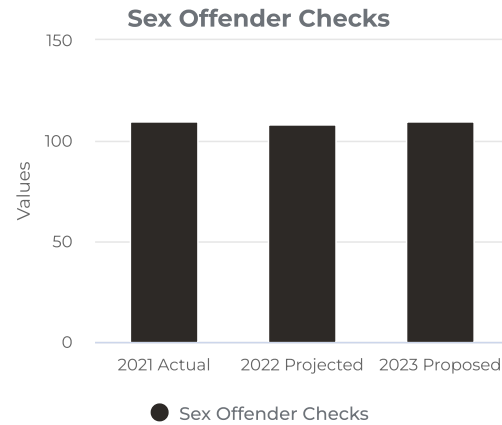
Police: Criminal Investigation - Program Objectives



Police: Criminal Investigation - Program Objectives



Police: Criminal Investigation - Program Objectives



Police: Criminal Investigations - Goals & Objectives Accomplished

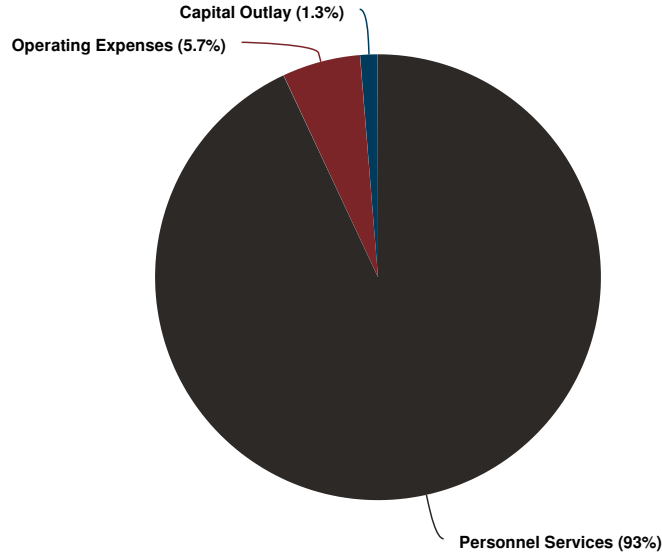
- Maintained a clearance above the national average for both violent and property crimes.
- Completed two sessions of sex offender/predator checks for compliance.
- Worked several vice/narcotics cases that resulted in arrests or search warrants.
- Conducted alcohol compliance checks at local businesses through out the City.

Police: Criminal Investigation - Expenditures by Expense Type

Capital Equipment

Stationary Surveillance System (2)	13,800
Moveable License Plate Readers (2)	13,000
Total	\$26,800

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expense Objects					
Personnel Services	\$1,884,726	\$1,953,310	\$1,925,160	\$1,698,569	\$1,937,931
Operating Expenses	\$105,041	\$96,406	\$102,406	\$96,256	\$118,292
Capital Outlay	\$17,630	\$0	\$14,658	\$0	\$26,800
Total Expense Objects:	\$2,007,397	\$2,049,716	\$2,042,224	\$1,794,825	\$2,083,023

Planning and Zoning



General Fund
Org Code: 00153301

Mission

To provide quality professional planning services, and excellent customer service to residents, development professionals and their clients, appointed advisory boards and the City Commission. In addition, provide support to three citizen boards that advise the City Commission, the Historic Resources Board, Board of Adjustments, and the Planning Board.

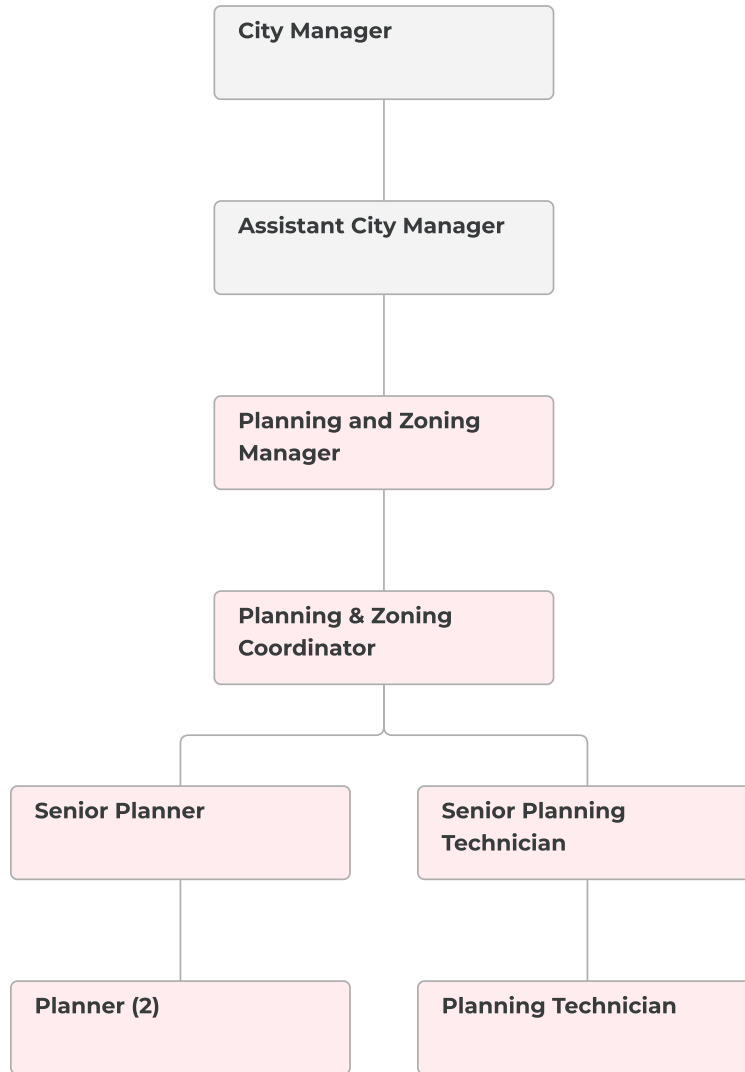
Program Description

The Planning and Zoning Division is responsible for the long-and-short range land use planning activities of the City of Plant City. This division is responsible for providing guidance on a wide variety of issues, such as annexations, land use amendments, protection of historic resources, subdivision plats, rezoning, right-of-way vacancies, pre-development counseling, concurrency management, tree removal, land development regulations, variances, and other planning.

Planning & Zoning - Personnel

Personnel by Position

Position	FY 2021	FY 2022	FY 2023
Administrative Assistant I	0	0	0
Planner	2	2	3
Planning Technician	1	1	1
Senior Planner	1	1	1
Planning & Zoning Manager	1	1	1
Total	5	5	6



Planning & Zoning - Program Goals

Value: Teamwork

- Train staff on current policies and procedures.
- Encourage staff to engage in professional and personal growth.
- Collaborate proactively with other departments and agencies.

Value: Integrity

- Provide reliable service to the public and information to staff and other governmental agencies within 24-48 hours.
- Develop Standard Operating Procedures which promote ethical customer service and reflects the City's values.

Value: Transparency

- Improve procedures and increase efficiency in the Planning and Zoning office.
- Provide monthly reports to the City Manager.

Value: Leadership

- Conduct weekly staff meetings to express ideas and viewpoints to improve department efficiency.
- Encourage leadership within department to set goals, be innovative, motivational, and trustworthy.
- Encourage and train customers to utilize online payment processing and online permitting.

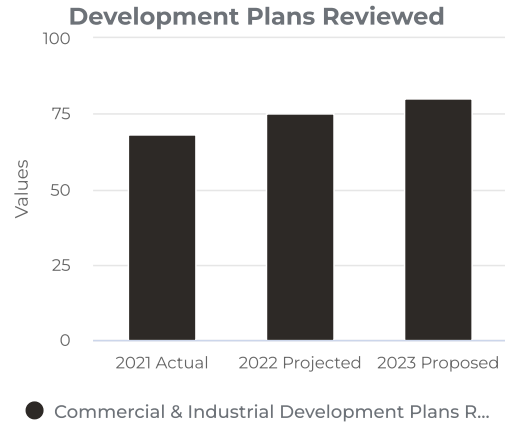
Value: Excellence

- Provide quality professional planning services and excellent customer service to development professionals and their clients, nearby jurisdictions and agencies, and the residents of Plant City.
- Process all paperwork (site plans, rezonings, Planning Board, Historic Resources Board, & Board of Adjustment cases, etc.) within 24 hours of receipt.
- Offer continuing education and training to staff.
- Improve turn-around time for reviewing building permits from three days to three hours.
- Improve customer service through new programs and use of technology.
- Update land development and other regulations to address planning issues, improve economic opportunities, and continue to streamline the development review processes of Plant City. This task will include creating land development regulations for the Mixed-Use Gateway.
- Maintain, preserve, and implement the zoning regulations for the approximately 29 square miles of City limits.

Value: Respect

- Assist all walk-in customers in a friendly and professional manner.
- Provide a welcoming atmosphere for our customers and staff which promotes economic development.

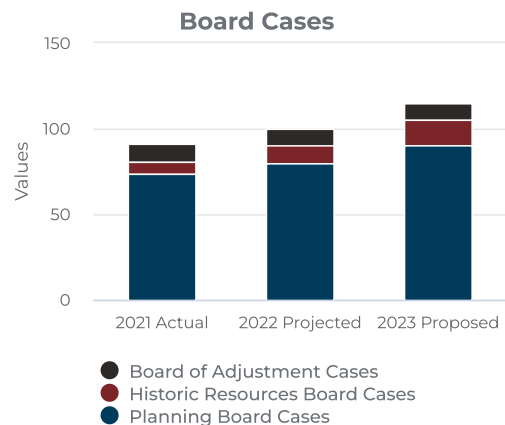
Planning & Zoning - Program Objectives



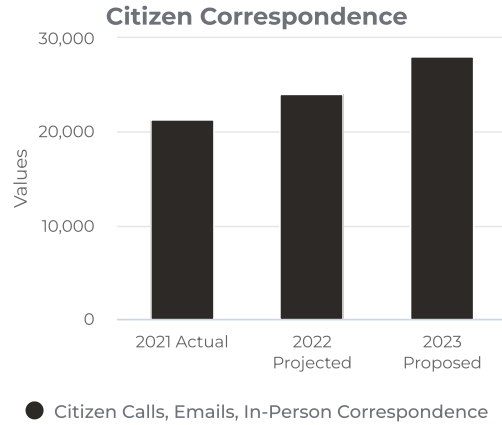
Planning & Zoning - Program Objectives



Planning & Zoning - Program Objectives



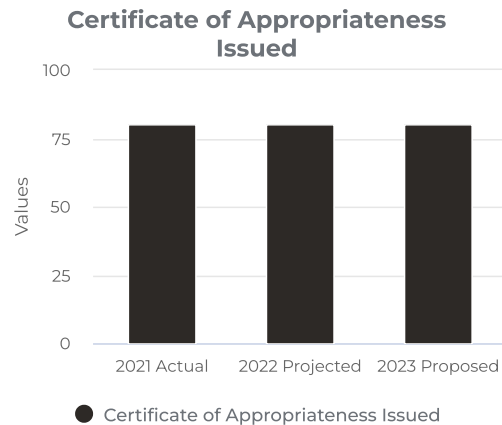
Planning & Zoning - Program Objectives



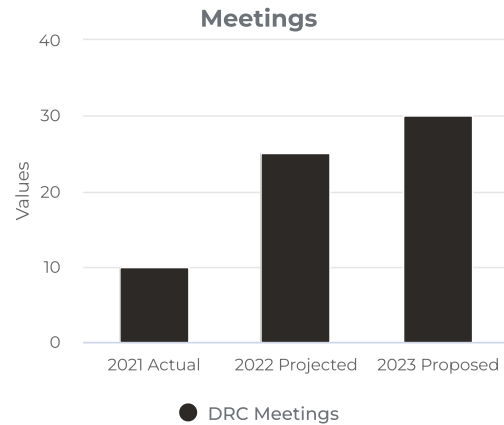
Planning & Zoning - Program Objectives



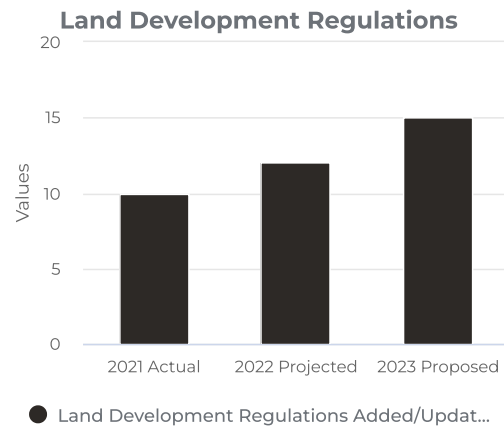
Planning & Zoning - Program Objectives



Planning & Zoning - Program Objectives



Planning & Zoning - Program Objectives

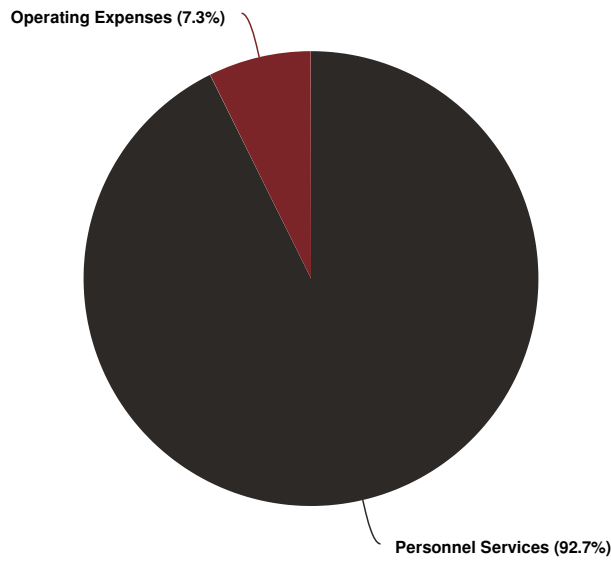


Planning & Zoning - Goals & Objectives Accomplished

- Attended the Florida American Planning Association annual conference (one staff member).
- Earned Certified Public Manager certificate (Senior Planner).
- Amended the Zoning Regulations to address tree retention and replacement.
- Amended the Zoning Regulations for food trucks.
- Amended the Zoning Regulations for garage apartments.
- Amended the Zoning Regulations for Midtown.
- Amended the Zoning Regulations adding the R-16 category.
- Amended the Zoning Regulations for Community Event Sales.
- Added Zoning Regulations for earthmoving.
- Amended the Zoning Regulations for standards for residential driveways.
- Converted to Maintstar online permitting software for Planning & Zoning applications and Building permits.
- Reviewed 776 building permits for zoning compliance within an average 3-day turnaround time.
- Answered 21,406 phone calls, emails, and customer inquiries within an average 72-hour turnaround time.

Planning & Zoning - Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expense Objects					
Personnel Services	\$342,102	\$374,265	\$374,265	\$343,537	\$488,836
Operating Expenses	\$46,183	\$26,750	\$26,750	\$24,350	\$38,560
Total Expense Objects:	\$388,285	\$401,015	\$401,015	\$367,887	\$527,396

Parks and Recreation



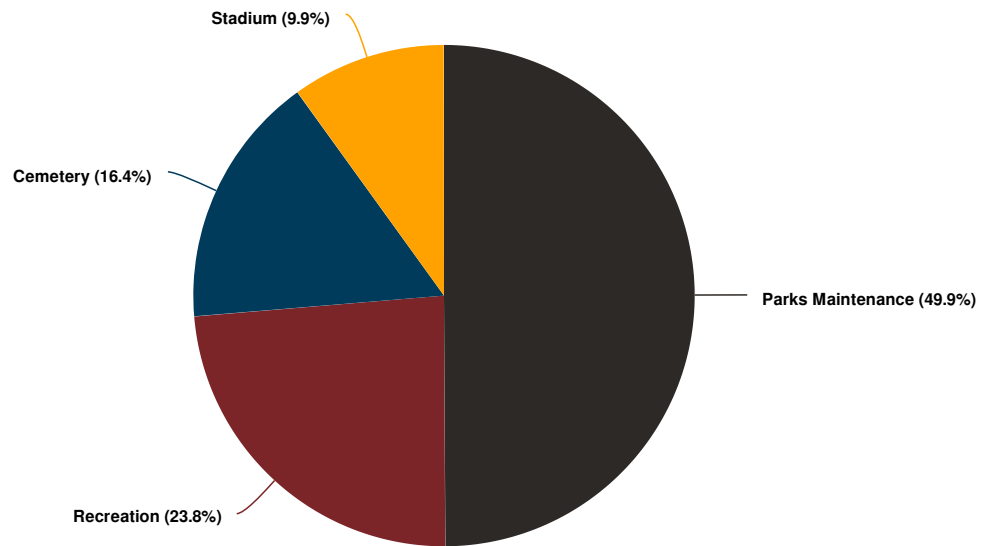
General Fund

Includes:

- Recreation
- Cemetery
- Parks

Parks and Recreation: Expenditures by Function

Budgeted Expenditures by Function

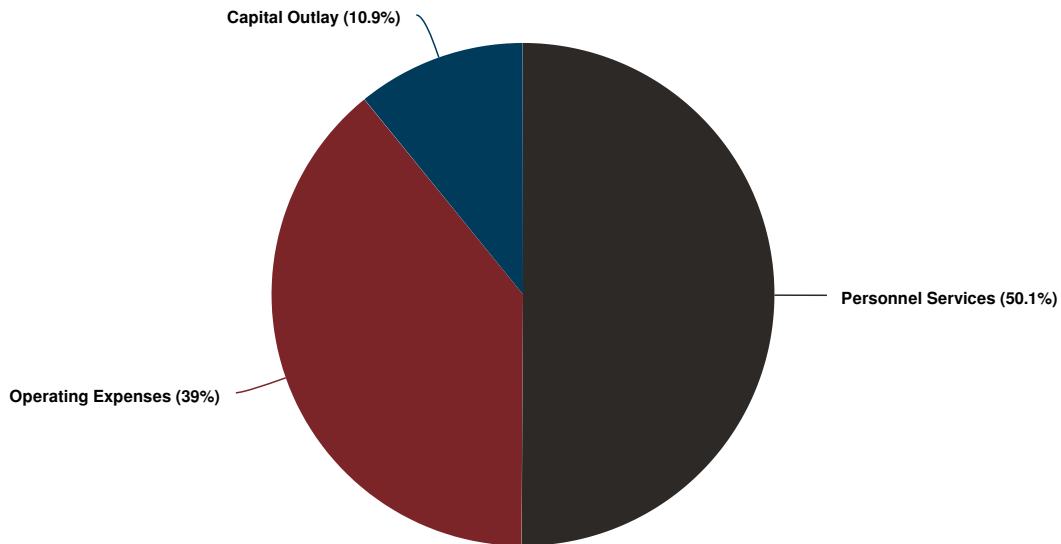


Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expenditures					
Physical Environment					
Parks					
Cemetery	\$620,846	\$1,058,699	\$1,040,543	\$894,467	\$1,307,703
Total Parks:	\$620,846	\$1,058,699	\$1,040,543	\$894,467	\$1,307,703
Total Physical Environment:	\$620,846	\$1,058,699	\$1,040,543	\$894,467	\$1,307,703
Culture/Recreation					
Recreation					
Recreation	\$1,454,833	\$2,067,418	\$2,067,418	\$1,954,996	\$1,896,979
Total Recreation:	\$1,454,833	\$2,067,418	\$2,067,418	\$1,954,996	\$1,896,979

Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Parks					
Parks Maintenance	\$3,004,572	\$3,729,721	\$3,860,801	\$3,566,914	\$3,986,329
Stadium	\$655,707	\$735,276	\$735,276	\$693,546	\$793,626
Total Parks:	\$3,660,279	\$4,464,997	\$4,596,077	\$4,260,460	\$4,779,955
Total Culture/Recreation:	\$5,115,112	\$6,532,415	\$6,663,495	\$6,215,456	\$6,676,934
Total Expenditures:	\$5,735,958	\$7,591,114	\$7,704,038	\$7,109,923	\$7,984,637

Parks and Recreation: Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expense Objects					
Personnel Services	\$3,169,990	\$3,751,262	\$3,706,262	\$3,301,001	\$4,000,142
Operating Expenses	\$2,339,883	\$2,731,917	\$2,777,437	\$2,637,585	\$3,117,245
Capital Outlay	\$226,084	\$948,492	\$949,946	\$900,944	\$867,250
Transfers Out	\$0	\$159,443	\$270,393	\$270,393	\$0
Total Expense Objects:	\$5,735,958	\$7,591,114	\$7,704,038	\$7,109,923	\$7,984,637

Recreation



General Fund

Org Code: 00153600

Mission

To promote an enriched quality of life for Plant City residents and visitors through a wide range of superior leisure opportunities and facilities.

Program Description

The Recreation Division oversees the recreation and community center programs for three buildings, all athletic programs and special events at all City parks and produces community-wide special events.

Recreation Programming

- Responsible for all recreation and community center offerings, including special interest class development, instructor recruitment, scheduling, and promotion.
 - Classes include adult fitness, youth/adult self-defense, dance, art and senior programming.
 - Youth out-of-school time offerings include after school and summer programs.
- Responsible for all production aspects of special events, including securing sponsorships, vendors, volunteers, entertainment and more.
 - City coordinated special events include the July 4th Celebration, City-Wide Easter Egg Hunt, Bi-Annual Youth Fishing Derbies, virtual movie events, Dad-Daughter Date Night, and Mom-Son event.
 - Co-sponsored community special events include Dr. Martin Luther King Jr. Festival, Black Heritage Festival and PCPD/PC Fire Rescue Community Day.
 - Assists in non-City coordinated special events held by the Chamber of Commerce, Main Street, Willaford Railroad Museum, and other local non-profits.

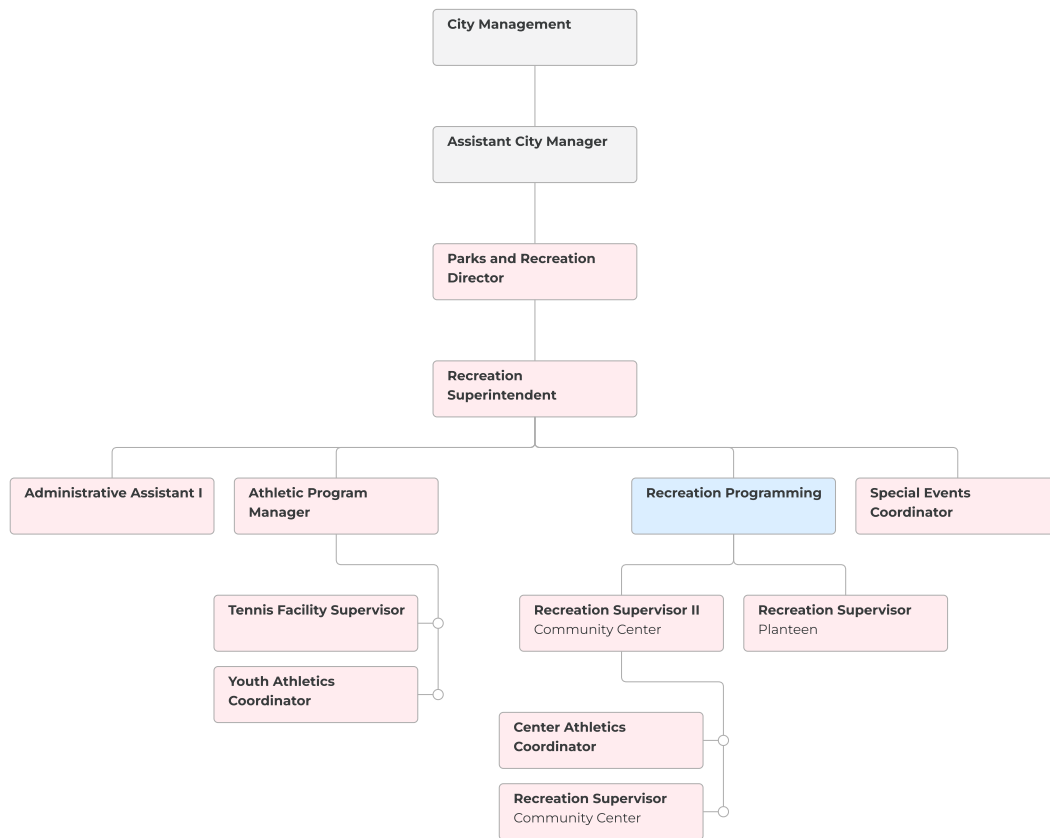
Athletic Programming

- Responsible for all production and coordination aspects of athletic programs, including calendar, game scheduling, Parks Division field prep, youth sports uniforms and equipment, youth sports coach recruitment, part-time officials recruitment/training/scheduling, and publicity for department-run athletic programming (youth flag football, youth basketball, youth soccer, youth sport skills contests, adult sports programs).
- Coordinates field use, calendar, and Parks Division field prep for local non-profit youth sports organizations league play (baseball/softball, tackle football/cheer, competitive soccer).
- Coordinates field use, Parks Division field prep, and acts as a liaison for non-City run tournaments and other field rentals held over 45 weekends a year for youth travel baseball, youth travel softball, youth travel soccer, youth tackle football, youth lacrosse, youth/adult flag football, adult softball, and Ultimate Frisbee.
- Oversees the Plant City Tennis Center including scheduling 10 courts, programming league play, and developing programs and tournaments.

Recreation - Personnel

Personnel by Position

Position	FY 2021	FY 2022	FY 2023
Administrative Assistant I	1	1	1
Athletic Program Manager	1	1	1
Parks & Recreation Director	1	1	1
Recreation Center Coordinator	1	1	1
Recreation Program Manager	1	0	0
Recreation Superintendent	0	1	1
Recreation Supervisor	2	2	2
Recreation Supervisor II	1	1	1
Special Events Coordinator	1	1	1
Tennis Facility Supervisor	1	1	1
Youth Athletics Coordinator	1	1	1
Total	11	11	11



Recreation - Program Goals

Value: Teamwork

- Train staff to contribute to all programs supported by the division, whether they are center-based, athletics, or community oriented.

Value: Integrity

- Present programs that are fair, accessible, and open to everyone in the community.

Value: Transparency

- Provide information on all aspects of programming to the public utilizing print, electronic, and social media.

Value: Leadership

- Communicate with the public to determine their ideas and concerns.

Value: Excellence

- Adjust programming to meet the current needs of an ever-changing community.

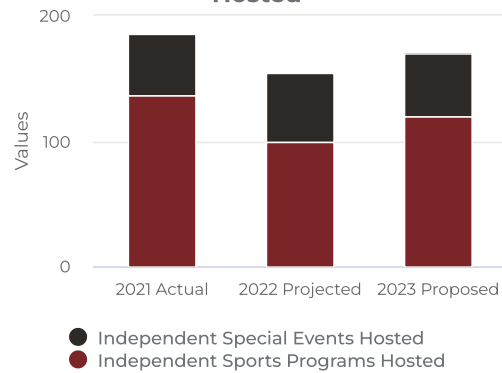
Value: Respect

- Provide highly respected programming and facilities for the users to enjoy.

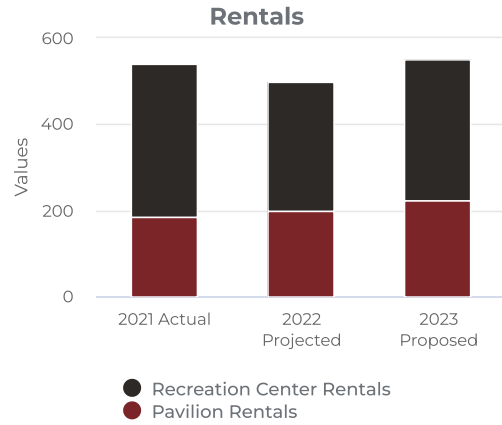
Recreation - Program Objectives



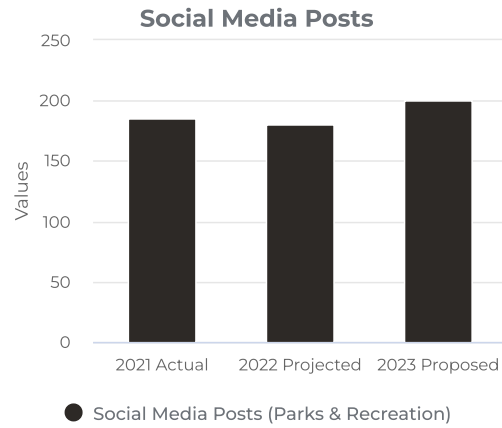
Independent Programs & Events Hosted



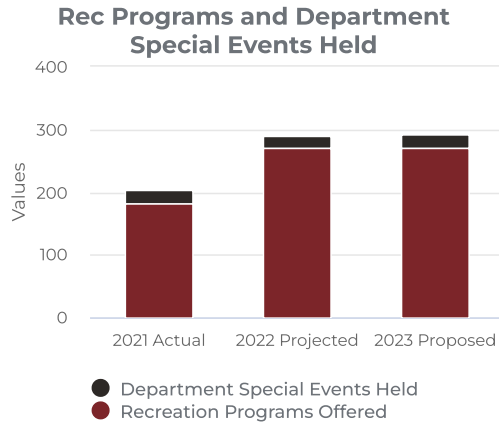
Recreation - Program Objectives



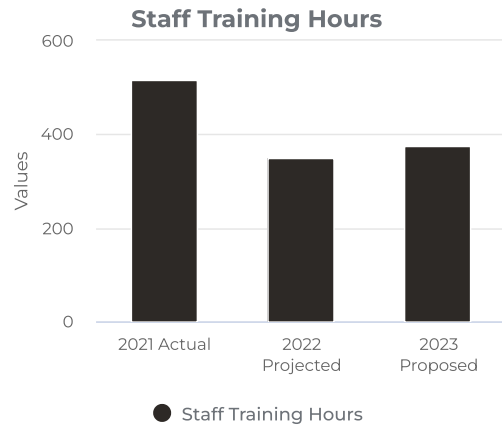
Recreation - Program Objectives



Recreation - Program Objectives



Recreation - Program Objectives



Recreation - Goals & Objectives Accomplished

As restrictions lifted from various COVID-19 guidelines, the effects were visible on programming activity numbers as they increased. The following activity and attendance counts indicated with an asterisk (*) had limited restrictions, compared with the prior years' quantity shown.

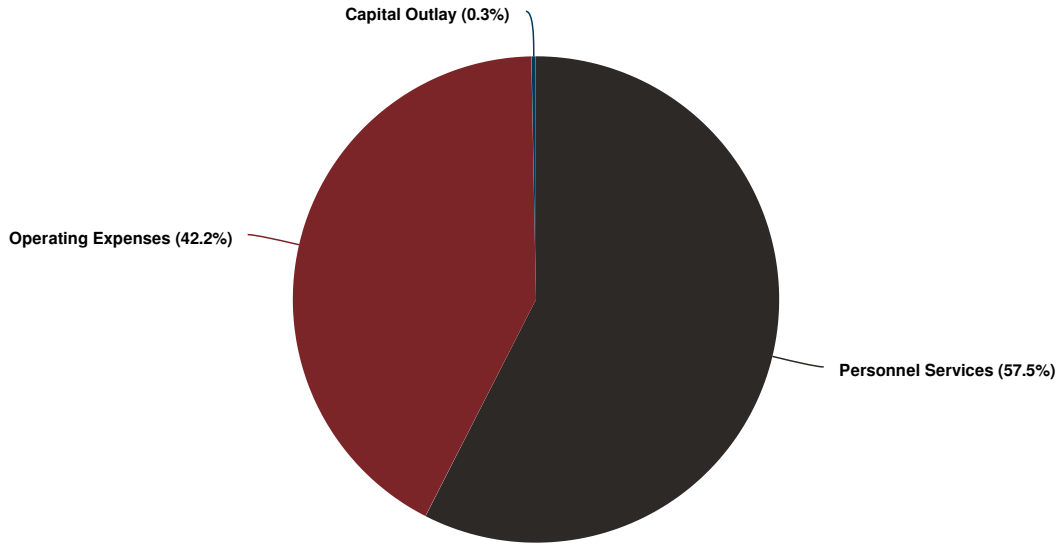
- Coordinated upgrades to area parks:
 - New Unity in Community pocket park with ribbon cutting ceremony
 - Tennis Center facility walkway areas relandscaped and updated with Florida resilient plants
 - Playground refurbishment work with two playgrounds removed
 - McIntosh Preserve final signage completed and hosted ribbon cutting ceremony
 - Gilchrist Heights Dog Park upgrades completed and hosted ribbon cutting ceremony
- Coordinated field use for outside organizations for 20+ (FY 2020) and 40+ (FY 2021) events over 45 weekends a year *
- Hosted major tournaments - largest six:
 - United Youth Football League National Championships (140+ youth tackle football teams)
 - Global Sports Alliance (15+ weekends of youth travel baseball team tournaments)
 - Suncoast Travel Ball (5 weekends of youth travel baseball team tournaments)
 - Florida Elite (2 weekends youth tackle football tournaments)
 - Northwest Tampa Lacrosse (2 weekends of youth travel lacrosse team tournaments)
 - Tampa Bay Ultimate Tournament (100+ teams)
- Provided quality athletic and non-athletic programming - largest five:
 - July 4th Celebration at Plant City Stadium - 5,000+ spectators (FY 2021), 0 (FY 2020) *
 - Tennis Center participation - over 6,900 users (FY 2021), over 4,600 users (FY 2020) *
 - City-Wide Easter Egg Hunt – youths plus spectators: 0 (FY 2020), 730 (FY 2021)
 - Youth Athletics programs:
 - FY 2020-21: flag football 132, basketball 88, soccer 768 *
 - FY 2021-22: flag football 180, basketball 136, soccer 1,026
 - Daddy-Daughter Dance - 116 couples, 250 attendees (2022), 76 couples, 160 attendees (2021) *
- Coordinated with Solid Waste to stage the new automated trash receptacles for delivery to residents.
- Hosted Walgreens pop-up vaccination for 100+ vaccines to be dispensed, PC P&R/Optimist Respect for Law event/ Officer of the Year award dinner (60+ middle schoolers and adults), and the Hillsborough County Schools' Summer Literacy Fair drive-thru event (12+ vendors, 450+ families pre-registered)

Recreation - Expenditures by Expense Type

Capital Equipment

Player Benches for SGMCC Gymnasium	2,600
E-Sports Gaming Setup	2,900
Total	\$5,500

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expense Objects					
Personnel Services	\$913,344	\$1,013,317	\$1,013,317	\$921,426	\$1,091,090
Operating Expenses	\$514,505	\$744,101	\$744,101	\$723,570	\$800,389
Capital Outlay	\$26,984	\$310,000	\$310,000	\$310,000	\$5,500
Total Expense Objects:	\$1,454,833	\$2,067,418	\$2,067,418	\$1,954,996	\$1,896,979

Cemetery



General Fund

Org Code: 00153902

Department Mission

To preserve, protect and enhance the City's cemeteries while serving our families with empathy.

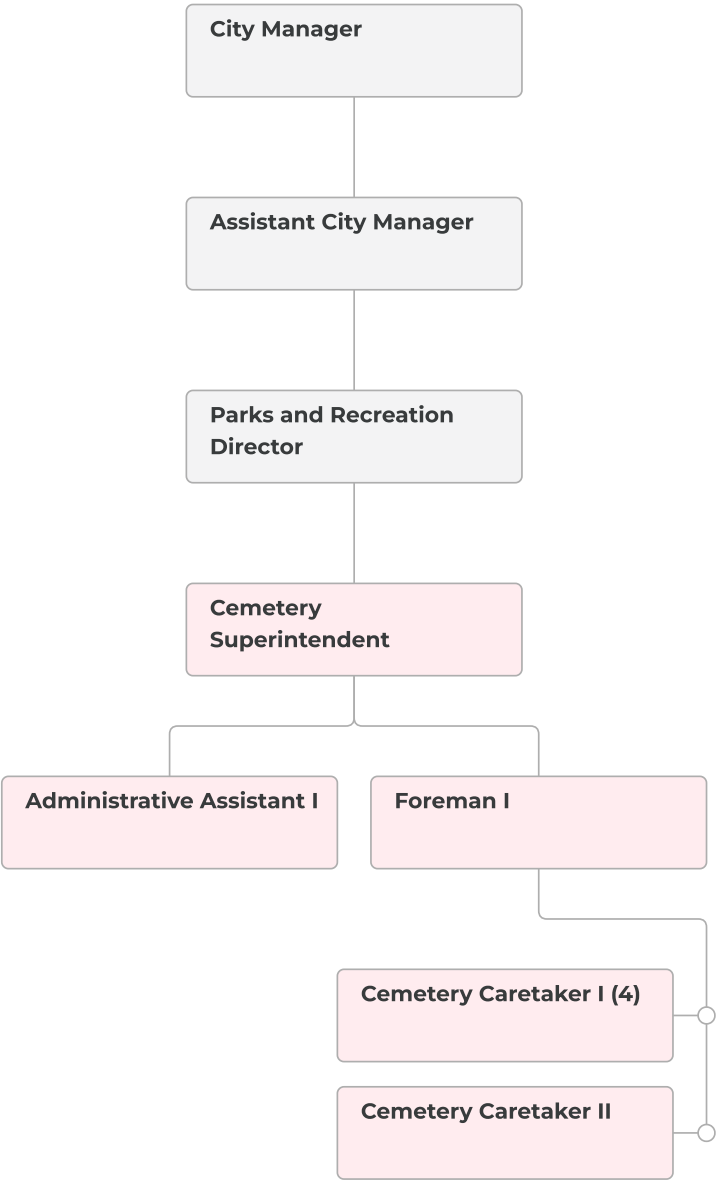
Program Description

The Cemetery Operations program maintains over 52 acres of land in four City cemeteries. Currently, the Cemetery Superintendent and Administrative Assistant are responsible for all administrative duties to include meeting with families and scheduling funeral services; locating gravesites for families, visitors, and vendors; maintaining all cemetery records, ensuring that the paper records, digital files, and maps are updated; and selling grave spaces. With the supervision and leadership of the Cemetery Foreman, the Cemetery Groundskeepers are responsible for mowing, edging, and string trimming around headstones and monuments; grave marker preservation, to include cleaning, raising, and realignments; intrusive shrub and tree removal; hedge trimming; leaf and debris removal; and all cemetery related irrigation issues. The crew is also responsible for opening and closing of gravesites, including the set-up of the tent, chairs, carpets, and the lowering device. Additionally, they assist the Parks Division with mowing and trimming of two other park properties. All seven field employees are involved with storm-related recovery, including street clearing and debris removal.

Cemetery - Personnel

Personnel by Position

Position	FY 2021	FY 2022	FY 2023
Administrative Assistant I	1	1	1
Cemetery Caretaker I	0	0	4
Cemetery Caretaker II	0	0	1
Cemetery Superintendent	1	1	1
Foreman I	1	1	1
Groundskeeper I	4	4	0
Groundskeeper II	1	1	0
Total	8	8	8



Cemetery - Program Goals

Value: Teamwork

- Promote collaboration between staff and the public to provide quality service.

Value: Integrity

- Create policies and procedures that promote personal accountability, pride, and professionalism.

Value: Leadership

- Establish a program-wide Standard Operating Procedures (SOP) and training programs that create continuity and advancement opportunities for team members.

Value: Transparency

- Create an open-door environment that encourages team members, visitors, and family members to explore through interactive site maps and engage through community-based volunteerism.

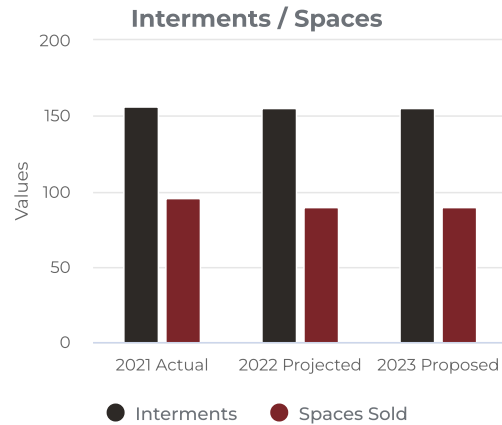
Value: Excellence

- Improve on processes and procedures that capitalize on thoroughness and time efficiency, allowing us to meet and exceed our goals to refresh and enhance the aesthetics of the city cemeteries.

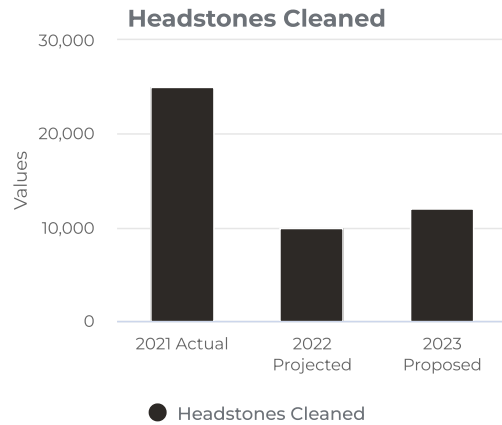
Value: Respect

- Interact with our customers politely and with empathy.

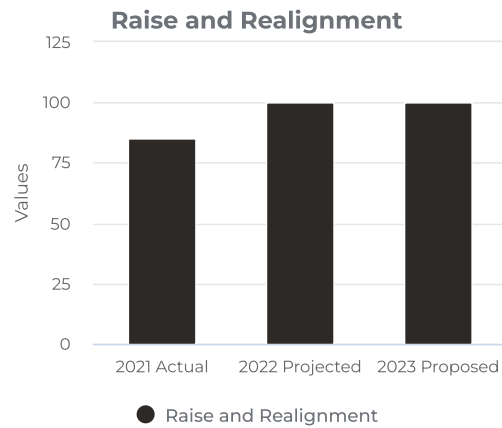
Cemetery - Program Objectives



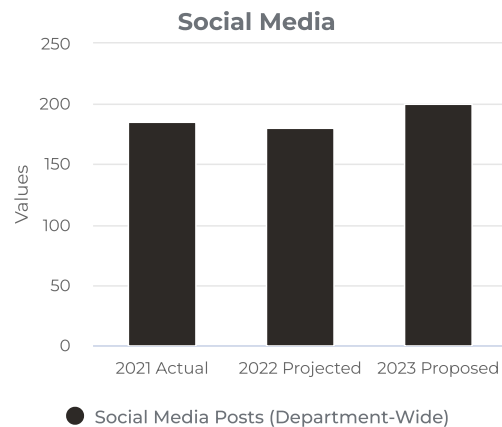
Cemetery - Program Objectives



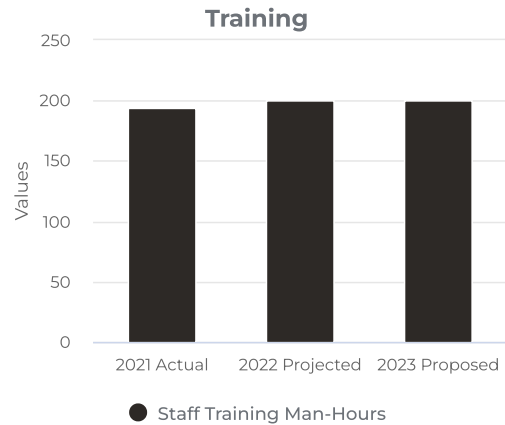
Cemetery - Program Objectives



Cemetery - Program Objectives



Cemetery - Program Objectives



Cemetery - Goals & Objectives Accomplished

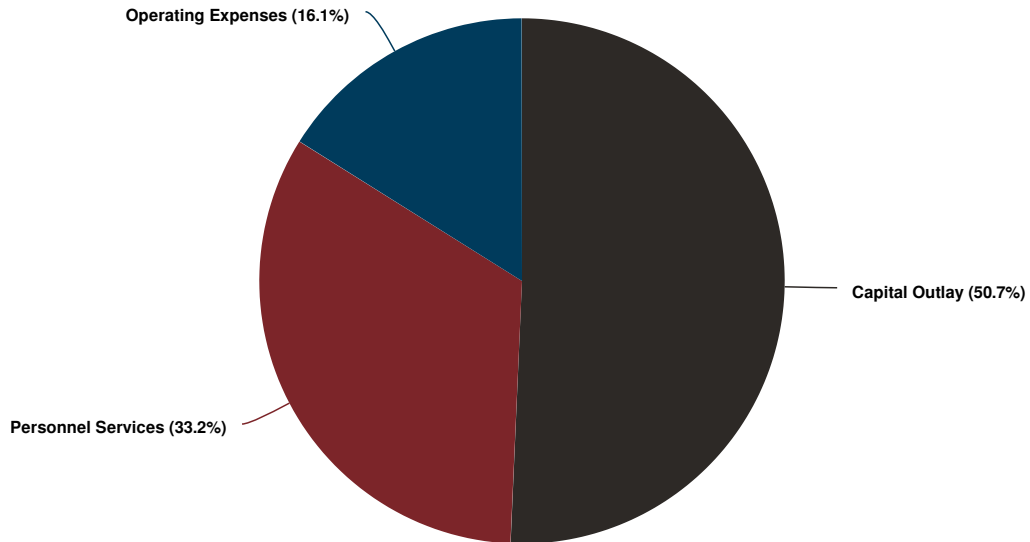
- Phase II of Headstone Cleaning Program- Applied biological cleaner to 10,000 marble grave markers.
- Raised and realigned approximately 100 government headstones, private headstones, and corner markers.
- Installed additional decorative ornamental fencing to distinguish cemetery properties.
- Improved landscaping at the main entrances to Oaklawn-West, Oaklawn-East and the Cemetery Office.
- Began project to mill four roadways with new surface material in the Oaklawn Cemetery East, in conjunction with the Engineering Department ongoing roads project.
- Installed new PVC signage for the cemetery office and cemetery entrances.
- Painted existing maintenance building in new color scheme.
- Designed and built information kiosks and signage to keep the public up-to-date on cemetery events.
- Replaced all PVC and painted wooden roadway markers with redesigned posts to be more uniformed.

Cemetery - Expenditures by Expense Type

Capital Equipment	
Pocket Park/ Reflection Area	28,000
Total	\$28,000

Capital Project	
Cemetery Operations Building	300,000
Cemetery Property	100,000
Cemetery Roadway Improvements	125,000
Ornamental Cemetery Fencing	60,000
Columbarium	50,000
Total	\$635,000

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expense Objects					
Personnel Services	\$359,957	\$415,114	\$415,114	\$300,615	\$434,333
Operating Expenses	\$195,889	\$178,883	\$178,439	\$176,998	\$210,370
Capital Outlay	\$65,000	\$464,702	\$446,990	\$416,854	\$663,000
Total Expense Objects:	\$620,846	\$1,058,699	\$1,040,543	\$894,467	\$1,307,703

Parks



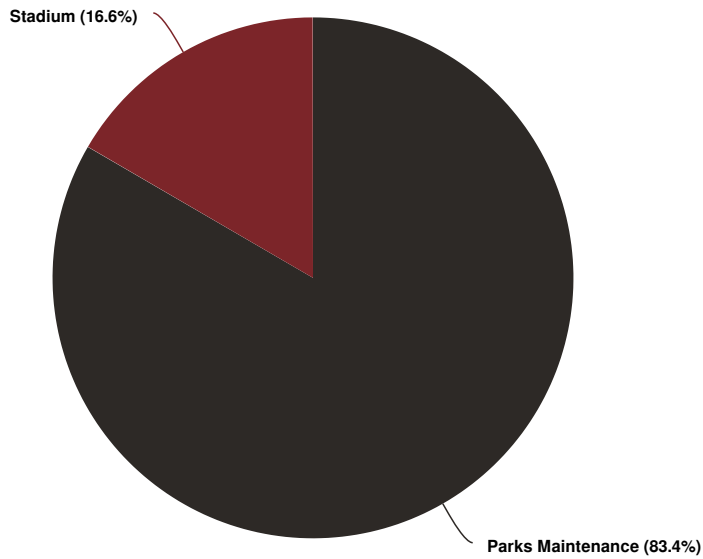
General Fund
Org Code: 0015390*

Includes:

- Parks Maintenance
- Stadium

Parks - Expenditures by Function

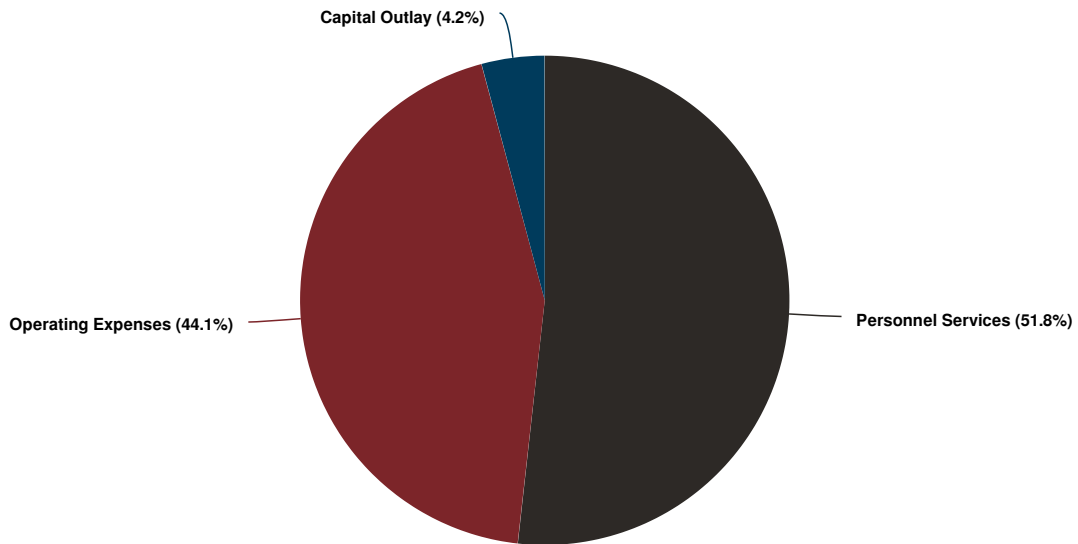
Budgeted Expenditures by Function



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expenditures					
Culture/Recreation					
Parks					
Parks Maintenance	\$3,004,572	\$3,729,721	\$3,860,801	\$3,566,914	\$3,986,329
Stadium	\$655,707	\$735,276	\$735,276	\$693,546	\$793,626
Total Parks:	\$3,660,279	\$4,464,997	\$4,596,077	\$4,260,460	\$4,779,955
Total Culture/Recreation:	\$3,660,279	\$4,464,997	\$4,596,077	\$4,260,460	\$4,779,955
Total Expenditures:	\$3,660,279	\$4,464,997	\$4,596,077	\$4,260,460	\$4,779,955

Park - Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expense Objects					
Personnel Services	\$1,896,689	\$2,322,831	\$2,277,831	\$2,078,960	\$2,474,719
Operating Expenses	\$1,629,490	\$1,808,933	\$1,854,897	\$1,737,017	\$2,106,486
Capital Outlay	\$134,100	\$173,790	\$192,956	\$174,090	\$198,750
Transfers Out	\$0	\$159,443	\$270,393	\$270,393	\$0
Total Expense Objects:	\$3,660,279	\$4,464,997	\$4,596,077	\$4,260,460	\$4,779,955

Parks: Parks Maintenance



General Fund

Org Code: 00153901

Department Mission

To preserve, protect and enhance the City's park land and public green spaces while providing superior play space and game fields for league play and tournament use.

Program Description

The Park Maintenance and Stadium Program maintains over 757 acres of City property (636 acres of active and passive park land and 121 acres of non-park City property). The program is responsible for a routine maintenance program to preserve, protect and enhance program areas within the parks and have facilities available for community use and prepped for recreational programming and tournaments. The crews are also responsible for grounds maintenance for most non-park City properties, tree trimming services on all City properties and rights-of-way. All 35 field employees are involved with any storm-related recovery, including "first push" street clearing and debris removal.

All crews except Tree Trimming share similar duties such as, mow, edge, weed-eat, litter control, shrubbery and low tree trimming, application of various chemicals, park restroom servicing, safety inspections of park buildings and amenities, and minor park building and property repairs, along with their specific tasks as listed below.

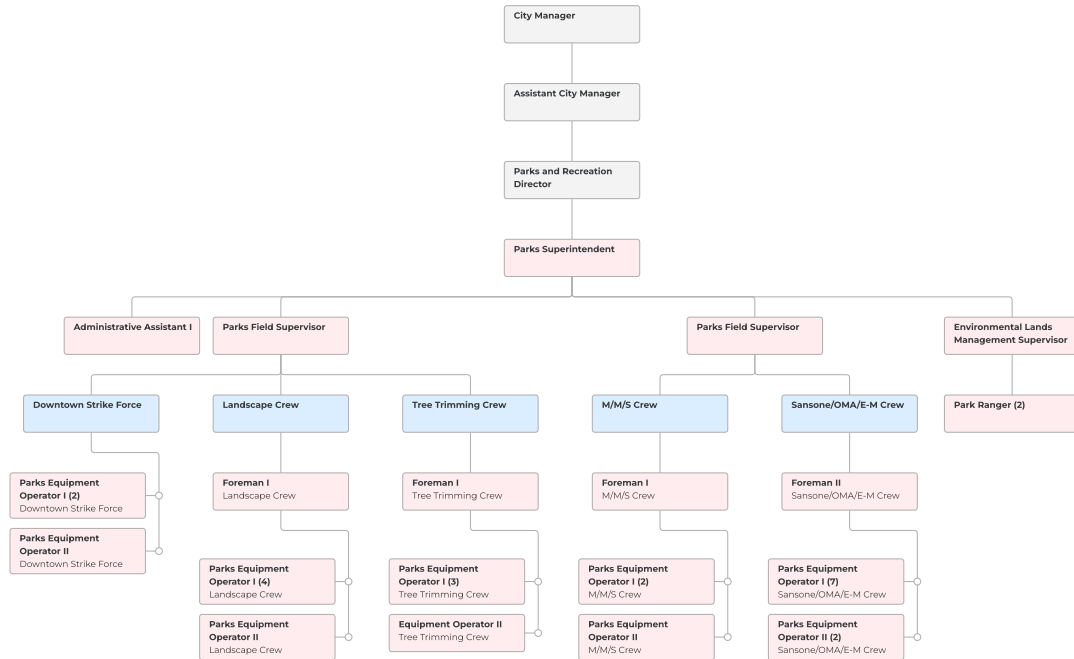
Park Maintenance

- Landscape Crew
 - Maintains over 40 parcels which include recreation center, neighborhood parks, pavilions, playgrounds, walking trails, the Midtown District, downtown parking lots and other City-owned non-park properties and greenspaces. Preps downtown park areas for over 30 weekend events annually.
- MLK Recreation Complex/Marie B. Ellis Park/Snowden Park (MMS) Crew
 - Maintains over 40 parcels which include community center, neighborhood parks, basketball courts, pavilions, playgrounds, walking trails, baseball and multi-use fields at the MLK Recreation Complex and Snowden Park, affordable housing vacant lots and other City-owned non-park properties and greenspaces. Preps fields for over 40 weekend athletic events annually plus local league play use.
- Mike Sansone Park/Otis M. Andrews Sports Complex/Ellis-Methvin Park (Sansone/OMA/E-M) Crew
 - Maintains over 165 acres which include baseball/softball fields, basketball courts, sand volleyball courts, modular skate park, pavilions, playgrounds, nature trail, football/soccer/lacrosse fields, hard/clay tennis courts and walking trails. Preps fields for over 45 weekend athletic events annually plus local league play use.
- Tree Trimming Crew
 - Performs tree trimming on City-owned property, including City street right-of-way. Responsibilities are to trim or remove damaged, diseased or dying trees, raise the tree canopy over City-maintained roadways and around street signage/lighting, large area (bush hog) mowing, fencing repairs and installation, welding/gate repairs, assist other departments with high-reach work needing a tall bucket truck. This crew is also considered a "first responder" for fallen trees in roadways.
- McIntosh Preserve
 - McIntosh Preserve is staffed with an Environmental Lands Management Supervisor and two Park Rangers. ELM program provides nature preserve maintenance, interpretive programming, community outreach, and environmental education.

Parks: Parks Maintenance - Personnel

Personnel by Position

Position	FY 2021	FY 2022	FY 2023
Administrative Assistant I	1	1	1
Environmental Lands Management Supervisor	0	1	1
Foreman I	3	3	3
Foreman II	1	1	1
Groundskeeper I	17	17	0
Groundskeeper II	5	5	0
Parks Equipment Operator I	1	1	18
Parks Equipment Operator II	1	1	6
Parks Field Supervisor	2	2	2
Park Ranger	0	2	2
Parks Superintendent	1	1	1
Total	32	35	35



Parks: Parks Maintenance - Program Goals

Value: Teamwork

- Increase technical skills and safety by initiating cross-training and mentorship opportunities. Create a culture of teambuilding while leveraging our wisdom and experience to train our new team members towards excellence.

Value: Integrity

- Strive towards a culture of responsibility and pride in the level of quality created in the care of our Parks. Place trust in team members to get the job done in excess of the citizens' expectations.

Value: Transparency

- Increase the level of records keeping and reporting through technology. Create a more user-friendly and readily available reporting platform in the Standard Operating Procedures.

Value: Leadership

- Strive to remain fully staffed in the leadership positions. Provide advanced training opportunities for all employees seeking to further skills and knowledge. Strive to remain the go-to destination for quality sports field maintenance and unsurpassed service provided in the youth sports and tournament administration.

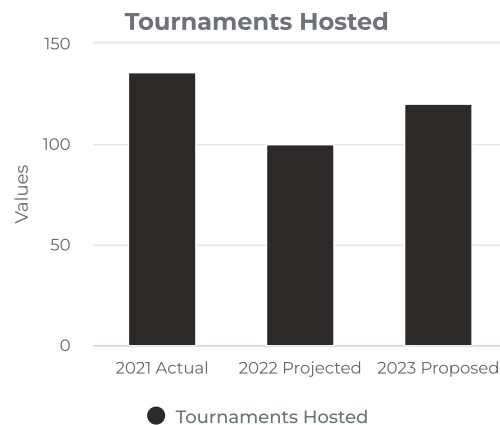
Value: Excellence

- Continue to increase the level of quality at our sports facilities that our citizens and visiting event participants have come to expect, while increasing our level of detail in the downtown and neighborhood park facilities.

Value: Respect

- Foster self-respect with training and technical mastery among team members and focus on celebrating the diverse make-up of our employees that offers a vast array of perspectives and solutions to the day-to-day challenges we face. Create a sense of pride and self-respect within the community as they visit their parks and natural spaces in pristine condition.

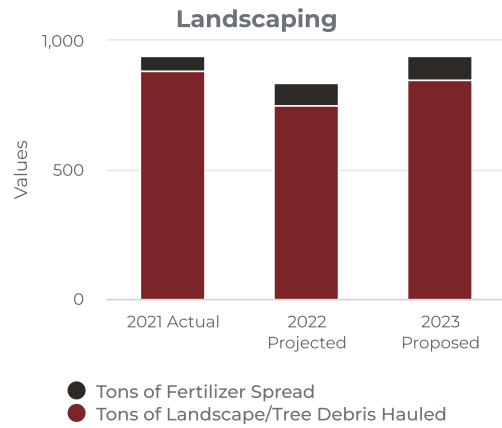
Parks: Parks Maintenance - Program Objectives



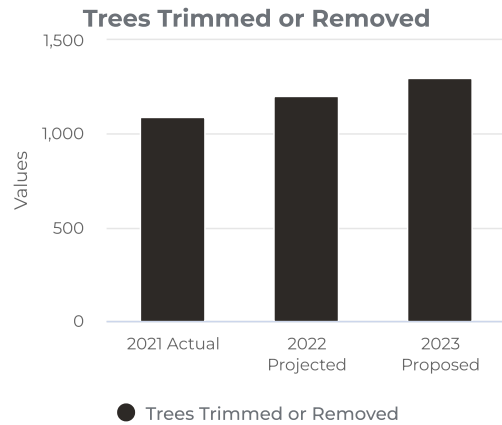
Parks: Parks Maintenance - Program Objectives



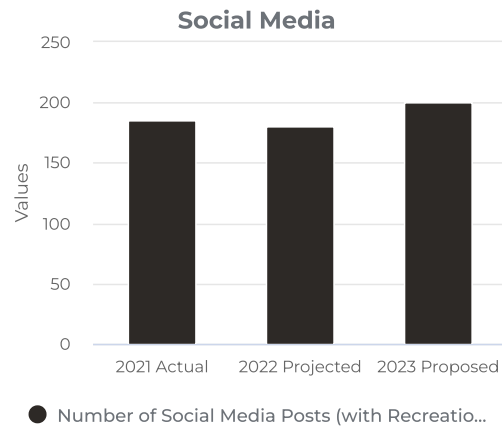
Parks: Parks Maintenance - Program Objectives



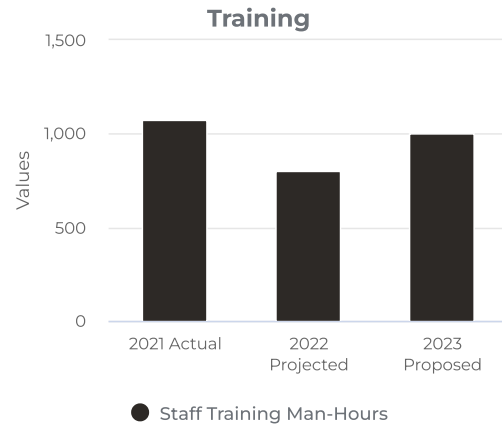
Parks: Parks Maintenance - Program Objectives



Parks: Parks Maintenance - Program Objectives



Parks: Parks Maintenance - Program Objectives



Parks: Parks Maintenance - Goals & Objectives Accomplished

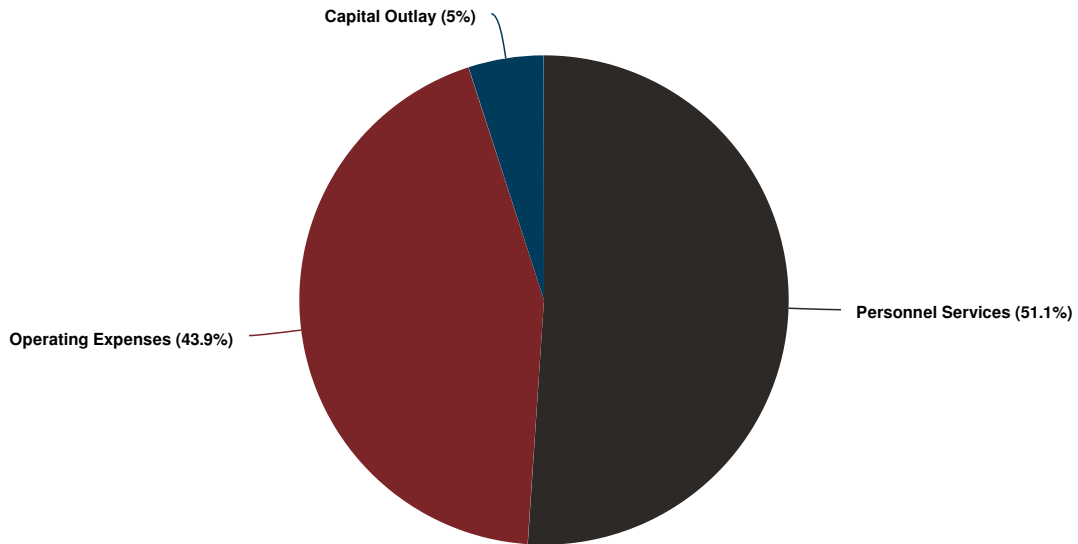
- Continued high level of use of City facilities for large tournaments and activities.
- Increased quantity of support materials to improve field quality.
- Created a renewed focus on the level of detail in the landscaping of the downtown and neighborhood park areas.
- Rejuvenated the landscape in the Downtown areas including Union Station Depot, McCall Park, and City Hall.
- Instilled a renewed focus on training and certifications. Several employees have received green industry Best Management Practices (BMP) certifications for pesticide and fertilizer application. A total of five Restricted Use Pesticide certifications were added. A driver/operator training program has been implemented for ongoing training and refresher courses covering vehicle and equipment use safety.
- Staffed the McIntosh Preserve with an Environmental Lands Management Supervisor and two Park Rangers. ELM program is providing nature preserve maintenance, interpretive programming, community outreach, and environmental education. Additionally, the Park Rangers have assumed evening security duties to add a safety and security element as a benefit to the community.
- Completed the remodel and dedication of two pocket parks within the community. Unity in the Community Park and Imagination Garden were both started and completed within the fiscal year.
- Replaced the Bermuda sports turf on baseball fields 1 and 2 at Ellis Methvin Park.
- Began planning new dog parks at Mike Sansone Park and Marie B. Ellis Park. The dog parks are projected to be completed by fiscal year end.
- Completed irrigation and landscaping at the new Streets and Stormwater complex.

Parks: Parks Maintenance - Expenditures by Expense Type

<u>Capital Equipment & Infrastructure Improvements</u>	
McIntosh Fencing	4,000
McIntosh Port-O-Let	3,500
Total	\$7,500

<u>Capital Project</u>	
Park Improvements (from user fees)	40,000
Park Improvements	100,000
Bike/Nature Trail - Sansone Park	51,250
Total	\$191,250

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expense Objects					
Personnel Services	\$1,557,439	\$1,908,835	\$1,863,835	\$1,710,674	\$2,035,735
Operating Expenses	\$1,313,032	\$1,487,653	\$1,533,617	\$1,411,757	\$1,751,844
Capital Outlay	\$134,100	\$173,790	\$192,956	\$174,090	\$198,750
Transfers Out	\$0	\$159,443	\$270,393	\$270,393	\$0
Total Expense Objects:	\$3,004,572	\$3,729,721	\$3,860,801	\$3,566,914	\$3,986,329

Parks: Stadium



General Fund

Org Code: 00153903

Department Mission

To preserve, protect and enhance the City's park land and public green spaces while providing superior play space and game fields for league play and tournament use.

Program Description

The Park Maintenance and Stadium Program maintains over 757 acres of City property (636 acres of active and passive park land and 121 acres of non-park City property). The program is responsible for a routine maintenance program to preserve, protect and enhance program areas within the parks and have facilities available for community use and prepped for recreational programming and tournaments. The crews are also responsible for grounds maintenance for most non-park City properties, tree trimming services on all City properties and rights-of-way. All 35 field employees are involved with any storm-related recovery, including "first push" street clearing and debris removal.

All crews except Tree Trimming share similar duties such as, mow, edge, weed-eat, litter control, shrubbery and low tree trimming, application of various chemicals, park restroom servicing, safety inspections of park buildings and amenities, and minor park building and property repairs, along with their specific tasks as listed below.

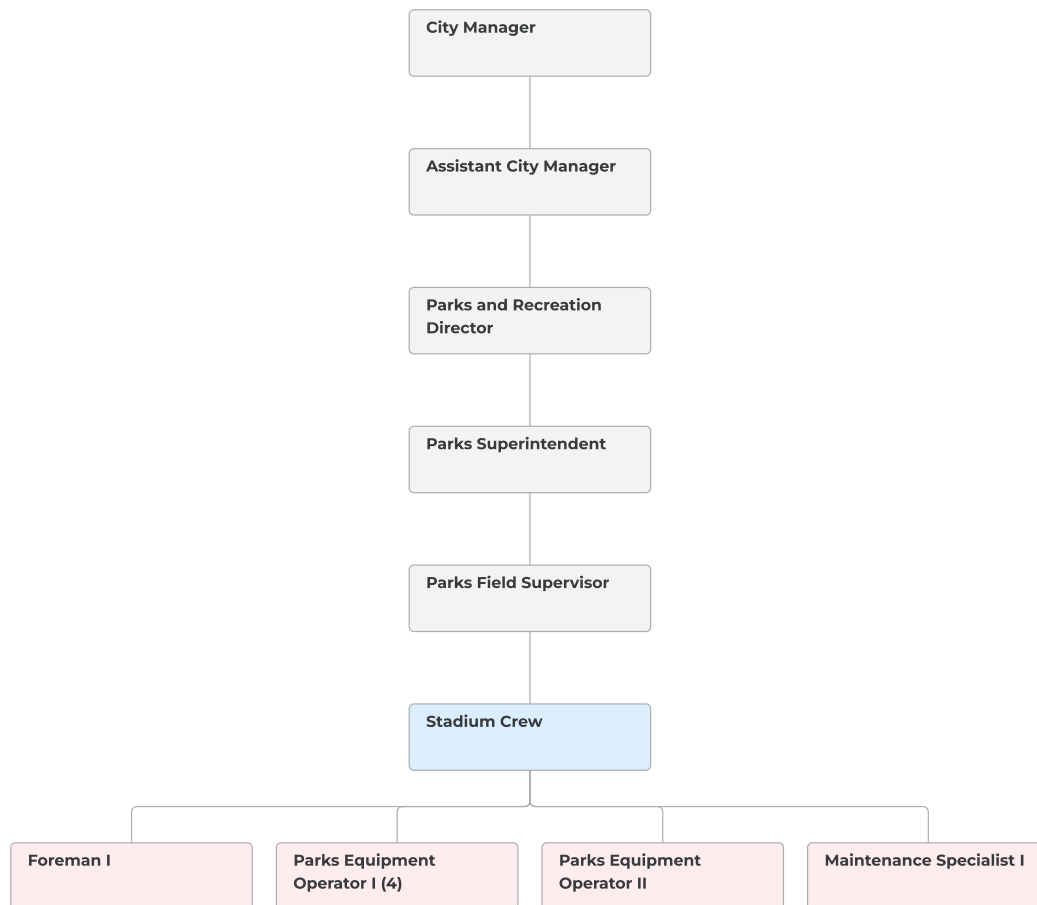
Stadium

The Stadium Crew maintains over 125 acres, including the Plant City Stadium baseball/softball field, grandstands and press box, the Randy L. Larson Softball Four-Plex baseball/softball fields, pavilion, and playground, as well as the access areas in and around the Urban Forest property. Preps fields for over 40 weekend athletic events and special events annually.

Parks: Stadium - Personnel

Personnel by Position

Position	FY 2021	FY 2022	FY 2023
Foreman I	1	1	1
Groundskeeper I	4	4	0
Groundskeeper II	1	1	0
Maintenance Specialist I	1	1	1
Parks Equipment Operator I	0	0	4
Parks Equipment Operator II	0	0	1
Total	7	7	7



Parks: Stadium - Program Goals

Value: Teamwork

- Increase technical skills and safety by initiating cross training and mentorship opportunities. Create a culture of teambuilding while leveraging our wisdom and experience to train our new team members towards excellence.

Value: Integrity

- Strive towards a culture of responsibility and pride in the level of quality created in the care of our Parks. Place trust in team members to get the job done in excess of the citizens expectations.

Value: Transparency

- Increase the level of records keeping and reporting through technology. Create a more user friendly and readily available reporting platform in the Standard Operating Procedures.

Value: Leadership

- Strive to remain fully staffed in the leadership positions. Provide advanced training opportunities for all employees seeking to further skills and knowledge. Strive to remain the go-to destination for quality sports field maintenance and unsurpassed service provided in the youth sports and tournament administration.

Value: Excellence

- Continue to increase the level of quality at our sports facilities that our citizens and visiting event participants have come to expect, while increasing our level of detail in the downtown and neighborhood park facilities.

Value: Respect

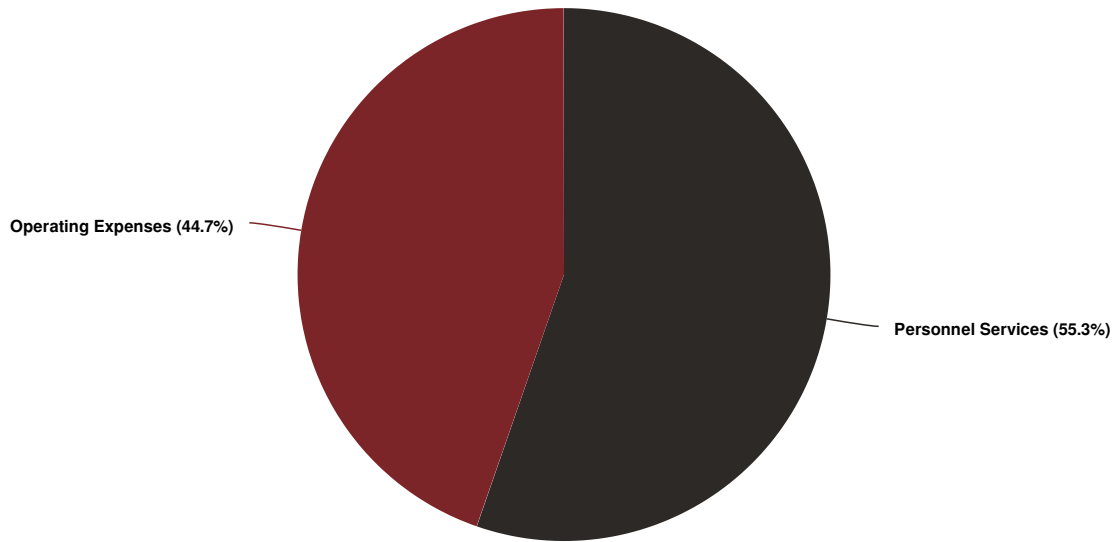
- Foster self-respect with training and technical mastery among team members and focus on celebrating the diverse make-up of our employees that offers a vast array of perspectives and solutions to the day to day challenges we face. Create a sense of pride and self-respect within the community as they visit their parks and natural spaces in pristine condition.

Parks: Stadium - Goals & Objectives Accomplished

- Continued high level of use of stadium for large tournaments and activities.
- Increased quantity of support materials to improve field quality.
- Continued to provide training facilities for Fire and Police Departments.
- Resumed the pre-COVID special events such as Pig Jam, Fishing Derby, and July 4th celebration.
- Hosted the Citywide career day in partnership with Future Career Academy.
- Renovated the Stadium infield from an all-clay softball dimension to its original Major League turf infield dimensions of a 60/90 field. The renovation will attract high school and college age participation in tournaments and official games.

Parks: Stadium - Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expense Objects					
Personnel Services	\$339,249	\$413,996	\$413,996	\$368,286	\$438,984
Operating Expenses	\$316,458	\$321,280	\$321,280	\$325,260	\$354,642
Total Expense Objects:	\$655,707	\$735,276	\$735,276	\$693,546	\$793,626

Library



General Fund

Org Code: 00154200

Mission

To promote lifelong learning, an informed citizenry, individual intellectual freedom, and to broaden horizons for all.

Program Description

The Bruton Memorial Library serves as a hub of community activity and a beacon for lifelong learning in the heart of Plant City. Patron outreach includes onsite services and community outreach involving other City departments, the local school system, and other organizations throughout the City. Patrons from all walks of life, throughout Plant City and beyond, can find an environment that fosters life-long learning, community spirit, and a safe place to explore ideas and expand knowledge. The library strives to find new and innovative offerings while providing a welcoming home away from home to its patrons.

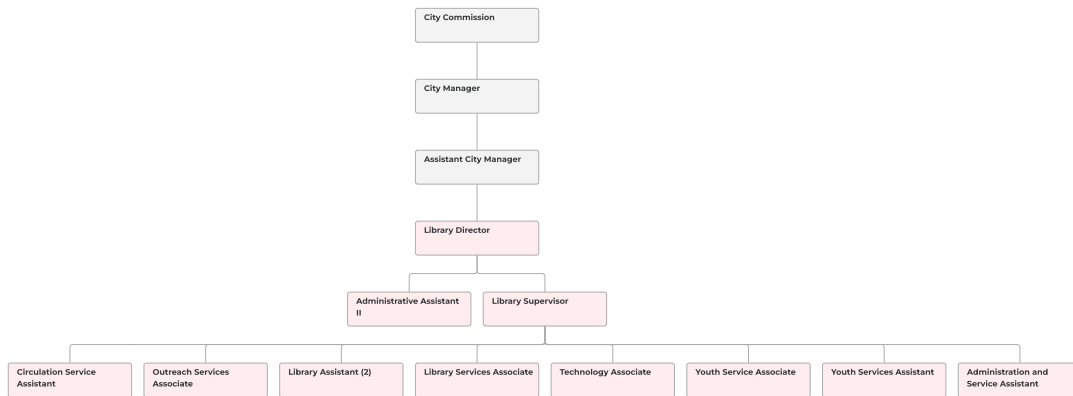
Library Services include:



Library - Personnel

Personnel by Position

Position	FY 2021	FY 2022	FY 2023
Administration & Services Assistant	1	1	1
Administrative Assistant II	1	1	1
Circulation Services Assistant	1	1	1
Librarian	1	0	0
Library Assistant	3	3	3
Library Services Associate	1	1	1
Library Services Director	1	1	1
Library Supervisor	0	1	1
Outreach Services Associate	0	1	1
Technology Associate	1	1	1
Technology Librarian	1	0	0
Youth Services Associate	1	1	1
Total	12	12	12



Library - Program Goals

Value: Teamwork

- Increase partnerships with local government and community organizations by having on- and off-site events.

Value(s): Integrity and Respect

- Increase input from all parties to communicate ideas for the library's collection and service through online forms readily accessible from kiosks in the library.

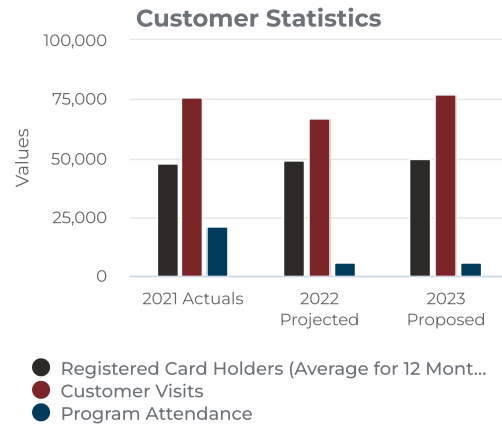
Value: Leadership

- Mold the library into a modern, patron-friendly, technological and educational center through building improvements, such as, library flooring, shelving, signage, virtual and mixed-reality hardware, and digital displays.

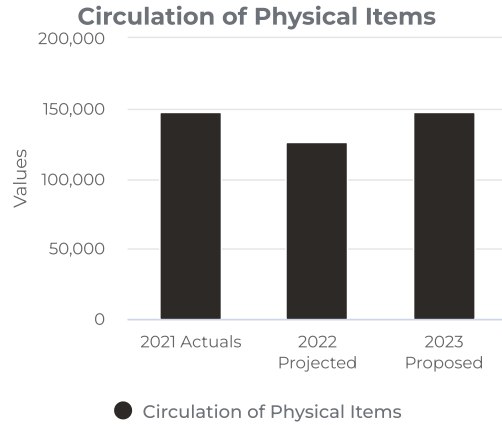
Value: Excellence

- Provide educational, informational, and cultural programs to the community by holding 420 in-house events.
- Engage and support the community virtually by creating 48 pieces of original online content and posting on social media at least three times per week.

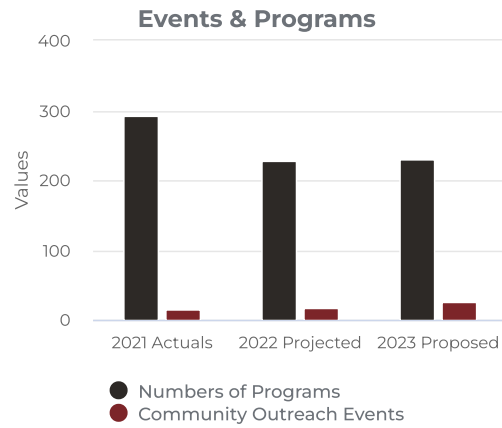
Library - Program Objectives



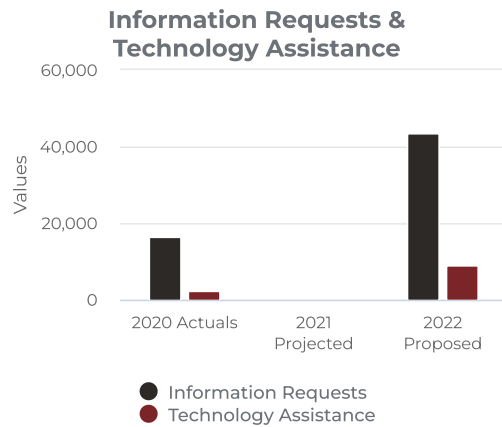
Library - Program Objectives



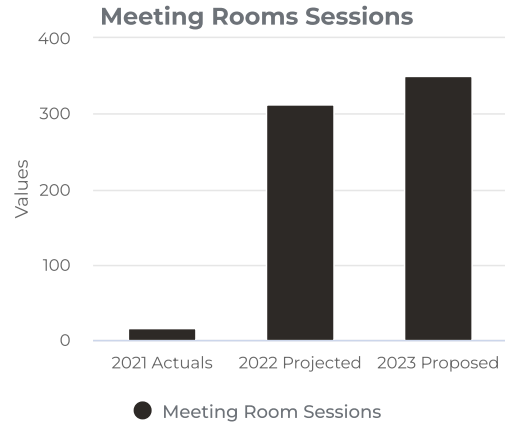
Library - Program Objectives



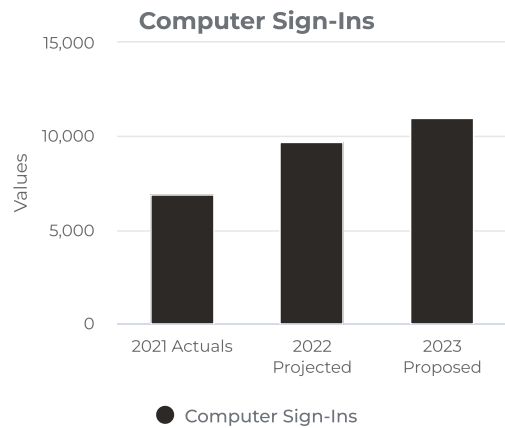
Library - Program Objectives



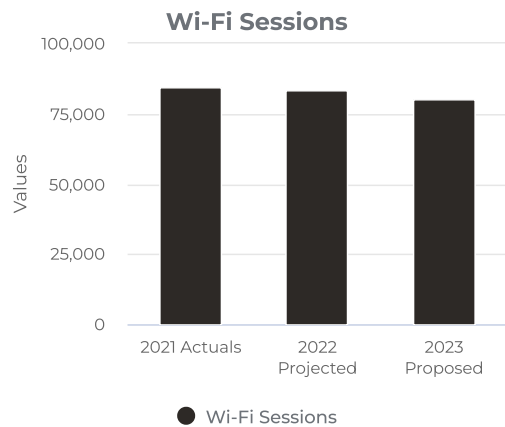
Library - Program Objectives



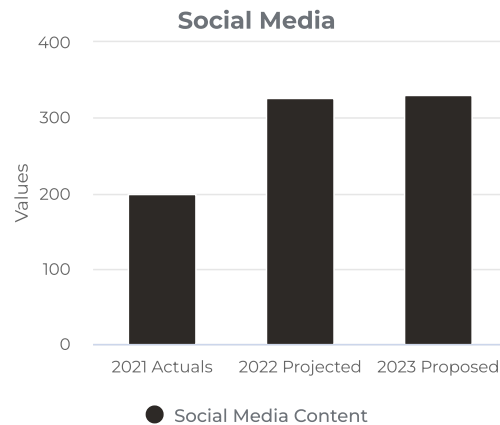
Library - Program Objectives



Library - Program Objectives



Library - Program Objectives



Library - Goals & Objectives Accomplished

Facilitating Economic Development

- Continued increasing study room usage for job interviews, test-taking, and group ESL classes.
- Awarded TBEP grant for our Imagination Garden.

Fostering Community Engagement

- Continued hybrid online and in-person programs with Parks and Recreation, Achieve Plant City, and other local organizations to provide book clubs, movie nights, and other programs to our community.
- Expanded the Garden Website, seed lending program, Lettuce Grow / Food Bank partnership.
- Partnered with other City Departments on various projects:
 - Worked with Parks on our new Imagination Garden.
 - Collaborated with Utility Billing to provide a new kiosk for patrons to pay City bills.

Empowering Outstanding Customer Service

- Patron Experience – A digital comment and materials suggestion interface was created and made available at the circulation desk to make our team more accessible and foster a sense of teamwork and purpose in providing superior patron service.
- Flooring – Installed new flooring throughout the Library to provide a welcoming and safe environment.
- Collection Development – Expanded graphic novels, young adult and Spanish language resources, as well as games. Received praise from patrons and the cooperative.

Engaging in Effective Communication

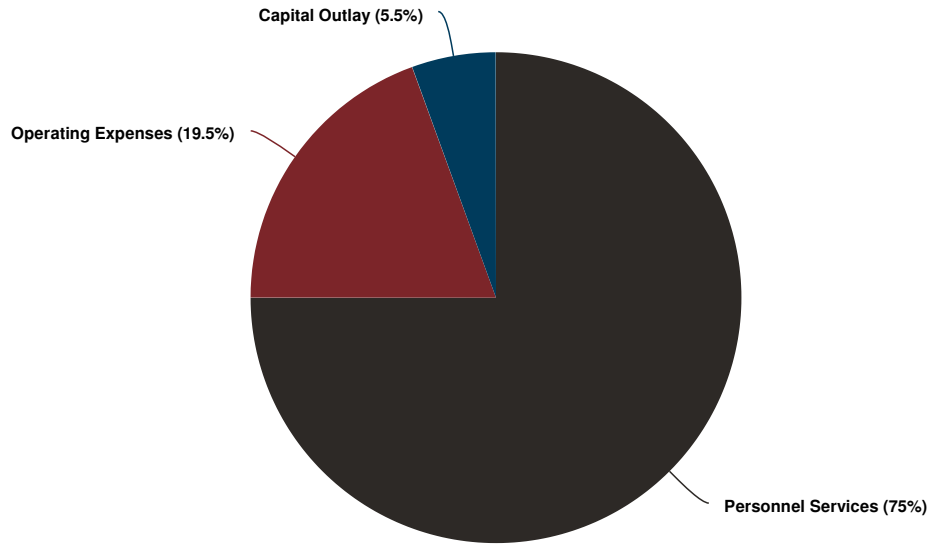
- Developed new marketing and social media strategies to increase community engagement. These included the use of the full Adobe Creative Suite with particular focus on Premier and video editing tools.
- Created a staff training resource with screencasts and videos for ease of communication, training, and retention.

Library - Expenditures by Expense Type

Capital Equipment

Books and AV Materials	58,200
Total	\$58,200

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expense Objects					
Personnel Services	\$661,149	\$745,094	\$745,094	\$591,416	\$788,303
Operating Expenses	\$167,654	\$210,066	\$210,066	\$197,766	\$204,456
Capital Outlay	\$43,471	\$45,000	\$45,000	\$45,000	\$58,200
Total Expense Objects:	\$872,275	\$1,000,160	\$1,000,160	\$834,182	\$1,050,959

Building



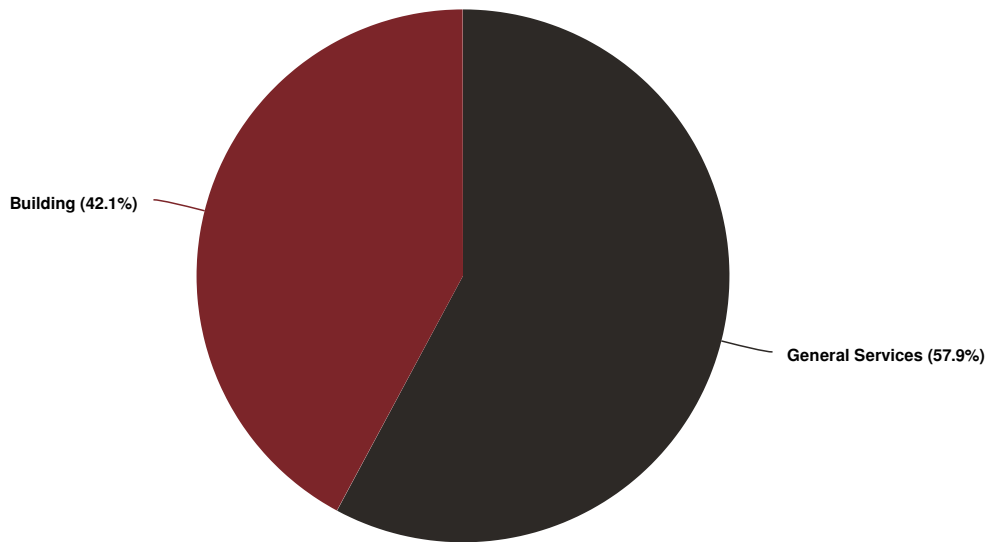
General Fund

Includes:

- Building
- General Services

Building: Expenditures by Function

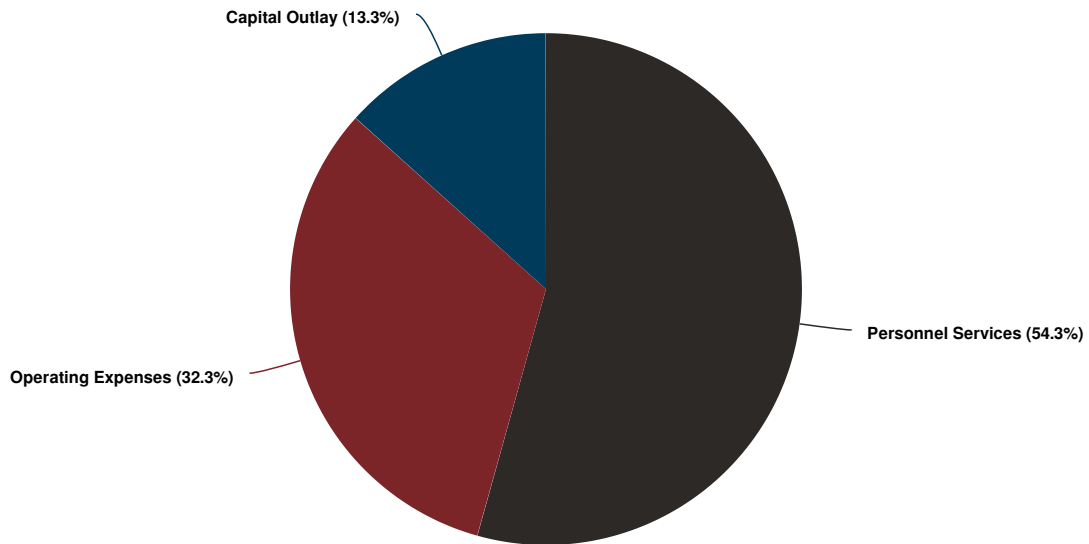
Budgeted Expenditures by Function



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expenditures					
General Government					
General Services	\$1,381,850	\$1,533,343	\$1,558,343	\$1,475,879	\$1,725,504
Total General Government:	\$1,381,850	\$1,533,343	\$1,558,343	\$1,475,879	\$1,725,504
Public Safety					
Building	\$967,135	\$1,016,115	\$1,016,115	\$982,675	\$1,257,068
Total Public Safety:	\$967,135	\$1,016,115	\$1,016,115	\$982,675	\$1,257,068
Total Expenditures:	\$2,348,985	\$2,549,458	\$2,574,458	\$2,458,554	\$2,982,572

Building: Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expense Objects					
Personnel Services	\$1,278,393	\$1,448,110	\$1,424,794	\$1,338,106	\$1,620,427
Operating Expenses	\$681,516	\$728,404	\$776,720	\$747,504	\$964,201
Capital Outlay	\$389,076	\$372,944	\$372,944	\$372,944	\$397,944
Total Expense Objects:	\$2,348,985	\$2,549,458	\$2,574,458	\$2,458,554	\$2,982,572

Building



General Fund
Org Code: 00154501

Department Mission

To promote life safety, health, and welfare of citizens and visitors by ensuring that construction projects comply with the minimum intent of the codes and that the use of buildings and structures provide for safety within the City.

Program Description

The Building Department is responsible for the enforcement and administration of the Florida Building Code and National Electric Code, as adopted by State Statutes and City Ordinances. The Department reviews plans for construction documents, issues permits, and inspects each phase of the project.

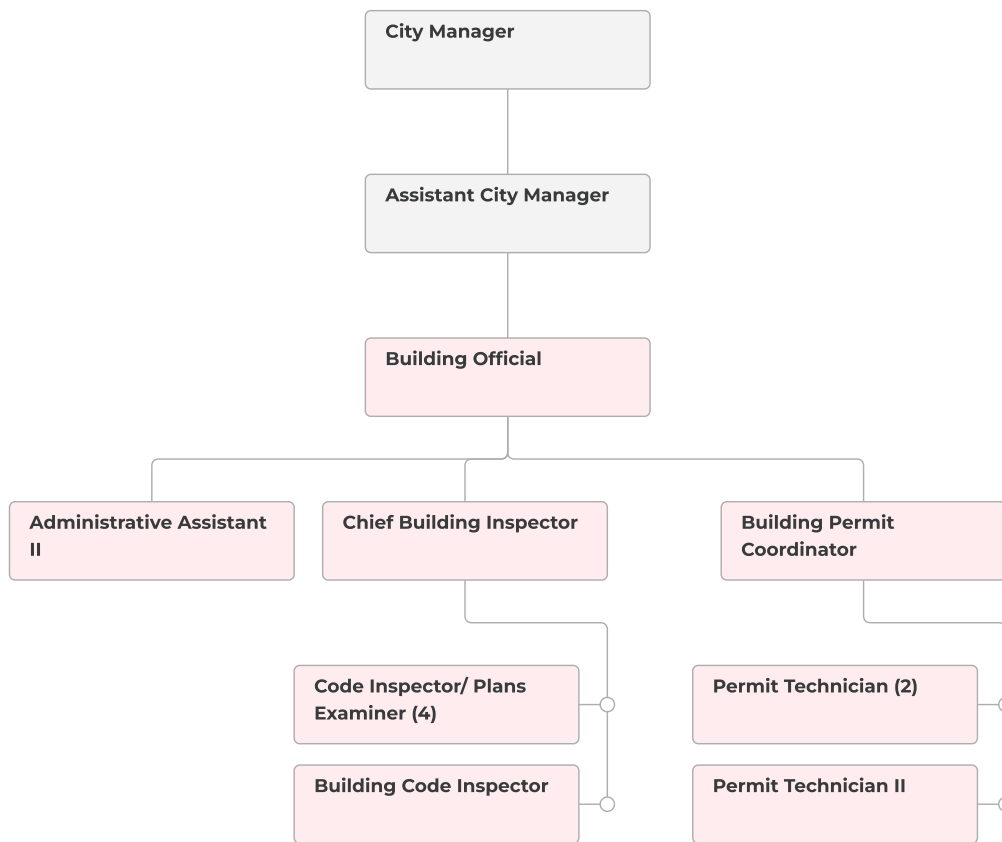
The Building Department recognizes the ongoing need to develop improved safety standards for constantly evolving construction methods, procedures, and materials. The Department understands the importance of communication with developers, contractors, and property owners to assist in achieving their goals and objectives.



Building - Personnel

Personnel by Position

Position	FY 2021	FY 2022	FY 2023
Administrative Assistant II	1	1	1
Building Code Inspector	2	1	1
Building Official	1	1	1
Building Permit Coordinator	0	0	1
Chief Building Inspector	1	1	1
Code Inspector/Plans Examiner	3	4	4
Permit Technician	2	2	2
Permit Technician II	1	1	1
Total	11	11	12



Building - Program Goals

Value: Teamwork

- Communicate with one another throughout the day with issues and solutions on inspections.
- Ensure all required departments within the city are involved with the plan review process.

Value: Integrity

- Complete inspections and plan reviews per the Florida Building Code, National Electric Code, and any other associated codes.
- Address immediate life safety issues that impact on the community.

Value: Transparency

- Be readily accessible to the community and contractors for meetings onsite, in office, over the phone, or via email to create a great working relationships.

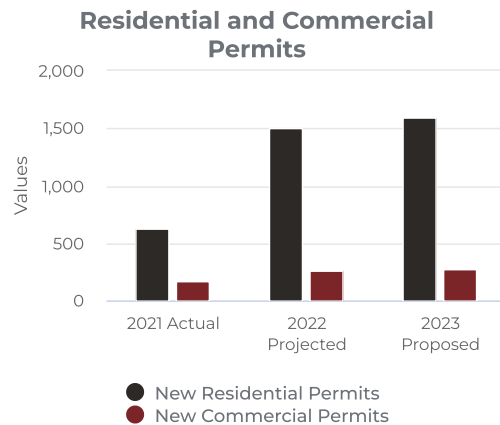
Value: Leadership

- Conduct weekly meetings to ensure our team shares their ideas and viewpoints, which allows issues that arise to be exposed and discussed to devise a proper solution.

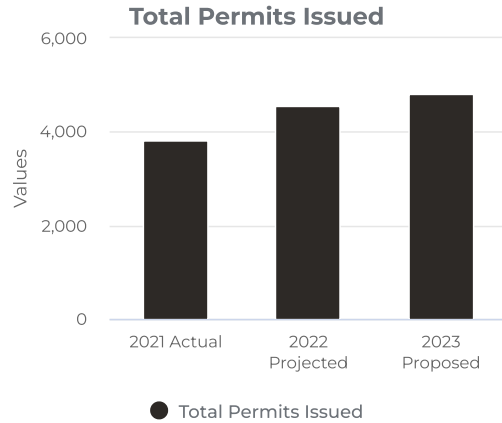
Value: Excellence

- Complete continued education classes essential in keeping the team informed of new and developing changes in the Florida Building Code and the National Electric Code. It also allows the team to recertify state licenses, which are required by Florida Law.
- Encourage the team to pursue additional licenses, to gain certifications above and beyond the minimum requirements.
- Make customer service a priority which allows our team to engage the community in a positive manner.

Building - Program Objectives



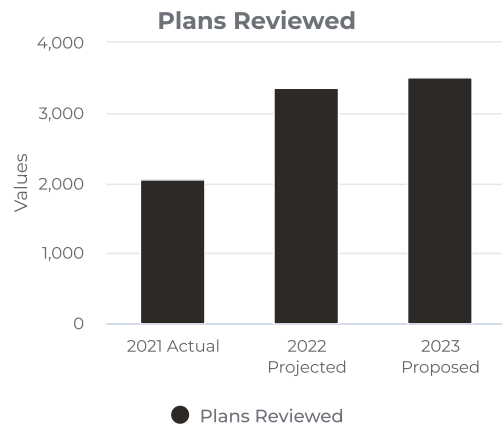
Building - Program Objectives



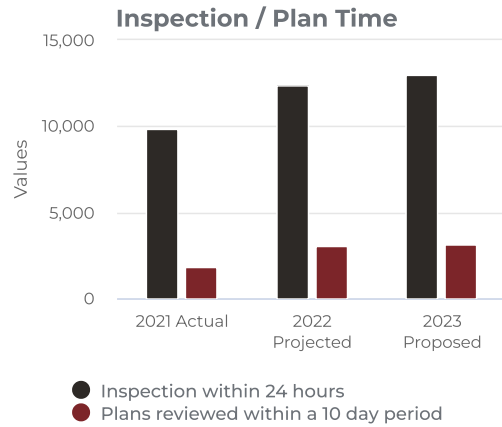
Building - Program Objectives



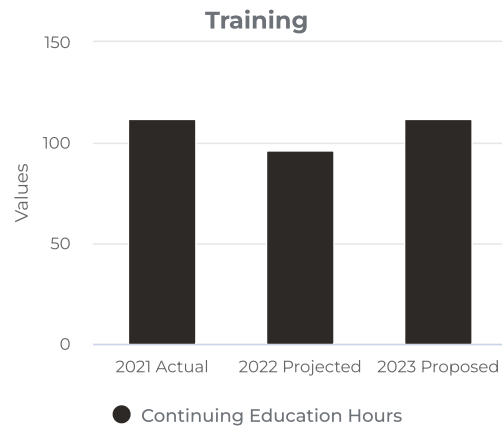
Building - Program Objectives



Building - Program Objectives



Building - Program Objectives

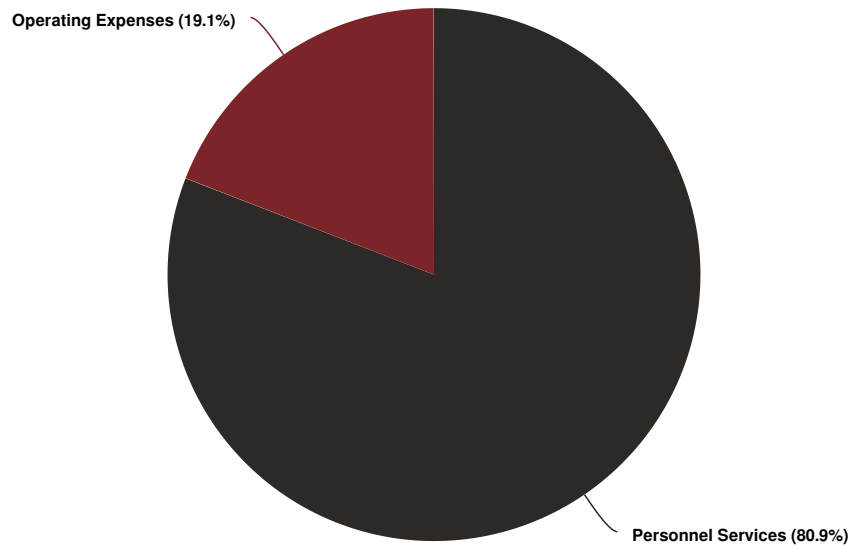


Building - Goals and Objectives Accomplished

- o Implemented Maintstar to provide complete online service accessible to the public.
- o One employee obtained license as a Plumbing Plans Examiner.

Building - Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expense Objects					
Personnel Services	\$844,112	\$894,772	\$886,756	\$855,768	\$1,016,998
Operating Expenses	\$123,023	\$121,343	\$129,359	\$126,907	\$240,070
Total Expense Objects:	\$967,135	\$1,016,115	\$1,016,115	\$982,675	\$1,257,068

General Services



General Fund
Org Code: 00155100

Department Mission

To maintain City buildings in an efficient and professional manner, and ensure building safety and comfort while reducing overall cost to the City.

Program Description

The General Services Division renovates, repairs and maintains 140 buildings, which includes electrical, air conditioning, plumbing, roofing, siding, flooring, painting, concrete slabs, metal fabrication and all types of carpentry; such as, custom furniture, cabinets, frame work, and concrete forms. In addition, General Services manages contracts for custodial, elevator, pest control, and security to ensure that services are on schedule.

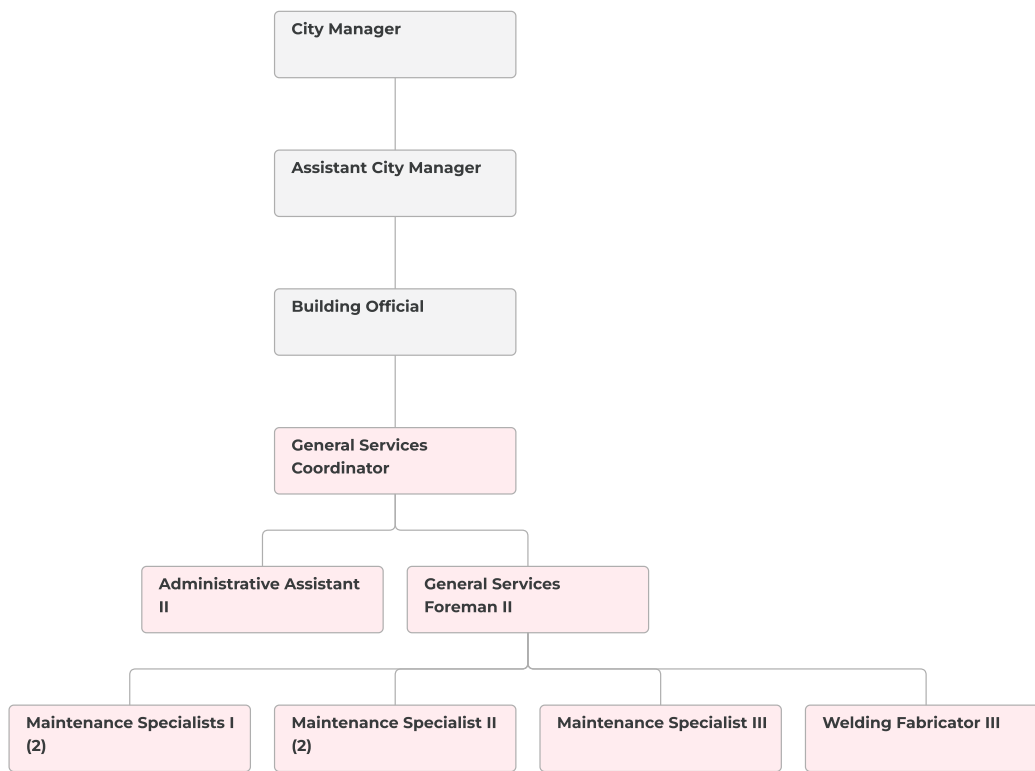
The General Services staff are locksmiths responsible for key cutting, re-keying and master keying. General Services installs and maintains alarm and camera systems.

General Services welds, installs electrical services and completes building renovations. General Services installs the downtown decorative lighting and designs, fabricates, and installs the Christmas decorations.

General Services - Personnel

Personnel by Position

Position	FY 2021	FY 2022	FY 2023
Administrative Assistant I	1	1	0
Administrative Assistant II	0	0	1
General Services Coordinator	1	1	1
General Services Foreman II	1	1	1
Maintenance Specialist I	2	2	2
Maintenance Specialist II	2	2	2
Maintenance Specialist III	1	1	1
Welding Fabricator III	1	1	1
Total	9	9	9

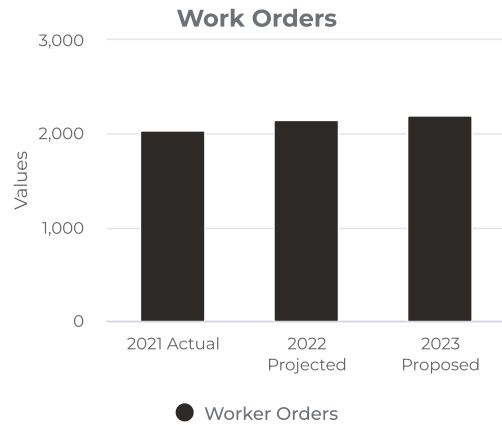


General Services - Program Goals

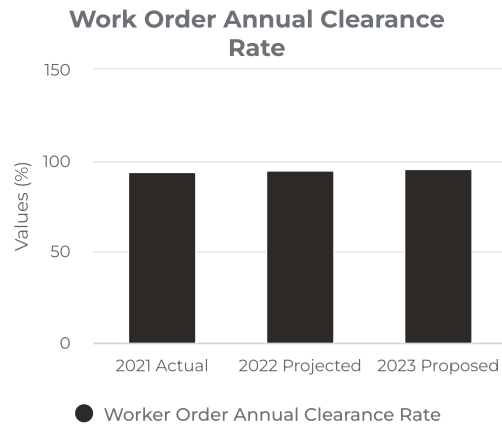
Value: Excellence

- Improve the preventative maintenance program by actively seeking potential problems and making repairs before they become costly.
- Perform in-house construction projects that will cost approximately 68% less than hiring outside contractors.
- Improve work order clearance consistently by 1%
- Perform in-house fabricating projects that will cost approximately 62% less than hiring outside contractors.
- Continue to implement LED lighting at City building locations to save energy and reduce electric bills.

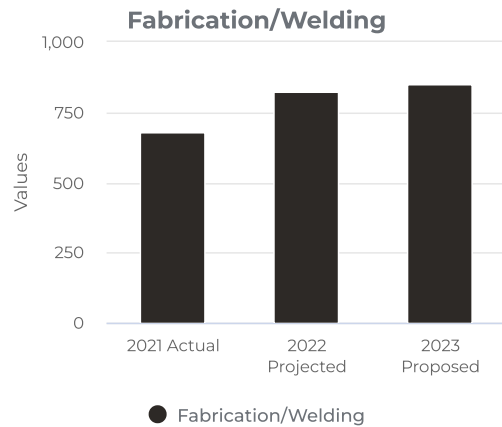
General Services - Program Objectives



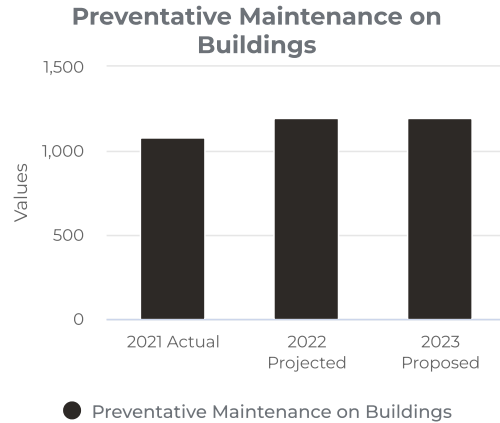
General Services - Program Objectives



General Services - Program Objectives



General Services - Program Objectives



General Services - Goals and Objectives Accomplished

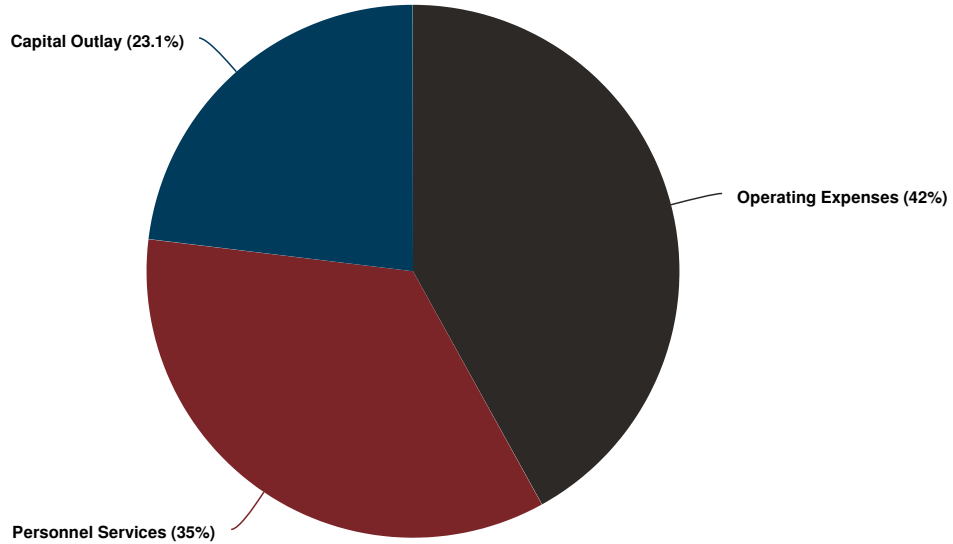
- Installed and removed Christmas lighting at City Hall, McCall Park, Bruton Memorial Library, and Sam Cooper Park.
- Assisted in the "Lights of Love" ceremony at McCall Park.
- Added new floating Christmas displays at Cooper Park.
- Improved the preventative maintenance program resulting in fewer emergency work orders.
- Performed reroofs and repairs at multiple locations.
- Refurbished the observation deck at the Tennis Center.
- Converted all the park restrooms to electric hand driers to cut down on paper waste and toilet issues.
- Installed fountains and bridge lighting at the Gilchrist Heights Dog Park.
- Remodeled the kitchen and assisted with the remainder of the Fire Station 2 remodel.
- Rebuilt portions of Cherry Street Bridge that had been vandalized.
- Oversaw the re-roof of Fire Station 1.
- Designed and installed the lighting for the Unity in the Community Park.
- Repainted the inside of the Library.
- Completed multiple lock projects including City Hall, Parks buildings, and Streets/Stormwater.
- Centralized janitorial supplies and standardized dispensers throughout the City.
- Completed numerous paint and flooring projects within City Hall.
- Installed a new camera security system at General Services/Fleet Facility.

General Services - Expenditures by Expense Type

Capital Project

City Building A/C Replacement	75,000
Roof Upgrade/Maintenance	291,944
City Hall Exterior Brick/Window Maintenance	6,000
Elevator Upgrade/Maintenance	25,000
Total	\$397,944

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expense Objects					
Personnel Services	\$434,281	\$553,338	\$538,038	\$482,338	\$603,429
Operating Expenses	\$558,494	\$607,061	\$647,361	\$620,597	\$724,131
Capital Outlay	\$389,076	\$372,944	\$372,944	\$372,944	\$397,944
Total Expense Objects:	\$1,381,850	\$1,533,343	\$1,558,343	\$1,475,879	\$1,725,504

Code Enforcement



General Fund
Org Code: 00154601

Department Mission

To partner with the community to improve the quality of life of our citizens, preserve our historic, residential, commercial, and natural resources, and to eliminate blight by encouraging personal responsibility through fair and impartial enforcement of codes and ordinances.

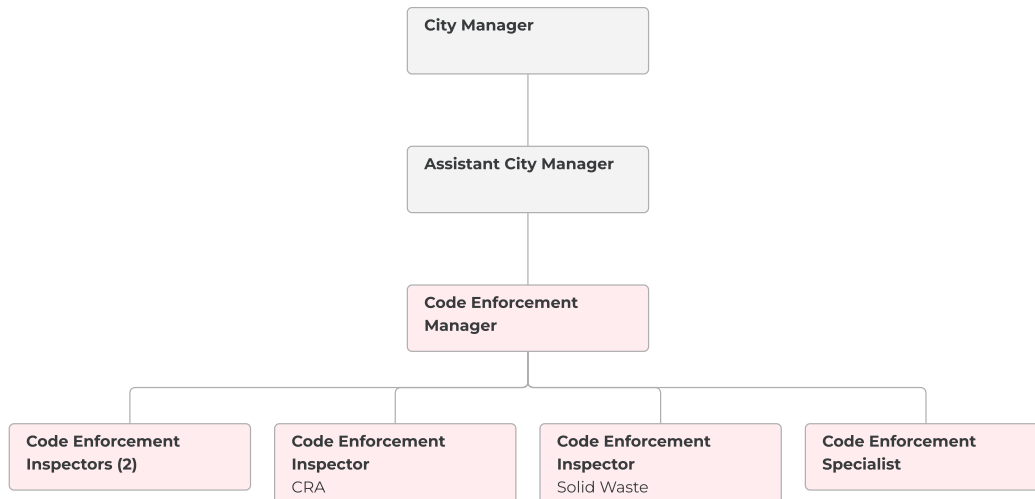
Program Description

The Code Enforcement Division is responsible for enforcing the municipal codes and ordinances of the City of Plant City, which impact health, safety, and quality of life issues. The Division addresses residential and commercial complaints and code violations related to such items as tall weeds, garbage, foreclosed homes, building violations, and property maintenance. The Division also addresses commercial complaints and code violations related to such items as tenant improvements, insect and rodent infestations, and other quality of life related concerns. The Division issues notices, warnings, and citations for non-compliance, when necessary, writes reports, and documents enforcement actions, and prepares cases for testimony before the Plant City Code Enforcement Board.

Code Enforcement - Personnel

Personnel by Position

Position	FY 2021	FY 2022	FY 2023
Code Enforcement Inspector	2	2	2
Code Enforcement Inspector (CRA)	1	1	1
Code Enforcement Inspector (Solid Waste)	0	1	1
Code Enforcement Manager	1	1	1
Code Enforcement Specialist	1	1	1
Total	5	6	6



Code Enforcement - Program Goals

Value: Teamwork

- Attend Neighborhood Expo hosted by the Code Enforcement Panel, which will provide Hillsborough County residents with question-and-answer sessions to learn about local code enforcement and opportunities to improve their community's quality of life.
- Attend Tampa Bay Environmental Task Force events which meet to collaborate towards viable solutions for environmental crimes in the Central Florida areas. These events are attended by Hillsborough County Sheriff's Office, Plant City Police Department, City of Temple Terrace Police and Code, City of Tampa Police and Code, FDEP, EPC, FWC, Pinellas, Polk County Sheriff, Polk County BOCC, Pasco and Code.
- Develop and implement Code Enforcement Neighborhood Task Force to clean up neighborhoods throughout the city. This task force would be a collaboration between each division of the city to provide ditch cleanouts, identify specific areas that need large dumpsters, mow rights-of-ways, identify faded street signs, and encourage neighbors to improve their properties.
- Develop intra-agency Neighborhood Revitalization Task Team consisting of individuals from Police, Fire, and Code Enforcement Departments to work collaboratively to address continuous problem properties within the City.

Value: Transparency

- Utilize MaintStar Citizen Portal to increase the division's transparency by allowing citizens to view active code enforcement violations.
- Provide timely updates to complainants on the status of active code enforcement cases, to include notification of final actions taken upon closure.

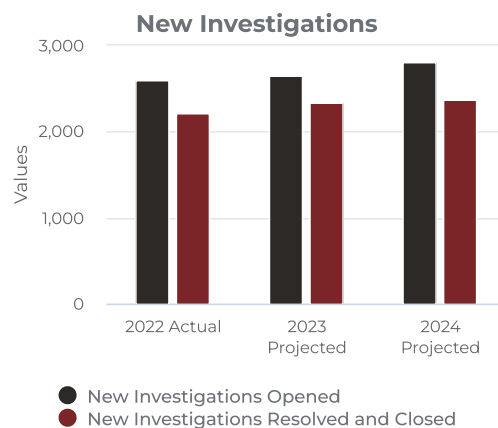
Value: Leadership

- Attend Florida Association Code Enforcement (F.A.C.E.) quarterly trainings and annual conference to expand our employees' knowledge and provide better customer service.
- Attend Tampa Bay Association of Code Enforcement (T.B.A.C.E.) monthly meetings.
- Attend International Property Maintenance Code training, classes, and certification.

Value: Excellence

- Focus on Illegal Dumping and Solid Waste Violations with the assistance of the Solid Waste Inspector.
- Focus enforcement efforts on Midtown, Downtown, gateways, individual neighborhoods, and within the Community Redevelopment Area with objective of:
 - Identifying long-standing blight issues and eliminating them through city-abatement, if necessary.
 - Condemning and demolishing derelict structures.
 - Engaging the public and encouraging personal responsibility for blighted properties.

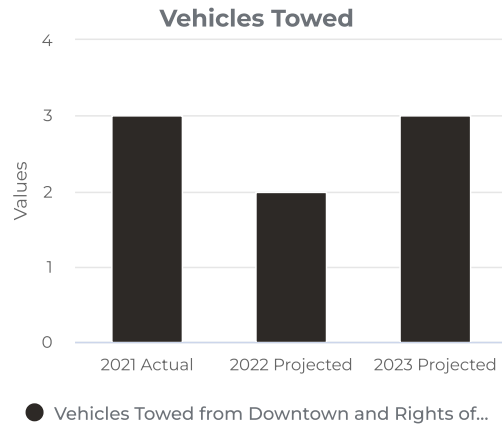
Code Enforcement - Program Objectives



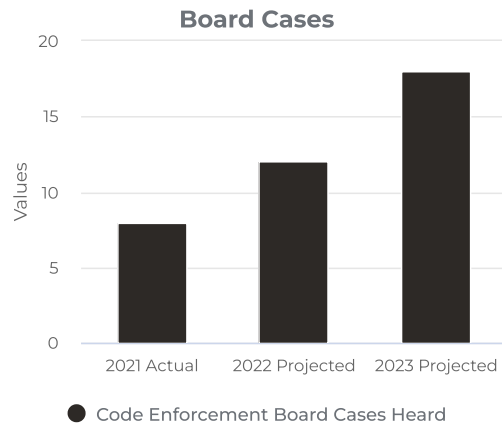
Code Enforcement - Program Objectives



Code Enforcement - Program Objectives



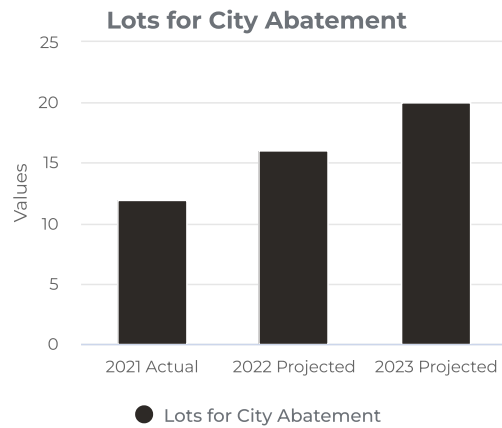
Code Enforcement - Program Objectives



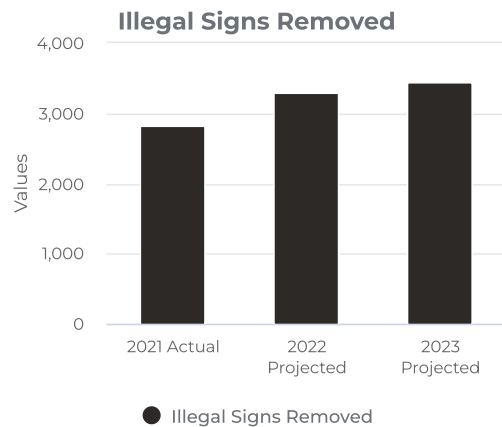
Code Enforcement - Program Objectives



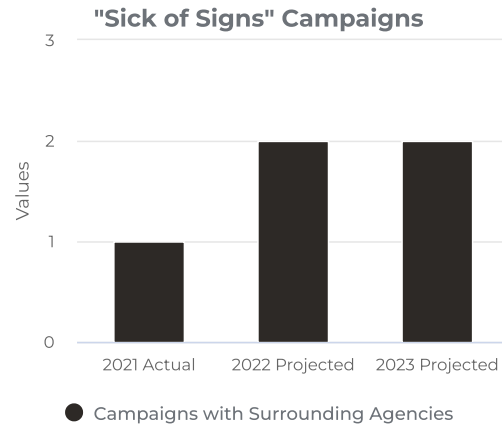
Code Enforcement - Program Objectives



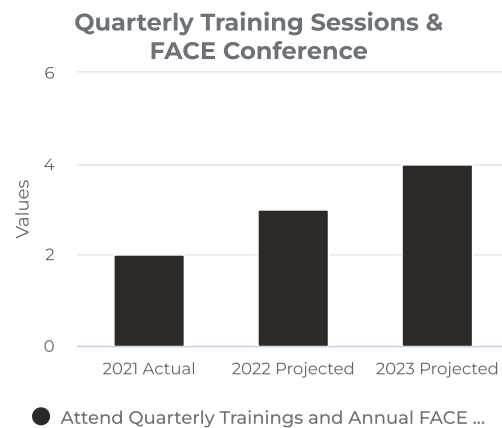
Code Enforcement - Program Objectives



Code Enforcement - Program Objectives



Code Enforcement - Program Objectives

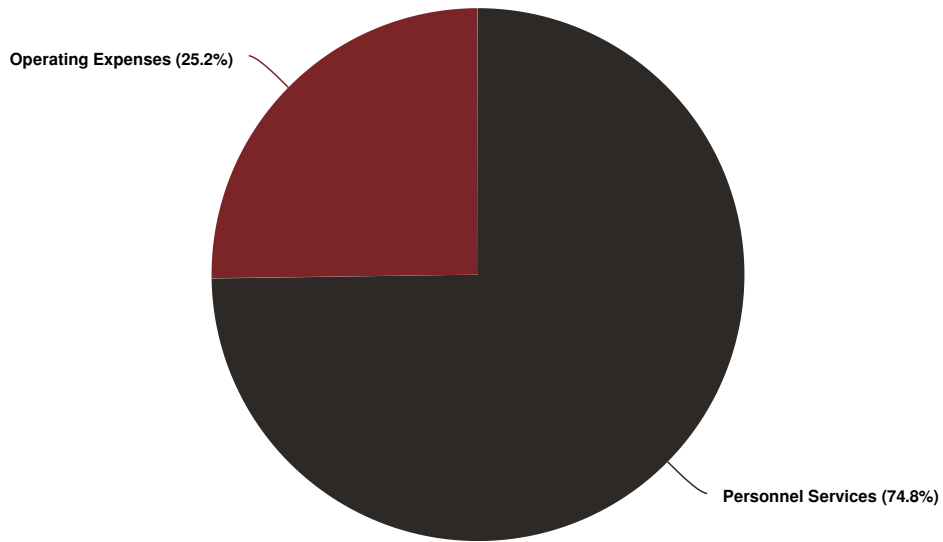


Code Enforcement - Goals & Objectives Accomplished

- Attended quarterly training sessions.
- Partnered with property owners and banks to encourage personal responsibility. This resulted in an 80% reduction in the number of City-funded nuisance abatement cases since 2014.
- Maintained a month-to-month case clearance rate of approximately 86%.
- Implemented Illegal Dumping Campaign, which resulted in five felony arrests, two misdemeanors, and six responsible party clean-ups.
- Developed Shopping Cart Ordinance.
- Partnered with neighboring agencies to remove snipe signs across the county. "Sick of Signs" was a success.
- Attended Fundamentals of Code Enforcement Class and gained certification (three inspectors).
- Earned their Certified Public Manager certificate (Code Enforcement Manager).

Code Enforcement - Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expense Objects					
Personnel Services	\$252,312	\$327,678	\$327,678	\$281,121	\$332,504
Operating Expenses	\$63,905	\$121,104	\$116,704	\$121,104	\$112,077
Capital Outlay	\$0	\$0	\$4,400	\$0	\$0
Total Expense Objects:	\$316,217	\$448,782	\$448,782	\$402,225	\$444,581

Engineering

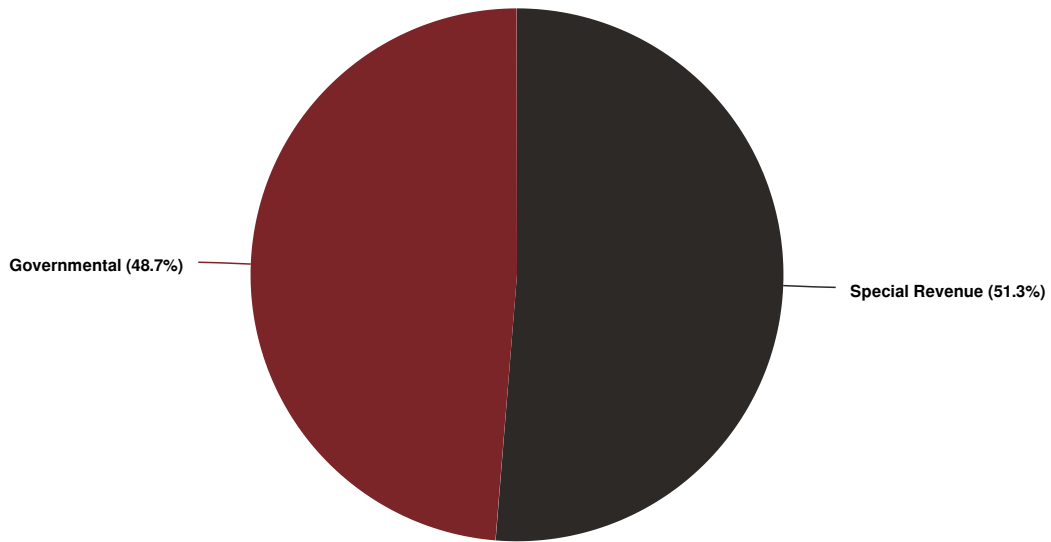
General Fund & Street Fund

Includes:

- Engineering
- Traffic Maintenance

Engineering: Expenditures by Fund

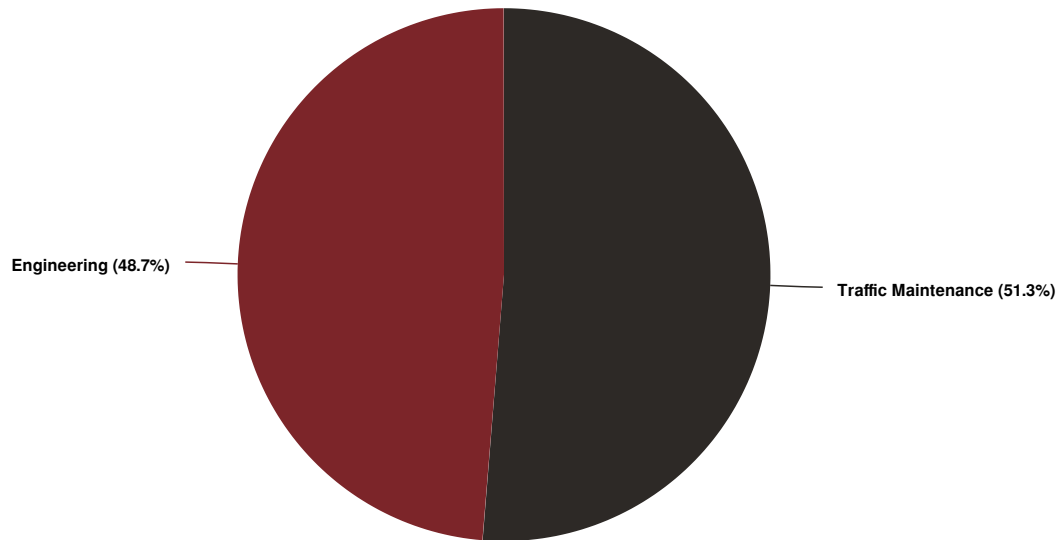
2023 Expenditures by Fund



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Governmental					
General Fund	\$1,016,632	\$1,235,094	\$1,261,017	\$1,118,195	\$1,335,162
Total Governmental:	\$1,016,632	\$1,235,094	\$1,261,017	\$1,118,195	\$1,335,162
Special Revenue					
Street Fund	\$1,284,789	\$1,430,450	\$1,494,530	\$1,321,969	\$1,405,661
Total Special Revenue:	\$1,284,789	\$1,430,450	\$1,494,530	\$1,321,969	\$1,405,661
Total:	\$2,301,421	\$2,665,544	\$2,755,548	\$2,440,164	\$2,740,823

Engineering: Expenditures by Function

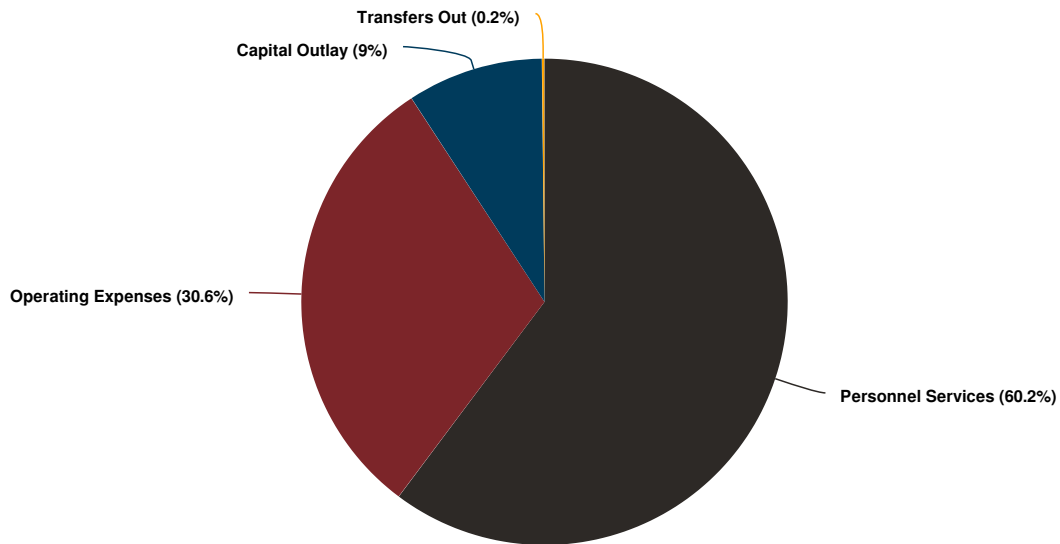
Budgeted Expenditures by Function



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expenditures					
General Government					
Engineering	\$1,016,632	\$1,235,094	\$1,261,017	\$1,118,195	\$1,335,162
Total General Government:	\$1,016,632	\$1,235,094	\$1,261,017	\$1,118,195	\$1,335,162
Transportation					
Traffic Maintenance	\$1,284,789	\$1,430,450	\$1,494,530	\$1,321,969	\$1,405,661
Total Transportation:	\$1,284,789	\$1,430,450	\$1,494,530	\$1,321,969	\$1,405,661
Total Expenditures:	\$2,301,421	\$2,665,544	\$2,755,548	\$2,440,164	\$2,740,823

Engineering: Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expense Objects					
Personnel Services	\$1,227,613	\$1,582,435	\$1,559,435	\$1,295,206	\$1,650,858
Operating Expenses	\$691,454	\$739,239	\$815,062	\$768,193	\$837,526
Capital Outlay	\$276,418	\$234,000	\$250,285	\$246,000	\$247,700
Transfers Out	\$105,936	\$109,870	\$130,765	\$130,765	\$4,739
Total Expense Objects:	\$2,301,421	\$2,665,544	\$2,755,548	\$2,440,164	\$2,740,823

Engineering



General Fund

Org Code: 00154800

Department Mission

To provide engineer leadership and services that facilitate economic development and growth through Capital Improvement Projects. Maintain and improve City streets, stormwater systems, and traffic infrastructure. Deliver timely review of site plans, building and engineering permits, project inspections and FEMA determinations. Protect life and property and be responsible stewards of the environment.

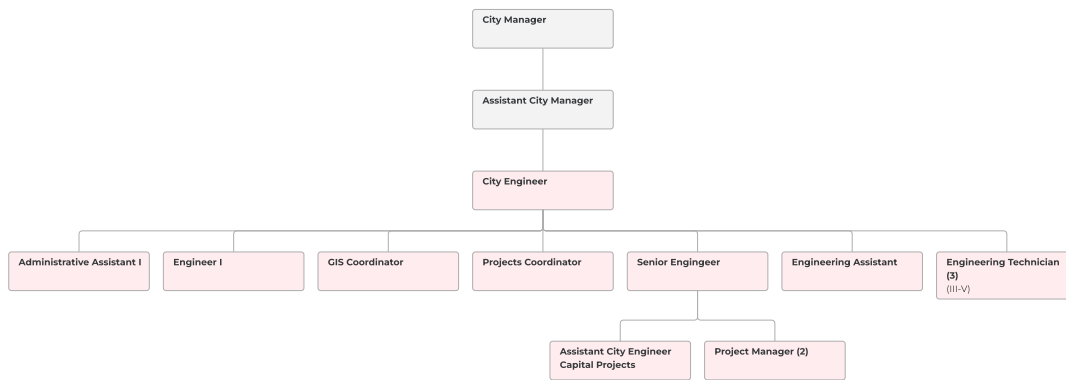
Program Description

The Engineering Department provides oversight and direction to ensure quality residential, commercial, and industrial developments within the City. The Department is responsible for Capital Improvement Programs, including the maintenance and improvements of streets, stormwater, traffic infrastructure and City Facilities. The Department provides review of land development site plans in accordance with the municipal code to ensure compliance with safety and environmental standards. The Department reviews facilities for safety from flooding and provides project construction inspections to maintain quality standards. The Department provides GIS mapping, FEMA elevation determinations, and coordinates the FEMA Community Rating System Program ensuring citizens of Plant City obtain the discounts on the National Flood Insurance Program.

Engineering - Personnel

Personnel by Position

Position	FY 2021	FY 2022	FY 2023
Administrative Assistant I	1	1	1
Assistant City Engineer Capital Projects	1	1	1
City Engineer	1	1	1
Engineer I	1	1	1
Engineering Assistant	1	1	1
Engineering Tech III	1	1	1
Engineering Tech IV	1	1	1
Engineering Tech V	1	1	1
GIS Coordinator	1	1	1
Projects Coordinator	1	1	1
Project Manager	2	2	2
Senior Engineer	1	1	1
Total	13	13	13



Engineering - Program Goals

Value: Teamwork

- Review commercial and private development engineering drawings with Planning and Zoning, Building, Utilities and the Fire Department to ensure projects are designed and built in accordance with our Municipal Code.

Value: Integrity

- Manage the design, permitting and construction of City infrastructure projects that are on time and within budget.

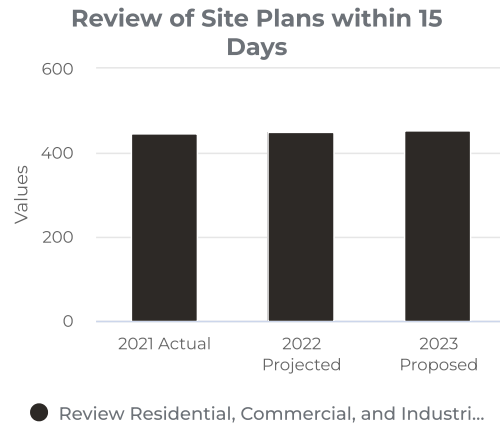
Value: Transparency

- Assist with the permitting process and answer inquiries on public and private development projects.

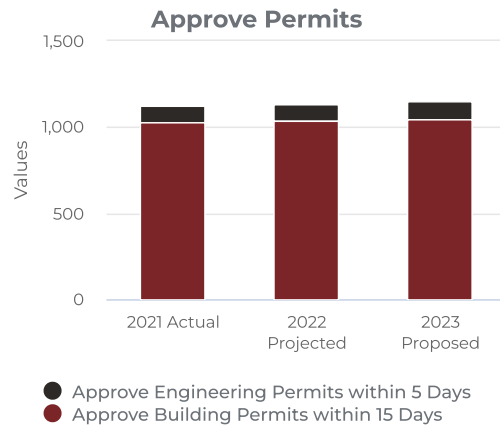
Value: Leadership

- Inspect public and private development projects to ensure they are constructed in accordance with applicable codes and safety standards.

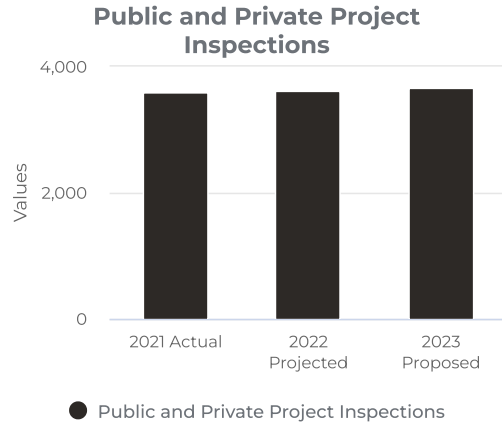
Engineering - Program Objectives



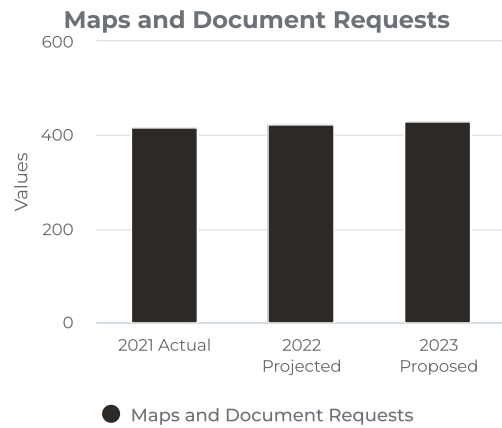
Engineering - Program Objectives



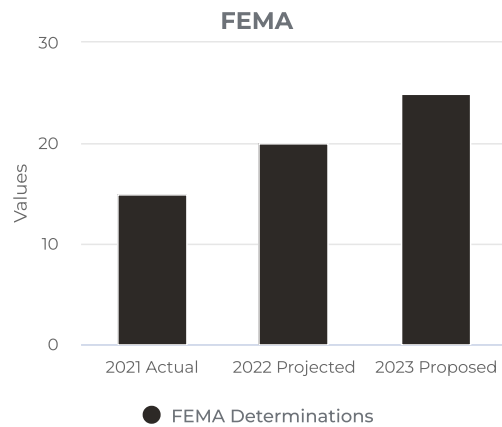
Engineering - Program Objectives



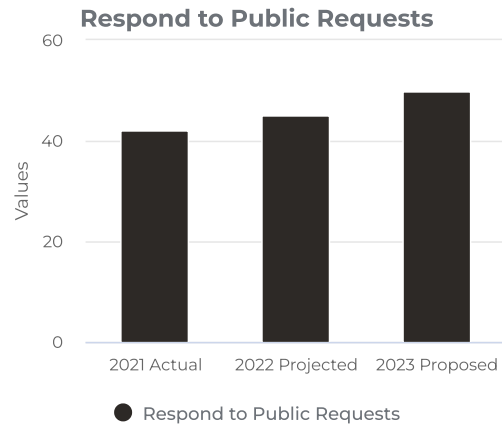
Engineering - Program Objectives



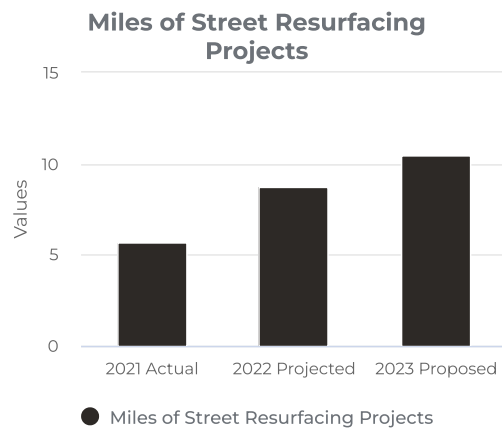
Engineering - Program Objectives



Engineering - Program Objectives



Engineering - Program Objectives

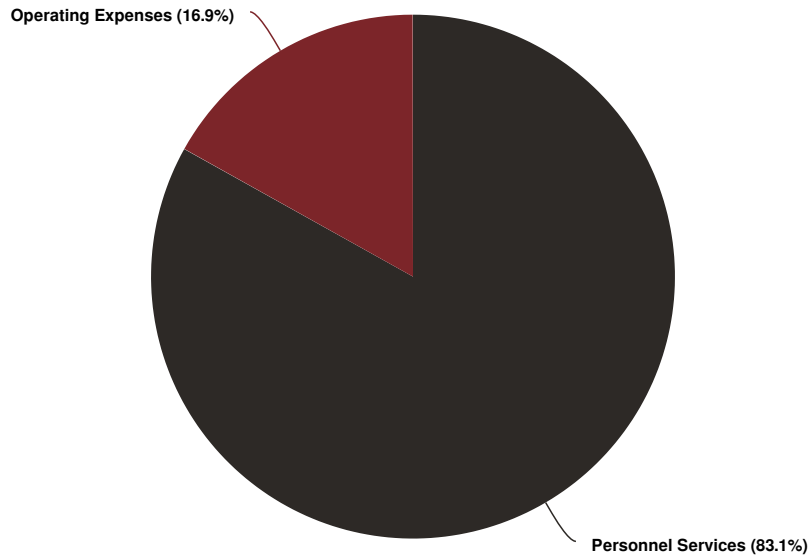


Engineering - Goals and Objectives Accomplished

- Enhanced the Community Rating System (CRS) Program with FEMA to maintain the City's CRS 8 rating and strive to increase the CRS rating to provide discounted homeowners' flood insurance. Completed and submitted a response to the 5-year FEMA CRS audit.
- Selected and implemented Asana, a project management software.
- Developed the 2023 street resurfacing program which the City Commission approved.
- Investigated various pavement remediation methods.
- Transferred most of the Turkey Creek Road project to Hillsborough County.
- Retained contractors to implement solutions to bring ADA Ramps into compliance.
- Continued development of Plant City's watershed master plan in coordination with SWFWMD.
- Assisted concerned citizens regarding residential land development projects.
- Developed and implemented Ordinance No. 40-2021 regarding earthmoving and borrow pit operations.

Engineering - Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expense Objects					
Personnel Services	\$780,106	\$1,027,634	\$1,004,634	\$882,985	\$1,109,540
Operating Expenses	\$236,526	\$207,460	\$256,383	\$235,210	\$225,622
Total Expense Objects:	\$1,016,632	\$1,235,094	\$1,261,017	\$1,118,195	\$1,335,162

Traffic Maintenance



Street Fund
Org Code: 17056000

Department Mission

To provide the citizens and visitors a safe, efficient way to travel through the City that enhances and preserves the quality of our environment and community.

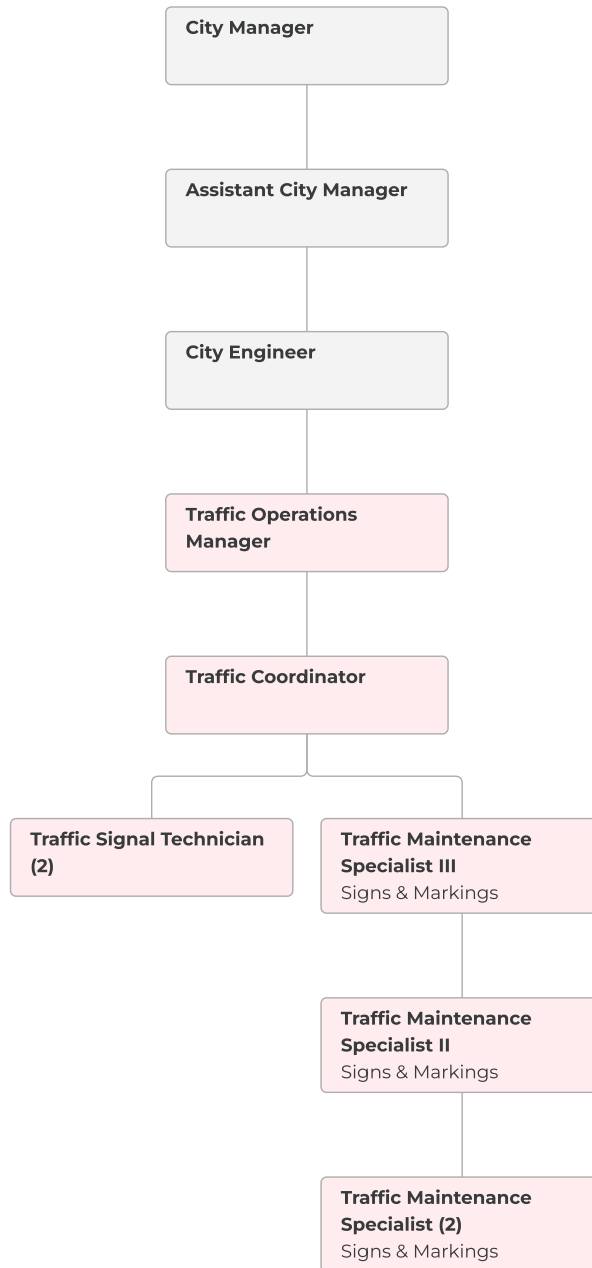
Program Description

The Traffic Division provides safe travel for citizens and visitors by effectively managing the Advanced Traffic Management System (ATMS) and maintaining traffic signals, signs, pavement markings and roadway lighting.

Traffic Maintenance - Personnel

Personnel by Position

Position	FY 2021	FY 2022	FY 2023
Traffic Coordinator	0	0	1
Traffic Foreman II	1	1	0
Traffic Maintenance Specialist	5	2	2
Traffic Maintenance Specialist II	0	2	1
Traffic Maintenance Specialist III	0	1	1
Traffic Operations Manager	1	1	1
Traffic Signal Technician	2	2	2
Total	9	9	8



Traffic Maintenance - Program Goals

Value: Teamwork

- Manages I-4 incidents and detour routes through the City using Advanced Traffic Management System (ATMS) in conjunction with communication of FDOT and Hillsborough County.
- Maintain active involvement in the FDOT D7 Community Traffic Safety Team and Hillsborough County MPO-ITS Board.
- Continue Interlocal Agreement with Hillsborough County for maintenance of traffic signals.
- Work closely with engineering staff to enhance traffic inventory through GIS database.

Value: Leadership

- Create opportunities for advancement based on knowledge and development within the division.
- Provide in-house and certified training to meet operational requirements and maximize knowledge, skills, and abilities.

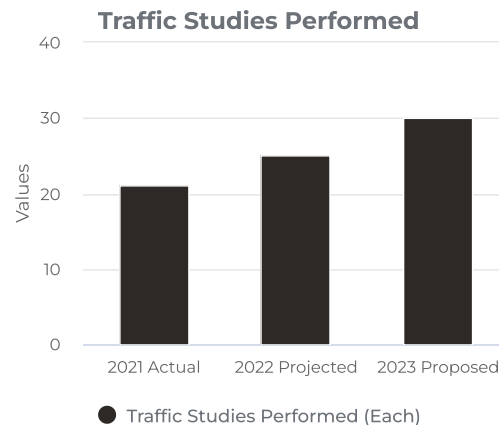
Value: Excellence

- Maintain 7,236 traffic signs throughout the City through yearly preventative maintenance of one zone per month with new standards and requirements implementations.
- Reduce liability of traffic and pedestrian incidents by performing preventative maintenance at 56 signalized intersections three times per year and 24/7 monitoring of 101 auxiliary beacons from Glance Software.
- Respond to all service requests within 48 hours and provide one-hour emergency response time.
- Implement features of the Advance Traffic Management System to perform technology enhancements; such as, smart cities, connected vehicle technology, adaptive traffic, and advancement communications.
- Perform annual in-house inspections and upgrades to school zones and enhance the ability to smart connect these devices for enhanced safety and driver awareness.
- Develop a mainstream traffic system with fiber optic connectivity to retrieve the most accurate real-time data for faster diagnostics to trouble calls and reporting.
- Maintain retro reflectivity standards for signs and markings as outlined by FHWA in conformance with the proposed MUTCD minimum requirements.
- Perform annual nighttime visibility inspections for all signs and markings.

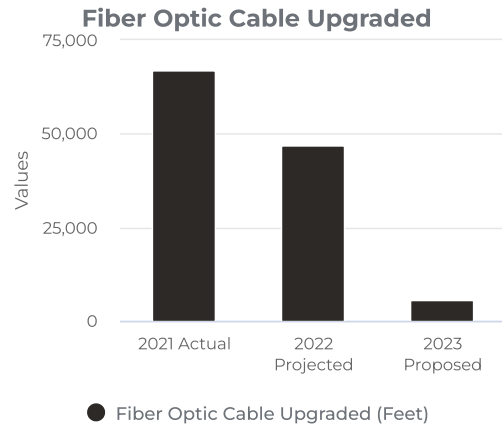
Value: Transparency

- Work closely with FDOT on the I-4 Florida's Regional Advance Mobility Elements (FRAME) project to solicit support for proposed diversion routes and downtown truck routes.
- Deploy Connected Automated Vehicle (CAV) with an emphasis on safety to improve driver experience on I-4 and other major arterials from Tampa to Orlando daily. Current schedule shows letting date of February 2022 and July 2022 start date for construction.

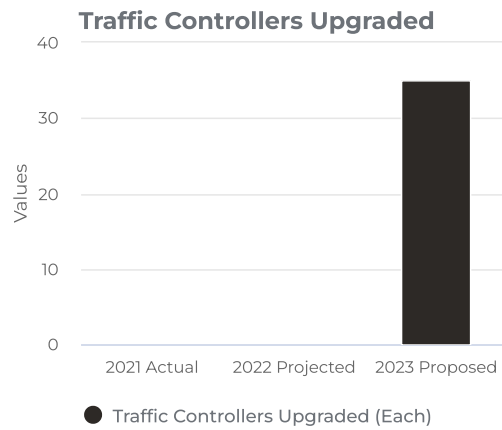
Traffic Maintenance - Program Objective



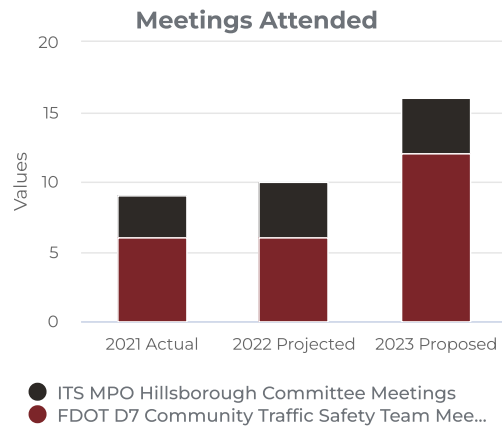
Traffic Maintenance - Program Objective



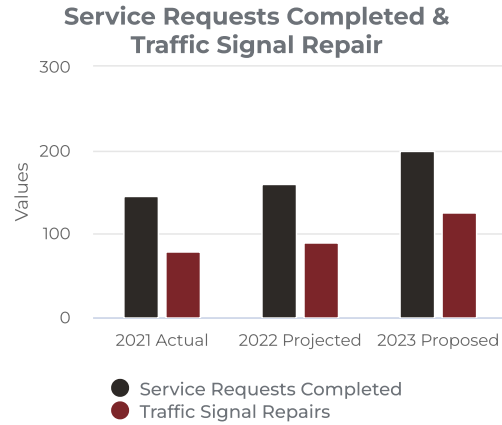
Traffic Maintenance - Program Objective



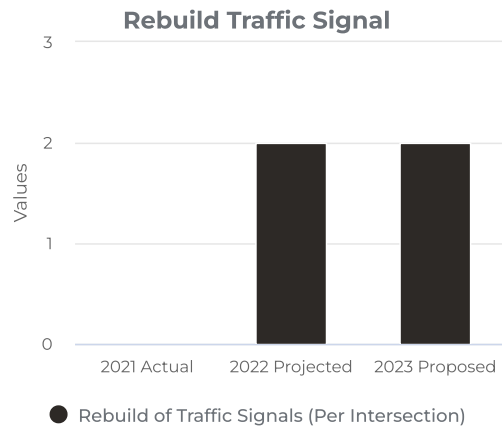
Traffic Maintenance - Program Objective



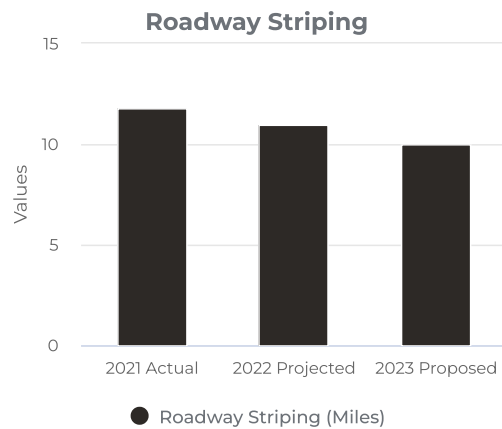
Traffic Maintenance - Program Objective



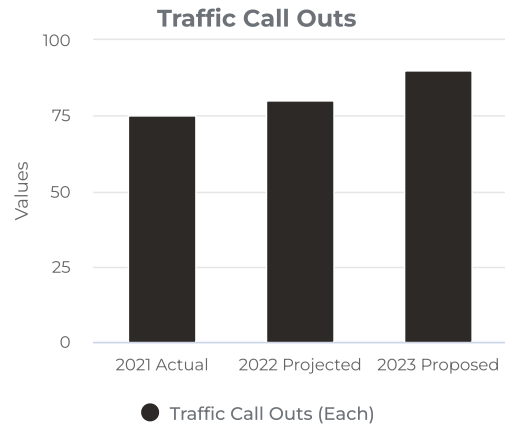
Traffic Maintenance - Program Objective



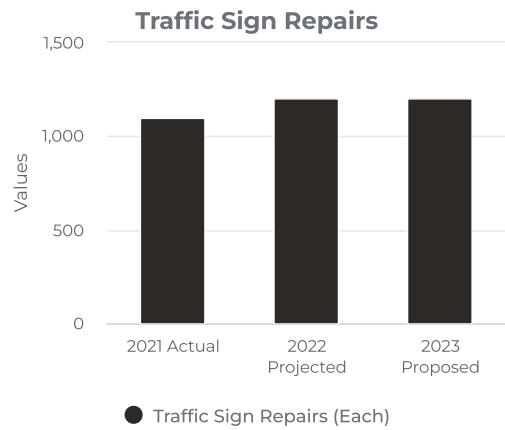
Traffic Maintenance - Program Objective



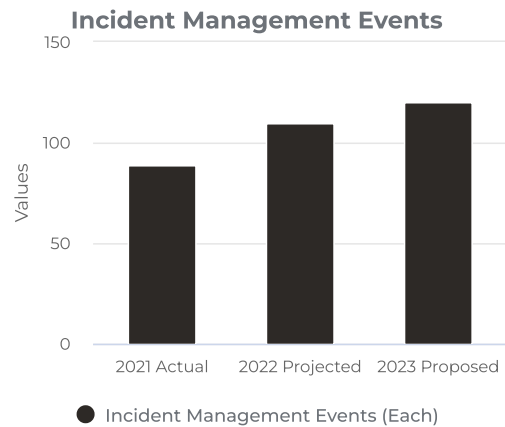
Traffic Maintenance - Program Objective



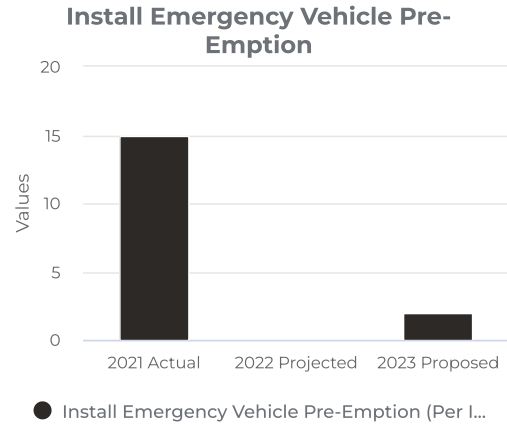
Traffic Maintenance - Program Objective



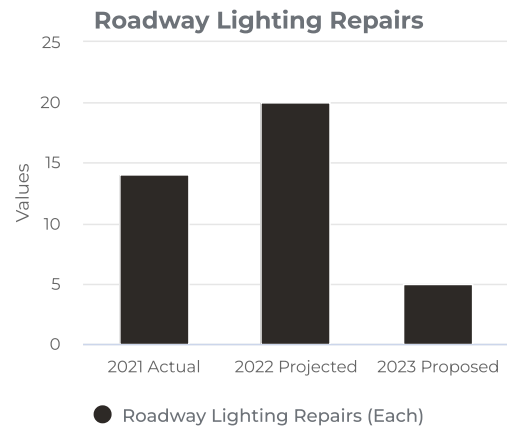
Traffic Maintenance - Program Objective



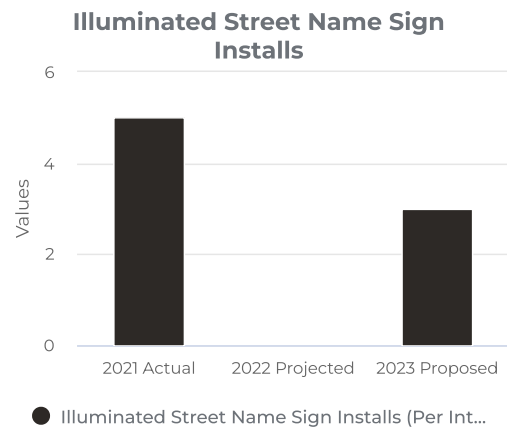
Traffic Maintenance - Program Objective



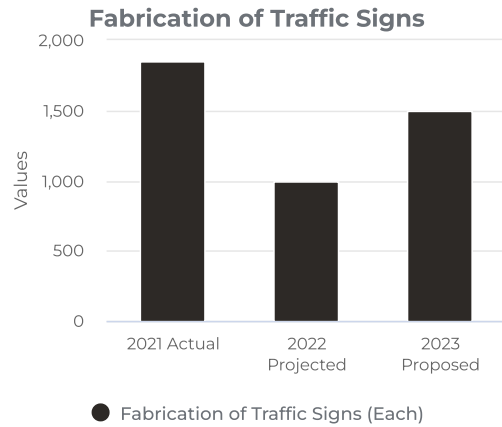
Traffic Maintenance - Program Objective



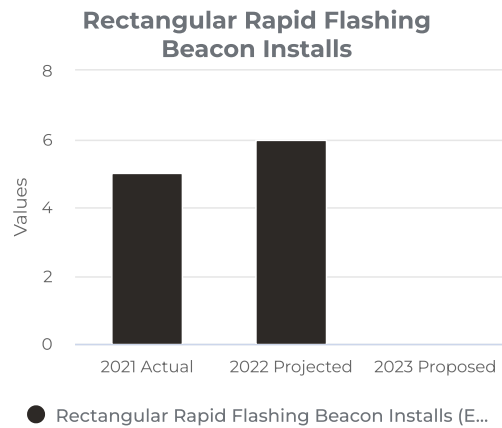
Traffic Maintenance - Program Objective



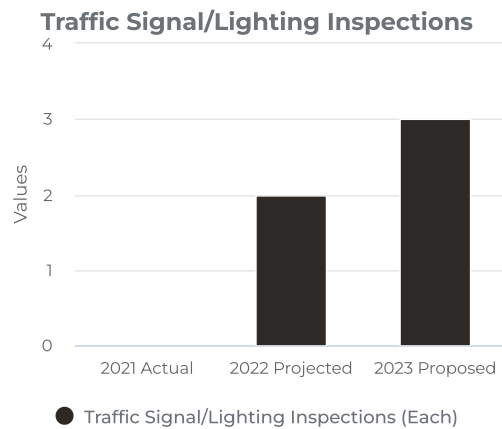
Traffic Maintenance - Program Objective



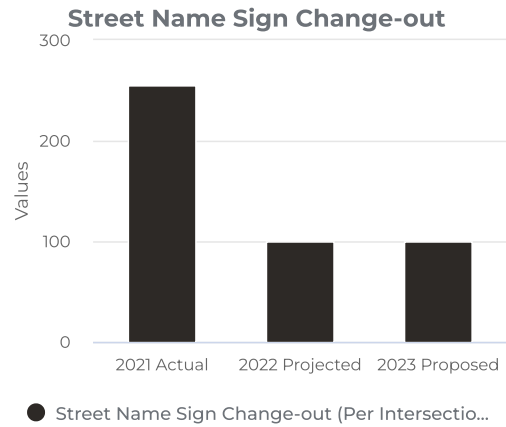
Traffic Maintenance - Program Objective



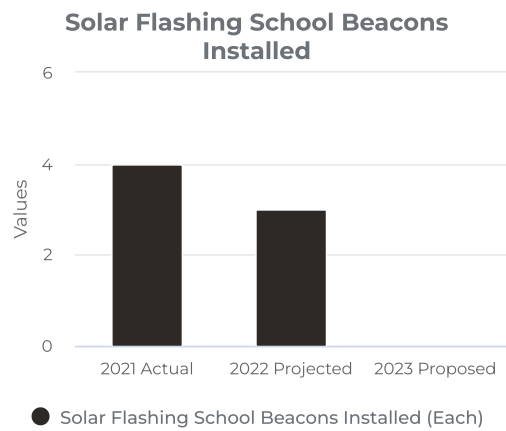
Traffic Maintenance - Program Objective



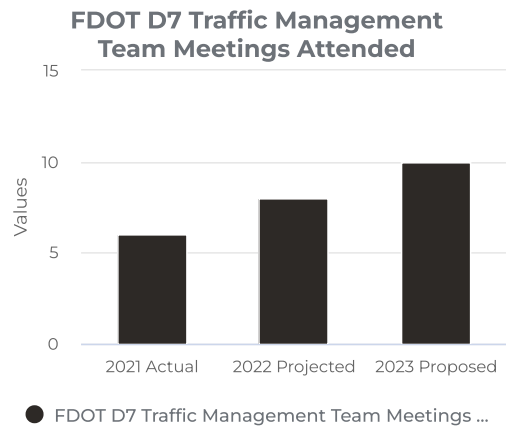
Traffic Maintenance - Program Objective



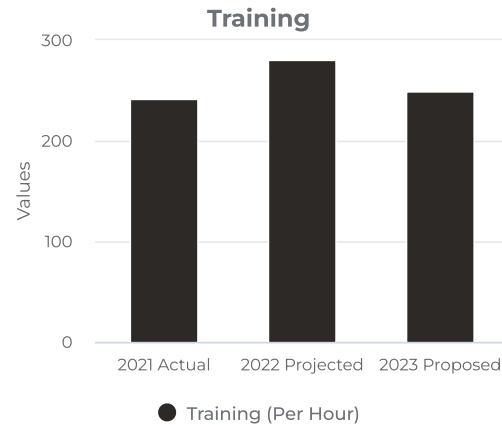
Traffic Maintenance - Program Objective



Traffic Maintenance - Program Objective



Traffic Maintenance - Program Objective



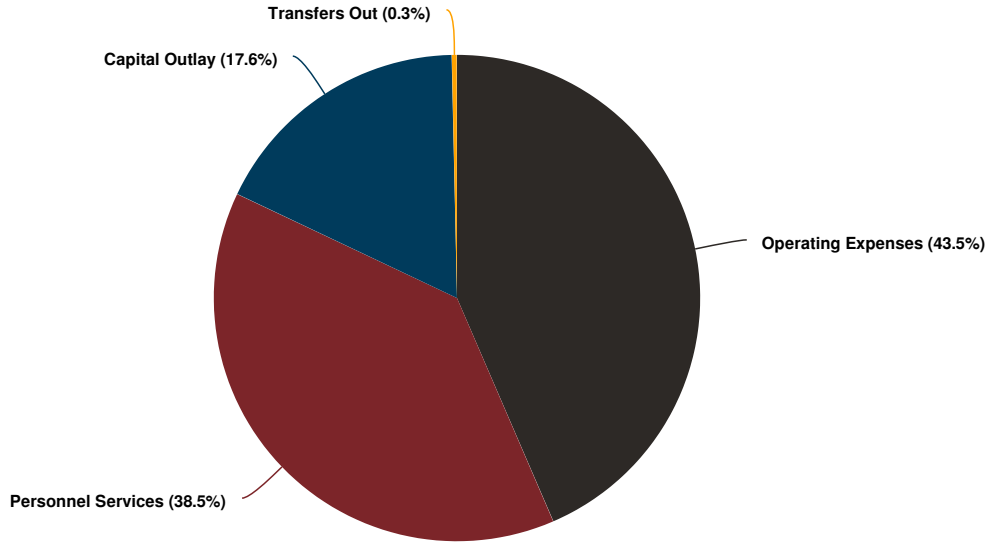
Traffic Maintenance - Goals & Objectives Accomplished

- Replaced school beacon as mandated by the Federal Highway Administration.
- Installed three new locations of Rectangular Rapid Flash Beacons (RRFBs):
 - Timberlane Drive/Clubhouse Drive
 - Timberlane Drive/Hammock Drive
 - Griffin Boulevard/Forest Hammock Drive
- Installed all-way stops at the following intersections:
 - Ball Street/Gibbs Street
 - Ball Street/Franklin Street
 - Ohio Street/Morgan Street
 - Warren Street/Morgan Street
 - Renfro Street/Morgan Street
- Installed new Grid Smart video detection system at Maki Road and James L Redman Parkway.
- Completed intersection resequencing and retiming of Park Road from Alexander to I-4.
- Completed intersection resequencing and retiming of Thonotosassa Road from I-4 to Baker.
- Completed update of all traffic response timings for signalized intersections affected by I-4 incidents.
- Completed resequencing of Knights Griffin/Alexander.
- Upgraded ATMS.now from 2.10 to 2.12 version.
- Installed bright sticks at 90% of all stop sign locations.
- Installed eight solar speed feedback signs awarded from HSIP Grant
 - Timberlane Drive
 - Calhoun Street (Quantity 2)
 - Alabama Street
 - Ball Street
 - Collins Street
 - Griffin Boulevard
 - Maryland Avenue

Traffic Maintenance - Expenditures by Expense Type

Capital Equipment		Capital Project	
UPS for Traffic Signal Cabinets (10)	30,000	Traffic Signal Cabinet Upgrade	100,000
ATMS WorkStations (2)	12,000	Advanced Traffic Management System (ATMS)	50,000
BVMS Professional 11.5	5,700	Fiber Optic Cable Upgrade	25,000
Total	\$47,700	LED Illuminated Street Signs	25,000
		Total	\$200,000

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expense Objects					
Personnel Services	\$447,507	\$554,801	\$554,801	\$412,221	\$541,318
Operating Expenses	\$454,928	\$531,779	\$558,679	\$532,983	\$611,904
Capital Outlay	\$276,418	\$234,000	\$250,285	\$246,000	\$247,700
Transfers Out	\$105,936	\$109,870	\$130,765	\$130,765	\$4,739
Total Expense Objects:	\$1,284,789	\$1,430,450	\$1,494,530	\$1,321,969	\$1,405,661

Community Services



CDBG Fund
15055700

Department Mission

To provide projects, activities and resources which address community needs, stimulate economic reinvestment, and further improvements to the Plant City community.

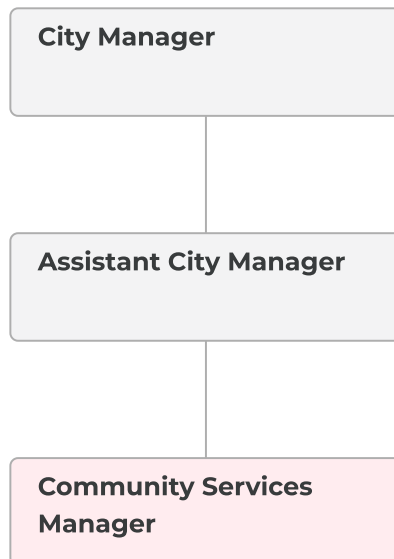
Program Description

Community Services Department manages and provides oversight of grant funded programs and projects including, but not limited to infrastructure and facility improvements, affordable housing and public service activities. This may entail the formulation of administrative guidelines, policies and procedures, program and project planning and implementation, preparation and monitoring of budget and fiscal activities, including auditing program expenditures, compliance with federal, state and local regulations, and evaluation of program accomplishments.

Community Services - Personnel

Personnel by Position

Position	FY 2021	FY 2022	FY 2023
Community Services Manager	1	1	1
Total	1	1	1

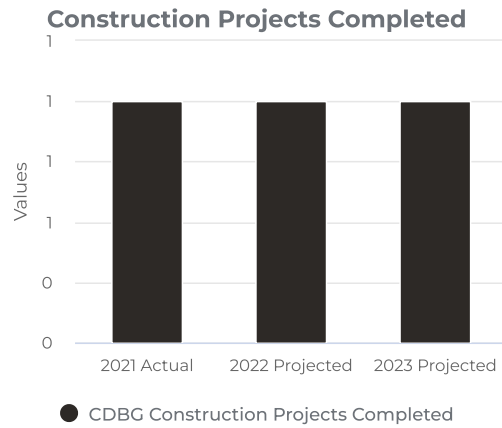


Community Services - Program Goals

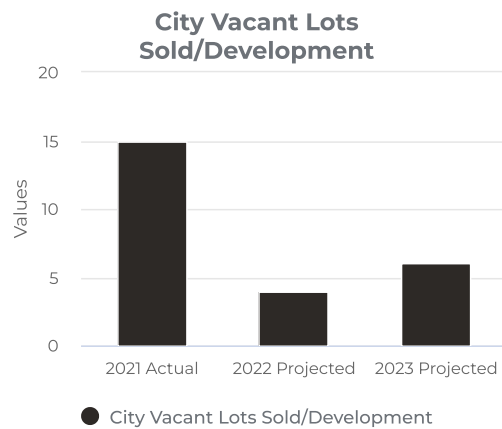
Value: Excellence

- Eliminate blight in the City through the construction of Community Development Block Grant (CDBG) funded projects; and the sale for development of vacant City-owned lots in the Laura Street Restoration Overlay District.
- Provide guidance and referrals in response to resident requests for housing, social service, and financial assistance.

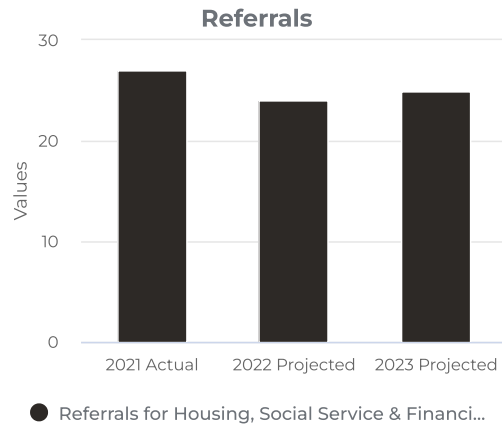
Community Services - Program Objectives



Community Services - Program Objectives



Community Services - Program Objectives

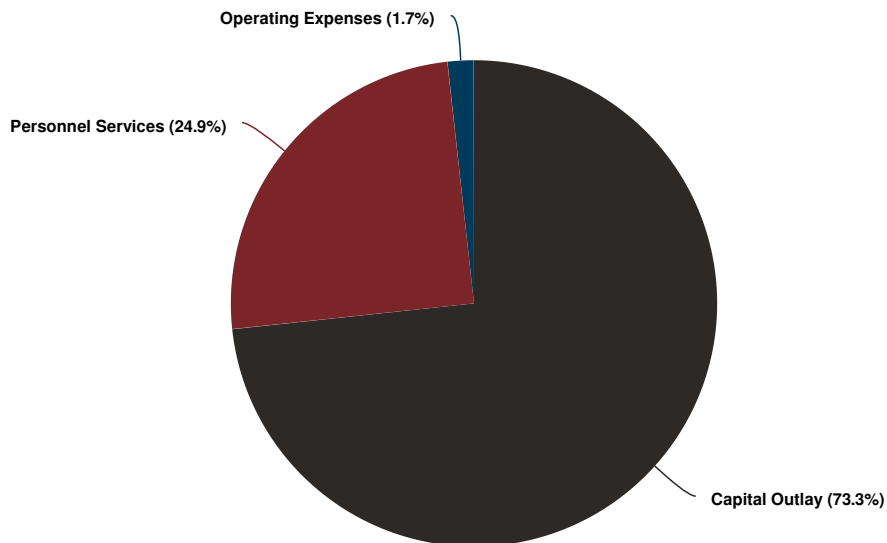


Community Services - Goals & Objectives Accomplished

- Utilized CDBG funding for street resurfacing improvements in the Madison Park and Plant City North Neighborhoods.
- Closed on 15 Land Contracts for the sale of previously advertised, vacant City-owned residential lots in the Laura Street Restoration Overlay District for a total amount of \$202,558.

Community Services - Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expense Objects					
Personnel Services	\$99,898	\$104,111	\$104,111	\$99,809	\$110,560

Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Operating Expenses	\$199,154	\$5,250	\$5,250	\$4,950	\$7,710
Capital Outlay	-\$11,570	\$328,082	\$338,269	\$599,281	\$325,000
Grants and Aids	\$20,000	\$0	\$0	\$0	\$0
Other Uses	\$202,558	\$0	\$0	\$0	\$0
Total Expense Objects:	\$510,040	\$437,443	\$447,630	\$704,040	\$443,270

Street and Stormwater



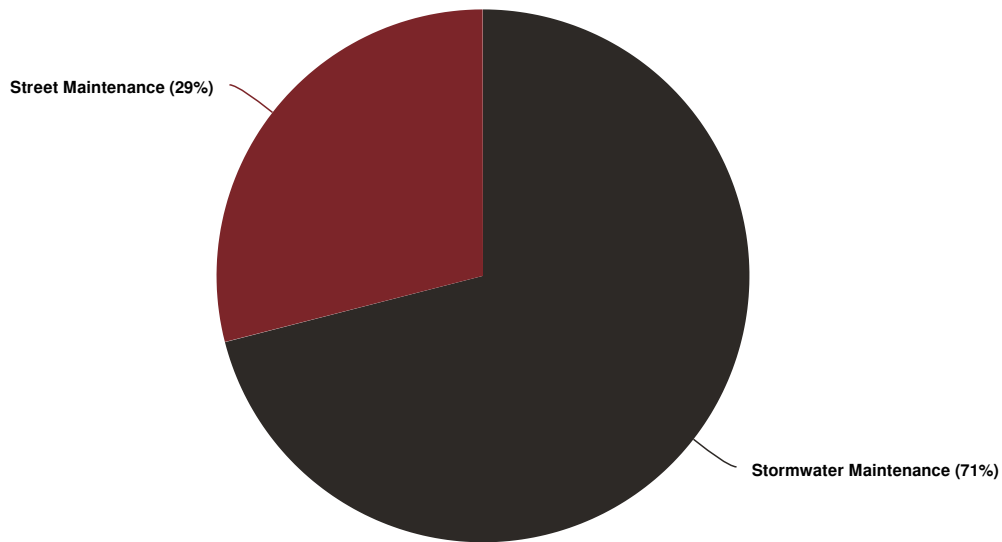
Street Fund & Stormwater Fund

Includes:

- Street Maintenance
- Stormwater Maintenance

Expenditures by Function

Budgeted Expenditures by Function

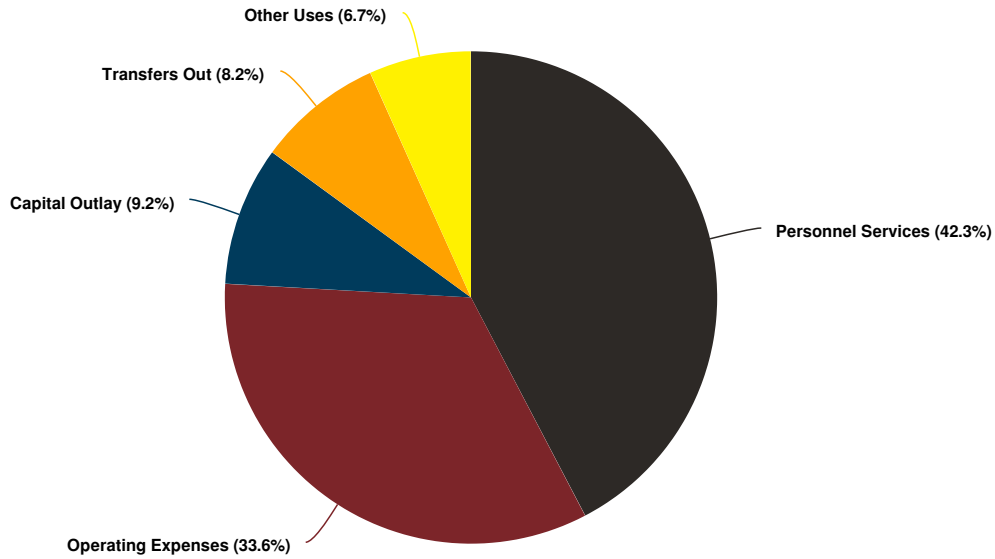


Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expenditures					
Physical Environment					
Stormwater					
Stormwater Maintenance	\$3,642,366	\$3,545,700	\$3,611,759	\$3,189,496	\$3,874,620
Total Stormwater:	\$3,642,366	\$3,545,700	\$3,611,759	\$3,189,496	\$3,874,620
Total Physical Environment:	\$3,642,366	\$3,545,700	\$3,611,759	\$3,189,496	\$3,874,620
Transportation					
Street Maintenance					
Street Maintenance	\$1,223,873	\$1,446,962	\$1,446,962	\$1,432,481	\$1,581,625
Total Street Maintenance:	\$1,223,873	\$1,446,962	\$1,446,962	\$1,432,481	\$1,581,625

Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Total Transportation:	\$1,223,873	\$1,446,962	\$1,446,962	\$1,432,481	\$1,581,625
Total Expenditures:	\$4,866,239	\$4,992,662	\$5,058,721	\$4,621,977	\$5,456,245

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expense Objects					
Personnel Services	\$1,821,031	\$2,185,110	\$2,144,210	\$1,743,144	\$2,309,953
Operating Expenses	\$2,123,809	\$1,661,196	\$1,714,532	\$1,678,719	\$1,830,868
Capital Outlay	\$252,982	\$499,900	\$571,714	\$571,849	\$500,000
Other Uses	\$4,505	\$119,641	\$0	\$0	\$365,852
Transfers Out	\$663,912	\$526,815	\$628,265	\$628,265	\$449,572
Total Expense Objects:	\$4,866,239	\$4,992,662	\$5,058,721	\$4,621,977	\$5,456,245

Street Maintenance



Street Fund

Org Code: 17056300

Department Mission

To enhance the quality of life in Plant City by providing safe roadways, sidewalks and roadway beautification while maintaining a friendly hometown approach.

Program Description

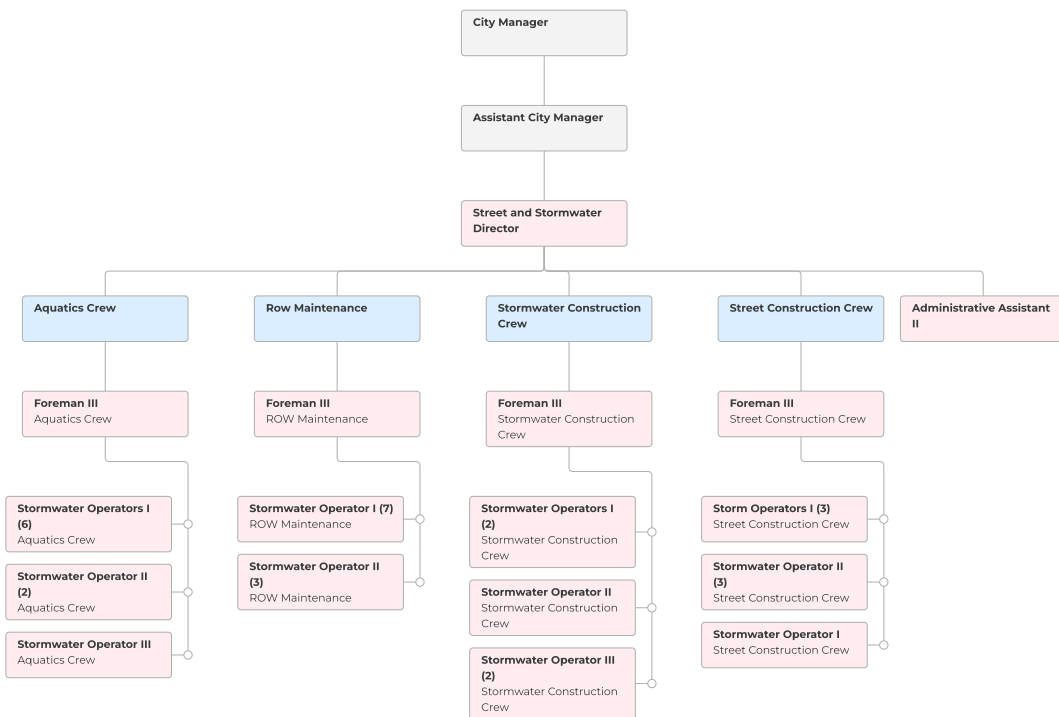
The Street Maintenance Division provides safe passageway throughout the City for motorists and pedestrians by providing streetlight, railroad crossing maintenance, sidewalk, and street repairs.

Street Maintenance - Personnel

Personnel by Position

Position	FY 2021	FY 2022	FY 2023
Administrative Assistant II	1	1	1
Foreman II	4	4	0
Foreman III	0	0	4
Stormwater Operator I	18	18	18
Stormwater Operator II	9	9	9
Stormwater Operator III	4	4	4
Streets & Stormwater Director	1	1	1
Total	37	37	37

Personnel costs are split between Street Maintenance and Stormwater Divisions.



Street Maintenance - Program Goals

Value: Teamwork

- Collaborate proactively with other departments and agencies to develop mutually beneficial solutions for our citizens.
- Improve standards, performance, and provision of services through work in partnership with other City Departments.

Value: Integrity

- Commit to meet the goals and promises we, as individuals and a department, 100 percent of the time.
- Commit to promote the core values set forth by the City Manager.

Value: Transparency

- Provide an atmosphere of free and open exchange of ideas, information, cooperation, and trust for all citizens, employees, and agencies.
- Maintain clear and concise records to support reporting and data retrieval.
- Work to create GIS layers for information sharing and accessibility.

Value: Leadership

- Encourage leadership within the department to set realistic and challenging goals.
- Coach and inspire our teams.
- Provide yearly leadership training addressing motivational, supervisory and industry changes.
- Encourage independent ideas that focus on growth and individual development.

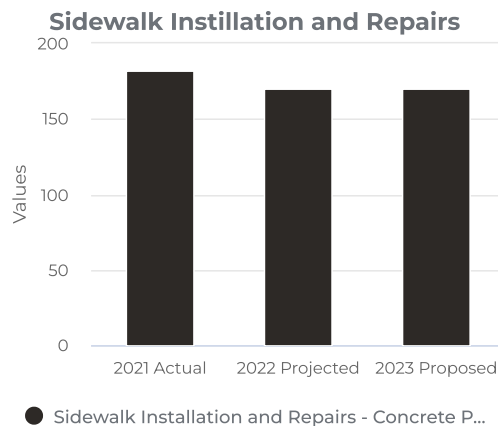
Value: Excellence

- Provide excellent service to our citizens and visitors through best management practices and dedication to continuous improvement through learning and innovation.
- Provide training for every person within the department promoting safety, skills, and growth.
- Preserve the 160 miles of City-maintained roadways through maintenance and rehabilitation emphasizing safety and ride quality.

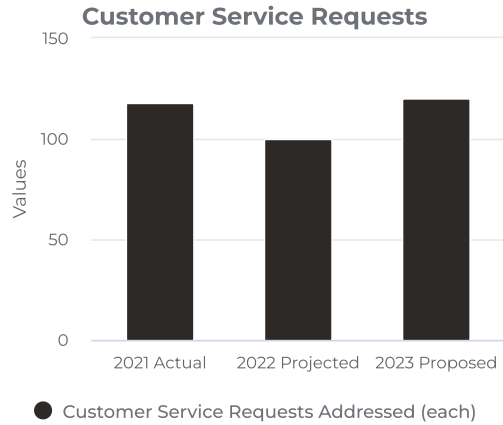
Value: Respect

- Treat all people with kindness and politeness, listening with detail and empathy. Everyone matters.
- Respond to citizen and visitors' inquiries in a prompt and efficient manner.

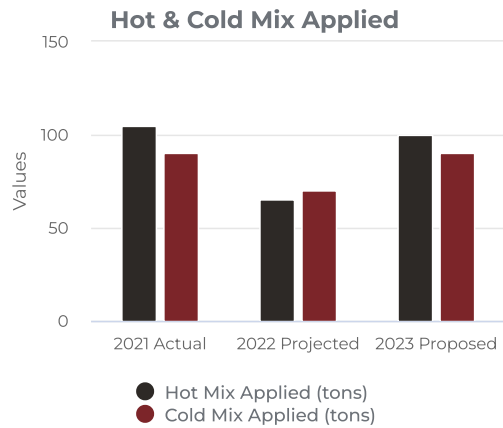
Street Maintenance - Program Objectives



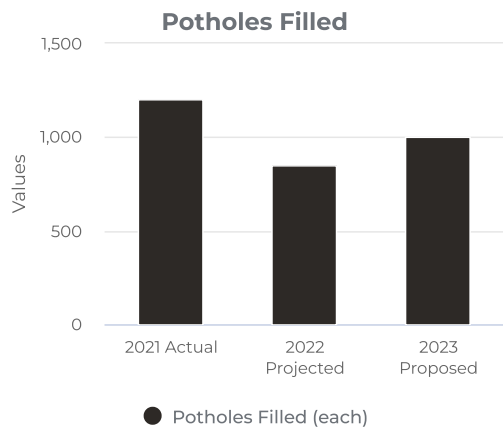
Street Maintenance - Program Objectives



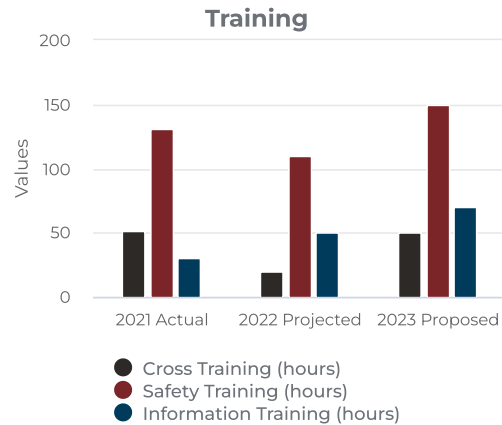
Street Maintenance - Program Objectives



Street Maintenance - Program Objectives



Street Maintenance - Program Objectives



Street Maintenance - Goals and Objectives Accomplished

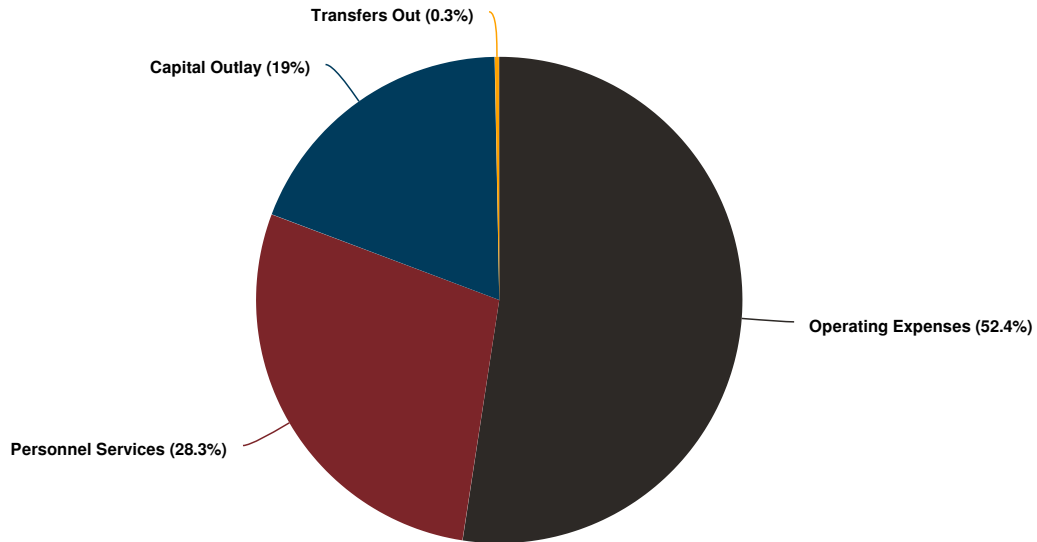
- Installed 600' of new sidewalk on East Alexander St.
- Replaced 35' of damaged sidewalk at Martin Luther King Jr. Blvd. and Evers St.
- Replaced 85' of damaged sidewalk on N. Woodrow Wilson St.
- Replaced 11' of sidewalk at Gilchrist St./Vermont St. to Pennsylvania St.
- Replaced 45' of sidewalk on E. Tomlin St./Michigan Ave. to Vermont St.
- Replaced 91' of sidewalk on Maryland Ave. at the railroad tracks.
- Replaced 461' of sidewalk on Water Dr./Baker St. to Reynolds St.
- Replaced 116' of sidewalk and 21' of curbing on N. Collins St.
- Bump milled and replaced 28'x15' section of street at Michigan Ave. south of Baker St.
- Contracted the installation and repair of 738' pedestrian handrail.
- Contracted the repair of the guardrail at Drane St. & Carey St.

Street Maintenance - Expenditures by Expense Type

Capital Project

Sidewalk Replacement	100,000
Bridge Repair/Replacement	150,000
Pedestrian Handrail & Safety Guardrail	50,000
Total	\$300,000

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expense Objects					
Personnel Services	\$398,652	\$420,144	\$379,244	\$365,830	\$447,848
Operating Expenses	\$664,575	\$781,368	\$820,854	\$819,652	\$829,038
Capital Outlay	\$52,982	\$128,950	\$130,364	\$130,499	\$300,000
Transfers Out	\$107,663	\$116,500	\$116,500	\$116,500	\$4,739
Total Expense Objects:	\$1,223,873	\$1,446,962	\$1,446,962	\$1,432,481	\$1,581,625

Stormwater Maintenance



Stormwater Fund

Org Code: 40756600

Department Mission

To enhance the quality of life in Plant City by providing environmental protection and flood control through active maintenance programs and stormwater management.

Program Description

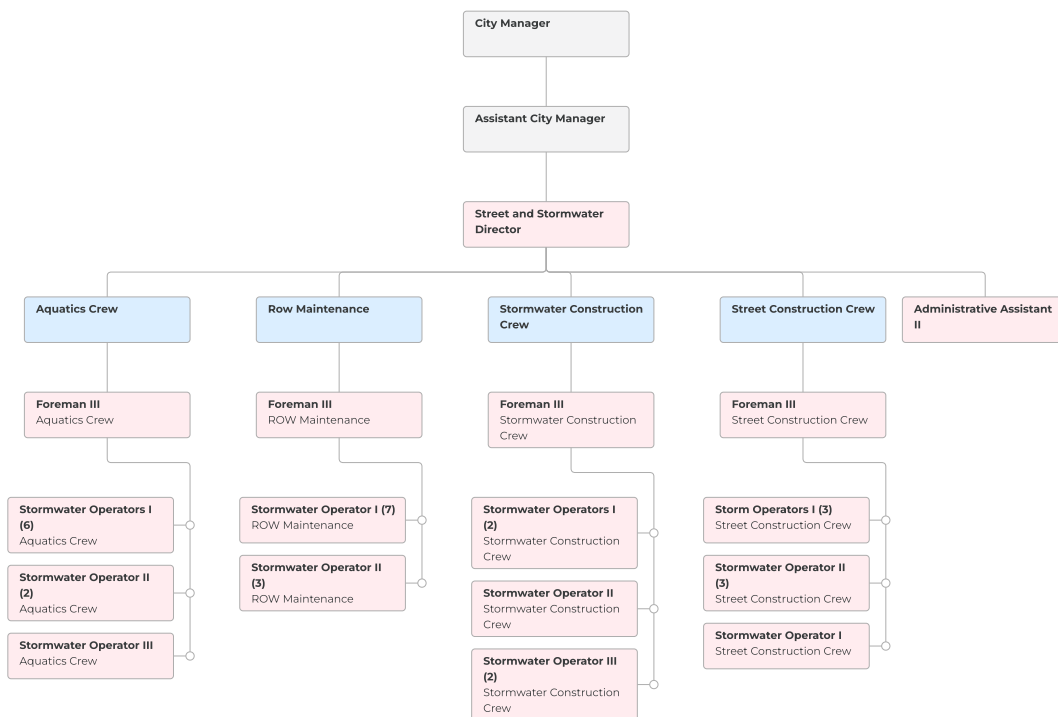
The Stormwater Division maintains the integrity of the City's waterways through proper maintenance and operation of the stormwater system, reducing instances of flooding while enhancing scenic and environmental values.

Stormwater Maintenance - Personnel

Personnel by Position

Position	FY 2021	FY 2022	FY 2023
Administrative Assistant II	1	1	1
Foreman II	4	4	0
Foreman III	0	0	4
Stormwater Operator I	18	18	18
Stormwater Operator II	9	9	9
Stormwater Operator III	4	4	4
Streets & Stormwater Director	1	1	1
Total	37	37	37

Personnel costs are split between Street Maintenance and Stormwater Divisions.



Stormwater - Program Goals

Value: Teamwork

- Collaborate proactively with other departments and agencies to develop mutually beneficial solutions for our citizens.
- Improve standards, performance, and provision of services through work in partnership with other City Departments.
- Work with Resource Management to provide pollution prevention measures, controls and activities for our Municipal Separate Storm Sewer System (MS4s) as mandated by our National Pollution Discharge Elimination System (NPDES) Permit.

Value: Integrity

- Commit to meet the goals and promises we, as individuals and a department, make 100 percent of the time.

Value: Transparency

- Provide an atmosphere of free and open exchange of ideas, information, cooperation, and trust for all citizens, employees and agencies.
- Maintain clear and concise records to support reporting and data retrieval.
- Work to create GIS layers for information sharing and accessibility.

Value: Leadership

- Encourage leadership within the department to set realistic and challenging goals.
- Coach and inspire our teams.
- Provide yearly leadership training addressing motivational, supervisory, and industry changes.
- Encourage independent ideas that focus on growth and individual development.

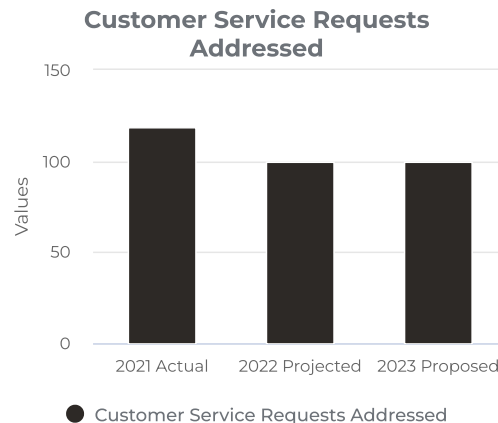
Value: Excellence

- Achieve flood protection, water quality protection and erosion prevention through the concerted maintenance of 29 miles of stormwater conveyances and 44 detention systems.
- Provide excellent service to our citizens and visitors through best management practices and dedication to continuous improvement through learning and innovation.
- Provide training for every person within the department promoting safety, skills, and growth.

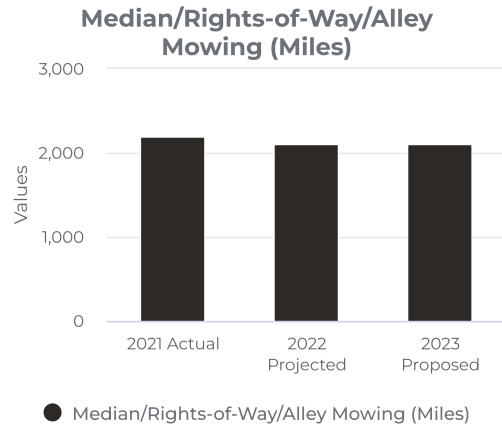
Value: Respect

- Treat all people with kindness and politeness, listening with detail and empathy. Everyone matters.
- Respond to citizen and visitor inquiries by the end of each business day.

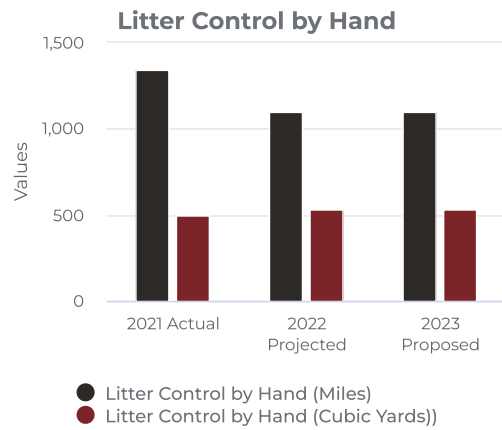
Stormwater Maintenance - Program Objectives



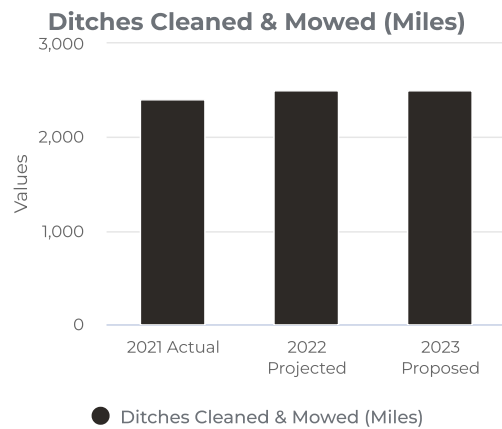
Stormwater Maintenance - Program Objectives



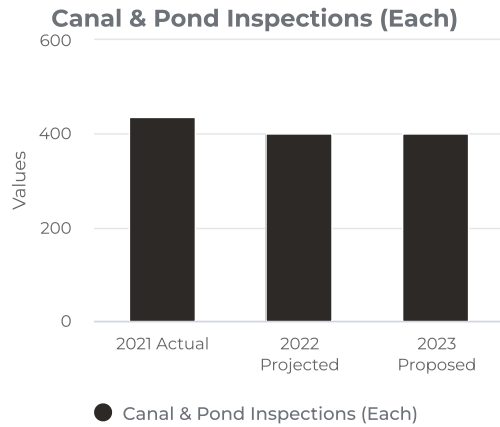
Stormwater Maintenance - Program Objectives



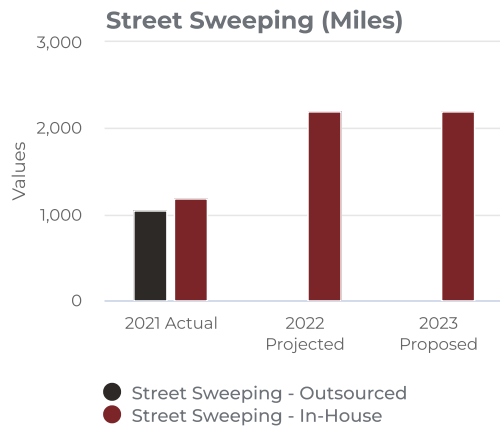
Stormwater Maintenance - Program Objectives



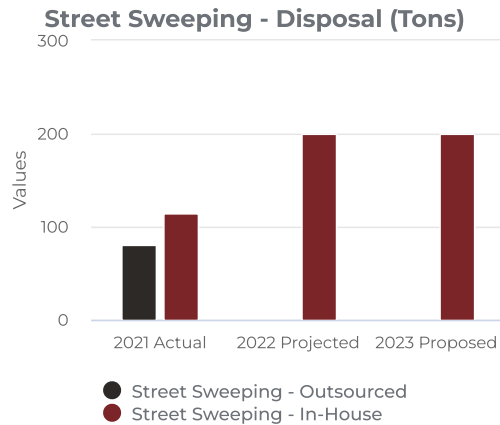
Stormwater Maintenance - Program Objectives



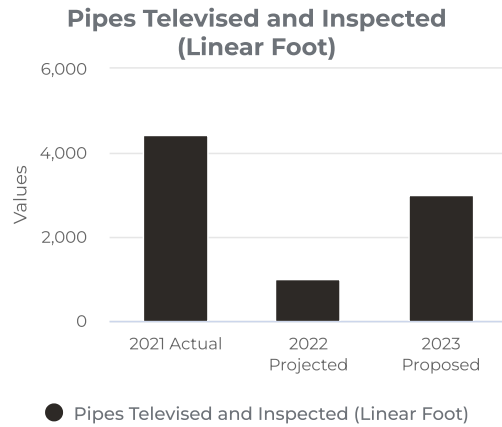
Stormwater Maintenance - Program Objectives



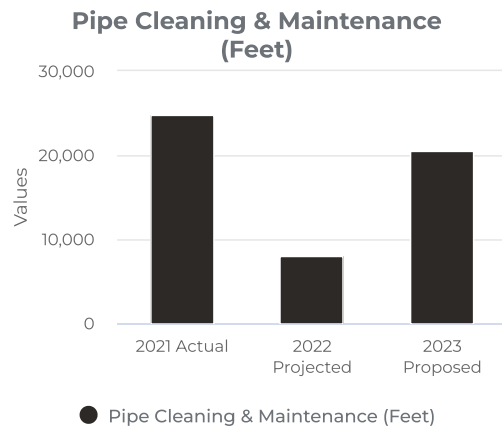
Stormwater Maintenance - Program Objectives



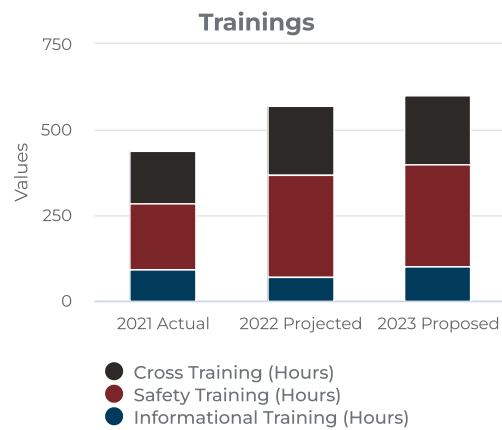
Stormwater Maintenance - Program Objectives



Stormwater Maintenance - Program Objectives



Stormwater Maintenance - Program Objectives



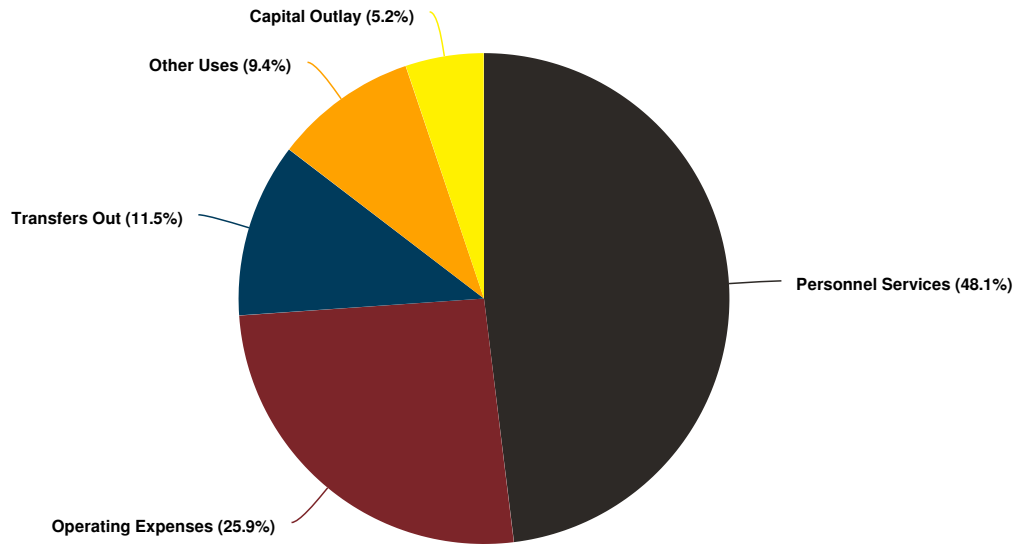
Stormwater - Goals and Objectives Accomplished

- Acquired the maintenance of Coronet Rd. and reestablished 1.47 miles of rights-of-way and ditch lines.
- Acquired the maintenance of East Alsobrook St. and reestablished 2 miles of rights-of-way and ditch lines.
- Installation of 242 Stormwater Inlet Placards.
- Inspected 20 outfalls.
- Repaired 656' of road shoulder on Henderson Way due to tractor trailer parking.
- Addressed additional notable drainage concerns:
 - Installed 90' of stormwater pipe and catch basin at 4000 block of Airport Rd. and dug 396' of ditch and performed 351' of shoulder repair.
 - Installed 110' of stormwater pipe and build a new catch basin at Fire Station #2.
 - Replaced 32' of stormwater pipe at Cherry St. & Maryland Ave.
 - Maintained 100' shoulder at 1100 block of W. Morse St.
 - Dug 156' of ditch line, installed 100' of pipe and two catch basin boxes on E. Lee St.
 - Installed a catch basin box, 90' of pipe, head wall, spillway and replaced driveway on National Guard Dr.

Stormwater Maintenance - Expenditures by Expense Type

Capital Project	
Stormwater Drainage	200,000
Total	\$200,000

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expense Objects					
Personnel Services	\$1,422,379	\$1,764,966	\$1,764,966	\$1,377,314	\$1,862,105
Operating Expenses	\$1,459,234	\$879,828	\$893,678	\$859,067	\$1,001,830
Capital Outlay	\$200,000	\$370,950	\$441,350	\$441,350	\$200,000
Other Uses	\$4,505	\$119,641	\$0	\$0	\$365,852
Transfers Out	\$556,249	\$410,315	\$511,765	\$511,765	\$444,833

Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Total Expense Objects:	\$3,642,366	\$3,545,700	\$3,611,759	\$3,189,496	\$3,874,620

Water/Sewer



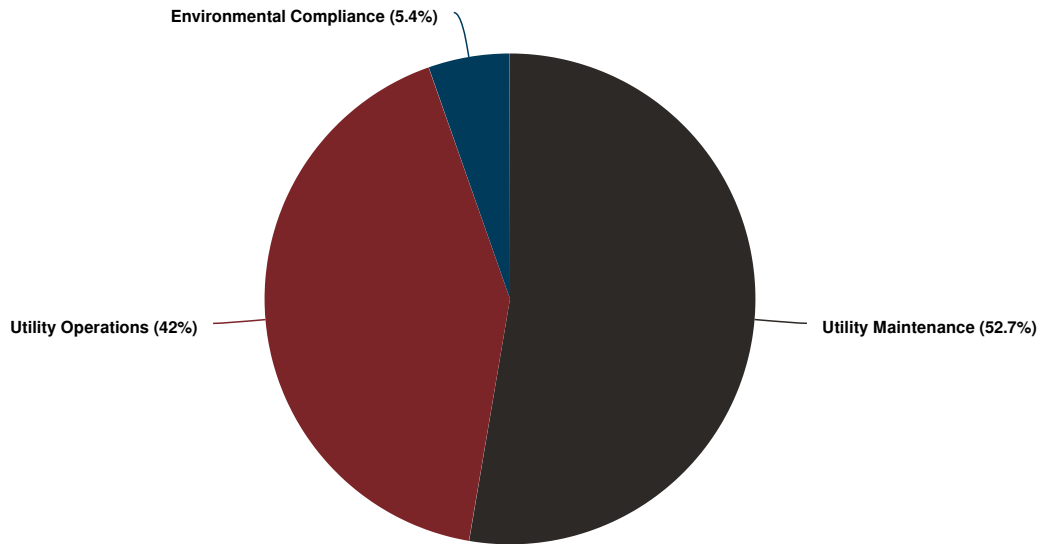
Water/Sewer Fund
Org Code: 40257*

Includes:

- Environmental Compliance
- Utilities Maintenance
- Utilities Operations

Water/Sewer - Expenditures by Divisions

Budgeted Expenditures by Division

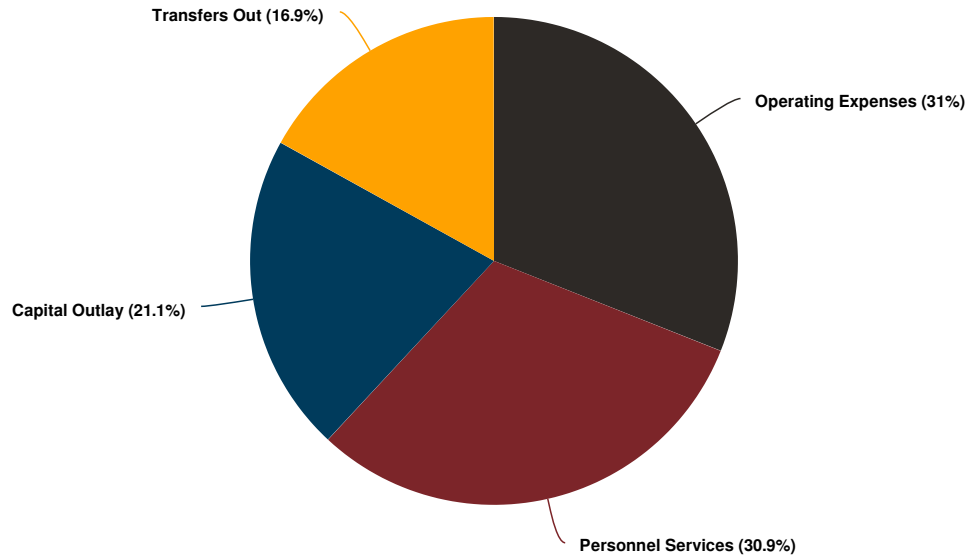


Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expenditures					
Physical Environment					
Environmental Compliance	\$814,952	\$911,778	\$911,778	\$878,498	\$994,627
Total Environmental Compliance:	\$814,952	\$911,778	\$911,778	\$878,498	\$994,627
Utility Maintenance					
Line Maintenance	\$7,668,208	\$6,545,184	\$6,775,848	\$6,271,972	\$7,162,445
Mechanical/Electrical	\$2,476,023	\$2,708,476	\$2,708,476	\$2,449,813	\$2,414,449
Inventory/Stores	\$167,045	\$186,610	\$186,610	\$156,131	\$189,689
Total Utility Maintenance:	\$10,311,276	\$9,440,270	\$9,670,934	\$8,877,916	\$9,766,583

Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Utility Operations					
Water Treatment	\$6,413,814	\$2,909,073	\$2,927,888	\$2,891,804	\$3,092,980
Water Reclamation Treatment	\$6,796,156	\$4,498,190	\$4,935,498	\$4,891,828	\$4,686,391
Total Utility Operations:	\$13,209,970	\$7,407,263	\$7,863,386	\$7,783,632	\$7,779,371
Total Physical Environment:	\$24,336,198	\$17,759,311	\$18,446,098	\$17,540,046	\$18,540,581
Total Expenditures:	\$24,336,198	\$17,759,311	\$18,446,098	\$17,540,046	\$18,540,581

Water/Sewer - Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expense Objects					
Personnel Services	\$4,445,406	\$5,366,580	\$5,364,680	\$4,506,779	\$5,730,895
Operating Expenses	\$10,084,714	\$4,829,109	\$4,912,848	\$4,864,697	\$5,749,110
Capital Outlay	\$6,970,567	\$4,735,136	\$5,168,666	\$5,168,666	\$3,918,600
Transfers Out	\$2,835,510	\$2,828,486	\$2,999,904	\$2,999,904	\$3,141,976
Total Expense Objects:	\$24,336,198	\$17,759,311	\$18,446,098	\$17,540,046	\$18,540,581

Environmental Compliance



Water/Sewer Fund

Org Code: 40257201

Department Mission

To develop and implement effective programs to protect and manage Plant City's natural resources while building positive relationships in our community and always providing excellent customer service.

Program Description

Water Conservation

- Responsible for ensuring that the City's potable and reclaimed water resources are utilized in a conscientious and efficient manner. The program meets requirements set forth by the Southwest Florida Water Management District for water conservation through classifying and monitoring internal and public water use, inspection and resolution of concerns, and coordination with customers. Monitors six wetland sites for environmental impacts related to the City's use of groundwater.

Cross Connection Control

- Responsible for the protection of the public drinking water and reclaimed water distribution system, and the health, safety, and welfare of customers that utilize the system. An assessment program determines the level of protection (backflow prevention assembly) required at any point of connection to the distribution system. Over 1,800 backflow prevention assemblies are tested and repaired annually. A routine monitoring and inspection program helps locate and eliminate potentially harmful cross connections and sources of possible contamination.

Industrial Pretreatment

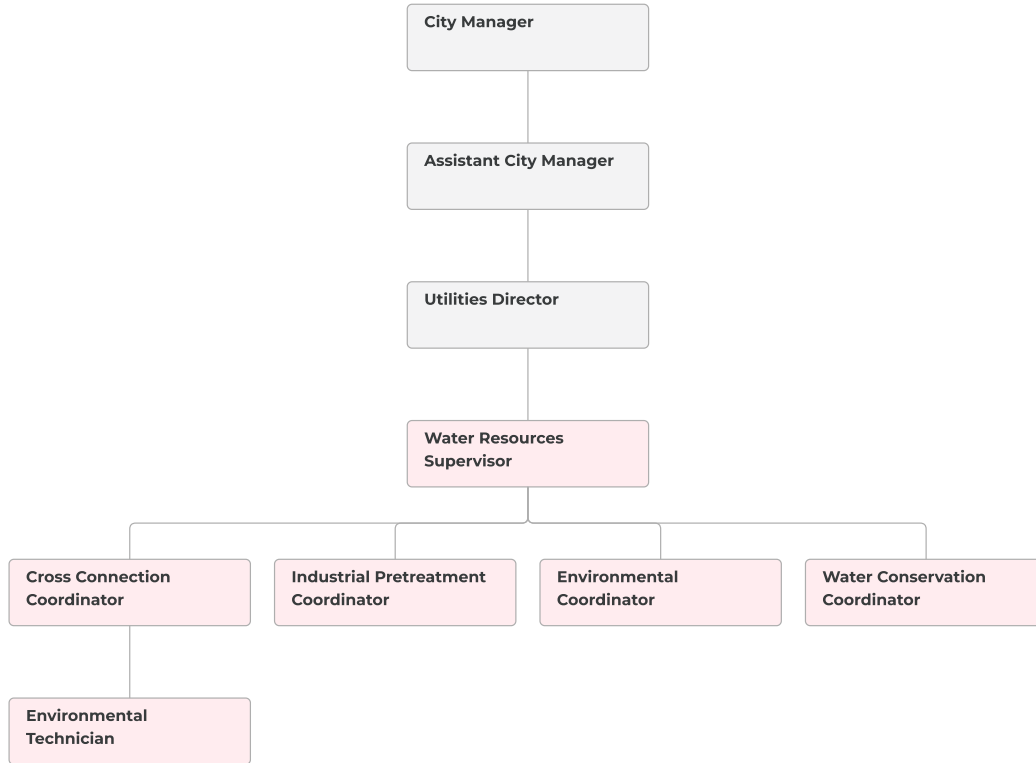
- Responsible for the protection of the City's sanitary sewer collection system and Water Reclamation Facility. Ensures that municipal, residential, commercial, and industrial sites comply with federal, state, and local regulations. Monitors all sanitary sewer system users, including six significant permitted industrial users, and hundreds of smaller industrial/commercial sites. Administers a comprehensive Grease Management Program and assists with environmental compliance including spill response, waste management, wildlife issues, and other incident investigations.

Environmental Compliance

- Responsible for the protection of the City's surface water and groundwater resources. Ensures that municipal, residential, commercial, and industrial sites comply with federal, state, and local regulations to reduce the potential for stormwater pollution. Monitors and inspects related facilities. Represents the City on various regulatory and environmental compliance related committees. Responsible for development and implementation of comprehensive compliance programs related to water, wastewater, and stormwater. Provides support to other City programs in the development and implementation of education programs, especially those related to environmental issues and related initiatives that are beneficial to employees and the public.

Environmental Compliance - Organizational Chart

Position	FY 2021	FY 2022	FY 2023
Cross Connection Control Coordinator	1	1	1
Environmental Coordinator	1	1	1
Environmental Technician	1	1	1
Industrial Pretreatment Coordinator	1	1	1
Water Conservation Coordinator	1	1	1
Water Resources Supervisor	1	1	1
Total	6	6	6



Environmental Compliance - Program Goals

Value: Teamwork

- Form City work groups and committees to facilitate project development and problem solving.
 - Public Supply Annual Report (PSAR) work group to ensure that the City meets state-mandated annual limits for water loss and unaccounted water use in its water distribution system.
 - Reclaimed Water Use work group to consider potential new consumers and promote reclaimed water.
 - Cross Connection Control Compliance work group to reduce the time required to review, approve, and inspect backflow prevention assembly installations.
 - Wastewater Quality Compliance work group to ensure that the City meets state-mandated industrial pretreatment standards.
 - Grease Management Compliance work group to ensure that grease management concerns in the wastewater collection system are remediated.
 - Waste Reduction work group to better manage specific waste streams in the community, including used motor oil, Styrofoam, food waste, household hazardous wastes, and other related products.
 - Stormwater Permit Compliance work group to ensure that the City meets State-mandated requirements set for stormwater system operation, maintenance, and construction site erosion/sedimentation control.
- Support Utilities Maintenance team in relation to large meter testing and repair program.
- Support Utilities Operations, Utilities Maintenance, and Stormwater to develop and distribute social media content.
- Participate in professional organizations, advisory committees, and work groups.
 - Walden Lake Median and ROW Irrigation Work Group to address irrigation concerns under the oversight of the Walden Lake Community Association. Ensures efficiency in water irrigation consumption along medians and rights-of-way.
 - Industrial User Compliance work group to ensure that users comply with State and Federal standards.
 - Public Education work group to promote environmental public education at various community events.
 - Active member of Florida Industrial Pretreatment Association (FIPA), Florida Stormwater Association (FSA), and Tampa Bay Nitrogen Management Consortium (TBNMC).
- Monitor Parks and Recreation Department irrigation practices, which resulted in a 25% average reduction of irrigation water use since 2015.
- Work with Engineering, Utilities Administration, and Stormwater to gather stormwater infrastructure data.

Value: Integrity

- Set a high standard for internal (City) irrigation by maintaining stringent one day per week schedule year-round.
- Implement new protocols to track, install, and inspect dedicated irrigation systems to meet state requirements.

Value: Transparency

- Maintain open door and open book policies with regulatory agencies and the regulated community.
- Partner with Southwest Florida Water Management District (SWFWMD) representatives to create better standards for the community. Participate in pilot projects with the SWFWMD to develop better water conservation policies and procedures. Review wetland monitoring data and practices annually.
- Develop and implement public education initiatives (social media) to promote awareness and importance of water conservation, cross connection control, backflow prevention, industrial pretreatment, and pollution prevention.
- File annual reports and ensure reports are available to the public.

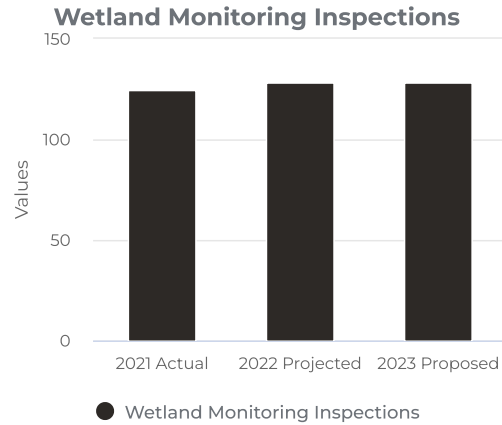
Value: Excellence

- Implement quality control standards to ensure it meets the highest professional standards.
 - All work is reviewed and edited on several levels before it is submitted to customers or outside agencies.
 - Quality control follow-up inspections and confirmations are completed internally.
- Maintain Asset Management Program to replace older backflow prevention assemblies.
- Streamline backflow prevention assembly testing and repair program by modifying procedures, updating and improving parts inventory, and enhancing data tracking efficiency through Access database.
- Locate all backflow prevention assemblies and add assets to the GIS layer.
- Develop GIS layers related to stormwater system operations to provide a more technical platform for presenting information, making decisions, and meeting regulatory compliance.

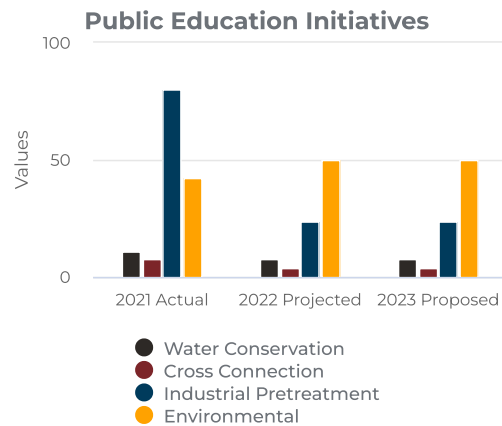
Value: Respect

- Meet with customers to perform on-site assessments and address water quality, water conservation, stormwater, environmental, backflow, and industrial pretreatment concerns.
- Support City residents regarding environmental issues by working with the Florida Department of Environmental Protection, Hillsborough County, and Florida Department of Transportation to remediate related concerns.
- Participate in the development and implementation of programs to promote respect and consideration of our team members and customers, i.e. Employee Appreciation Committee and Customer Service Committee.

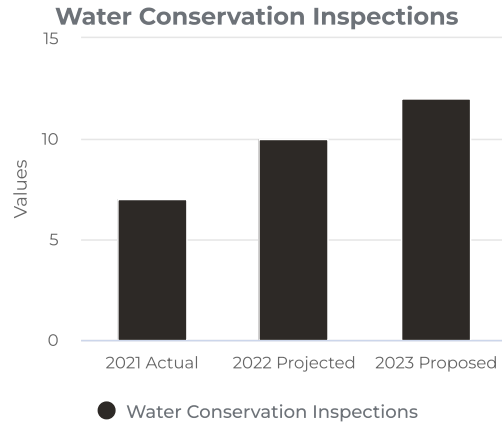
Environmental Compliance - Program Objectives



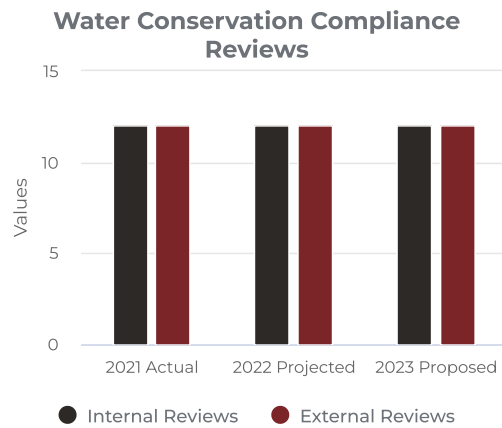
Environmental Compliance - Program Objectives



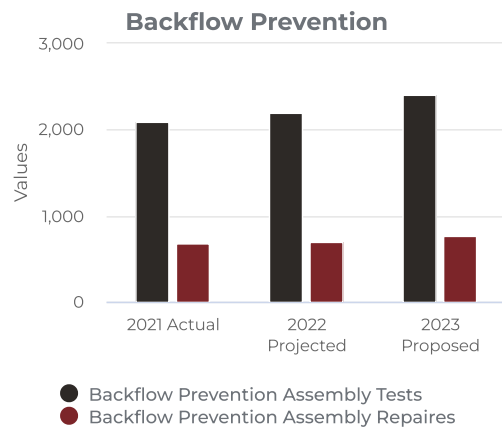
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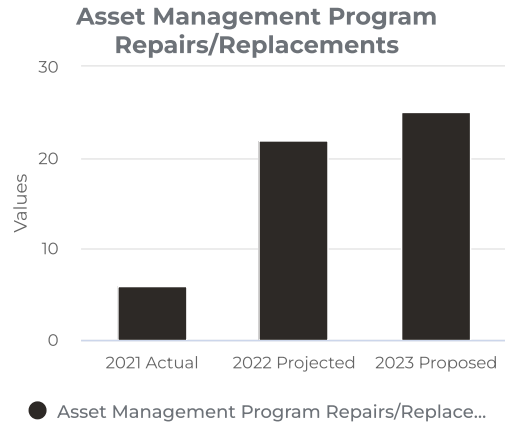
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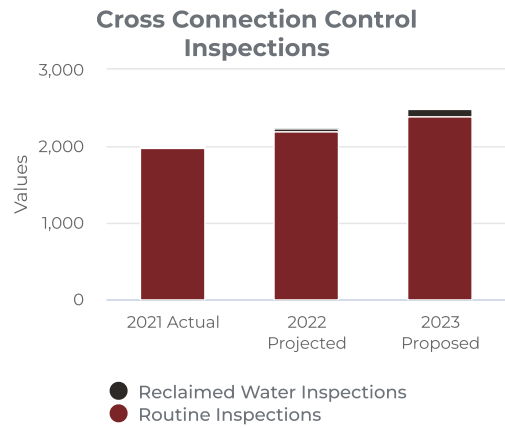
Environmental Compliance - Program Objectives



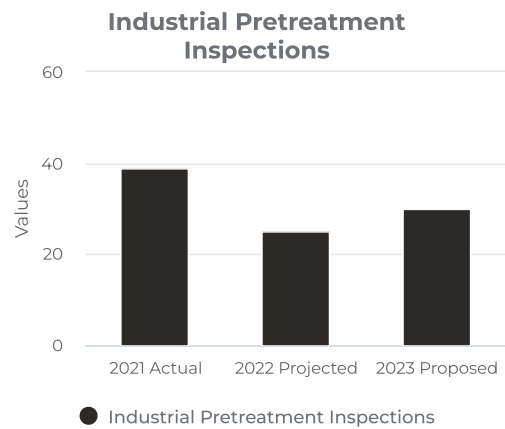
Environmental Compliance - Program Objectives



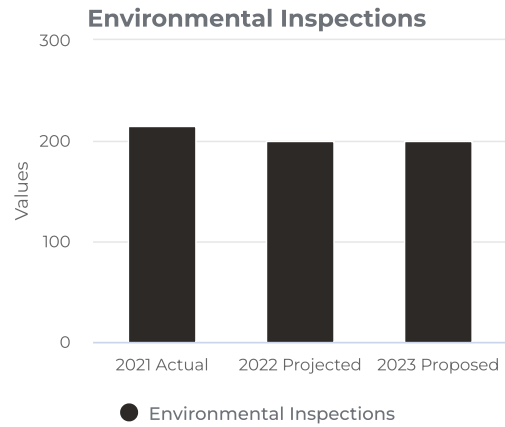
Environmental Compliance - Program Objectives



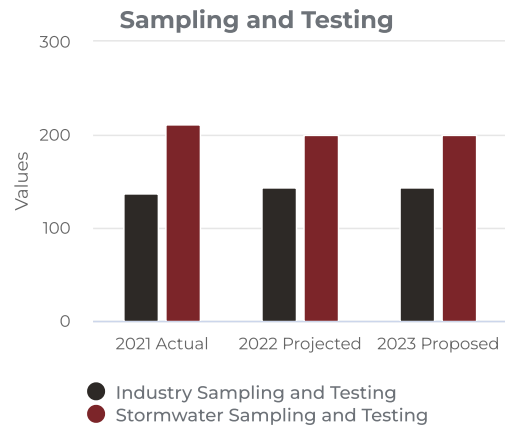
Environmental Compliance - Program Objectives



Environmental Compliance - Program Objectives



Environmental Compliance - Program Objectives



Environmental Compliance - Goals & Objectives Accomplished

Water Conservation

- Completed audit of water distribution system to assess unaccounted water loss, which was less than the 10% requirement at 5.65% in 2021.
- Completed fully compliant Public Supply Annual Reporting (PSAR) as required by the SWFWMD.
- Completed fully compliant Consumer Confidence Report (CCR) as required by the FDOH.
- Completed fully compliant Reclaimed Water User Report as required by the FDOH.
- Partnered with Walden Lakes Community Association representatives to comply with water conservation guidelines and annual irrigation allotment. In CY 2021, WLCA used 25.915 million gallons (MG) of the 28.644 MG annual allotment, which provided a 9.53% savings to the City.
- Monitored all Parks and Recreation (P&R) irrigation meters to comply with water conservation guidelines and monthly irrigation allotments for 45 properties. In CY 2021, P&R used 25.846 MG of 30.098 MG annual allotment and saved 14.13%.
- Refined leak reporting and volume estimation methods to account for water losses are included in the PSAR.

Cross Connection Control

- Completed fully compliant Cross Connection Control Annual Report required by the Florida Department of Health.
- Coordinated 77 internal quality control tests to confirm accuracy of testing.
- Completed 32 cross connection control inspections at irrigation sites where reclaimed water is used.
- Provided support for the meter program during the transition of the Distribution System Coordinator.
- Revised City-approved list of backflow prevention assemblies and updated those involved in the plan review and inspection processes.
- Revised the Manual of Cross Connection Control, which the City Commission approved in April 2022.
- Developed an Access database to track BPA testing and repair. Populated with a full year of data.
- Developed and implemented an inventory management system for backflow prevention assembly parts.
- Developed and implemented standard operating procedures for all aspects of the Cross Connection Control Program.
- Provided training and mentored a team member, William Betties, to prepare for retirement of Coordinator in 2022.
- Located all City tested backflow prevention assemblies on a new GIS layer.

Industrial Pretreatment

- Received administrative approval from FDEP for the Industrial Pretreatment Program annual report.
- Hosted educational events at the Plant City Community Gardens on the Hillsborough Community College campus.
- Conducted various environmental workshops and classes at local schools, civic events, etc.
- Held Industrial Pretreatment – Operations Exchange (IPOP Exchange) meetings to promote information sharing, and interaction with all Utilities Operations shifts.
- Provided on-site support to Monarch Environmental, Saputo Dairy, Marjon Foods, and other industrial sites during new construction, and process improvements at facilities.
- Worked with the Solid Waste Department to reduce waste stream by revitalizing the City's Public Used Oil Collection Center and streamlining the City's program for processing hazardous wastes.
- Encouraged local facilities to reduce grease contributions to the sanitary sewer system. Coordinated with the Chamber of Commerce and downtown events. The Food Truck Rally Grease Management Program, one of the first in the state, has been a success.
- Coordinated the 20th Annual State FOG Inspectors meeting to be held in Plant City in August 2022, for wastewater professionals to discuss grease and cooking oil management and the impact to sanitary sewer systems. Plant City hosted the 1st Annual State meeting for this group in 2020.

Environmental Compliance

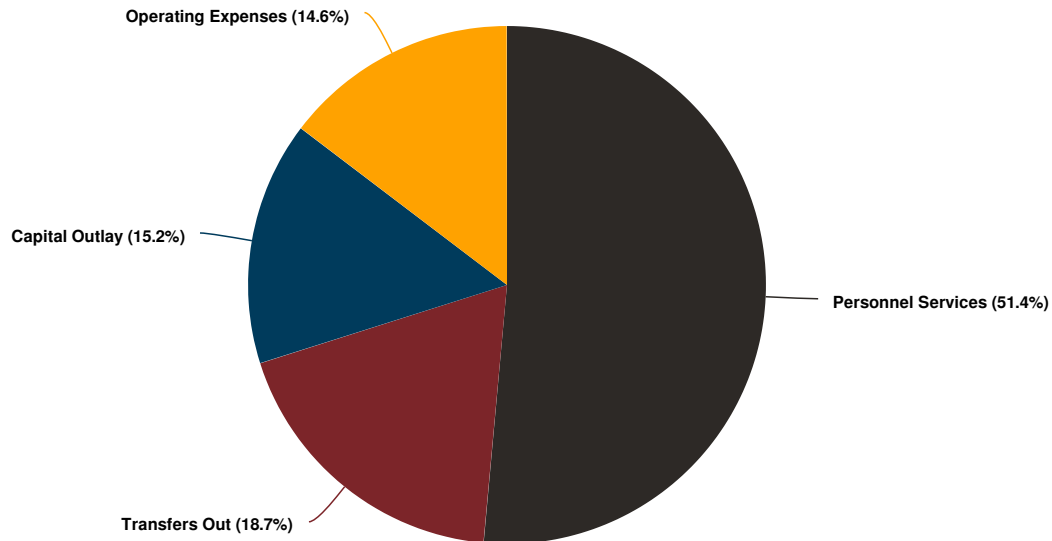
- Reviewed the City's NPDES Stormwater Permit for compliance of the current Stormwater Management Program.
- Completed NPDES MS4 Stormwater Permit Annual Report required by FDEP.
- Coordinated quarterly compliance monitoring and sampling related to the Sparkman Road Landfill.
- Initiated discussions with FDEP regarding the closure of the consent order related to the Sparkman Road Landfill.
- Collected infrastructure asset data and input into stormwater GIS layer. Assisted Engineering with the data upload to the City's master GIS system.
- Participated with other municipal and state representatives to review the new NPDES Stormwater Permit that will be issued to Phase I permittees. The current five-year permit cycle ended in July 2022.
- Initiated new internal NPDES Stormwater Permit education initiatives and provided training to over 100 employees.

- o Implemented efficient electronic system to share Utilities Department program information with the public as well as the DRC applicants.
- o Designed, developed, and installed a portion of the City's Imagination Garden at the Library, and obtained a contribution to assist with this project.
- o Designed, developed, and installed Green Infrastructure Development demonstration gardens at the Water Resource Management and Utilities maintenance buildings.
- o Participated on the Utilities Department's new building development committee.
- o Worked with Stormwater Director and HCEPC to acquire a Memorandum of Understanding that promotes a cooperative relationship regarding stormwater maintenance practices and wetland management.
- o Worked with Industrial Pretreatment Coordinator to refine an existing program to assess facilities that could have potential negative impacts on the City's stormwater and wastewater systems.

Environmental Compliance - Expenditures by Expense Type

Capital Equipment	Capital Project
Backflow Prevention Assembly Test Gauge	Backflow Prevention Assembly & Large Meter
1,500	100,000
Total	Total
\$1,500	\$150,000
Wastewater Pollutant Management Program	
	50,000

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expense Objects					
Personnel Services	\$491,594	\$509,417	\$509,417	\$491,862	\$511,705
Operating Expenses	\$88,824	\$131,614	\$131,614	\$115,889	\$145,703
Capital Outlay	\$100,000	\$101,500	\$101,500	\$101,500	\$151,500
Transfers Out	\$134,534	\$169,247	\$169,247	\$169,247	\$185,719
Total Expense Objects:	\$814,952	\$911,778	\$911,778	\$878,498	\$994,627

Utilities Maintenance



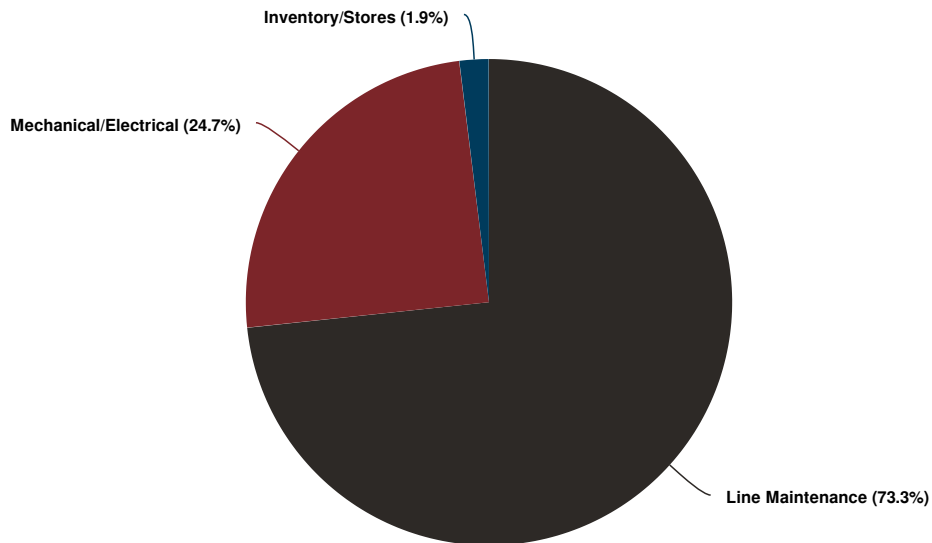
Water/Sewer Fund
Org Code: 4025750*

Programs Include:

- Line Maintenance
- Mechanical/Electrical
- Inventory Stores

Utilities Maintenance - Expenditures by Function

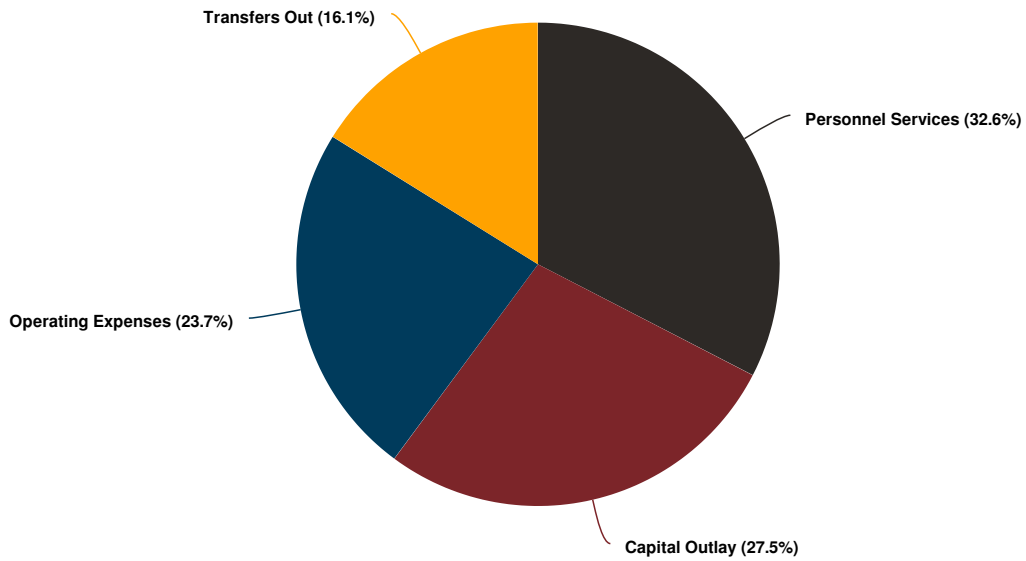
Budgeted Expenditures by Function



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expenditures					
Physical Environment					
Utility Maintenance					
Line Maintenance	\$7,668,208	\$6,545,184	\$6,775,848	\$6,271,972	\$7,162,445
Mechanical/Electrical	\$2,476,023	\$2,708,476	\$2,708,476	\$2,449,813	\$2,414,449
Inventory/Stores	\$167,045	\$186,610	\$186,610	\$156,131	\$189,689
Total Utility Maintenance:	\$10,311,276	\$9,440,270	\$9,670,934	\$8,877,916	\$9,766,583
Total Physical Environment:	\$10,311,276	\$9,440,270	\$9,670,934	\$8,877,916	\$9,766,583
Total Expenditures:	\$10,311,276	\$9,440,270	\$9,670,934	\$8,877,916	\$9,766,583

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expense Objects					
Personnel Services	\$2,296,259	\$3,047,792	\$3,045,892	\$2,282,517	\$3,183,449
Operating Expenses	\$4,736,920	\$1,909,178	\$1,966,469	\$1,936,826	\$2,315,968
Capital Outlay	\$2,090,000	\$3,176,936	\$3,180,791	\$3,180,791	\$2,690,000
Transfers Out	\$1,188,097	\$1,306,364	\$1,477,782	\$1,477,782	\$1,577,166
Total Expense Objects:	\$10,311,276	\$9,440,270	\$9,670,934	\$8,877,916	\$9,766,583

Utilities Maintenance: Line Maintenance



Water/Sewer Fund

Org Code: 40257501

Department Mission

To provide safe drinking water, adequate pressures, and reliable wastewater treatment, to partner with and serve the community that trusts us with this important responsibility.

Program Description

Water Line

- Responsible for maintaining the water distribution system piping, valves, and appurtenances through maintenance, repairs, testing of over 253 miles of water pipe in the distribution system. This program maintains and tests 1,458 fire hydrants, replaces old galvanized and copper water service lines and replaces 2" water mains.

Sewer Line

- Responsible for maintaining the wastewater collection system, piping, 3,439 manholes, 44 miles of force mains, and appurtenances through maintenance, repairing, and testing over 145 miles of gravity sewer in the collection system. This program replaces nearly one mile of 8-inch sewer lines yearly; replaces sewer services and manholes to prevent blockages or disruption to customers. Water and sewer projects are coordinated to minimize disruption.

Infiltration and Inflow

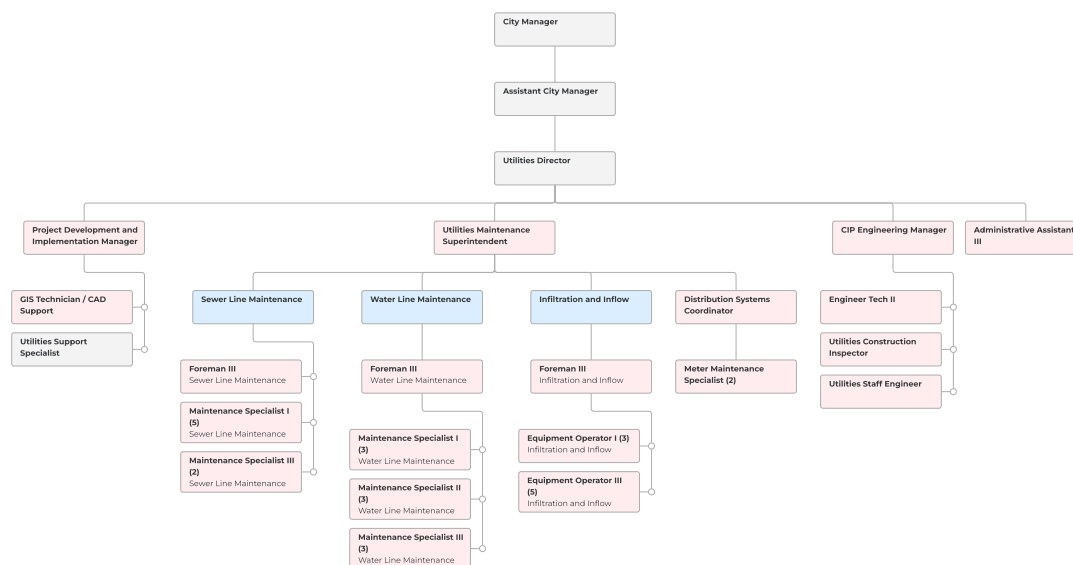
- Responsible for inspecting, cleaning, and repairing the Wastewater Collection System, piping manholes and appurtenances; through utilizing two high-pressured vacuum cleaning trucks to clean the Collection System over a two-year period by video inspection for damages. Repairing pipe joints, utilizing a chemical grout system to prevent infiltration of unwanted water, smoke testing the system to find and correct water intrusion from storm collection and runoff. Rehab of manhole structures with epoxy coatings.

Utilities Maintenance: Line Maintenance - Personnel

Personnel by Position

Position	FY 2021	FY 2022	FY 2023
Administrative Assistant II	1	1	1
CIP Engineering Manager	1	1	1
Distribution Systems Coordinator	1	1	1
Engineer Tech II	1	1	1
Equipment Operator I	3	3	3
Equipment Operator III	5	5	5
Foreman II	2	1	0
Foreman III	1	2	3
GIS Technician/CAD Support	1	1	1
Instrumentation Tech	1	0	0
Maintenance Specialist I	8	8	8
Maintenance Specialist II	3	3	3
Maintenance Specialist III	5	5	5
Meter Maintenance Specialist	1	2	2
Project Development & Implementation Manager	1	1	1
Utilities Construction Inspector	1	1	1
Utilities Maintenance Superintendent	1	1	1
Utilities Staff Engineer	0	0	1
Total	37	37	38

Some personnel costs are split across all three programs of the Utilities Maintenance Division.



Utilities Maintenance: Line Maintenance - Program Goals

Value: Teamwork

- Communicate closely with internal departments and outside agencies to address concerns and consolidate projects.
- Cross train employees to perform duties seamlessly and safely.

Value: Integrity

- Uphold the values set forth by the City Manager with the highest degree of accountability.
- Inspire each employee to take pride in their job performance.

Value: Transparency

- Open all lines of communication with customers and utilize avenues available to inform on projects through public media, and personal contact.

Value: Leadership

- Provide clear guidance to employees and directives from City management while encouraging new ideas and independent action.

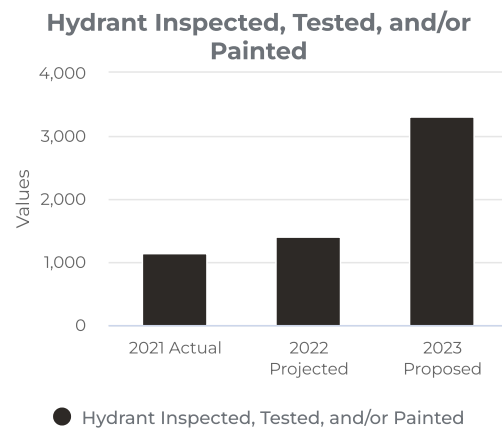
Value: Excellence

- Replace water/service lines rather than perform point repairs to resolve the issue.

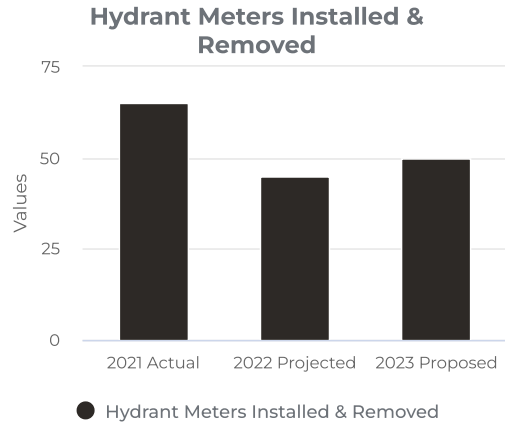
Value: Respect

- Treat every situation seriously and every person involved with courtesy and respect.
- Respond to concerns in a timely manner and with due diligence.

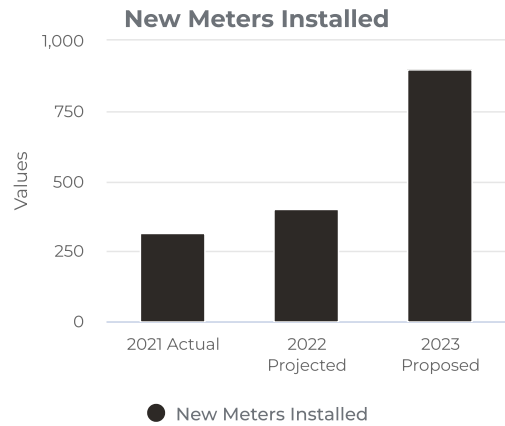
Utilities Maintenance: Line Maintenance - Program Objectives



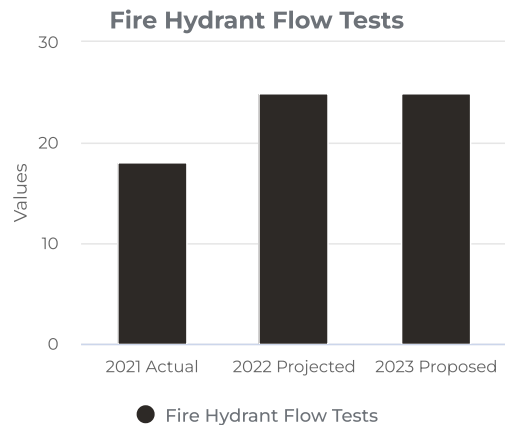
Utilities Maintenance: Line Maintenance - Program Objectives



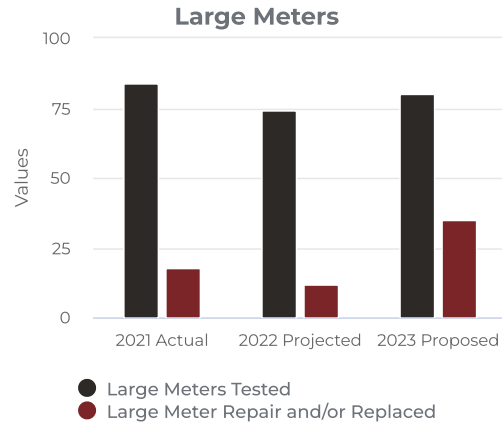
Utilities Maintenance: Line Maintenance - Program Objectives



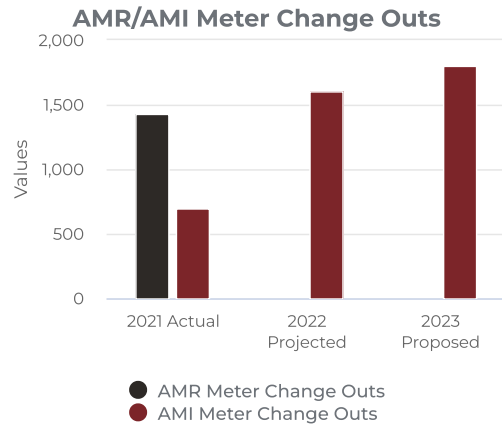
Utilities Maintenance: Line Maintenance - Program Objectives



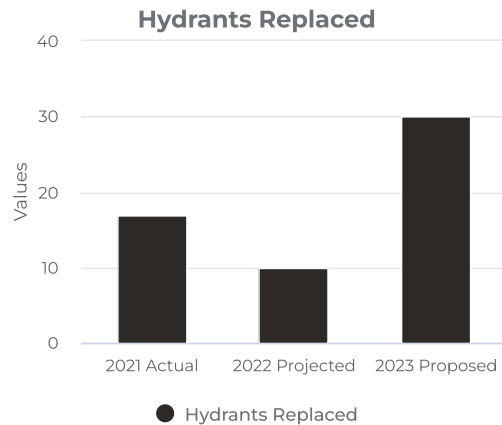
Utilities Maintenance: Line Maintenance - Program Objectives



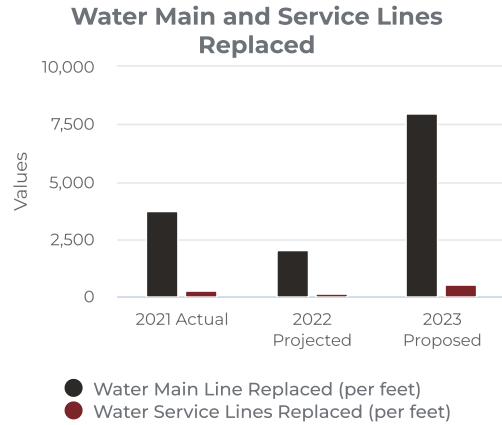
Utilities Maintenance: Line Maintenance - Program Objectives



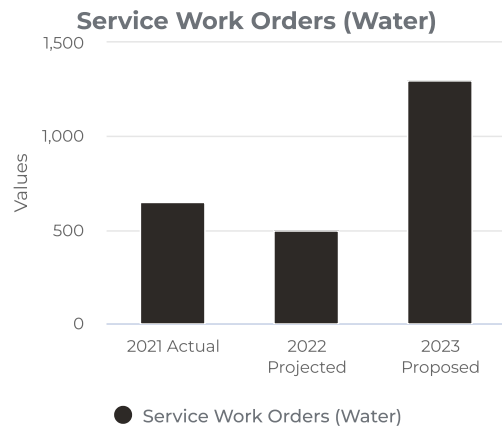
Utilities Maintenance: Line Maintenance - Program Objectives



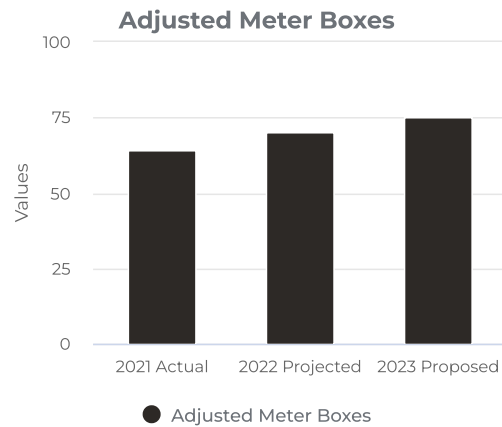
Utilities Maintenance: Line Maintenance - Program Objectives



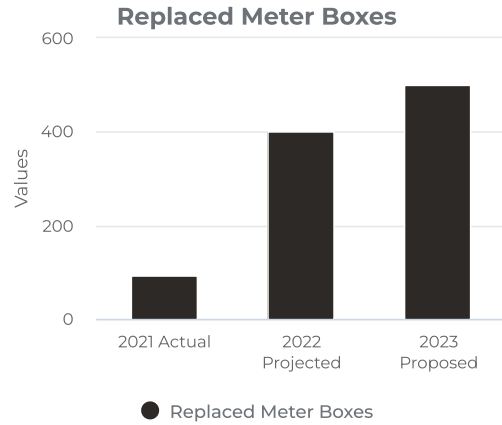
Utilities Maintenance: Line Maintenance - Program Objectives



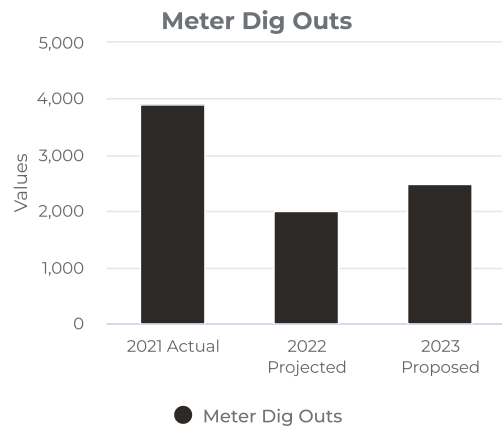
Utilities Maintenance: Line Maintenance - Program Objectives



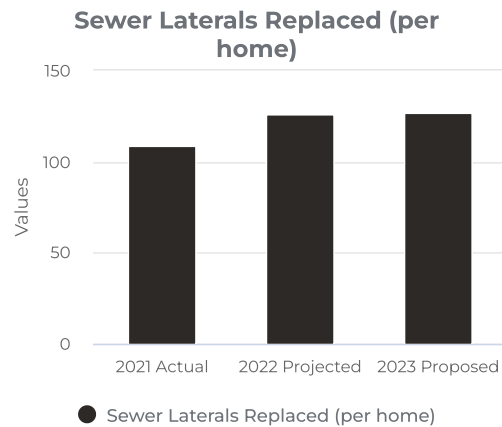
Utilities Maintenance: Line Maintenance - Program Objectives



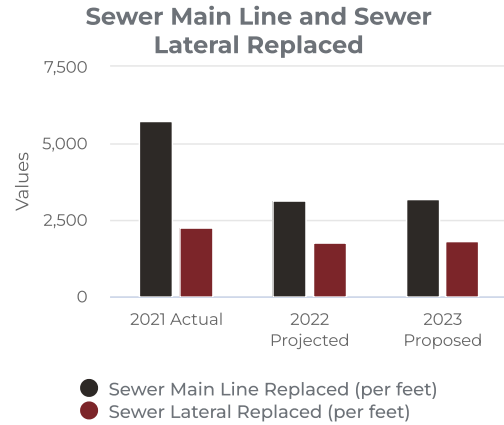
Utilities Maintenance: Line Maintenance - Program Objectives



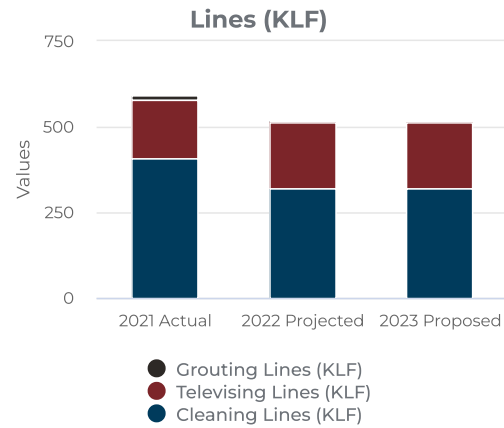
Utilities Maintenance: Line Maintenance - Program Objectives



Utilities Maintenance: Line Maintenance - Program Objectives



Utilities Maintenance: Line Maintenance - Program Objectives



Utilities Maintenance: Line Maintenance - Goals & Objectives Accomplished

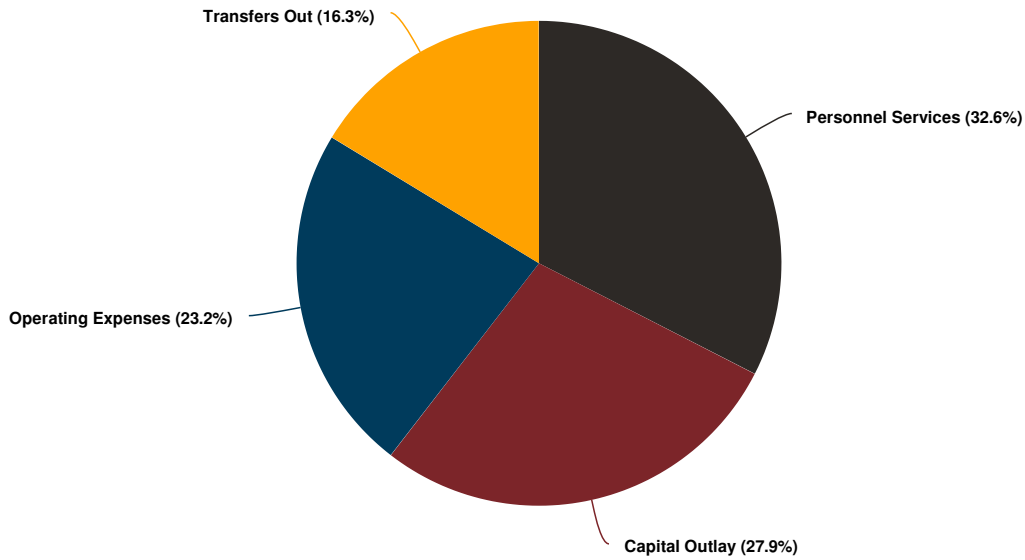
- o Replaced sewer mainline and services with in-house crews.
- o Completed waterline repairs to the City's distribution system.
- o Installed automated meters to maintain the City's drive-by reading system.
- o Grouted sewer lines to prevent infiltration to the City's collection system.
- o Cleaned sewer lines to prevent blockages and maintain optimal flow capacity.

Utilities Maintenance: Line Maintenance - Expenditures by Expense Type

Capital Project

Meter Replacement/Repair Program	400,000
Water Distribution System	450,000
Collection System	550,000
Water Reclamation Facility (WRF)	600,000
Total	\$2,000,000

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expense Objects					
Personnel Services	\$1,679,438	\$2,173,856	\$2,171,956	\$1,636,900	\$2,331,488
Operating Expenses	\$4,123,266	\$1,278,425	\$1,335,716	\$1,366,896	\$1,662,715
Capital Outlay	\$965,000	\$2,161,936	\$2,165,791	\$2,165,791	\$2,000,000
Transfers Out	\$900,504	\$930,967	\$1,102,385	\$1,102,385	\$1,168,242
Total Expense Objects:	\$7,668,208	\$6,545,184	\$6,775,848	\$6,271,972	\$7,162,445

Utilities Maintenance: Mechanical/Electrical



Water/Sewer Fund
Org Code: 40257502

Department Mission

To provide safe drinking water, adequate pressures, and reliable wastewater treatment, to partner with and serve the community that trusts us with this important responsibility.

Program Description

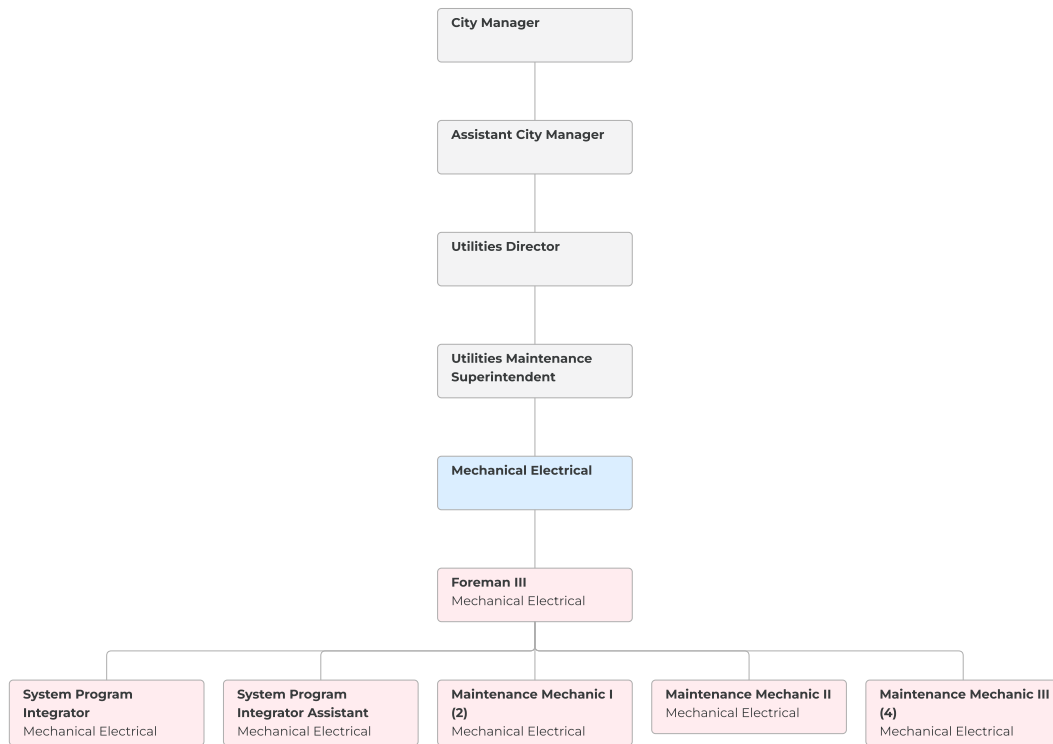
Responsible for maintaining the Water Distribution System and Wastewater Collection and treatment facilities via a state of the art SCADA System. This system utilized by maintenance personnel, monitors and controls many functions from a computer terminal. The computerized maintenance tracking program allows the field personnel to maintain the system.

Utilities Maintenance: Mechanical/Electrical - Personnel

Personnel by Position

Position	FY 2021	FY 2022	FY 2023
Foreman III	1	1	1
System Program Integrator	0	1	1
System Program Integrator Assistant	0	1	1
Maintenance Mechanic I	3	2	2
Maintenance Mechanic II	1	1	1
Maintenance Mechanic III	4	4	4
Total	9	10	10

Some personnel costs are split across all three programs of the Utilities Maintenance Division.



Utilities Maintenance: Mechanical/Electrical - Program Goals

Value: Teamwork

- Communicate closely with internal departments and outside agencies to address concerns and consolidate projects.
- Cross-train employees to perform duties seamlessly and safely.

Value: Integrity

- Uphold the values set forth by the City Manager and uphold the highest degree of accountability.
- Inspire each employee to take pride in their job performance.

Value: Transparency

- Open all lines of communication with customers and utilize avenues available to inform on projects through public media, and personal contact.

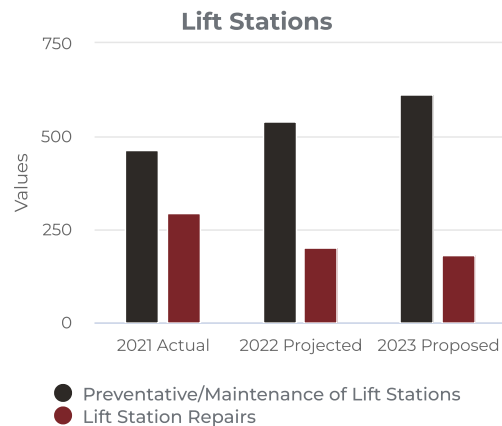
Value: Leadership

- Provide clear guidance to employees and directives from City management while encouraging new ideas and, independent action.

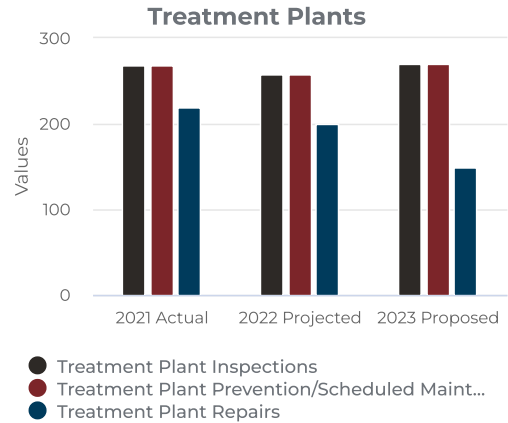
Value: Respect

- Treat every situation seriously and every person involved with courtesy and respect.
- Respond to concerns in a timely manner and with due diligence.

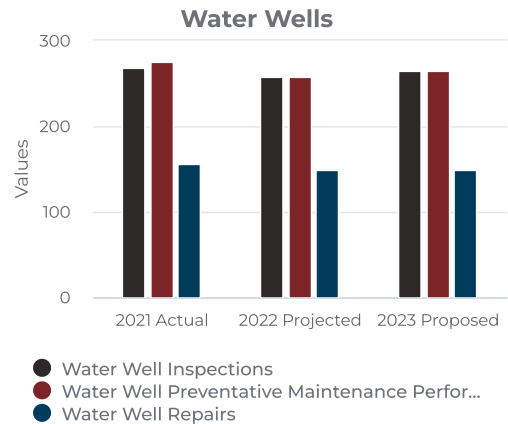
Utilities Maintenance - Mechanical/Electrical - Program Objectives



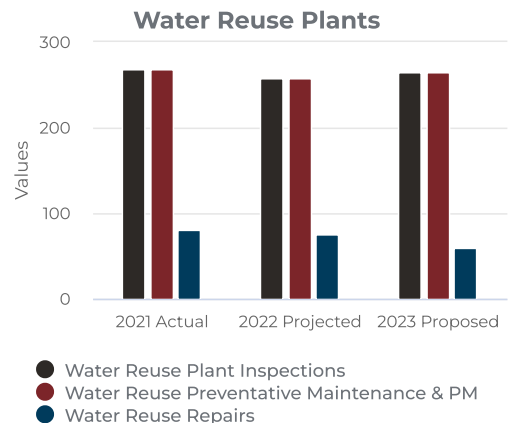
Utilities Maintenance - Mechanical/Electrical - Program Objectives



Utilities Maintenance - Mechanical/Electrical - Program Objectives



Utilities Maintenance - Mechanical/Electrical - Program Objectives



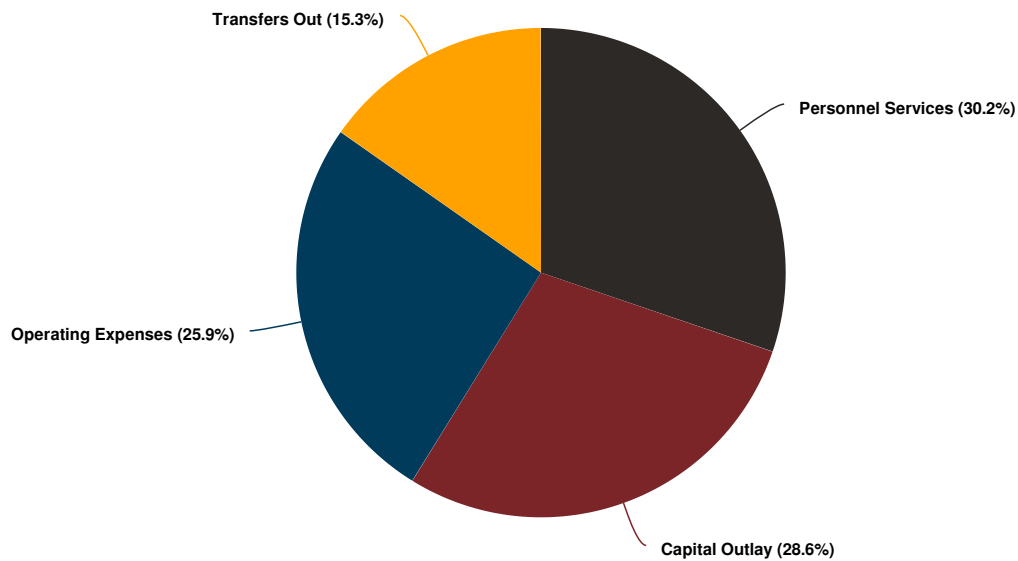
Utilities Maintenance: Mechanical/Electrical - Goals & Objectives Accomplished

- o Performed inspections to wells, reuse lines, and treatment facility to maintain operational functions and reliability.
- o Completed preventative maintenance to the collection and distribution facilities.

Utilities Maintenance: Mechanical/Electrical - Expenditures by Expense Type

Capital Project	
Water Treatment Plants (WTP)	300,000
Lift Station Generator & Pump Repair/Replace	75,000
Lift Station Maintenance	315,000
Total	\$690,000

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expense Objects					
Personnel Services	\$503,932	\$749,488	\$749,488	\$545,415	\$730,093
Operating Expenses	\$589,242	\$605,653	\$605,653	\$551,063	\$625,990
Capital Outlay	\$1,125,000	\$1,015,000	\$1,015,000	\$1,015,000	\$690,000
Transfers Out	\$257,849	\$338,335	\$338,335	\$338,335	\$368,366
Total Expense Objects:	\$2,476,023	\$2,708,476	\$2,708,476	\$2,449,813	\$2,414,449

Utilities Maintenance: Inventory/Stores



Water/Sewer Fund
Org Code: 40257504

Department Mission

To provide safe drinking water, adequate pressures, and reliable wastewater treatment, to partner with and serve the community that trusts us with this important responsibility.

Program Description

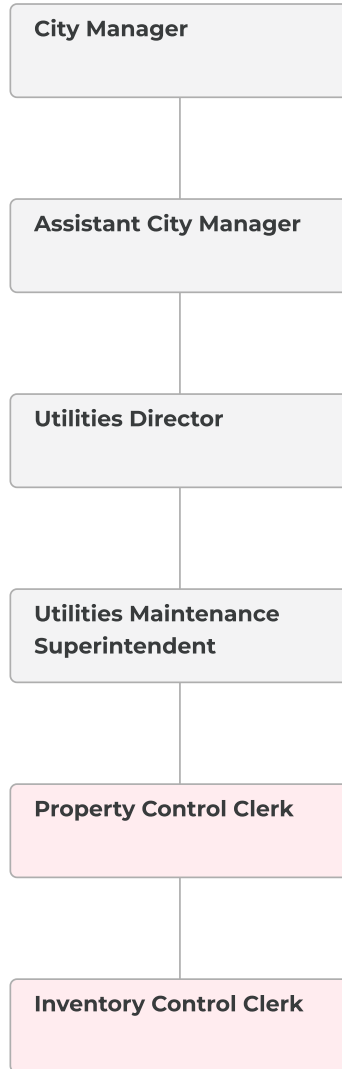
Responsible for housing parts and equipment for repairs and new projects for the City's Utilities Maintenance crews through ordering, stocking and maintaining pipe fittings and construction materials. Parts are issued to crews and project costs are tracked. This area is also responsible for having equipment serviced, maintained, and ready for each job.

Utilities Maintenance: Inventory/Stores - Personnel

Personnel by Position

Position	FY 2021	FY 2022	FY 2023
Inventory Control Clerk	1	1	1
Property Control Clerk	1	1	1
Total	2	2	2

Some personnel costs are split across all three programs of the Utilities Maintenance Division.



Utilities Maintenance: Inventory/Stores - Program Goals

Value: Teamwork

- Communicate closely with internal departments and outside agencies to address concerns and consolidate projects.
- Cross-train employees so they can perform duties seamlessly and safely.

Value: Integrity

- Uphold the values set forth by the City Manager and uphold the highest degree of accountability.
- Inspire each employee to take pride in a job performance and take ownership in a job well done.

Value: Transparency

- Open all lines of communication with customers and utilize avenues available to inform on projects through public media, and personal contact.

Value: Leadership

- Provide clear guidance to employees and directives from City management while encouraging new ideas and independent action.

Value: Respect

- Treat every situation seriously and every person involved with courtesy and respect.
- Respond to concerns in a timely manner and with due diligence.

Utilities Maintenance: Inventory/Stores - Program Objectives

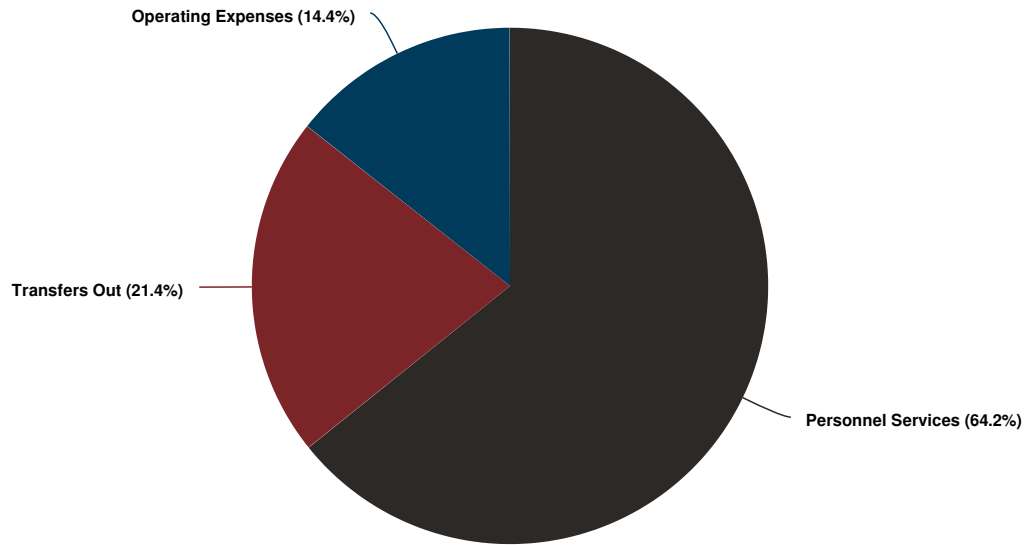


Utilities Maintenance: Inventory/Stores - Goals & Objectives Accomplished

- Generated requisitions to order shipments of supplies and materials stocked for in-house maintenance and repairs.
- Tracked equipment for maintenance and services.

Utilities Maintenance: Inventory/Stores - Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expense Objects					
Personnel Services	\$112,889	\$124,448	\$124,448	\$100,202	\$121,868
Operating Expenses	\$24,412	\$25,100	\$25,100	\$18,867	\$27,263
Transfers Out	\$29,744	\$37,062	\$37,062	\$37,062	\$40,558
Total Expense Objects:	\$167,045	\$186,610	\$186,610	\$156,131	\$189,689

Utilities Operations



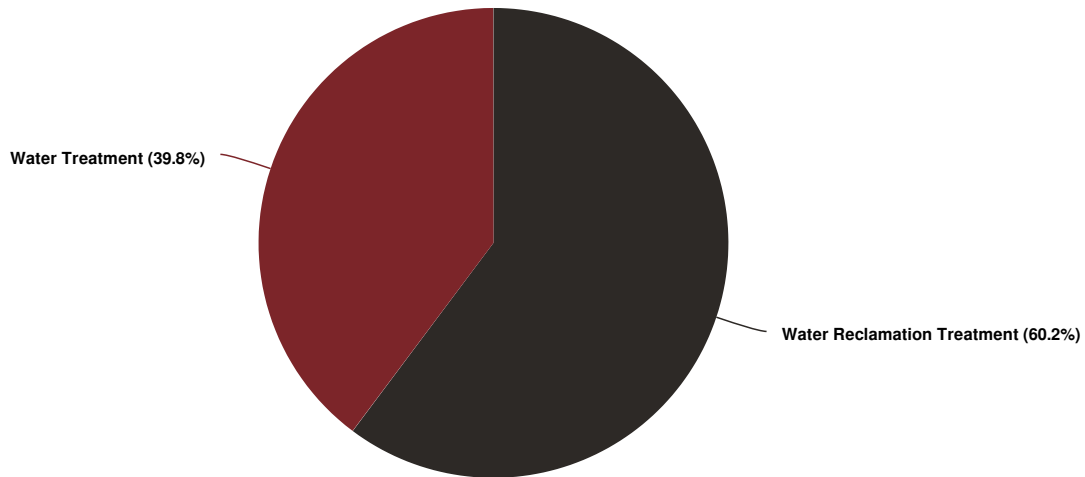
Water/Sewer Fund
Org Code: 4025780*

Programs Include:

- Water Treatment
- Water Reclamation Treatment

Utilities Operations - Expenditures by Function

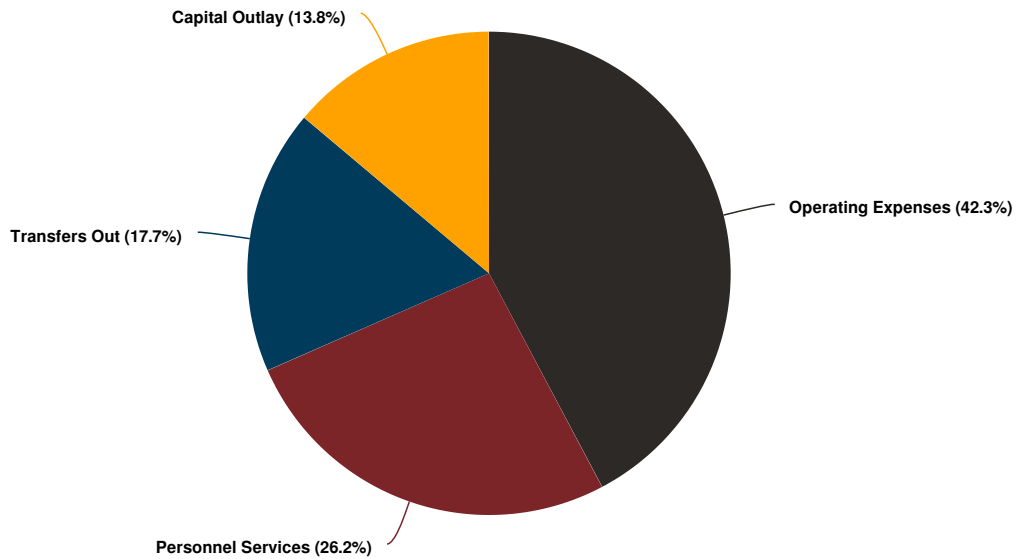
Budgeted Expenditures by Function



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expenditures					
Physical Environment					
Utility Operations					
Water Treatment	\$6,413,814	\$2,909,073	\$2,927,888	\$2,891,804	\$3,092,980
Water Reclamation Treatment	\$6,796,156	\$4,498,190	\$4,935,498	\$4,891,828	\$4,686,391
Total Utility Operations:	\$13,209,970	\$7,407,263	\$7,863,386	\$7,783,632	\$7,779,371
Total Physical Environment:	\$13,209,970	\$7,407,263	\$7,863,386	\$7,783,632	\$7,779,371
Total Expenditures:	\$13,209,970	\$7,407,263	\$7,863,386	\$7,783,632	\$7,779,371

Utilities Operations - Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expense Objects					
Personnel Services	\$1,657,553	\$1,809,371	\$1,809,371	\$1,732,400	\$2,035,741
Operating Expenses	\$5,258,971	\$2,788,317	\$2,814,765	\$2,811,982	\$3,287,439
Capital Outlay	\$4,780,567	\$1,456,700	\$1,886,375	\$1,886,375	\$1,077,100
Transfers Out	\$1,512,879	\$1,352,875	\$1,352,875	\$1,352,875	\$1,379,091
Total Expense Objects:	\$13,209,970	\$7,407,263	\$7,863,386	\$7,783,632	\$7,779,371

Utilities Operations: Water Treatment



Water/Sewer Fund
Org Code: 40257801

Department Mission

To efficiently provide safe, reliable potable water, reclaimed water, and wastewater services to the community, in compliance with local, state, and federal requirements.

Program Description

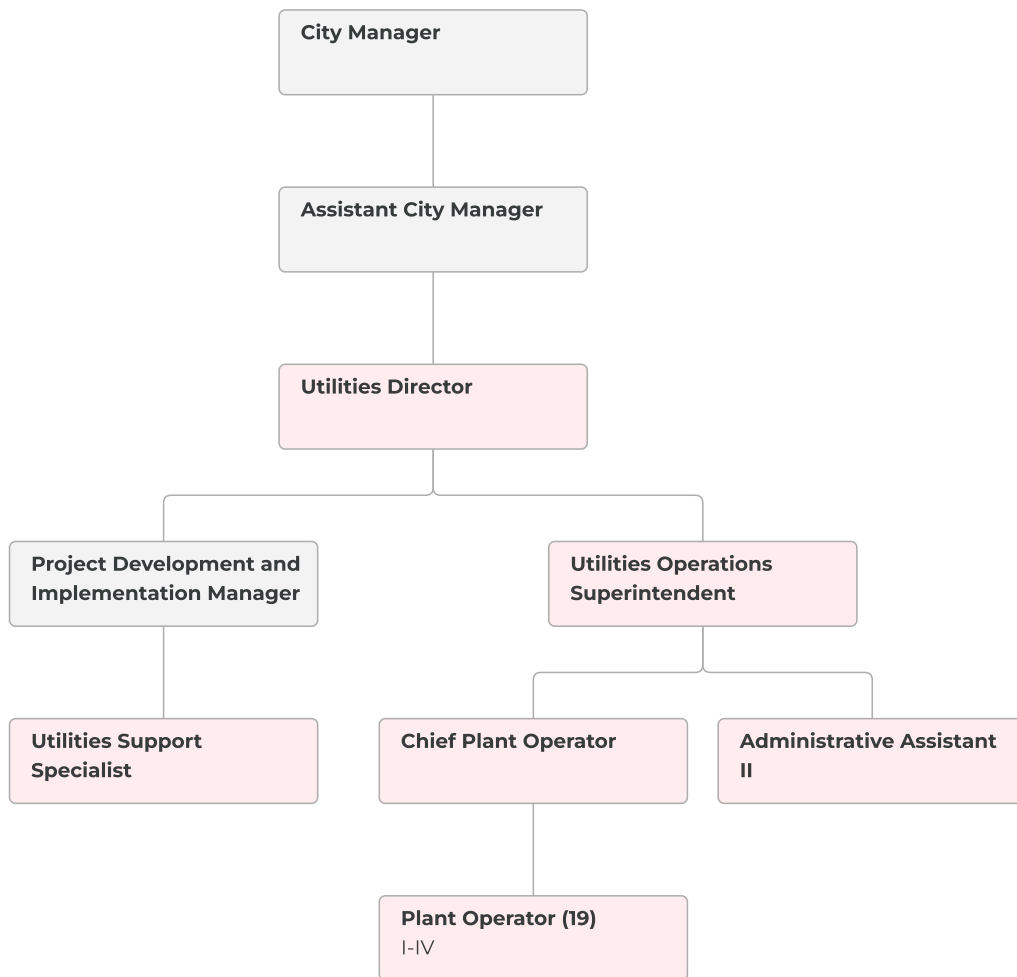
The Utilities Operations Division operates four separate potable drinking water plants. There is also an interconnect with the City of Lakeland System for emergency fire flow. All facilities are operated and monitored 24 hours per day, 365 days a year by operators licensed by the State of Florida Department of Environment Protection.

Utilities Operations: Water Treatment - Personnel

Personnel by Position

Position	FY 2021	FY 2022	FY 2023
Administrative Assistant II	1	1	1
Chief Plant Operator	1	1	1
Plant Operator (I-IV)	17	17	19
Utilities Director	1	1	1
Utilities Operations Superintendent	1	1	1
Utilities Support Specialist	1	1	1
Total	22	22	24

Personnel costs are split across all programs of the Utilities Operations Division.



Utilities Operations: Water Treatment - Program Goals

Value: Teamwork

- Work together to maintain compliance with state and federal regulations for the drinking water system.

Value: Integrity

- Serve our community with efficient, safe, reliable, potable drinking water.

Value: Transparency

- Maintain customer outreach by utilizing the city website to convey information pertinent to our drinking water quality.

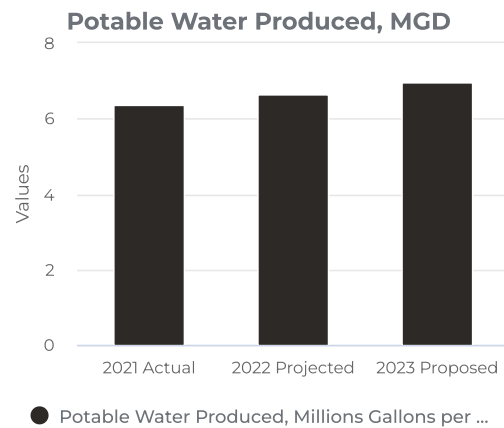
Value: Leadership

- Encourage employees to increase their professional knowledge to maintain our award-winning status.

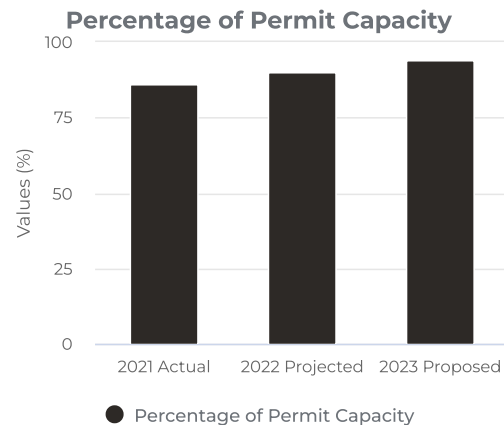
Value: Excellence

- Engage customers on water quality issues and provide a resolution promptly and effectively.

Utilities Operations: Water Treatment - Program Objectives

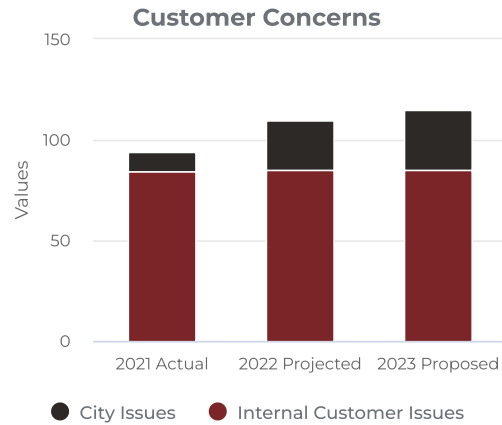


Utilities Operations: Water Treatment - Program Objectives



Utilities Operations: Water Treatment - Program Objectives

All 2021 concerns were resolved.



Utilities Operations: Water Treatment - Program Objectives



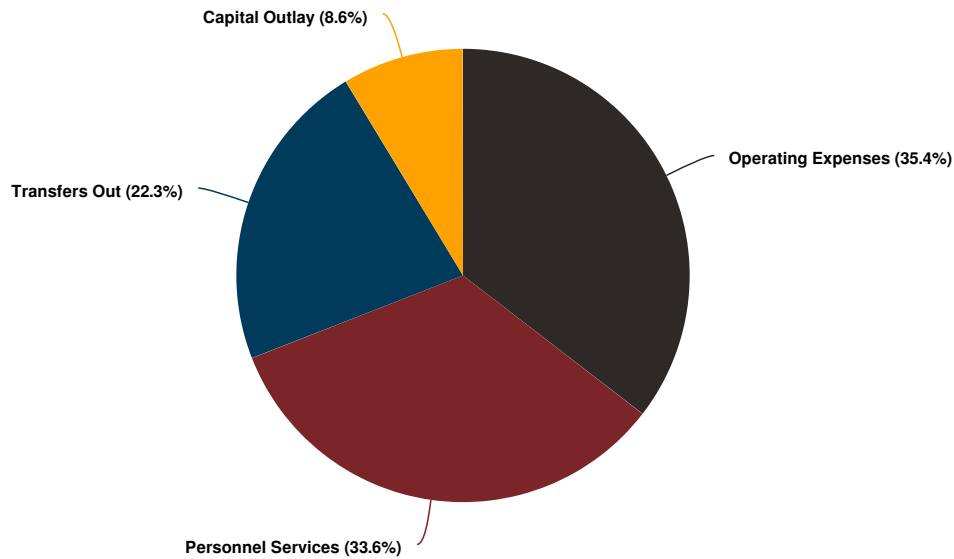
Utilities Operations: Water Treatment - Goals & Objectives Accomplished

- Maintained compliant and safe operation of the drinking water systems with no violations or warnings.

Utilities Operations: Water Treatment - Expenditures by Expense Type

Capital Equipment		Capital Project	
Auto Flushers (2)	6,400	Water System Storage Tank Rehabilitation	75,000
Chlorine Analyzer (2)	11,000	Water Treatment Plant Upgrade Program	175,000
Total	\$17,400	Total	\$250,000

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expense Objects					
Personnel Services	\$868,669	\$925,315	\$925,315	\$883,206	\$1,039,772
Operating Expenses	\$1,438,377	\$849,031	\$867,846	\$873,871	\$1,096,453
Capital Outlay	\$3,630,567	\$593,100	\$593,100	\$593,100	\$267,400
Transfers Out	\$476,201	\$541,627	\$541,627	\$541,627	\$689,355
Total Expense Objects:	\$6,413,814	\$2,909,073	\$2,927,888	\$2,891,804	\$3,092,980

Water Reclamation Treatment



Water/Sewer Fund
Org Code: 40257802

Department Mission

To efficiently provide safe, reliable potable water, reclaimed water, and wastewater services to the community, in compliance with local, state, and federal requirements.

Program Description

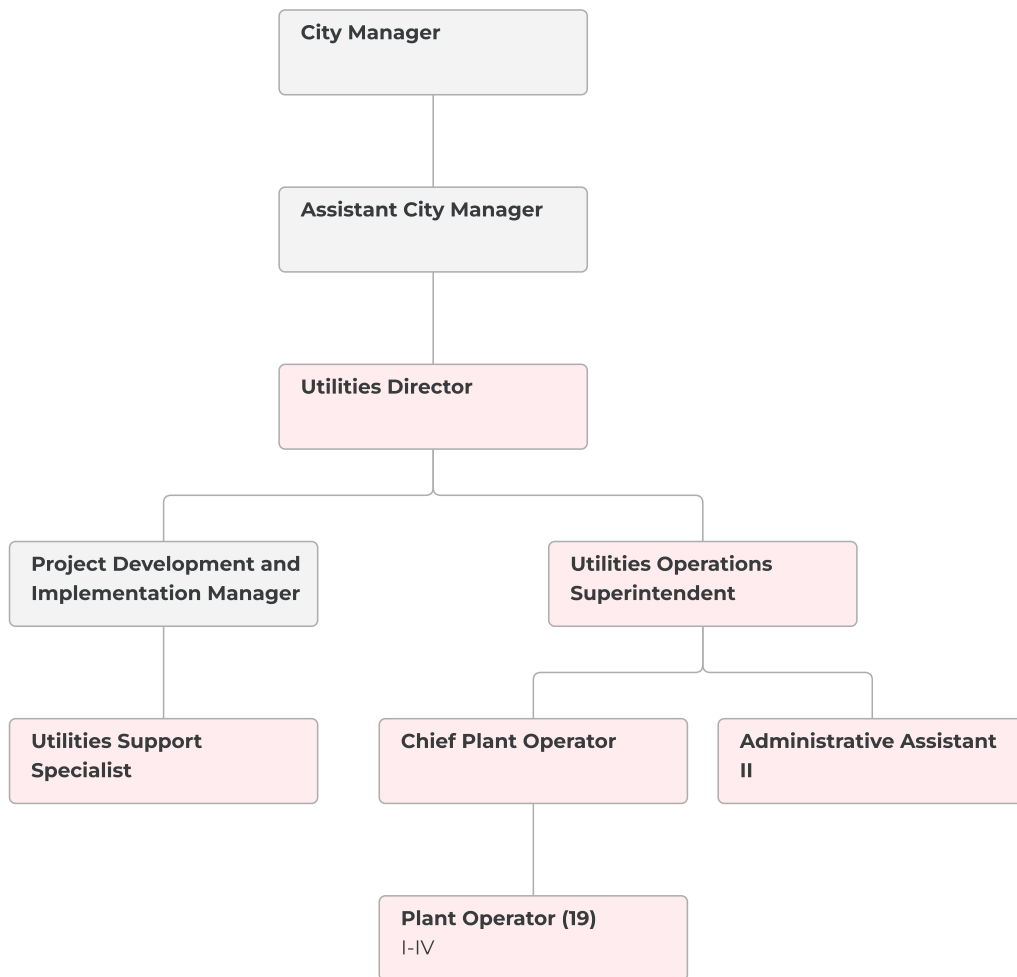
The Utilities Operations Division operates a 10 million gallons per day wastewater treatment system. All wastewater entering the facility is treated to Part III reclaimed water standards for reuse throughout the City and by users along Highway 39. The facilities are operated and monitored 24 hours per day, 365 days a year by operators licensed by the State of Florida Department of Environment Protection.

Utilities Operations: Water Reclamation Treatment - Personnel

Personnel by Position

Position	FY 2021	FY 2022	FY 2023
Administrative Assistant II	1	1	1
Chief Plant Operator	1	1	1
Plant Operator (I-IV)	17	17	19
Utilities Director	1	1	1
Utilities Operations Superintendent	1	1	1
Utilities Support Specialist	1	1	1
Total	22	22	24

Personnel costs are split across all programs of the Utilities Operations Division.



Utilities Operations: Water Reclamation Treatment - Program Goals

Value: Teamwork

- Work together to maintain compliance with state and federal regulations for the wastewater and water reclamation process.

Value: Integrity

- Serve our community by efficiently removing contaminants from the wastewater and improving the environment.

Value: Transparency

- Maintain customer outreach by offering tours of the Water Reclamation Facility to our community.

Value: Leadership

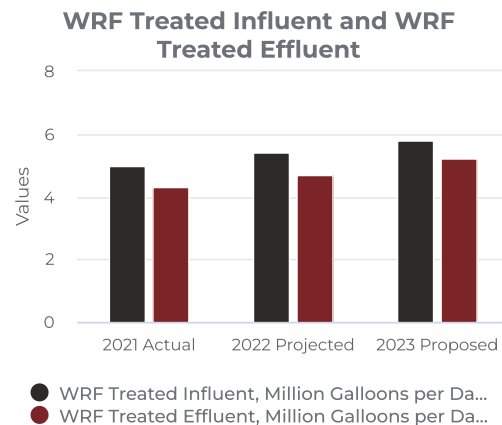
- Encourage employees to increase their professional knowledge to maintain our award-winning status.

Value: Excellence

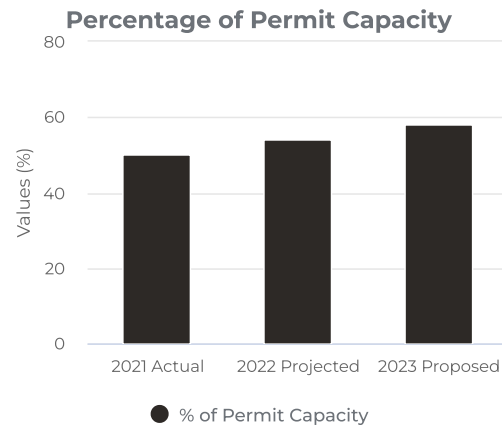
- Engage customers to address concerns through the Operations Center promptly and effectively.

Utilities Operations: Water Reclamation Treatment - Program Objectives

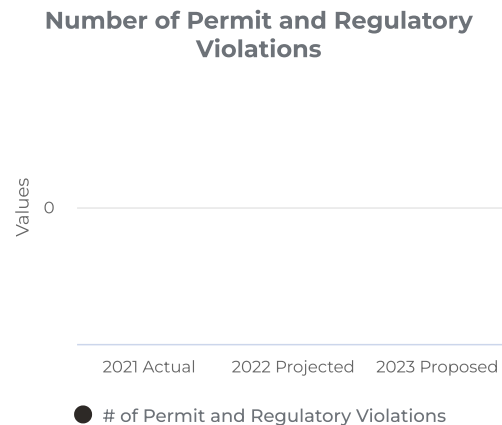
Permitted flow increased to 10.0 MGD in 2021.



Utilities Operations: Water Reclamation Treatment - Program Objectives



Utilities Operations: Water Reclamation Treatment - Program Objectives



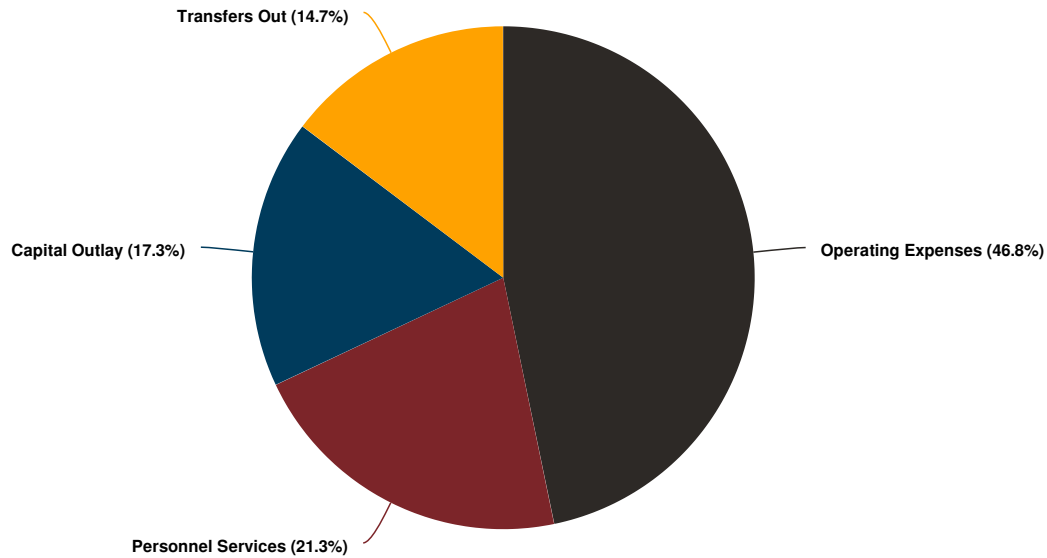
Utilities Operations: Water Reclamation Treatment - Goals & Objectives Accomplished

- o Maintained compliant and safe operation of the wastewater systems with no major violations or warnings.
- o Received the following awards for the wastewater system and personnel:
 - o 2022 Earle B. Phelps award - Presented by the Florida Water Environments Association.
 - o 2021 Advocacy Achievement- Water reuse – Lynn Spivey - Presented by the Water Reuse Association
 - o 2021 Earle B. Phelps award – 3rd Place - Presented by the Florida Water Environments Association.

Utilities Operations: Water Reclamation Treatment - Expenditures by Expense Type

Capital Equipment		Capital Project	
Sample Pumps	3,000	Wastewater/Reclaimed Water Tank	200,000
SC-200 Industrial Cleaner (2)	4,600	Reclaimed Water Recharge	300,000
Luminescent Dissolved Oxygen Probe	2,100	Utilities Security Enhancements	150,000
Total	\$9,700	WRF Sustainability and Resiliency	150,000
		Total	\$800,000

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expense Objects					
Personnel Services	\$788,884	\$884,056	\$884,056	\$849,194	\$995,969
Operating Expenses	\$3,820,594	\$1,939,286	\$1,946,919	\$1,938,111	\$2,190,986
Capital Outlay	\$1,150,000	\$863,600	\$1,293,275	\$1,293,275	\$809,700
Transfers Out	\$1,036,678	\$811,248	\$811,248	\$811,248	\$689,736
Total Expense Objects:	\$6,796,156	\$4,498,190	\$4,935,498	\$4,891,828	\$4,686,391

Solid Waste



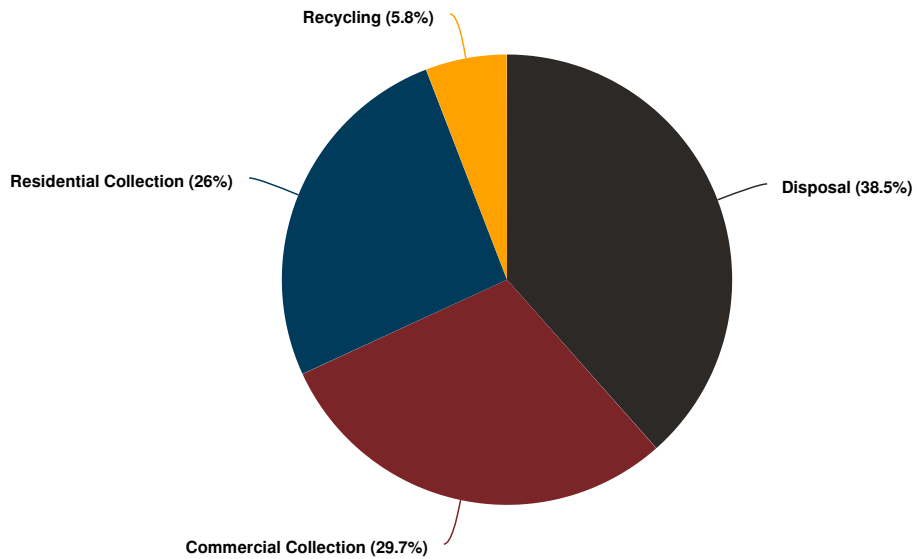
Solid Waste Fund
Org Code: 4055840*

Programs Include:

- Residential Collection
- Commercial Collection
- Recycling
- Disposal

Solid Waste - Expenditures by Function

Budgeted Expenditures by Function

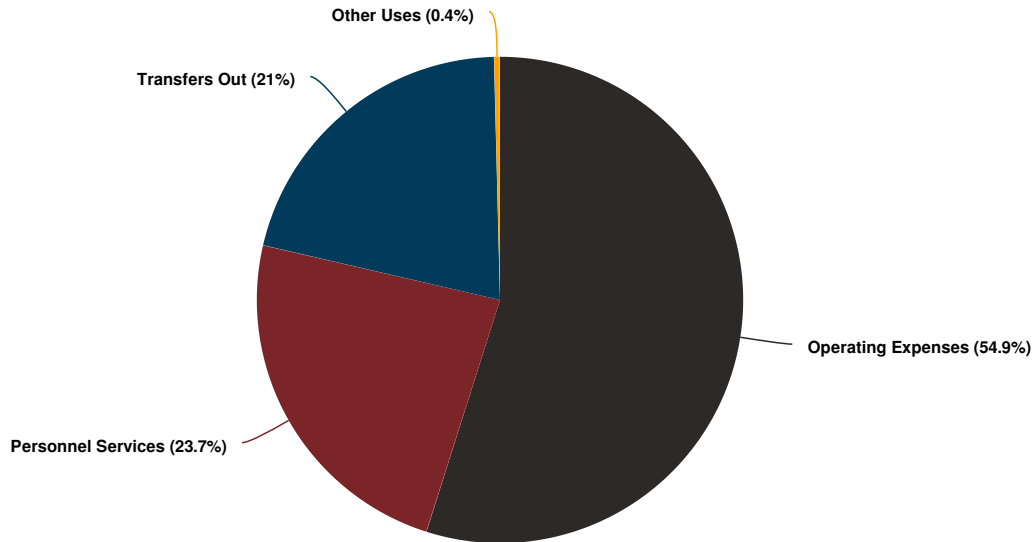


Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expenditures					
Physical Environment					
Solid Waste					
Residential Collection	\$3,647,413	\$4,574,608	\$4,953,625	\$4,732,091	\$2,461,069
Commercial Collection	\$2,264,968	\$2,278,466	\$2,294,466	\$2,258,118	\$2,807,169
Recycling	\$390,227	\$525,278	\$518,778	\$442,314	\$553,419
Disposal	\$2,993,908	\$2,613,881	\$2,691,583	\$3,089,719	\$3,639,023
Total Solid Waste:	\$9,296,515	\$9,992,233	\$10,458,452	\$10,522,242	\$9,460,680
Total Physical Environment:	\$9,296,515	\$9,992,233	\$10,458,452	\$10,522,242	\$9,460,680

Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Total Expenditures:	\$9,296,515	\$9,992,233	\$10,458,452	\$10,522,242	\$9,460,680

Solid Waste - Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expense Objects					
Personnel Services	\$1,742,995	\$2,127,294	\$2,072,294	\$1,722,679	\$2,243,474
Operating Expenses	\$4,993,846	\$4,482,783	\$4,616,681	\$5,030,486	\$5,193,851
Capital Outlay	\$165,000	\$1,740,664	\$1,742,468	\$1,742,068	\$0
Other Uses	\$12,801	\$0	\$0	\$0	\$37,016
Transfers Out	\$2,381,873	\$1,641,492	\$2,027,009	\$2,027,009	\$1,986,339
Total Expense Objects:	\$9,296,515	\$9,992,233	\$10,458,452	\$10,522,242	\$9,460,680

Solid Waste: Residential Collection



Solid Waste Fund
Org Code: 40558401

Mission

To provide customers with exceptional waste collection, recycling and disposal services that protect, preserve and improve the environment and quality of life in the community.

Program Description

The Residential program collects garbage at curbside two times per week and yard debris once per week. Bulk items are picked up at the curb either manually or with a "grabber" truck, usually at no extra charge. Three of the six garbage routes were successfully converted to an automated collection system in August 2021. Phase 2 conversion of the remaining residential customers is expected to be completed by the end of August 2022. City-owned "roll carts" are distributed to customers on the routes. There was no change in service regarding frequency or collection of yard waste and bulk pickup.

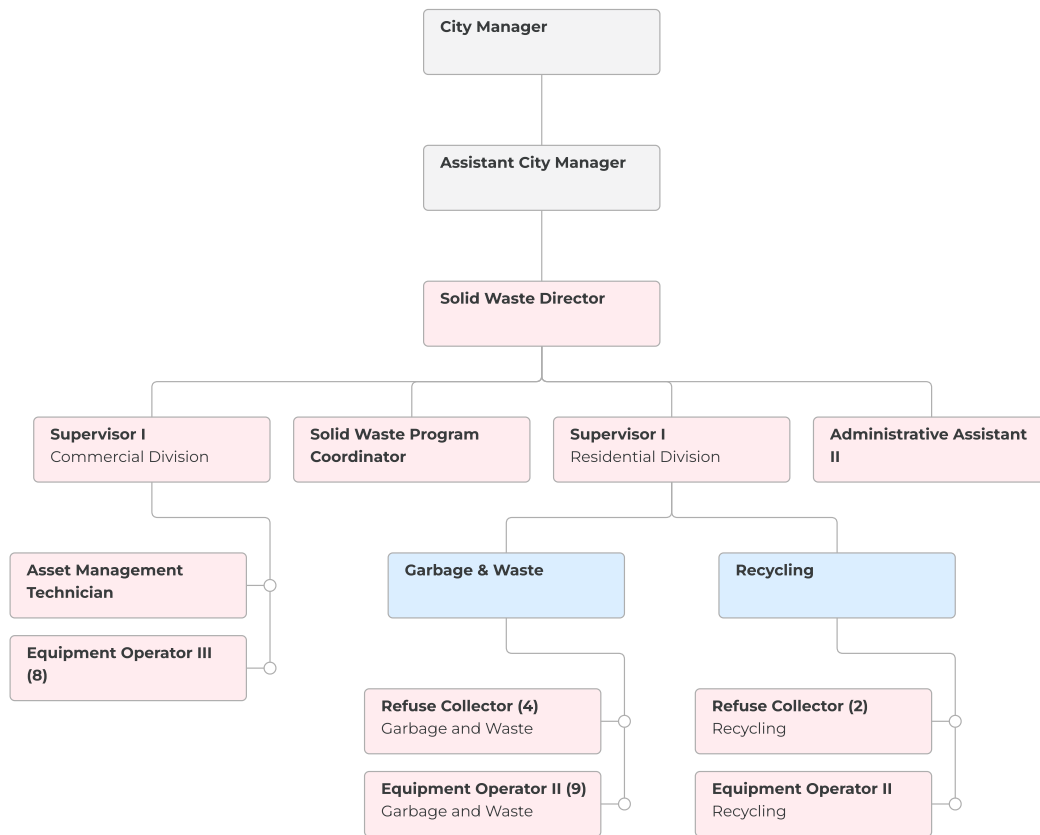


Solid Waste: Residential Collection - Personnel

Personnel by Position

Position	FY 2021	FY 2022	FY 2023
Administrative Assistant II	1	1	1
Asset Management Technician	1	1	1
Equipment Operator II	8	9	10
Equipment Operator III	8	8	8
Program Coordinator	1	1	1
Refuse Collector	14	10	6
Solid Waste Director	1	1	1
Supervisor I	2	2	2
Total	36	33	30

Personnel costs are split between all Solid Waste Programs.



Solid Waste: Residential Collection - Program Goals

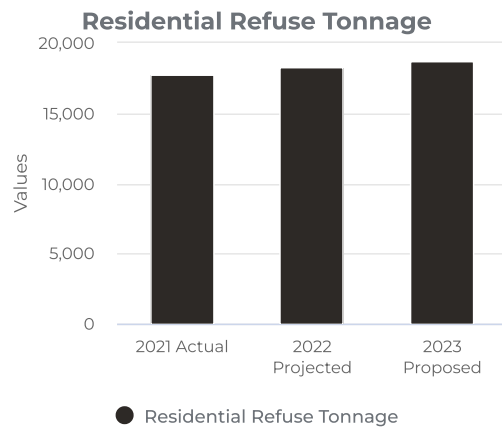
Value: Excellence

- Respond to customer inquiries within one business day.
- Complete work orders within three business days.
- Convert three garbage routes from manual to automated collection system.
- Implement route optimization software.
- Contain preventable incidents.

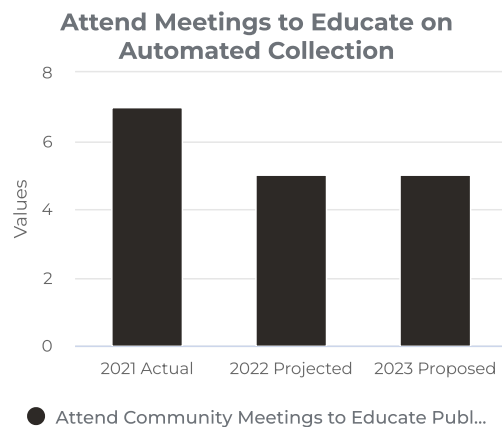
Value: Leadership

- Attend an industry conference and online webinars for leadership development.

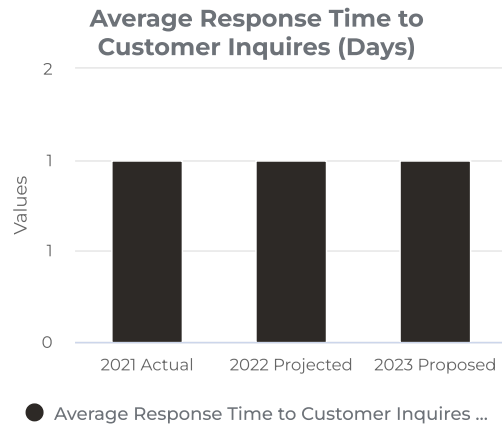
Solid Waste: Residential Collection - Program Objectives



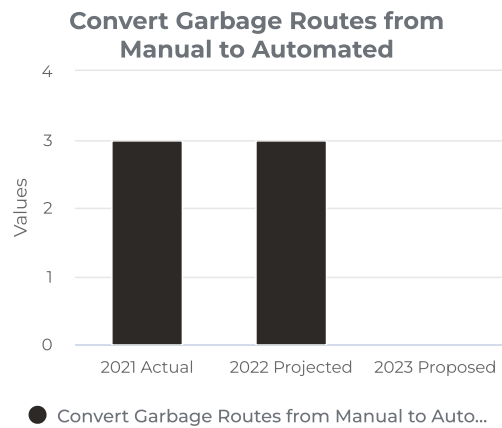
Solid Waste: Residential Collection - Program Objectives



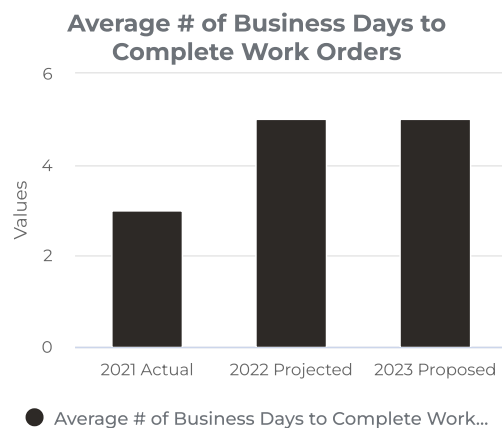
Solid Waste: Residential Collection - Program Objectives



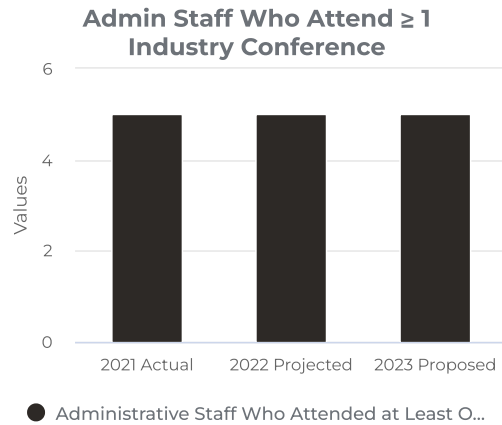
Solid Waste: Residential Collection - Program Objectives



Solid Waste: Residential Collection - Program Objectives



Solid Waste: Residential Collection - Program Objectives

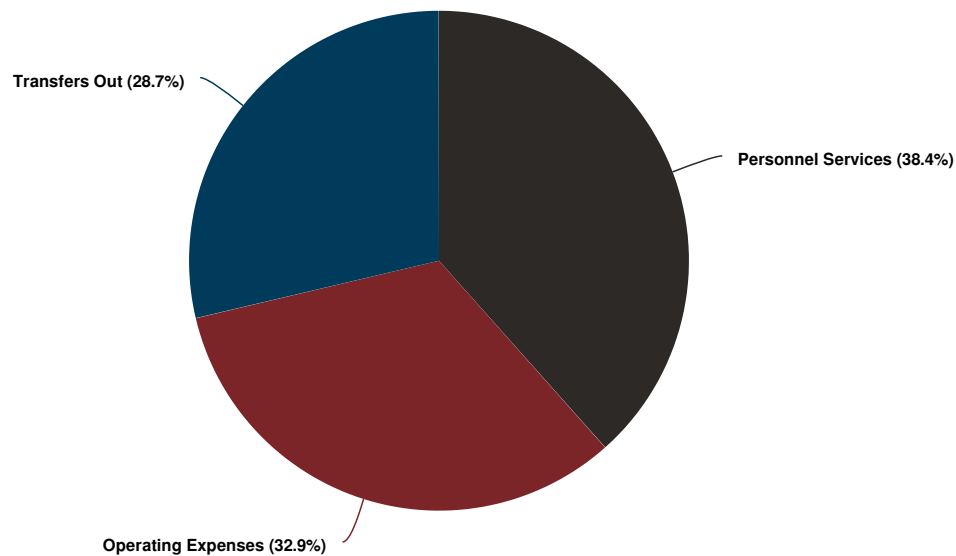


Solid Waste: Residential Collection - Goals & Objectives Accomplished

- Provided service to customers with no delays despite significant labor shortages.
- Attended five different industry conferences in FY 2022.
- Participated in at least one community leadership and networking group per month: PC Chamber, Florida Chamber, and/or Aspire.
- Implemented an asset tracking system through Rehrig Pacific.

Solid Waste: Residential Collection - Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget

Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expense Objects					
Personnel Services	\$654,816	\$891,111	\$836,111	\$624,736	\$945,957
Operating Expenses	\$1,331,351	\$1,223,363	\$1,270,059	\$1,260,300	\$809,093
Capital Outlay	\$165,000	\$1,740,664	\$1,742,468	\$1,742,068	\$0
Other Uses	\$8,588	\$0	\$0	\$0	\$0
Transfers Out	\$1,487,658	\$719,470	\$1,104,987	\$1,104,987	\$706,019
Total Expense Objects:	\$3,647,413	\$4,574,608	\$4,953,625	\$4,732,091	\$2,461,069

Solid Waste: Commercial Collection



Solid Waste Fund

Org Code: 40558402

Mission

To provide customers with exceptional waste collection, recycling and disposal services that protect, preserve and improve the environment and quality of life in the community.

Program Description

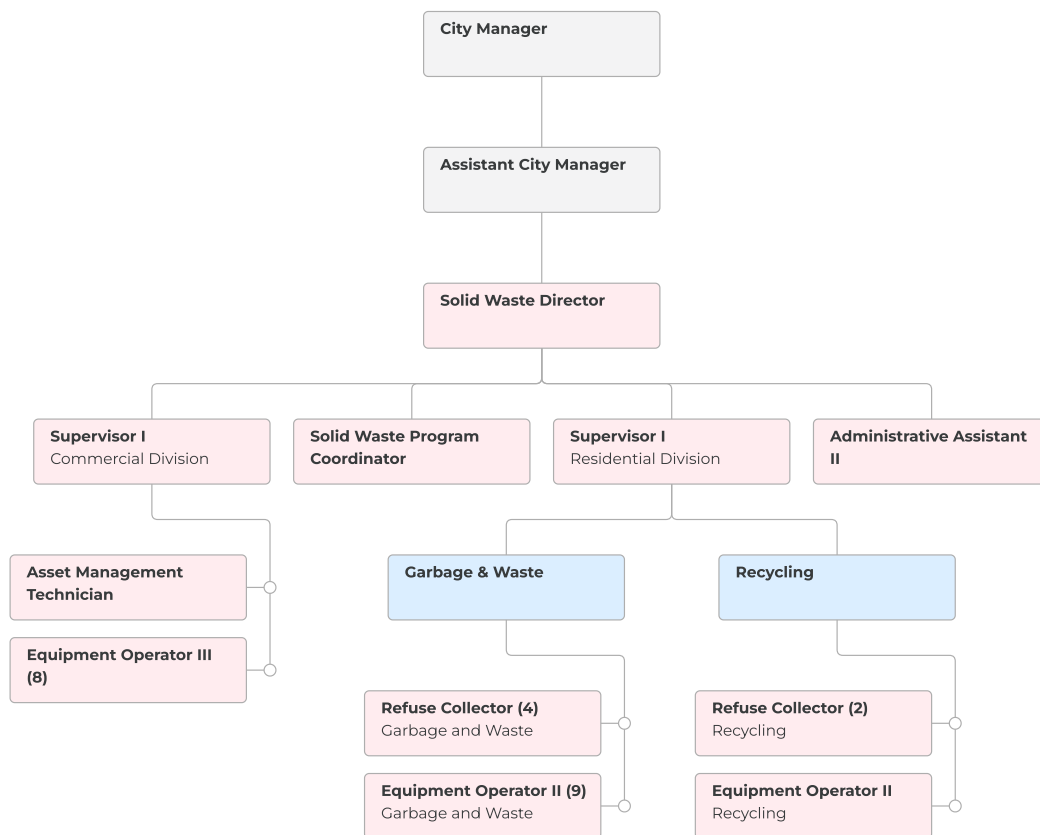
The Commercial program collects garbage from a variety of service types such as dumpsters, roll-off containers (open top and compactors), and bags/cans (curbside). Service is provided as needed six days per week and for special events. The roll-off collection service is operated under contract with Republic Services but is billed by the City. The department has a container maintenance program for tracking, repairing, and replacing dumpsters. In February 2022, the City obtained from Hillsborough County the first right of refusal for disposal of Class I waste from all commercial locations in the City's limits.

Solid Waste: Commercial - Personnel

Personnel by Position

Position	FY 2021	FY 2022	FY 2023
Administrative Assistant II	1	1	1
Asset Management Technician	1	1	1
Equipment Operator II	8	9	10
Equipment Operator III	8	8	8
Program Coordinator	1	1	1
Refuse Collector	14	10	6
Solid Waste Director	1	1	1
Supervisor I	2	2	2
Total	36	33	30

Personnel costs are split between all Solid Waste Programs.



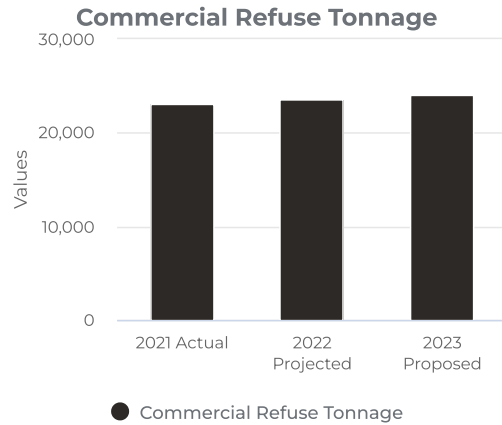
Solid Waste: Commercial Collection - Program Goals

Value: Excellence

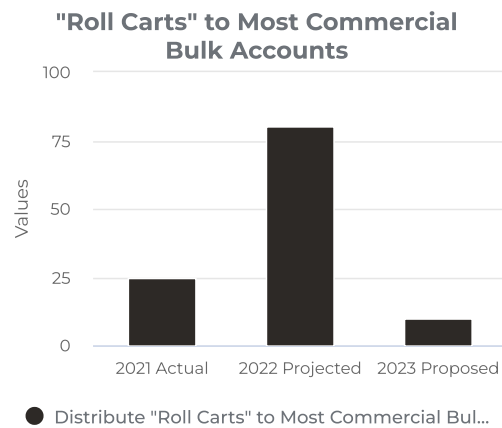
- Begin conversion of commercial curbside accounts from manual to automated collection if rates are approved.
- Respond to customer inquiries within one business day.
- Contain preventable incidents

Solid Waste: Commercial Collection - Program Objectives

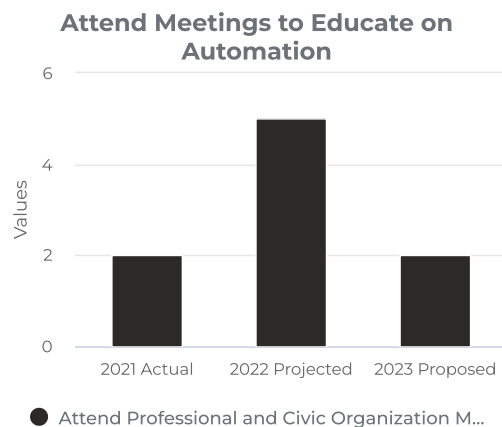
2020 Actual: Experienced a reduction in commercial tonnage due to closing of businesses in response to COVID-19.



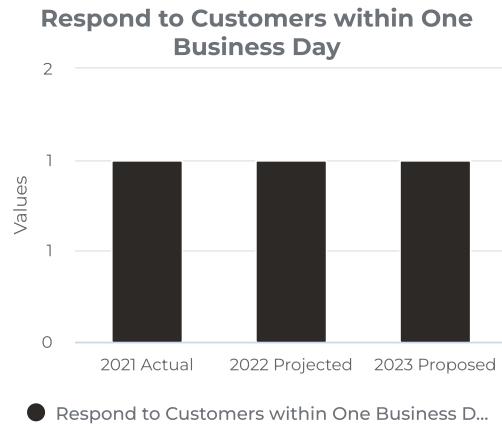
Solid Waste: Commercial Collection - Program Objectives



Solid Waste: Commercial Collection - Program Objectives



Solid Waste: Commercial Collection - Program Objectives

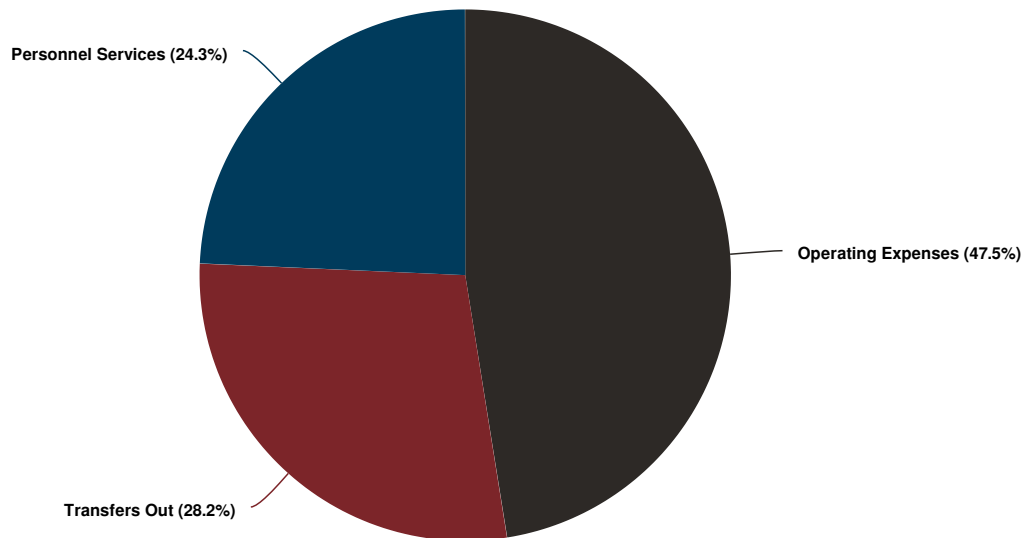


Solid Waste: Commercial Collection - Goals & Objectives Accomplished

- Seek approval of new rates for commercial curbside customers to incorporate automated trash collection via City-issued roll carts.
- Maintained high level of service despite persistent shortages in labor and vehicles.
- Worked with Procurement to secure a new contract for dumpster maintenance in March.

Solid Waste: Commercial Collection - Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expense Objects					

Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Personnel Services	\$614,585	\$649,582	\$649,582	\$615,174	\$682,090
Operating Expenses	\$1,047,328	\$1,040,163	\$1,056,163	\$1,054,223	\$1,333,173
Other Uses	\$4,213	\$0	\$0	\$0	\$0
Transfers Out	\$598,842	\$588,721	\$588,721	\$588,721	\$791,906
Total Expense Objects:	\$2,264,968	\$2,278,466	\$2,294,466	\$2,258,118	\$2,807,169

Solid Waste: Recycling



Solid Waste Fund

Org Code: 40558403

Mission

To provide customers with exceptional waste collection, recycling and disposal services that protect, preserve and improve the environment and quality of life in the community.

Program Description

Recycling service is provided free to residential and commercial customers. The department pays a disposal fee per ton minus the market price for each commodity. Commodity prices vary widely throughout each year. The processing fee remained \$100 per ton in FY 2021.

- Residential customers are provided with an 18-gallon container for single stream. Curbside collection for a variety of material is collected once per week. This material is processed at a recycling facility owned by Republic Services.
- Commercial customers are provided a dumpster for disposal of cardboard, collected up to five days per week. This material is taken to a processing facility in Tampa.

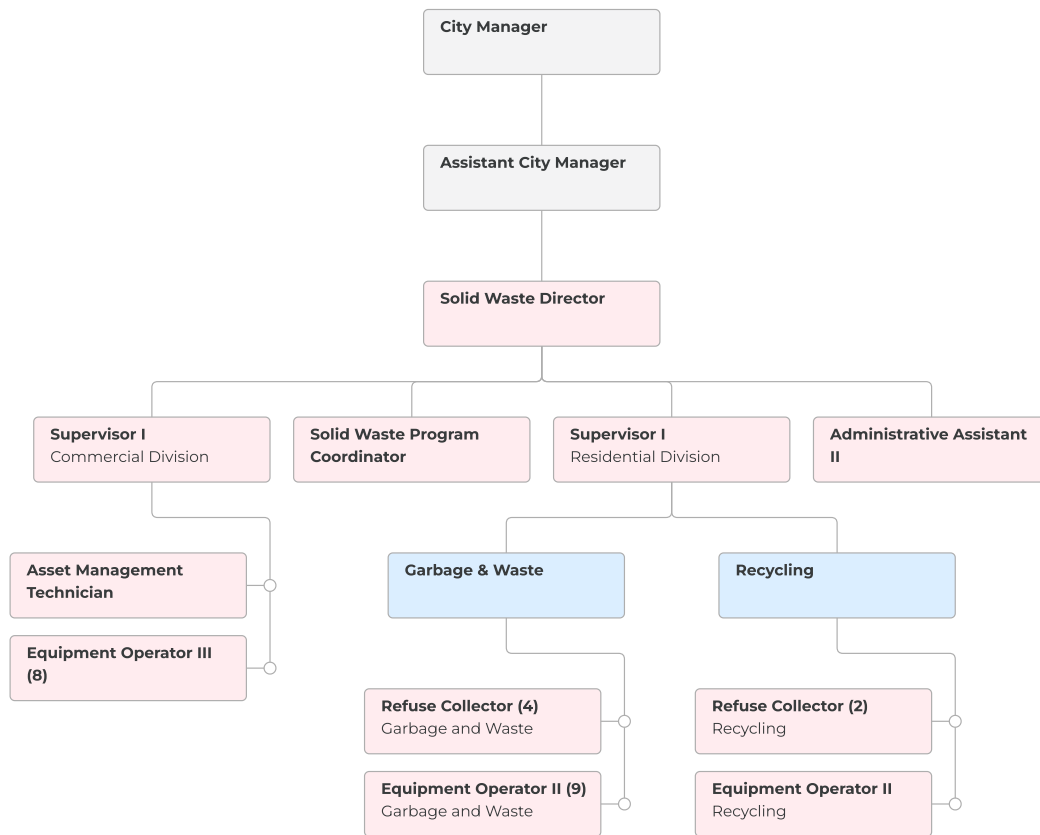
The department operates a Public Use Oil Collection Center for residents to dispose of motor and cooking oil, which are recycled by Synergy Recycling, LLC.

Solid Waste: Recycling - Personnel

Personnel by Position

Position	FY 2021	FY 2022	FY 2023
Administrative Assistant II	1	1	1
Asset Management Technician	1	1	1
Equipment Operator II	8	9	10
Equipment Operator III	8	8	8
Program Coordinator	1	1	1
Refuse Collector	14	10	6
Solid Waste Director	1	1	1
Supervisor I	2	2	2
Total	36	33	30

Personnel costs are split between all Solid Waste Programs.



Solid Waste: Recycling - Program Goals

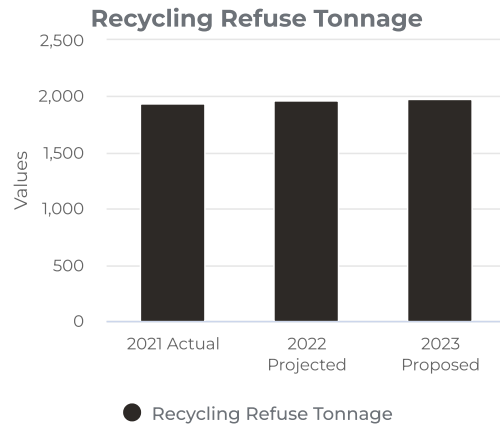
Value: Excellence

- Improve the quality of the material in bins to reduce the contamination rate by conducting community outreach.

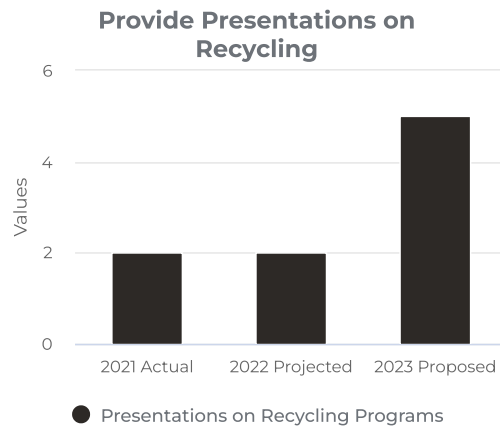
Value: Transparency

- Inform customers of current, relevant trends in Plant City's recycling program.

Solid Waste: Recycling - Program Objectives



Solid Waste: Recycling - Program Objectives

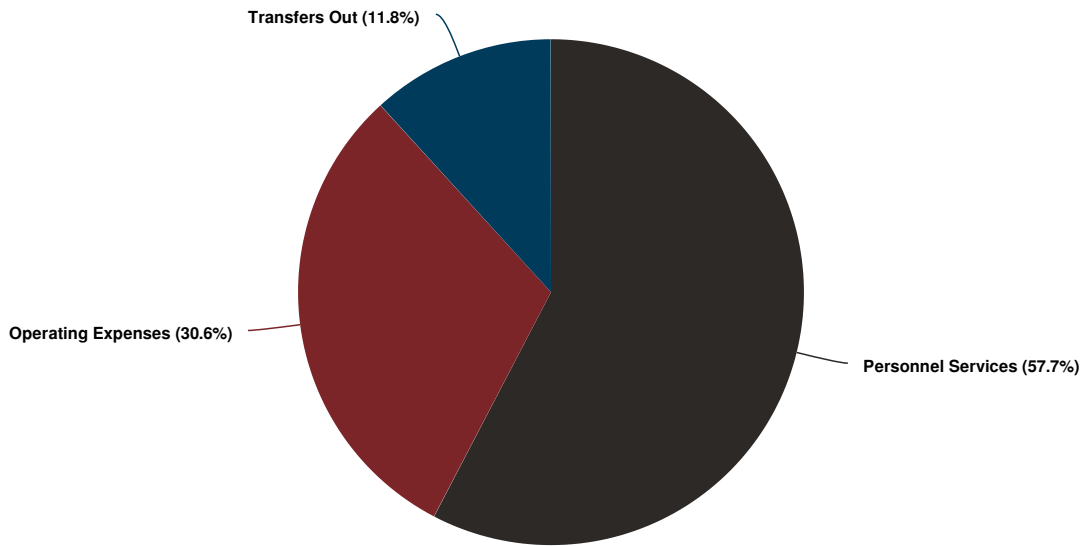


Solid Waste: Recycling - Goals & Objectives Accomplished

- Promote the use of City dumpsters for cardboard to reduce the amount of waste going in landfills.
- Updated educational material to share with residents about acceptable material for recycling bins.
- As part of the Phase I automated garbage collection, provided City's residents with a Solid Waste Collection Guide, which included information on the recycling program.
- Spoke to local civic groups about the status of recycling in the state and nationally.
- Increased the volume of material recycled by recycling scrap metal.
- Encouraged recycling with a pay-as-you-throw trash program.
- Began taking old batteries and ballasts to R&L Metals for a rebate.

Solid Waste: Recycling - Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expense Objects					
Personnel Services	\$218,886	\$305,014	\$305,014	\$229,450	\$319,103
Operating Expenses	\$117,311	\$164,557	\$158,057	\$157,157	\$169,209
Transfers Out	\$54,029	\$55,707	\$55,707	\$55,707	\$65,107
Total Expense Objects:	\$390,227	\$525,278	\$518,778	\$442,314	\$553,419

Solid Waste: Disposal



Solid Waste Fund

Org Code: 40558404

Mission

To provide customers with exceptional waste collection, recycling and disposal services that protect, preserve and improve the environment and quality of life in the community.

Program Description

The City disposes of solid waste at several facilities based on the type of waste and operational logistics. These facilities include: Polk County Landfill, Cedar Trails, Hillsborough County, and Paragon Development Group.

The department provides collection service six days a week for roll-off containers (open top and compactors) to commercial and multi-family accounts. The roll-off collection service is provided through a contract with Republic Services, but the City pays the disposal fees.

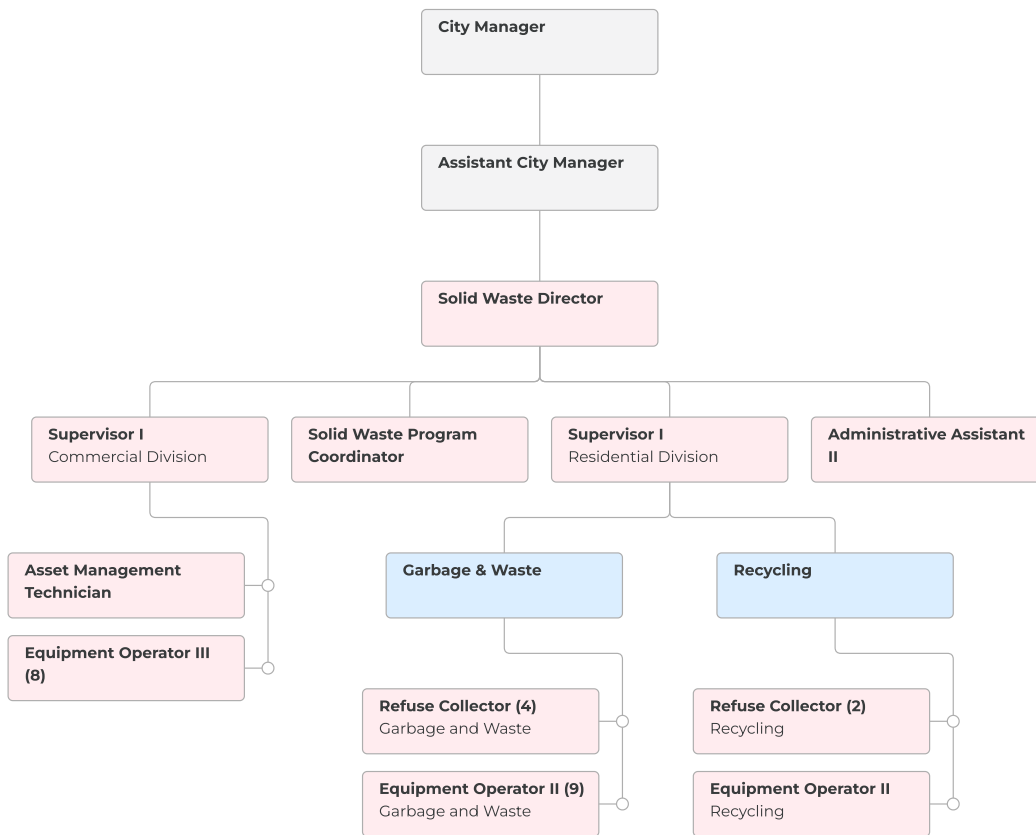
The department collects bulk items such as furniture, appliances, tires and electronic devices as requested by customers via work orders and from other City departments. These items are placed in containers located at the operations yard, which are hauled for disposal by Republic Services.

Solid Waste: Disposal - Personnel

Personnel by Position

Position	FY 2021	FY 2022	FY 2023
Administrative Assistant II	1	1	1
Asset Management Technician	1	1	1
Equipment Operator II	8	9	10
Equipment Operator III	8	8	8
Program Coordinator	1	1	1
Refuse Collector	14	10	6
Solid Waste Director	1	1	1
Supervisor I	2	2	2
Total	36	33	30

Personnel costs are split between all Solid Waste Programs.

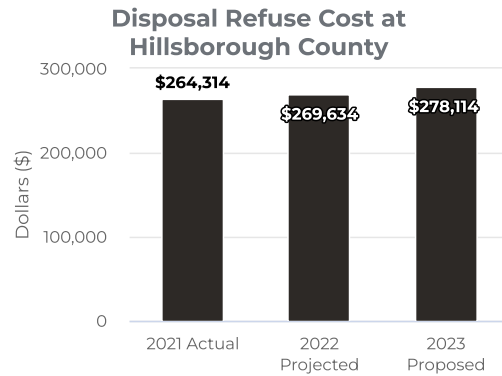


Solid Waste: Disposal - Program Goals

Value: Excellence

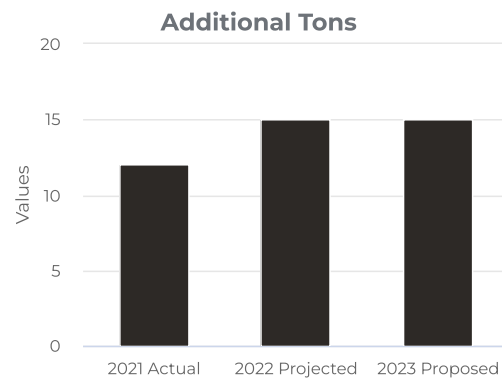
- Deliver the required tonnage to Hillsborough County per the interlocal agreement.
- Evaluate and track tons of solid waste associated with new annexations from Hillsborough County.

Solid Waste: Disposal - Program Objectives



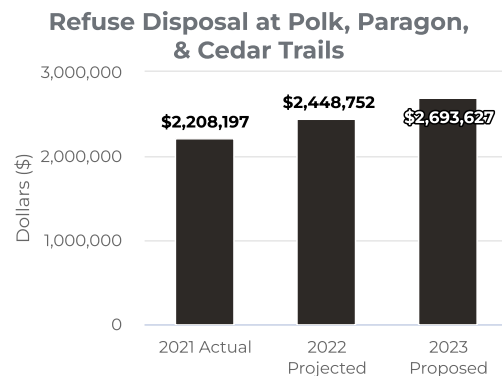
● Disposal Refuse Cost at Hillsborough County F...

Solid Waste: Disposal - Program Objectives



● Additional Tons from Residential Properties A...

Solid Waste: Disposal - Program Objectives



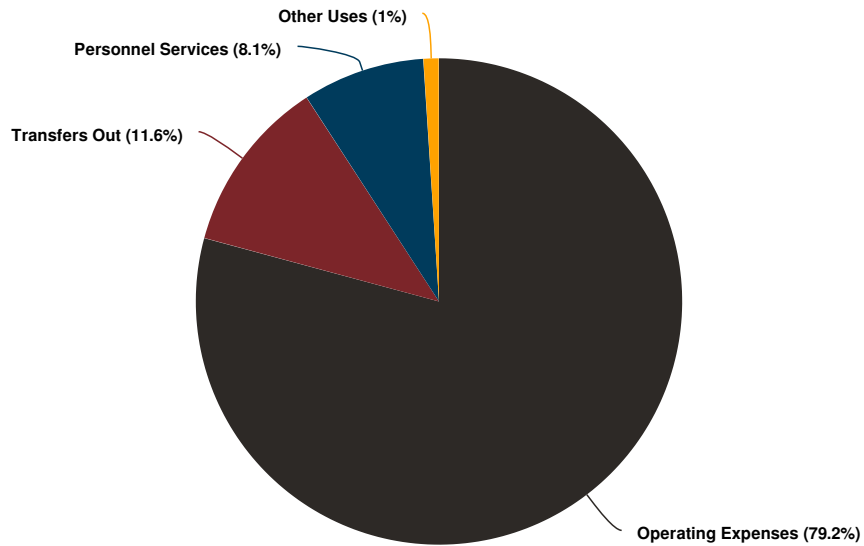
● Disposal of Refuse at Polk, Paragon, and Ceda...

Solid Waste: Disposal - Goals & Objectives Accomplished

- Recorded tons of solid waste associated with residential land annexations from Hillsborough County.
- Exceeded the obligation to dispose 4,228 tons at Hillsborough County's facility for fiscal year 2021 (total of 4,295 tons).
- Utilized Paragon Development Group's disposal facility due to conditions at Polk County Landfill and the shortage of people and trucks. Paragon charges less per ton, has much shorter cycle time, and does not result in truck damage.
- The cost proposal for the Transfer Station is in progress. A site has been identified and the station designed. Awaiting land acquisition costs and approval to proceed from the City Manager and City Commission.

Solid Waste: Disposal - Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expense Objects					
Personnel Services	\$254,707	\$281,587	\$281,587	\$253,319	\$296,324
Operating Expenses	\$2,497,856	\$2,054,700	\$2,132,402	\$2,558,806	\$2,882,376
Other Uses	\$0	\$0	\$0	\$0	\$37,016
Transfers Out	\$241,344	\$277,594	\$277,594	\$277,594	\$423,307
Total Expense Objects:	\$2,993,908	\$2,613,881	\$2,691,583	\$3,089,719	\$3,639,023

Fleet Replacement



Fleet Replacement Fund
51050000

Mission

To establish a fund for the replacement of vehicles and large equipment.

Program Description

The Fleet Replacement Fund was established to replace vehicles and large equipment that have exceeded their useful life. Equipment requests are evaluated for age and condition prior to replacement. Fleet Replacement is funded through department lease payments.

Fleet Replacement - Program Goals

Value: Excellence

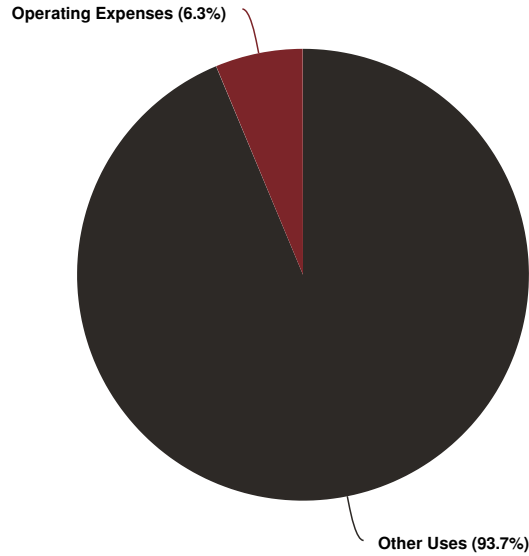
- Establish replacement accounts for each vehicle the City owns.
- Purchase City vehicles and large equipment through the Fleet Replacement Fund.

Fleet Replacement - Expenditures by Expense Type

On April 11, 2022, the City Commission approved the fleet requests for Fiscal Year 2022-23 as a budget adjustment to the Fiscal Year 2021-22 budget using fund balance.

No vehicles and equipment are included in the Proposed Budget for Fiscal Year 2022-23. However, the fund is showing revenue from annual department charges to replenish fund balance.

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expense Objects					
Operating Expenses	\$2,206,020	\$206,000	\$208,458	\$126,481	\$190,500
Capital Outlay	\$0	\$2,919,704	\$9,678,613	\$9,678,613	\$0
Other Uses	\$0	\$0	\$0	\$0	\$2,842,400
Total Expense Objects:	\$2,206,020	\$3,125,704	\$9,887,071	\$9,805,094	\$3,032,900

Community Redevelopment Agency (CRA)



Department Mission

To provide projects, activities and resources which address community needs, stimulate economic reinvestment, and further improvements to the Plant City Community Redevelopment Area.

Program Description

Community Redevelopment Agency (CRA) was established by the City Commission in 1981, in accordance with the Community Redevelopment Act of 1969. This state act allows municipalities to use increases in property tax revenue to finance the necessary public investments in the project area. In accordance with provisions of this act, the CRA developed and implemented a Community Redevelopment Plan to remove the conditions of slum and blight that existed within a large portion of the City's core, including the Central Business District (CBD) and the adjacent residential areas.

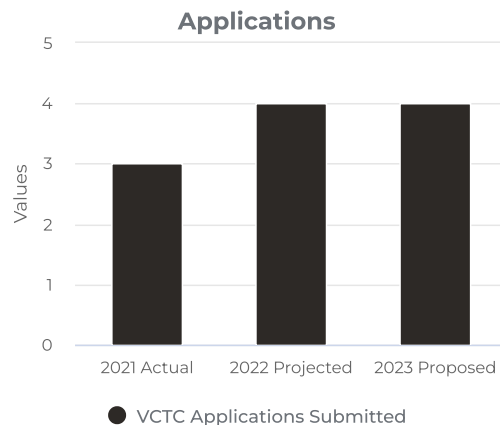
Funding for redevelopment and restoration projects that are essential for the reduction of slum and blight and the stimulation of private sector revitalization efforts is provided primarily from the tax increment generated by the increase devaluation of properties within the Community Redevelopment Area. Increases in property tax revenue above the baseline assessment that was established upon adoption of the Community Redevelopment Plan is set aside in the Community Redevelopment Trust Fund and can be utilized only for projects identified in the plan.

Community Redevelopment Agency (CRA) - Program Goals

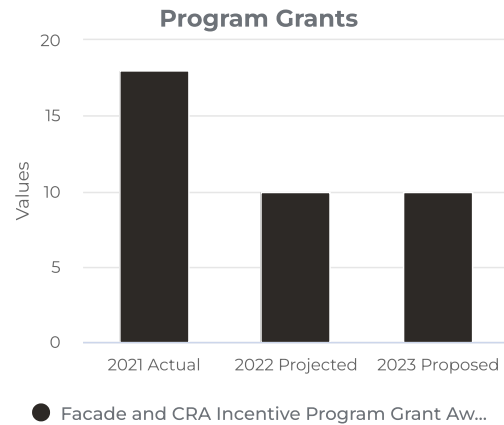
Value: Excellence

- Eliminate blight in the City through projects, award of Façade and CRA Incentive Program Grants, and environmental clean-up of Brownfield sites in the Midtown Redevelopment Area.

Community Redevelopment Agency (CRA) - Program Objectives



Community Redevelopment Agency (CRA) - Program Objectives



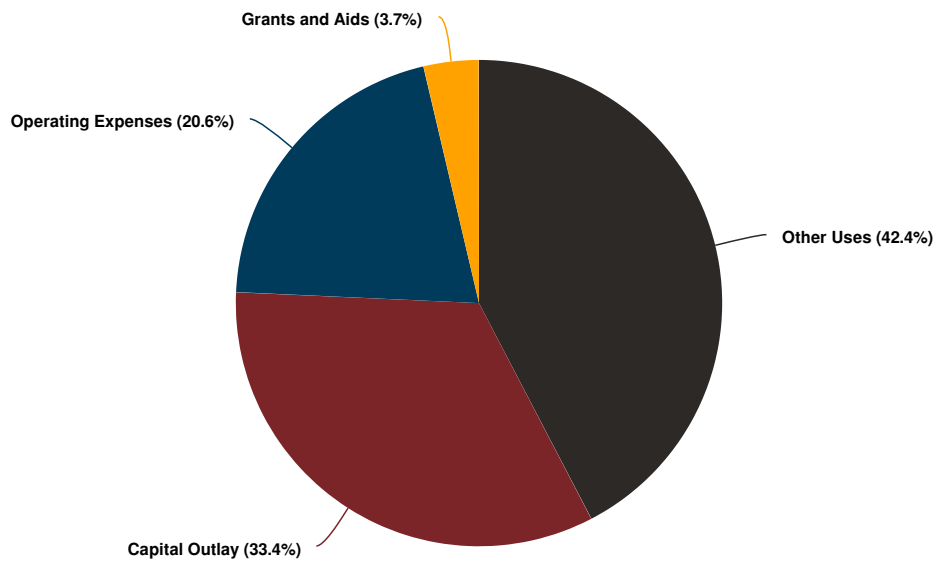
Community Redevelopment Agency (CRA) - Goals & Objectives Accomplished

- Processed and awarded a record number of 18 Façade Improvement and CRA Incentive Program Grants for a record amount expended of \$167,000. Previous high amounts were 13 grants for \$89,000 in 1998, the first year of the program.
- Submitted the annual Florida Department of Environmental Protection (FDEP) Voluntary Cleanup Tax Credit (VCTC) Applications for Carlos Brake & Radiator, Gro-Mor Fertilizer Plant and Stock Building Supply/McGinnis Lumber Yard Brownfield Sites; and was awarded tax credits in the amount of \$21,130.

Community Redevelopment Agency (CRA) - Expenditures by Expense Type

Capital Project	
Public Parking Lot (CIT other funds)	50,000
Evers Street Improvements	125,000
Collins Street Complete Street Improvements	300,000
Street Resurfacing from Additional Mil	236,833
Brick Road Restoration	100,000
Midtown Utility Systems	100,000
Total	\$911,833

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Adopted Budget	FY2022 Amended Budget	FY2022 Projected Actuals	FY2023 Proposed Budget
Expense Objects					
Operating Expenses	\$372,101	\$585,040	\$617,113	\$350,040	\$563,340
Capital Outlay	\$586,751	\$1,431,347	\$3,276,139	\$3,321,983	\$911,833
Grants and Aids	\$122,230	\$100,000	\$191,957	\$191,957	\$100,000
Other Uses	\$0	\$0	\$459,475	\$0	\$1,157,907
Debt Service	\$0	\$190,490	\$190,490	\$190,491	\$0
Total Expense Objects:	\$1,081,082	\$2,306,877	\$4,735,175	\$4,054,471	\$2,733,080

CAPITAL IMPROVEMENTS

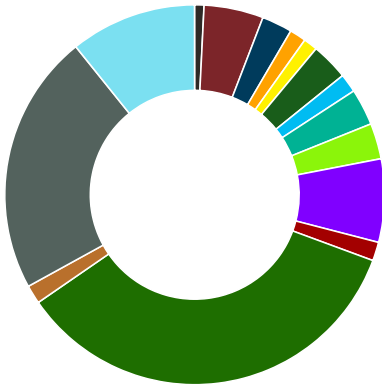
Capital Improvements: One-year Plan

Total Capital Requested

\$12,546,238

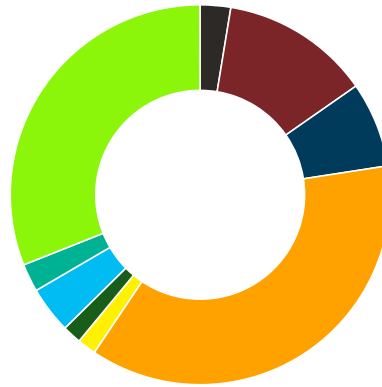
53 Capital Improvement Projects

Total Funding Requested by Department



● Accounting (1%)	\$100,000.00
● Cemetery (5%)	\$635,000.00
● Community Services (3%)	\$325,000.00
● CRA (1%)	\$175,000.00
● Environmental Compliance (1%)	\$150,000.00
● General Services (3%)	\$397,944.00
● Library (2%)	\$200,000.00
● Parks (3%)	\$391,250.00
● Police (3%)	\$380,000.00
● Recreation (7%)	\$890,000.00
● Stormwater (2%)	\$200,000.00
● Street Maintenance (35%)	\$4,362,044.00
● Traffic Maintenance (2%)	\$200,000.00
● Utility Maintenance (22%)	\$2,790,000.00
● Utility Operations (11%)	\$1,350,000.00
TOTAL	\$12,546,238.00

Total Funding Requested by Source



● CDBG Fund (3%)	\$325,000.00
● CIT Fund (13%)	\$1,595,000.00
● CRA Fund (7%)	\$911,833.00
● General Fund (37%)	\$4,624,405.00
● Library Impact Fees (2%)	\$200,000.00
● Stormwater (2%)	\$200,000.00
● Street Fund (4%)	\$500,000.00
● Wastewater Development Fund (2%)	\$300,000.00
● Water/Sewer Fund (31%)	\$3,890,000.00
TOTAL	\$12,546,238.00

Police Requests

Itemized Requests for 2023

Computer Aided Dispatch (CAD) and Records Management System (RMS)	\$100,000
--	------------------

Prepare for future upgrade of the Computer Aided Dispatch and Records Management System with state-of-the-art public safety technology to deliver enhanced capability to protect the safety and security of Plant City residents, businesses, and...

PCPD Outdoor Firearms Range/Training Facility	\$280,000
--	------------------

Repair, upgrade, and improve the existing Plant City Police Department (PCPD) outdoor firearms range.

Total: \$380,000

Recreation Requests

Itemized Requests for 2023

Cultural Events Center	\$500,000
-------------------------------	------------------

Create a Cultural Events Center to replace the Planteen Recreation Center.

Playground Improvements	\$300,000
--------------------------------	------------------

Multi-year accumulation of funds to upgrade or replace playground equipment as needed due to normal weathering and wear and tear at 12 playgrounds.

Recreation Athletic Events Barn	\$90,000
--	-----------------

Replace the Recreation Division's storage barn at the Otis M. Andrews Sports Complex.

Total: \$890,000

Parks Requests

Itemized Requests for 2023

ADA Improvements/City Parks **\$50,000**

Multi-year accumulation of funds to retrofit City park facilities and create an accessible environment including bathrooms, parking, and paved access to bleachers, benches and picnic tables.

Bike/Nature Trail - Sansone Park **\$51,250**

Multi-year accumulation of funds to repair and resurface the 0.38 mile asphalt bike/nature trail at Mike Sansone Park.

Park Improvements **\$100,000**

Multi-year accumulation of funds to replace turf, irrigation, fencing, bleachers, netting, benches, tables, and other Park amenities City-wide.

Splash Park (Second Location) **\$150,000**

Design and install a splash park.

User Fee Park Improvements **\$40,000**

Multi-year funding for park improvements supported by user fees paid by local independent youth sports programs.

Total: \$391,250

General Services Requests

Itemized Requests for 2023

City Buildings Air Conditioning Maintain/Upgrade/Replacement **\$75,000**

Maintain, upgrade and replace all the HVAC units for various City-owned facilities.

City Hall Exterior Brick & Window Maintenance **\$6,000**

Maintenance of City Hall exterior brick and windows.

Elevator Upgrade/Maintenance **\$25,000**

Maintain, upgrade, and replace elevator/lift systems.

Roof Upgrade/Maintenance **\$291,944**

Multi-year accumulation of funds to update, maintain, or repair roofs for 35 buildings.

Total: \$397,944

Traffic Maintenance Requests

Itemized Requests for 2023

Advanced Traffic Management System (ATMS)	\$50,000
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Multi-year plan to maintain the ATMS system: upgrade servers, CCTV cameras, fiber hubs, switches, software and video wall.

Fiber Optic Cable Upgrade	\$25,000
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Replace 125,000 ft of fiber optic cable throughout the city traffic network.

LED Illuminated Street Sign Install/Upgrade	\$25,000
--	-----------------

Install/upgrade all signalized intersections with LED illuminated street signs.

Traffic Signal Cabinet Upgrade	\$100,000
---------------------------------------	------------------

Upgrade 40 traffic signal cabinets to current NEMA TS2 Type Standards.

Total: \$200,000

Street Maintenance Requests

Itemized Requests for 2023

Brick Road Restoration	\$100,000
-------------------------------	------------------

Restore functionality and aesthetics to brick roads within historic downtown and surrounding areas.

Bridge Repair, Replacement & Upgrade	\$150,000
---	------------------

Repair/upgrade/maintain City bridges.

Collins Street Downtown Improvements - Phase 1a	\$300,000
--	------------------

Improvements to Collins Street from Baker Street to the railroad crossing at Laura Street (Formerly included in CIP ST025 as Phase 1a).

Pedestrian Handrail & Safety Guardrail	\$50,000
---	-----------------

Install and repair pedestrian handrails along sidewalks and guardrails along open ditches.

Public Parking Lot Paving	\$225,000
----------------------------------	------------------

Resurface/repave City-owned parking lots.

Sidewalk Replacement	\$100,000
-----------------------------	------------------

Sidewalk repairs and retrofitting to meet the ADA requirements for sidewalks.

Street Resurfacing and Paving from Additional Mil	\$3,437,044
--	--------------------

Resurface and pave various roads throughout the City.

Total: \$4,362,044

Environmental Compliance Requests

Itemized Requests for 2023

Backflow Prevention Assembly & Large Meter	\$100,000
---	------------------

Replace large backflow prevention assemblies and associated water meters.

Wastewater and Surface Water Pollutant Management Program	\$50,000
--	-----------------

Conduct studies to address regulatory pollutant reduction in the stormwater and wastewater systems.

Total: \$150,000

Utility Maintenance Requests

Itemized Requests for 2023

Collection System Asset Management	\$550,000
---	------------------

Replacement of gravity sanitary sewer lines and force mains that have reached or exceeded their useful life.

Lift Station Generator and Pump Replacement	\$75,000
--	-----------------

Upgrade generators and pumps for sanitary lift stations.

Lift Station Maintenance and Rehabilitation	\$315,000
--	------------------

Maintain and rehabilitate lift stations.

Meter Maintenance	\$400,000
--------------------------	------------------

Scheduled meter replacement program on a ten-year cycle to ensure accuracy in measuring and billing consumption.

Midtown Utility Systems	\$100,000
--------------------------------	------------------

Upgrades to the existing utilities and new installation to adequately serve the Midtown redevelopment area.

Water Distribution System Asset Management	\$450,000
---	------------------

Replace and upsize existing water mains that have reached or exceeded their useful life.

Water Reclamation Facility (WRF) Asset Management	\$600,000
--	------------------

Upgrade electrical, mechanical equipment or systems at the Water Reclamation Facility.

WTP Asset Management	\$300,000
-----------------------------	------------------

Repair and rehabilitate the water treatment plants.

Total: \$2,790,000

Stormwater Requests

Itemized Requests for 2023

Stormwater Drainage Pipe Rehabilitation and Repair	\$200,000
---	------------------

Rehabilitate and/or repair drainage pipes and inlets.

Total: \$200,000

Utility Operations Requests

Itemized Requests for 2023

McIntosh Park Indirect Potable Reuse (IPR)	\$300,000
---	------------------

Design a potable reuse system that will provide a self-sustained water source for Plant City.

Reclaimed Water Recharge	\$300,000
---------------------------------	------------------

Evaluate cost estimates and ranking to construct reclaimed water extensions for compliance with SWFWMD Grant L816.

Utilities Security Enhancements	\$150,000
--	------------------

Upgrade security of the City's water infrastructure.

Wastewater/Reclaimed Water Tank Asset Management Program	\$200,000
---	------------------

A maintenance program to ensure the desired level of service and extend the service life of large concrete storage tanks in the Water Reclamation Facility (WRF).

Water Reclamation Facility (WRF) Sustainability and Resiliency	\$150,000
---	------------------

Plan, develop, and implement systems and programs that facilitate the sustainability and resilience of the City's Water Reclamation Facility.

Water System Storage Tank Program	\$75,000
--	-----------------

A maintenance program to ensure a desired level of service and extend the service life of the City's water storage tanks.

Water Treatment Plant Asset Management Program	\$175,000
---	------------------

Extend the service life of City's water treatment plants while maintaining the plants at optimal operational levels.

Total: \$1,350,000

Community Services Requests

Itemized Requests for 2023

Madison Park/Forest Park/Robinson's Airport Neighborhoods	\$325,000
--	------------------

Design and install sidewalk improvements.

Total: \$325,000

CRA Requests

Itemized Requests for 2023

Evers Street Improvements	\$125,000
----------------------------------	------------------

Redevelop Evers Street from Reynolds Street south to railroad tracks at Midtown.

Public Parking Lot Paving - CRA	\$50,000
--	-----------------

Resurface/repave City-owned parking lots.

Total: \$175,000

Cemetery Requests

Itemized Requests for 2023

Cemetery Administration Building	\$300,000
---	------------------

Construct a separate and modern Cemetery Administration building on existing property in Oaklawn- East. Redesign interior offices, breakroom and bathrooms in maintenance building.

Cemetery Property	\$100,000
--------------------------	------------------

Acquire property for the expansion of cemetery space availability for future needs.

Cemetery Roadway Improvements	\$125,000
--------------------------------------	------------------

Multi-year project to improve non-paved roadways in the various cemeteries.

Columbarium Construction	\$50,000
---------------------------------	-----------------

Construct an above ground interment niche wall for final disposition, as a burial option.

Ornamental Cemetery Fencing	\$60,000
------------------------------------	-----------------

Install ornamental fencing around cemetery properties.

Total: \$635,000

Accounting Requests

Itemized Requests for 2023

Financial Management Information System (FMIS)	\$100,000
---	------------------

Purchase and implement a Financial Management Information System (FMIS).

Total: \$100,000

Library Requests

Itemized Requests for 2023

Library Renovation/Expansion	\$200,000
-------------------------------------	------------------

Design and renovate the property located at 302 McLendon Street.

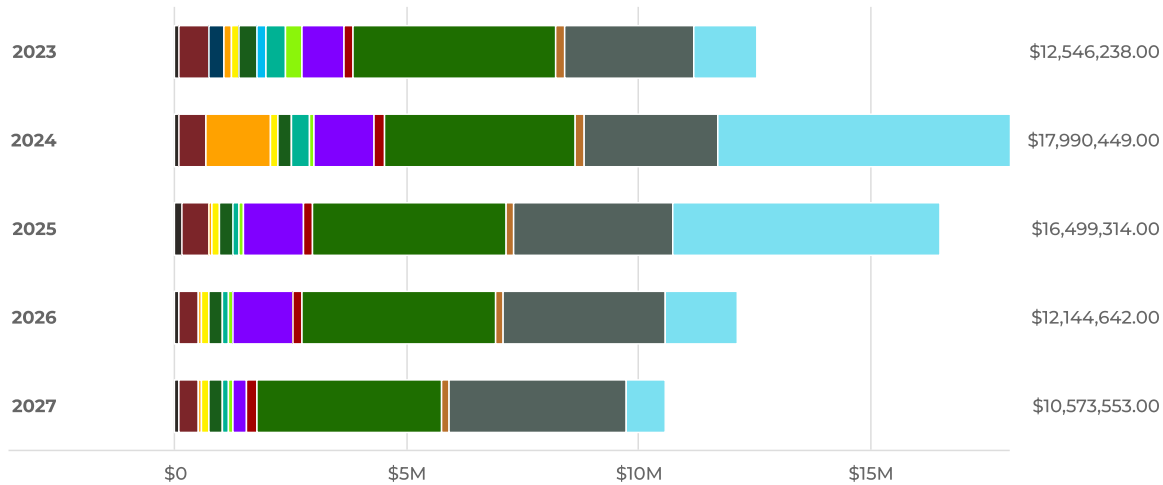
Total: \$200,000

Capital Improvements: Multi-year Plan

Total Capital Requested \$69,754,196

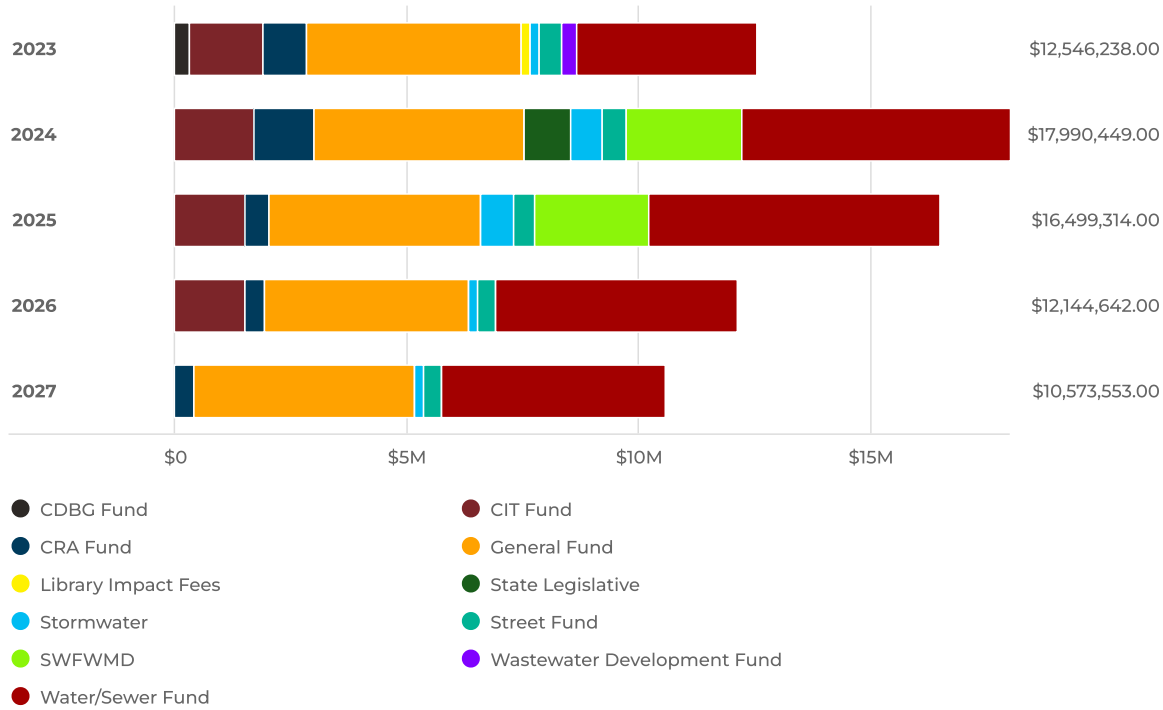
55 Capital Improvement Projects

Total Funding Requested by Department

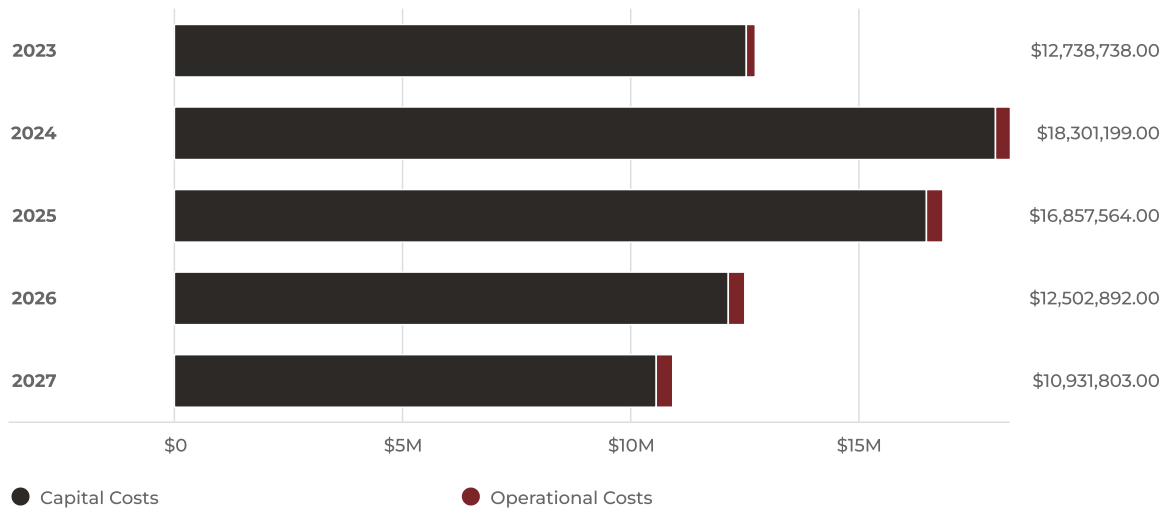


- Accounting
- Cemetery
- Community Services
- CRA
- Environmental Compliance
- General Services
- Library
- Parks
- Police
- Recreation
- Stormwater
- Street Maintenance
- Traffic Maintenance
- Utility Maintenance
- Utility Operations

Total Funding Requested by Source



Capital Costs Breakdown



Cost Savings & Revenues

There's no data for building chart

Environmental Compliance Requests

Itemized Requests for 2023-2028

Backflow Prevention Assembly & Large Meter	\$500,000
---	------------------

Replace large backflow prevention assemblies and associated water meters.

Wastewater and Surface Water Pollutant Management Program	\$250,000
--	------------------

Conduct studies to address regulatory pollutant reduction in the stormwater and wastewater systems.

Total: \$750,000

Utility Maintenance Requests

Itemized Requests for 2023-2028

Collection System Asset Management	\$6,950,000
---	--------------------

Replacement of gravity sanitary sewer lines and force mains that have reached or exceeded their useful life.

Lift Station Generator and Pump Replacement	\$375,000
--	------------------

Upgrade generators and pumps for sanitary lift stations.

Lift Station Maintenance and Rehabilitation	\$1,575,000
--	--------------------

Maintain and rehabilitate lift stations.

Meter Maintenance	\$2,000,000
--------------------------	--------------------

Scheduled meter replacement program on a ten-year cycle to ensure accuracy in measuring and billing consumption.

Midtown Utility Systems	\$300,000
--------------------------------	------------------

Upgrades to the existing utilities and new installation to adequately serve the Midtown redevelopment area.

Water Distribution System Asset Management	\$2,750,000
---	--------------------

Replace and upsize existing water mains that have reached or exceeded their useful life.

Water Reclamation Facility (WRF) Asset Management	\$1,800,000
--	--------------------

Upgrade electrical, mechanical equipment or systems at the Water Reclamation Facility.

WTP Asset Management	\$700,000
-----------------------------	------------------

Repair and rehabilitate the water treatment plants.

Total: \$16,450,000

Utility Operations Requests

Itemized Requests for 2023-2028

McIntosh Park Indirect Potable Reuse (IPR) \$300,000

Design a potable reuse system that will provide a self-sustained water source for Plant City.

McIntosh Preserve Wetland Expansion \$10,432,786

Utilize McIntosh Preserve tract for integrated water treatment and flood mitigation by increasing stormwater capacity and expanding the use of wetlands.

Reclaimed Water Recharge \$300,000

Evaluate cost estimates and ranking to construct reclaimed water extensions for compliance with SWFWMD Grant L816.

Utilities Security Enhancements \$150,000

Upgrade security of the City's water infrastructure.

Wastewater/Reclaimed Water Tank Asset Management Program \$1,200,000

A maintenance program to ensure the desired level of service and extend the service life of large concrete storage tanks in the Water Reclamation Facility (WRF).

Water Capacity Improvements \$2,500,000

Improvements include distribution pipe upsized, service area expansion, new water mains, and new water treatment plant (WTP) to meet future demand.

Water Reclamation Facility (WRF) Sustainability and Resiliency \$350,000

Plan, develop, and implement systems and programs that facilitate the sustainability and resilience of the City's Water Reclamation Facility.

Water System Storage Tank Program \$375,000

A maintenance program to ensure a desired level of service and extend the service life of the City's water storage tanks.

Water Treatment Plant Asset Management Program \$175,000

Extend the service life of City's water treatment plants while maintaining the plants at optimal operational levels.

Total: \$15,782,786

Recreation Requests

Itemized Requests for 2023-2028

Cultural Events Center **\$3,500,000**

Create a Cultural Events Center to replace the Planteen Recreation Center.

Playground Improvements **\$1,500,000**

Multi-year accumulation of funds to upgrade or replace playground equipment as needed due to normal weathering and wear and tear at 12 playgrounds.

Recreation Athletic Events Barn **\$90,000**

Replace the Recreation Division's storage barn at the Otis M. Andrews Sports Complex.

Total: \$5,090,000

Parks Requests

Itemized Requests for 2023-2028

ADA Improvements/City Parks **\$100,000**

Multi-year accumulation of funds to retrofit City park facilities and create an accessible environment including bathrooms, parking, and paved access to bleachers, benches and picnic tables.

Bike/Nature Trail - Sansone Park **\$102,500**

Multi-year accumulation of funds to repair and resurface the 0.38 mile asphalt bike/nature trail at Mike Sansone Park.

Park Improvements **\$500,000**

Multi-year accumulation of funds to replace turf, irrigation, fencing, bleachers, netting, benches, tables, and other Park amenities City-wide.

Splash Park (Second Location) **\$300,000**

Design and install a splash park.

User Fee Park Improvements **\$200,000**

Multi-year funding for park improvements supported by user fees paid by local independent youth sports programs.

Total: \$1,202,500

Police Requests

Itemized Requests for 2023-2028

Computer Aided Dispatch (CAD) and Records Management System (RMS)	\$500,000
--	------------------

Prepare for future upgrade of the Computer Aided Dispatch and Records Management System with state-of-the-art public safety technology to deliver enhanced capability to protect the safety and security of Plant City residents, businesses, and...

PCPD Outdoor Firearms Range/Training Facility	\$280,000
--	------------------

Repair, upgrade, and improve the existing Plant City Police Department (PCPD) outdoor firearms range.

Total: \$780,000

General Services Requests

Itemized Requests for 2023-2028

City Buildings Air Conditioning Maintain/Upgrade/Replacement	\$375,000
---	------------------

Maintain, upgrade and replace all the HVAC units for various City-owned facilities.

City Hall Exterior Brick & Window Maintenance	\$30,000
--	-----------------

Maintenance of City Hall exterior brick and windows.

Elevator Upgrade/Maintenance	\$125,000
-------------------------------------	------------------

Maintain, upgrade, and replace elevator/lift systems.

Roof Upgrade/Maintenance	\$1,050,344
---------------------------------	--------------------

Multi-year accumulation of funds to update, maintain, or repair roofs for 35 buildings.

Total: \$1,580,344

Traffic Maintenance Requests

Itemized Requests for 2023-2028

Advanced Traffic Management System (ATMS)	\$250,000
--	------------------

Multi-year plan to maintain the ATMS system: upgrade servers, CCTV cameras, fiber hubs, switches, software and video wall.

Fiber Optic Cable Upgrade	\$75,000
----------------------------------	-----------------

Replace 125,000 ft of fiber optic cable throughout the city traffic network.

LED Illuminated Street Sign Install/Upgrade	\$25,000
--	-----------------

Install/upgrade all signalized intersections with LED illuminated street signs.

Traffic Signal Cabinet Upgrade	\$500,000
---------------------------------------	------------------

Upgrade 40 traffic signal cabinets to current NEMA TS2 Type Standards.

Total: \$850,000

Street Maintenance Requests

Itemized Requests for 2023-2028

Brick Road Restoration	\$500,000
Restore functionality and aesthetics to brick roads within historic downtown and surrounding areas.	
Bridge Repair, Replacement & Upgrade	\$650,000
Repair/upgrade/maintain City bridges.	
Collins Street Downtown Improvements - Phase 1a	\$300,000
Improvements to Collins Street from Baker Street to the railroad crossing at Laura Street (Formerly included in CIP ST025 as Phase 1a).	
Pedestrian Handrail & Safety Guardrail	\$250,000
Install and repair pedestrian handrails along sidewalks and guardrails along open ditches.	
Public Parking Lot Paving	\$900,000
Resurface/repave City-owned parking lots.	
Sidewalk Replacement	\$500,000
Sidewalk repairs and retrofitting to meet the ADA requirements for sidewalks.	
Street Resurfacing and Paving from Additional Mil	\$17,708,566
Resurface and pave various roads throughout the City.	
Total: \$20,808,566	

CRA Requests

Itemized Requests for 2023-2028

Evers Street Improvements	\$1,475,000
Redevelop Evers Street from Reynolds Street south to railroad tracks at Midtown.	
Public Parking Lot Paving - CRA	\$275,000
Resurface/repave City-owned parking lots.	
Total: \$1,750,000	

Community Services Requests

Itemized Requests for 2023-2028

Madison Park/Forest Park/Robinson's Airport Neighborhoods	\$325,000
Design and install sidewalk improvements.	
Total: \$325,000	

Stormwater Requests

Itemized Requests for 2023-2028

Stormwater Drainage Pipe Rehabilitation and Repair	\$1,000,000
---	--------------------

Rehabilitate and/or repair drainage pipes and inlets.

Total: \$1,000,000

Cemetery Requests

Itemized Requests for 2023-2028

Cemetery Administration Building	\$1,500,000
---	--------------------

Construct a separate and modern Cemetery Administration building on existing property in Oaklawn- East. Redesign interior offices, breakroom and bathrooms in maintenance building.

Cemetery Property	\$100,000
--------------------------	------------------

Acquire property for the expansion of cemetery space availability for future needs.

Cemetery Roadway Improvements	\$625,000
--------------------------------------	------------------

Multi-year project to improve non-paved roadways in the various cemeteries.

Columbarium Construction	\$350,000
---------------------------------	------------------

Construct an above ground interment niche wall for final disposition, as a burial option.

Ornamental Cemetery Fencing	\$60,000
------------------------------------	-----------------

Install ornamental fencing around cemetery properties.

Total: \$2,635,000

Accounting Requests

Itemized Requests for 2023-2028

Financial Management Information System (FMIS)	\$550,000
---	------------------

Purchase and implement a Financial Management Information System (FMIS).

Total: \$550,000

Library Requests

Itemized Requests for 2023-2028

Library Renovation/Expansion	\$200,000
-------------------------------------	------------------

Design and renovate the property located at 302 McLendon Street.

Total: \$200,000

DEBT

Government-wide Debt Overview

Debt Overview:

The Financial Policy of the City of Plant City limits general obligation bonds to no greater than two and a half percent (2.5%) of the non-exempt assessed valuation of the City. The taxable value at September 30, 2022 is \$3,011,689,326. Under this policy, the maximum in bonds issued would be \$75,292,233. At 4.0% interest for 20 years, the bonds would require an annual debt service payment of \$5,475,084. The millage levy required to support debt service on these bonds would be 1.8179 mills. The City takes a planned and methodical approach to debt. All debt obligations serve a valuable physical purpose for the citizens of Plant City and the overall community. All long term debt obligations are thoroughly analyzed and reviewed by the City Commission prior to approval. There is no external debt planned for the next five years.

Each note is managed within a debt service account and payments are paid out of their respective funds.

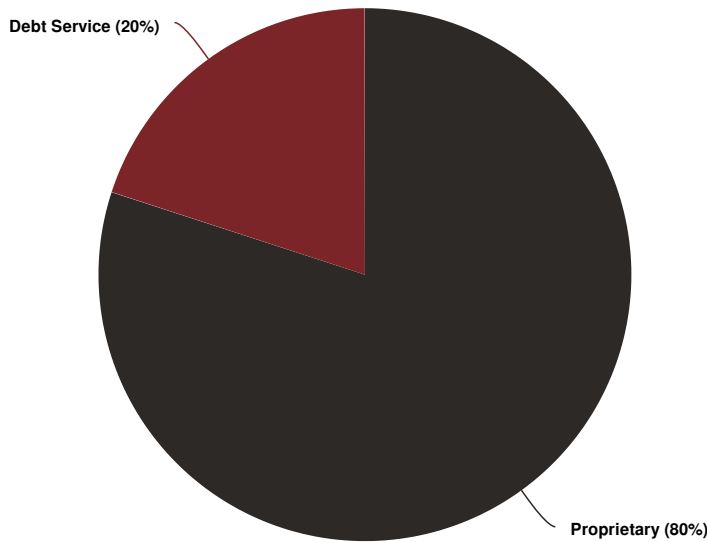
The constitution of the State of Florida, Florida Statute 200.181 and the City of Plant City, Florida, set no legal debt limit.



\$3,954,782

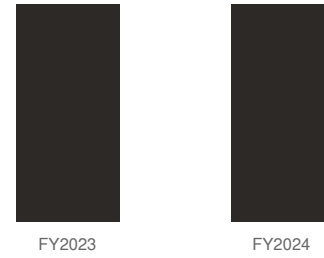
\$3,954,782 (% vs. 2022 year)

Debt by Fund



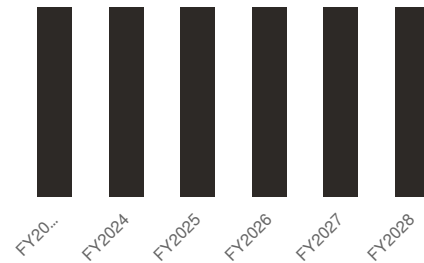
	FY2023	FY2024	FY2025	FY2026	FY2027	FY2028
All Funds	—	—	—	—	—	—
Debt Service	\$790,296	\$790,584	\$0	\$0	\$0	\$0
Proprietary	\$3,164,486	\$3,164,684	\$3,164,558	\$3,164,117	\$3,164,352	\$3,164,257
Total All Funds:	\$3,954,782	\$3,955,268	\$3,164,558	\$3,164,117	\$3,164,352	\$3,164,257

Debt Service



	FY2023	FY2024
Debt Service	—	—
2010 Non-Ad Valorem Debt Service Fund	\$436,254	\$433,461
2012 Non-Ad Valorem Debt Service Fund	\$354,042	\$357,123
Total Debt Service:	\$790,296	\$790,584

Proprietary



	FY2023	FY2024	FY2025	FY2026
Proprietary	—	—	—	—
Water/Sewer Fund	\$3,164,486	\$3,164,684	\$3,164,558	\$3,164,117
Total Proprietary:	\$3,164,486	\$3,164,684	\$3,164,558	\$3,164,117

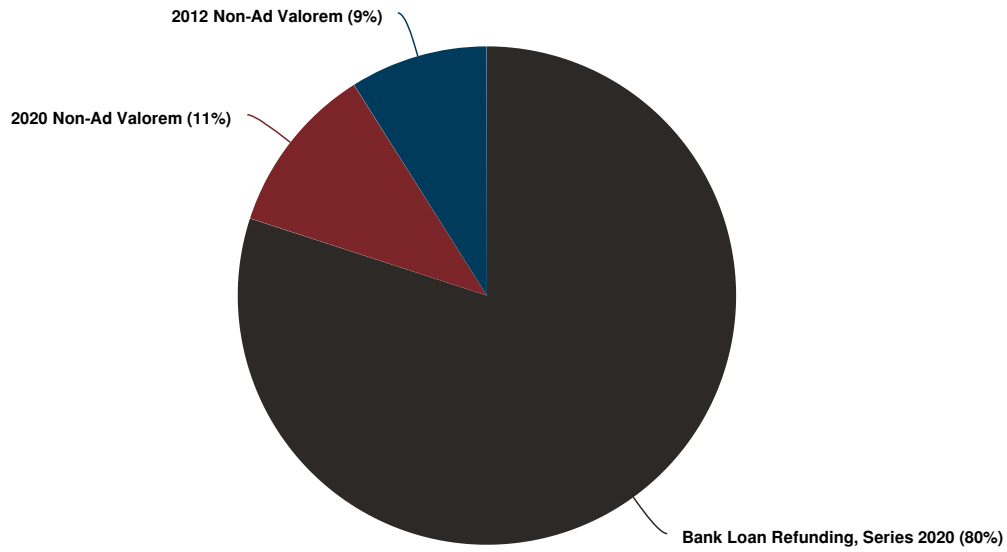
Debt Snapshot



\$3,954,782

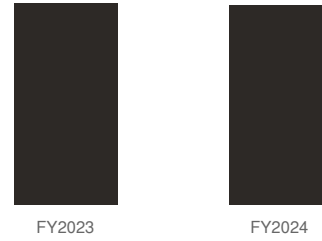
\$3,954,782 (% vs. 2022 year)

Debt by Type



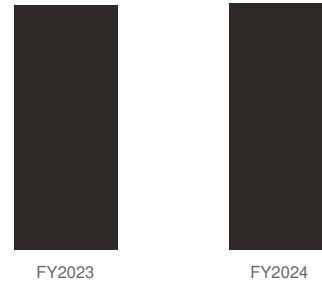
	FY2023	FY2024
Debt	—	—
2020 Non-Ad Valorem	\$436,254	\$433,461
2012 Non-Ad Valorem	\$354,042	\$357,123
Bank Loan Refunding, Series 2020	\$3,164,486	\$3,164,684
Total Debt:	\$3,954,782	\$3,955,268

2020 Non-Ad Valorem



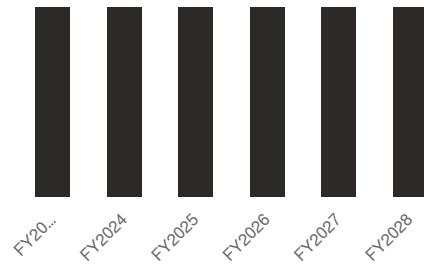
	FY2023	FY2024
2020 Non-Ad Valorem	—	—
Principal	\$400,000	\$415,000
Interest	\$36,254	\$18,461
Total 2020 Non-Ad Valorem:	\$436,254	\$433,461

2012 Non-Ad Valorem



	FY2023	FY2024
2012 Non-Ad Valorem	—	—
Principal	\$340,000	\$350,000
Interest	\$14,042	\$7,123
Total 2012 Non-Ad Valorem:	\$354,042	\$357,123

Bank Loan Refunding, Series 2020



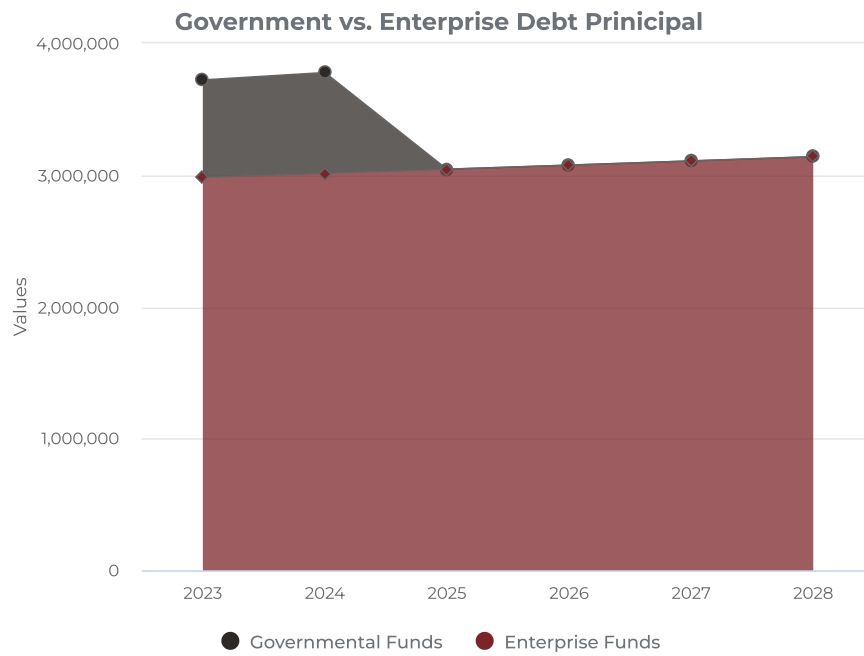
	FY2023	FY2028
Bank Loan Refunding, Series 2020	—	—
Principal	\$2,983,000	\$3,140,000
Interest	\$181,486	\$24,257
Total Bank Loan Refunding, Series 2020:	\$3,164,486	\$3,164,257

Overall Principal and Interest Payments

The annual debt service requirements to maturity for the debt outstanding as of September 30, 2022, are as follows:

Fiscal Year	Governmental Funds		Enterprise Funds	
	Debt Service Fund		Water/Sewer Fund	
	<i>Bonds</i>		<i>Note from Direct Borrowing</i>	
	Principal	Interest	Principal	Interest
2023	740,000	50,296	2,983,000	181,486
2024	765,000	25,584	3,014,000	150,684
2025	-	-	3,045,000	119,558
2026	-	-	3,076,000	88,117
2027	-	-	3,108,000	56,352
2028	-	-	3,140,000	24,257
	\$ 1,505,000	\$ 75,880	\$ 18,366,000	\$ 620,454

*Debt Service Fund: CIT revenues are used to pay the debt service for the 2010 Series and 2012 Series Non-Ad Valorem Refunding Revenue Notes



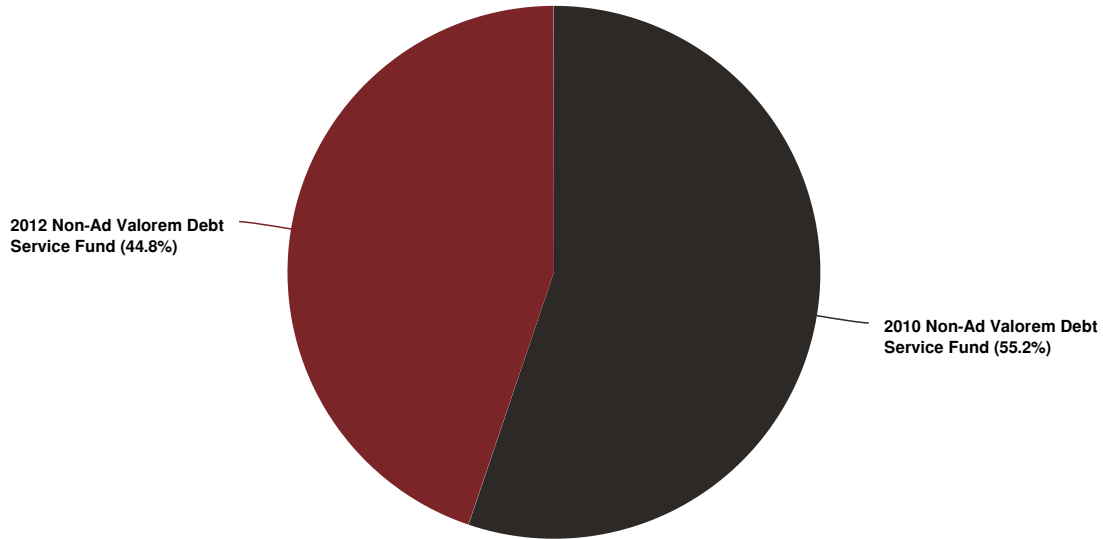
Debt Service Debt Overview



\$790,296

\$790,296 (% vs. 2022 year)

Debt by Fund



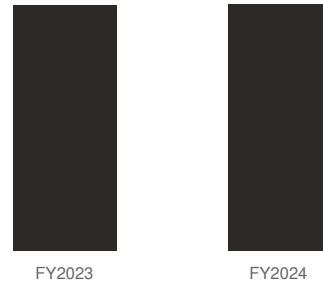
	FY2023	FY2024
Debt Service	—	—
2010 Non-Ad Valorem Debt Service Fund	\$436,254	\$433,461
2012 Non-Ad Valorem Debt Service Fund	\$354,042	\$357,123
Total Debt Service:	\$790,296	\$790,584

2010 Non-Ad Valorem Debt Service Fund



	FY2023	FY2024
2010 Non-Ad Valorem Debt Service Fund	—	—
2010 Non-Ad Valorem Debt Service Fund	\$436,254	\$433,461
Total 2010 Non-Ad Valorem Debt Service Fund:	\$436,254	\$433,461

2012 Non-Ad Valorem Debt Service Fund



	FY2023	FY2024
2012 Non-Ad Valorem Debt Service Fund	—	—
2012 Non-Ad Valorem Debt Service Fund	\$354,042	\$357,123
Total 2012 Non-Ad Valorem Debt Service Fund:	\$354,042	\$357,123

Non-Ad Valorem Refunding Revenue Note, Series 2010

Issue Date	Final Maturity	Interest Rate
June 3, 2010	September 1, 2024	3.66%

Fund	Org Code
CIT Debt Service Fund	21250517

Uses:

Refund 1999 Bonds used to construct and acquire facilities, including but not limited to a new City Hall, and infrastructure improvement to streets.

Principal / Interest:

Principal is due September 1 beginning September 1, 2011.
Interest is due March 1 and September 1 beginning March 1, 2011.

Funding Source:

One-half cent infrastructure sales surtax revenues.

Current Status:

As of October 1, 2022, the outstanding principal was \$815,000.

Additional Information:

See Fund Summaries - Debt Service Funds - 2010 Non-Ad Valorem Debt Service Fund.

Non-Ad Valorem Refunding Revenue Note, Series 2012

Issue Date	Final Maturity	Interest Rate
November 1, 2012	September 1, 2024	2.035%

Fund	Org Code
CIT Debt Service Fund	21350517

Uses:

Refund 2004 Bonds used to reconstruct and equip a Police Station, General Services Facility, and Fleet Maintenance Facility.

Principal / Interest:

Principal is due September 1 beginning September 1, 2013,
Interest is due March 1 and September 1 beginning March 1, 2013.

Funding Source:

One-half cent infrastructure sales surtax revenues.

Current Status:

As of October 1, 2022, the outstanding principal was \$690,000.

Additional Information:

See Fund Summaries - Debt Service Funds - 2012 Non-Ad Valorem Debt Service Fund.

Proprietary Debt Overview

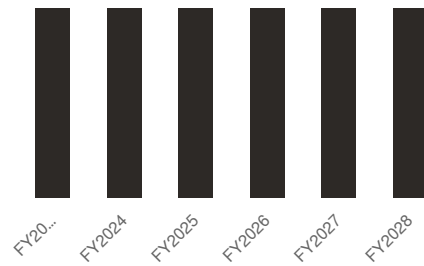


\$3,164,486

\$3,164,486 (% vs. 2022 year)

	FY2023	FY2024	FY2025	FY2026
Proprietary	—	—	—	—
Water/Sewer Fund	\$3,164,486	\$3,164,684	\$3,164,558	\$3,164,117
Total Proprietary:	\$3,164,486	\$3,164,684	\$3,164,558	\$3,164,117

Water/Sewer Fund



	FY2023	FY2024	FY2025	FY2026
Water/Sewer Fund	—	—	—	—
Water/Sewer Fund	\$3,164,486	\$3,164,684	\$3,164,558	\$3,164,117
Total Water/Sewer Fund:	\$3,164,486	\$3,164,684	\$3,164,558	\$3,164,117

Utility Refunding Revenue Bank Note, Series 2020

Issue Date	Final Maturity	Interest Rate
November 25, 2020	July 1, 2028	1.03%

Fund	Org Code
Water/Sewer Fund	402559*

Uses:

Expand and Upgrade Wastewater Treatment Plant.

Principal / Interest:

Loan principal and interest due January 1 and July 1 beginning January 1, 2021.

Funding Source:

Water and Sewer Revenues.

Current Status:

As of October 1, 2022, the outstanding principal was \$18,366,000.

Additional Information:

See Fund Summaries - Water/Sewer Fund.

The three loans listed below were refinanced into one loan at the beginning of Fiscal Year 2021.

- Construction Loan 60420P
 - Agreement dated July 7, 2005 in the amount of \$2,670,199. Used to finance the expansion and upgrading of the wastewater treatment plant.
- Construction Loan 604210
 - Agreement dated January 18, 2006 in the amount of \$40,000,000. Used to finance the expansion and upgrading of the wastewater treatment plant.
- Construction Loan 604220
 - Agreement dated October 29, 2007 in the amount of \$5,000,000. Used to finance the expansion and upgrading of the wastewater treatment plant.

Due to the lower interest rate, the savings (\$1,186,727) will be used toward the utilities portion of construction of a new Utilities Maintenance/Solid Waste facility.

APPENDIX

ACCOUNTING REQUESTS

Financial Management Information System (FMIS)

Overview

Request Owner	Plant City
Department	Accounting
Type	Capital Improvement
Project Number	NEW

Description

Purchase and implement a Financial Management Information System (FMIS).

Details

Operating Impact	The operating impact will be determined during the RFP process. Currently, the City pays \$100,000 a year for support and software maintenance.
Dates	Evaluation of new software is an ongoing process. This project includes an investigation of a new FMIS; a RFI is projected for September 2023.
Type of Project	Asset Management (AM)

Justification

The City of Plant City began implementation of Tyler Technologies' ERP and cashiering systems in FY 2012. This product provides a centralized financial system for departments to record their financial data for the following applications:

Financials

- General Ledger/Budget
- Procurement/Contracts
- Accounts Payable/Accounts Receivable
- Asset Management
- Project/Grant Accounting

Human Resources

- Payroll
- Applicant Tracking
- Personnel Administration
- Benefits Administration

Other

- Business Licenses
- Performance Metrics
- Work Orders
- Inventory
- Utility Billing
- Cashiering

Core Strategies

Implementing a new FMIS that provides expanded services will maximize *Organizational Effectiveness* and empower outstanding *Customer Service*.

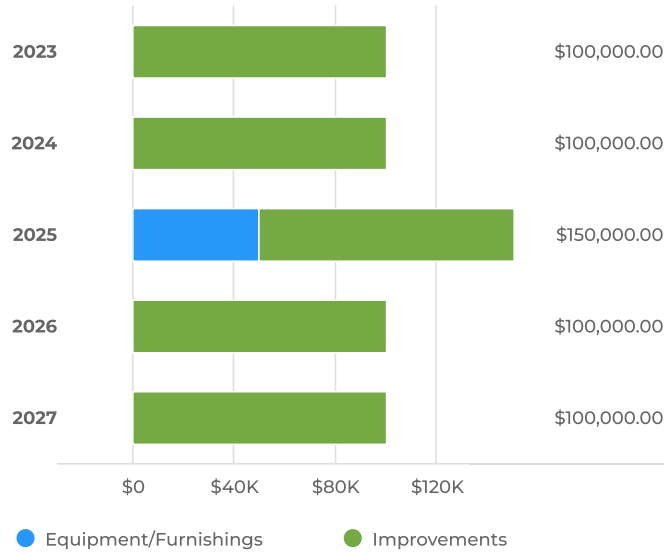
Capital Cost

FY2023 Budget
\$100,000

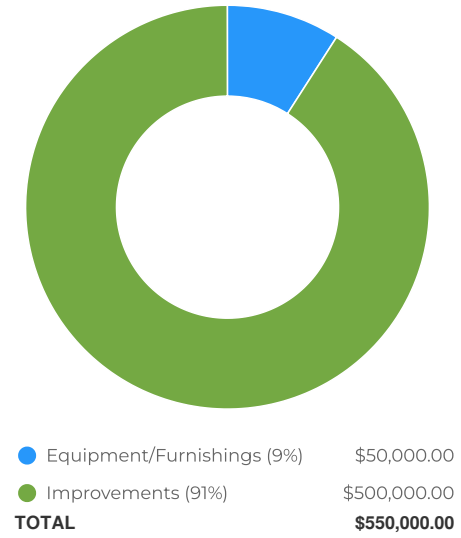
Total Budget (all years)
\$550K

Project Total
\$550K

Capital Cost by Year



Capital Cost for Budgeted Years



Capital Cost Breakdown

Capital Cost	FY2023	FY2024	FY2025	FY2026	FY2027	Total
Equipment/Furnishings			\$50,000			\$50,000
Improvements	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000
Total	\$100,000	\$100,000	\$150,000	\$100,000	\$100,000	\$550,000

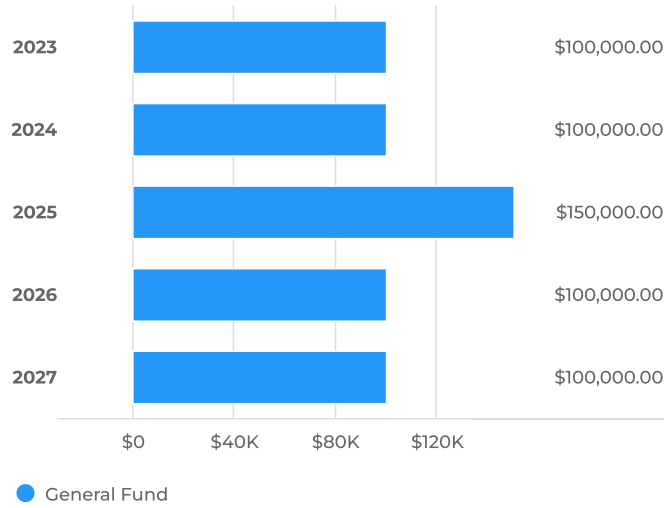
Funding Sources

FY2023 Budget
\$100,000

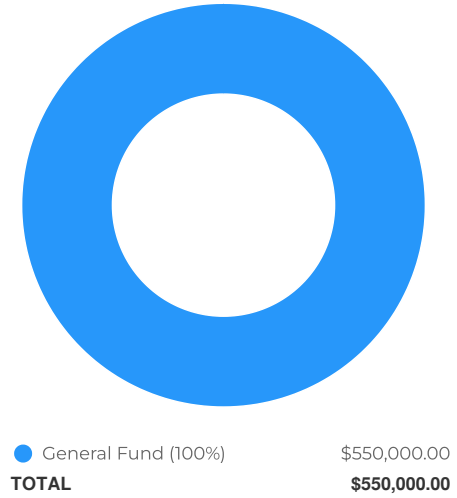
Total Budget (all years)
\$550K

Project Total
\$550K

Funding Sources by Year



Funding Sources for Budgeted Years



Funding Sources Breakdown						
Funding Sources	FY2023	FY2024	FY2025	FY2026	FY2027	Total
General Fund	\$100,000	\$100,000	\$150,000	\$100,000	\$100,000	\$550,000
Total	\$100,000	\$100,000	\$150,000	\$100,000	\$100,000	\$550,000

CRA REQUESTS

Evers Street Improvements

Overview

Request Owner	Plant City
Department	CRA
Type	Capital Improvement
Project Number	CR019

Description

Redevelop Evers Street from Reynolds Street south to railroad tracks at Midtown.

Details

Operating Impact	There will be an increase in the operating and maintenance costs as the result of the completion of the improvements.
Dates	Refer to Project Timeline for project dates.
Type of Project	Asset Management (AM)

Justification

This project will begin with a study and design phase, including involvement of the downtown community. The design costs will primarily evaluate a streetscape build out to include street leveling, string lighting, conventional streetscaping, landscaping, and other visual and functional improvements. Undergrounding the utilities and upgrading the water and sewer will also be considered. This project will also add enhancements to support use of this section of Evers Street as an event venue.

Core Strategies

The project will facilitate the *Economic Development* of Downtown and Midtown.

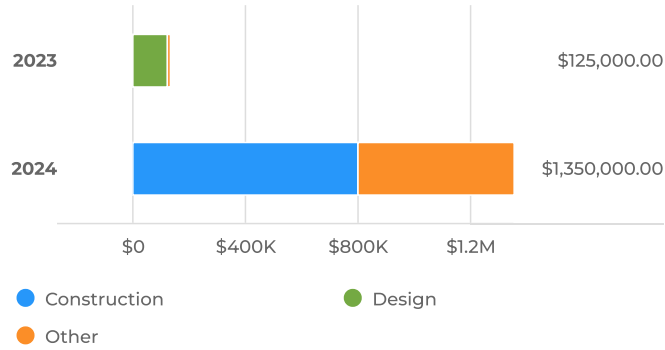
Capital Cost

FY2023 Budget
\$125,000

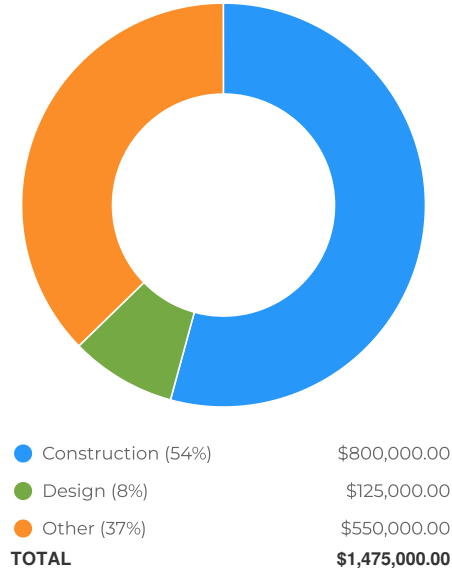
Total Budget (all years)
\$1.475M

Project Total
\$1.475M

Capital Cost by Year



Capital Cost for Budgeted Years

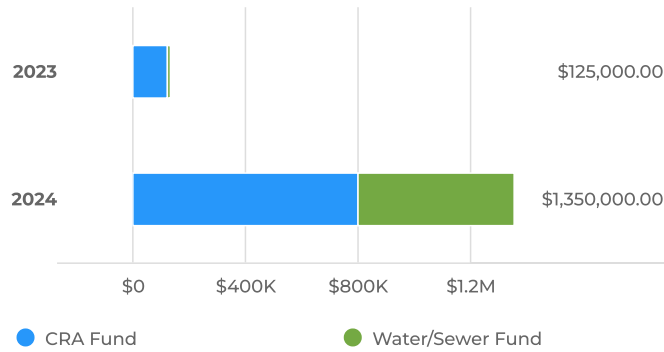


Capital Cost Breakdown			
Capital Cost	FY2023	FY2024	Total
Design	\$125,000		\$125,000
Construction		\$800,000	\$800,000
Other		\$550,000	\$550,000
Total	\$125,000	\$1,350,000	\$1,475,000

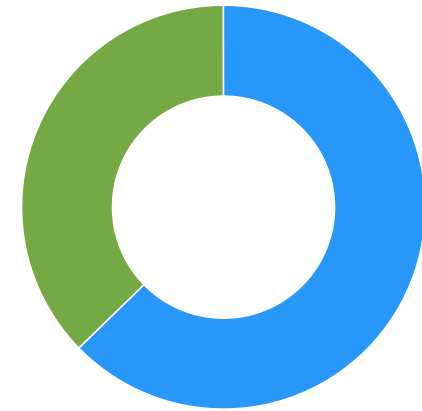
Funding Sources

FY2023 Budget **\$125,000** Total Budget (all years) **\$1.475M** Project Total **\$1.475M**

Funding Sources by Year



Funding Sources for Budgeted Years



● CRA Fund (63%)	\$925,000.00
● Water/Sewer Fund (37%)	\$550,000.00
TOTAL	\$1,475,000.00

Funding Sources Breakdown

Funding Sources	FY2023	FY2024	Total
CRA Fund	\$125,000	\$800,000	\$925,000
Water/Sewer Fund		\$550,000	\$550,000
Total	\$125,000	\$1,350,000	\$1,475,000

Projected Timeline

Jun 30, 2022

Begin Study

Oct 31, 2022

Community Involvement

Jan 31, 2023

Begin Design

Jan 31, 2024

Begin Construction

Public Parking Lot Paving - CRA

Overview

Request Owner	Plant City
Department	CRA
Type	Capital Improvement
Project Number	CR009

Description

Resurface/repave City-owned parking lots.

Details

Operating Impact	Completion of the projects listed above will increase the life cycle of each asset. There will be no increase in operating expenses upon completion of this project.
Dates	Refer to Project Timeline for projected dates for resurfacing.
Type of Project	Capital Improvement Project (CIP)

Justification

The City owns a number of parking areas. Funds are programmed to stabilize resurfacing / repaving expenses for the coming 5-year period. Resurfacing is anticipated on an average 20-year cycle.

Core Strategies

Scheduled rehabilitation of free parking lots for residents and visitors provides *Outstanding Customer Service* and demonstrates to prospective businesses that the City is ready for new *Economic Development*.

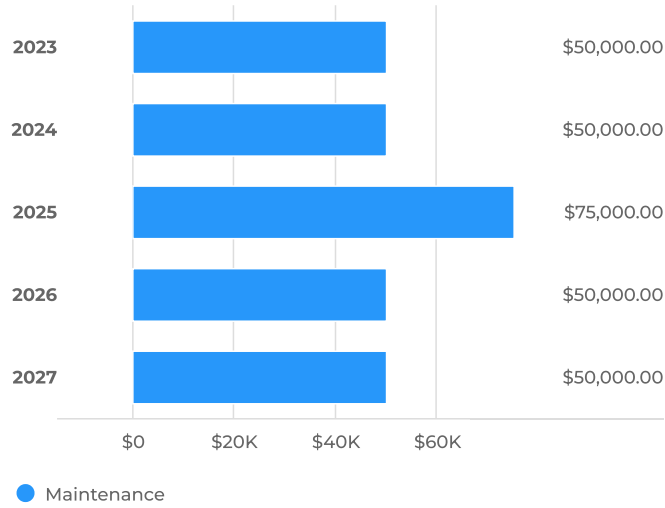
Capital Cost

FY2023 Budget
\$50,000

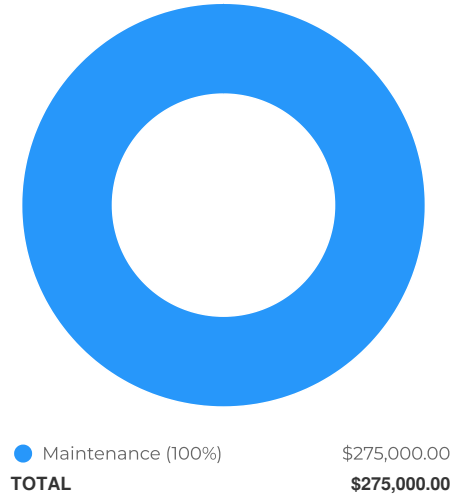
Total Budget (all years)
\$275K

Project Total
\$275K

Capital Cost by Year



Capital Cost for Budgeted Years



Capital Cost Breakdown

Capital Cost	FY2023	FY2024	FY2025	FY2026	FY2027	Total
Maintenance	\$50,000	\$50,000	\$75,000	\$50,000	\$50,000	\$275,000
Total	\$50,000	\$50,000	\$75,000	\$50,000	\$50,000	\$275,000

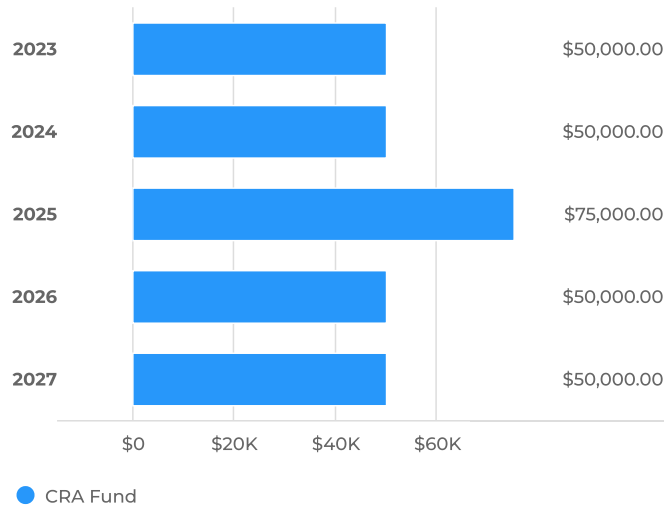
Funding Sources

FY2023 Budget
\$50,000

Total Budget (all years)
\$275K

Project Total
\$275K

Funding Sources by Year



Funding Sources for Budgeted Years



Funding Sources Breakdown						
Funding Sources	FY2023	FY2024	FY2025	FY2026	FY2027	Total
CRA Fund	\$50,000	\$50,000	\$75,000	\$50,000	\$50,000	\$275,000
Total	\$50,000	\$50,000	\$75,000	\$50,000	\$50,000	\$275,000

Projected Timeline



CEMETERY REQUESTS

Cemetery Administration Building

Overview

Request Owner	Plant City
Department	Cemetery
Type	Capital Improvement
Project Number	PK042

Description

Construct a separate and modern Cemetery Administration building on existing property in Oaklawn- East. Redesign interior offices, breakroom and bathrooms in maintenance building.

Images

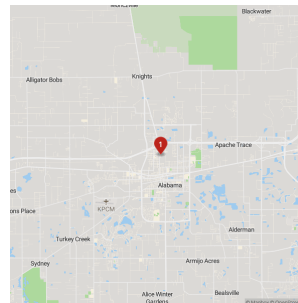


Cemetery Office Sign

Details

Operating Impact	There will be an increase in operating expenses for an added building for electricity (\$6,000) and for janitorial services (\$1,500).
Dates	Begin design in FY 2022-23. Determine costs and estimated date to begin construction in FY 2023-24.
Type of Project	Capital Improvement Project (CIP)

Location



Justification

Currently, the administrative/customer service functions of the cemetery unit are conducted in the maintenance facility. With the addition of a sitting superintendent in FY 2020 and an administrative assistant in FY 2021, the space is too small to adequately handle staff, equipment, supplies, and customer volume. The facility lacks a warm and professional setting to work with families.

Rehabilitation of the aging metal building was started in FY 2022. This included exterior paint and insulation repair.

A redesign of the current layout would maximize usage of space.

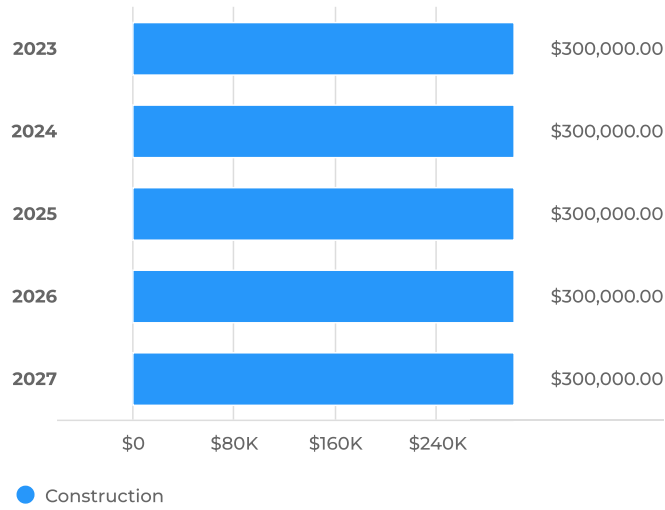
Core Strategies

Facility improvements will address our *Community Engagement*, *Customer Service*, and maximizing *Organizational Effectiveness* goals.

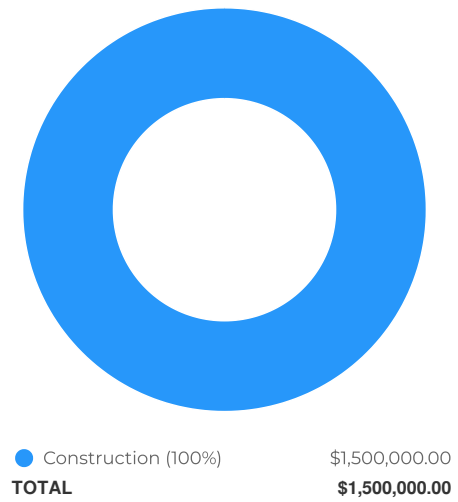
Capital Cost

FY2023 Budget **\$300,000** Total Budget (all years) **\$1.5M** Project Total **\$1.5M**

Capital Cost by Year



Capital Cost for Budgeted Years



Capital Cost Breakdown

Capital Cost	FY2023	FY2024	FY2025	FY2026	FY2027	Total
Construction	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$1,500,000
Total	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$1,500,000

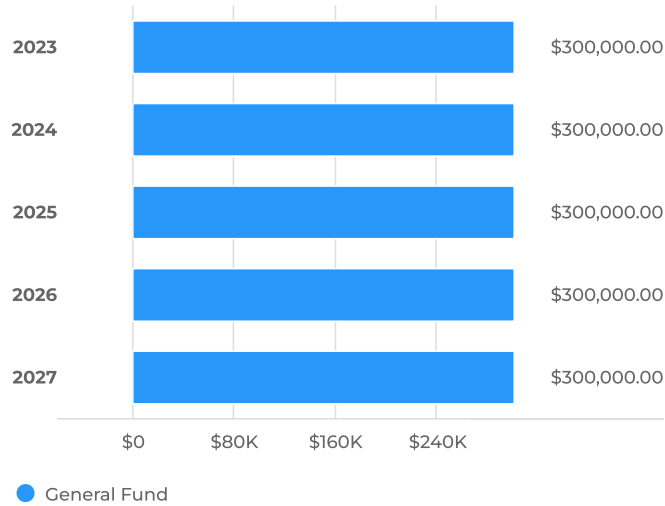
Funding Sources

FY2023 Budget
\$300,000

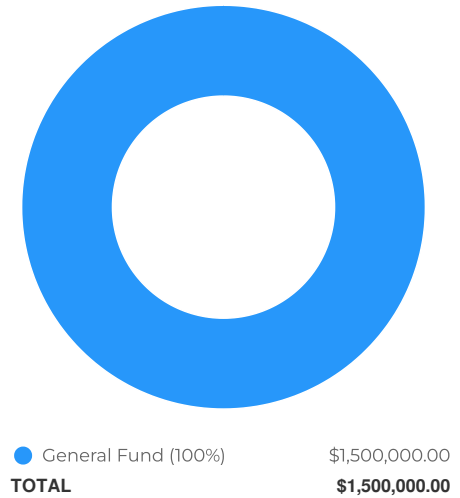
Total Budget (all years)
\$1.5M

Project Total
\$1.5M

Funding Sources by Year



Funding Sources for Budgeted Years



Funding Sources Breakdown

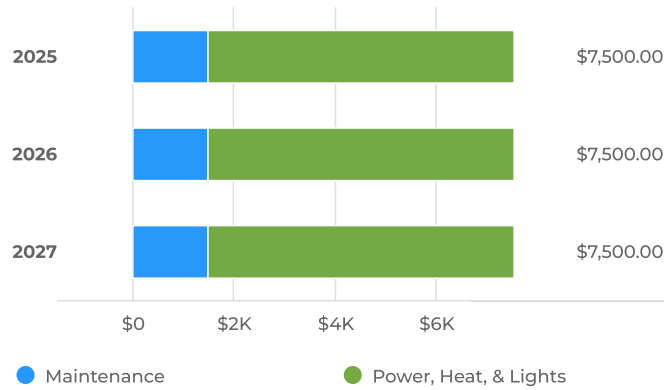
Funding Sources	FY2023	FY2024	FY2025	FY2026	FY2027	Total
General Fund	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$1,500,000
Total	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$1,500,000

Operational Costs

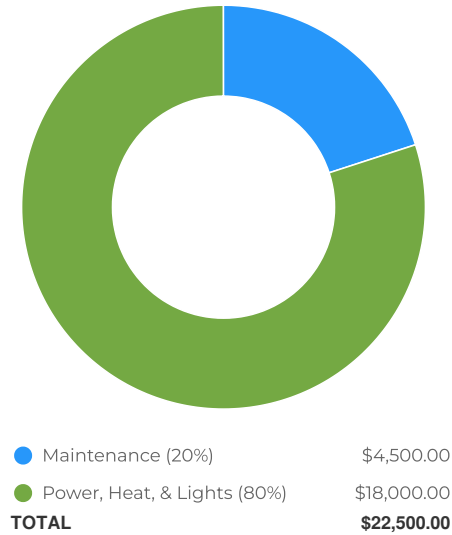
Total Budget (all years)
\$22.5K

Project Total
\$22.5K

Operational Costs by Year



Operational Costs for Budgeted Years



Operational Costs Breakdown				
Operational Costs	FY2025	FY2026	FY2027	Total
Maintenance	\$1,500	\$1,500	\$1,500	\$4,500
Power, Heat, & Lights	\$6,000	\$6,000	\$6,000	\$18,000
Total	\$7,500	\$7,500	\$7,500	\$22,500

Cemetery Property

Overview

Request Owner	Plant City
Department	Cemetery
Type	Capital Improvement
Project Number	PK043

Description

Acquire property for the expansion of cemetery space availability for future needs.

Details

Operating Impact	Depending on the acquired property size and location, additional grounds maintenance staff and equipment may be needed. This is unknown until the acreage is determined.
Dates	Land acquisition should occur during Fiscal Year 2022-23. Following acquisition, preparation of the property should begin by Fiscal Year 2023-24. The pre-installation of vaults can be phased in by section or completed all at once.
Type of Project	Capital Improvement Project (CIP)

Justification

The City's four cemeteries (Garden of Peace, Oaklawn, Memorial Park, and Shiloh) have over 26,000 spaces under its care. The current inventory of unsold spaces as of March 15, 2021 is approximately 350 at Shiloh and 209 at Garden of Peace, totaling 559. With annual sales averaging 70+ spaces sold (including increased COVID-19 era sales), our inventory will last for approximately 7-8 years. Additional land for cemetery interment use is needed. Once the property is acquired, the land will need to be prepared, including any clearing and surveying for mapping of spaces and roadways. To potentially streamline future interments, consideration should be made to pre-set vaults in a dedicated section of the new parcel.

Core Strategies

The addition of property for interments will address our *Community Engagement* and *Customer Service* goals.

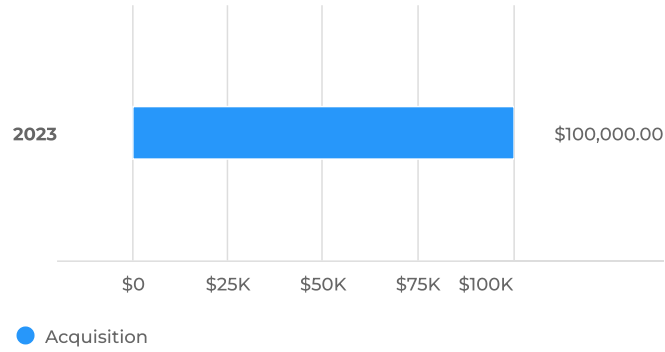
Capital Cost

FY2023 Budget
\$100,000

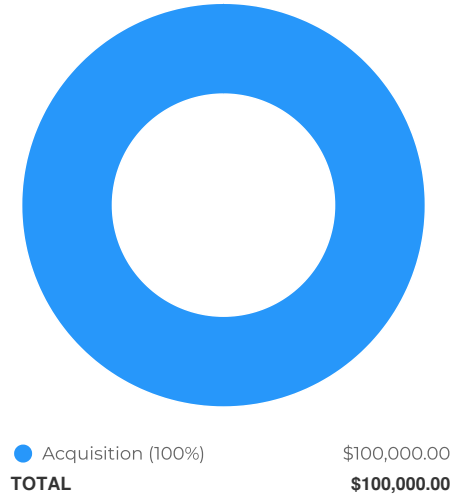
Total Budget (all years)
\$100K

Project Total
\$100K

Capital Cost by Year



Capital Cost for Budgeted Years



Capital Cost Breakdown

Capital Cost	FY2023	Total
Acquisition	\$100,000	\$100,000
Total	\$100,000	\$100,000

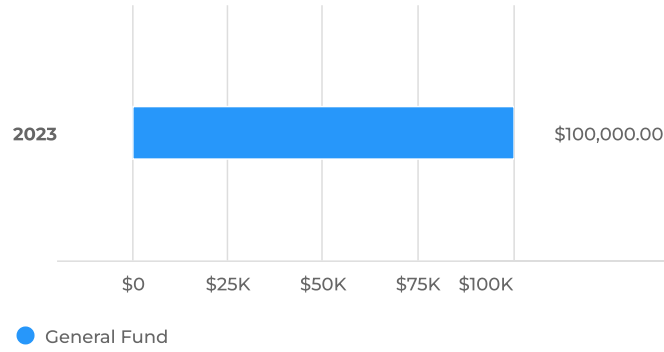
Funding Sources

FY2023 Budget
\$100,000

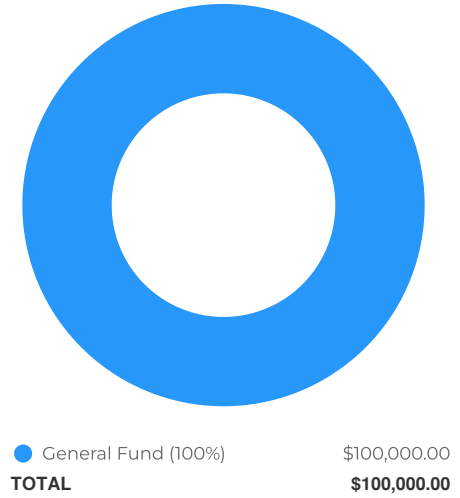
Total Budget (all years)
\$100K

Project Total
\$100K

Funding Sources by Year



Funding Sources for Budgeted Years



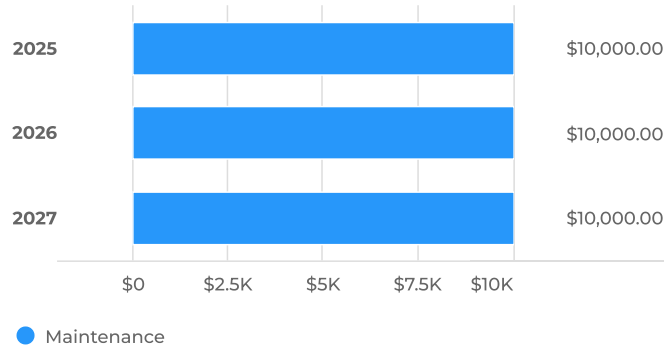
Funding Sources Breakdown		
Funding Sources	FY2023	Total
General Fund	\$100,000	\$100,000
Total	\$100,000	\$100,000

Operational Costs

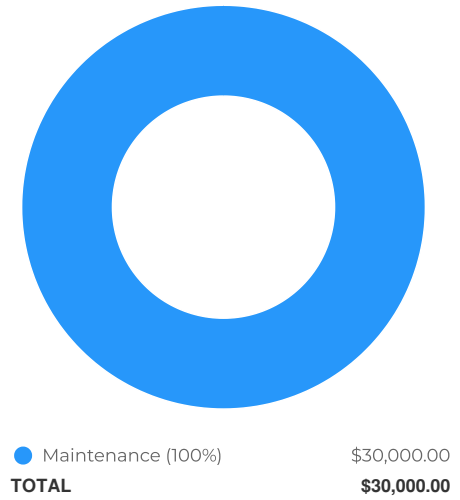
Total Budget (all years)
\$30K

Project Total
\$30K

Operational Costs by Year



Operational Costs for Budgeted Years



Operational Costs Breakdown

Operational Costs	FY2025	FY2026	FY2027	Total
Maintenance	\$10,000	\$10,000	\$10,000	\$30,000
Total	\$10,000	\$10,000	\$10,000	\$30,000

Cemetery Roadway Improvements

Overview

Request Owner	Plant City
Department	Cemetery
Type	Capital Improvement
Project Number	PK041

Description

Multi-year project to improve non-paved roadways in the various cemeteries.

Images



Cemetery Roadway

Details

Operating Impact	There will be no increase in operating expenses as a result of the completion of this program project.
Dates	There will be an annual assessment of cemetery roadways to determine which roadways will be improved.
Type of Project	Capital Improvement Project (CIP)

Justification

All of the cemeteries have unpaved roadways that are deteriorating and require regular attention to resolve potholes and washouts. These roadways need to be properly graded and filled with milled asphalt or crushed concrete to reduce maintenance issues, create better aesthetics, and provide a better driving surface for our cemetery visitors. Allocation increase in FY 2023 and beyond is forecasted material and labor costs.

Core Strategies

Improvements to the cemeteries enhance the appearance and safety of the areas, addressing our *Community Engagement*, *Customer Service*, and maximizing *Organizational Effectiveness* goals.

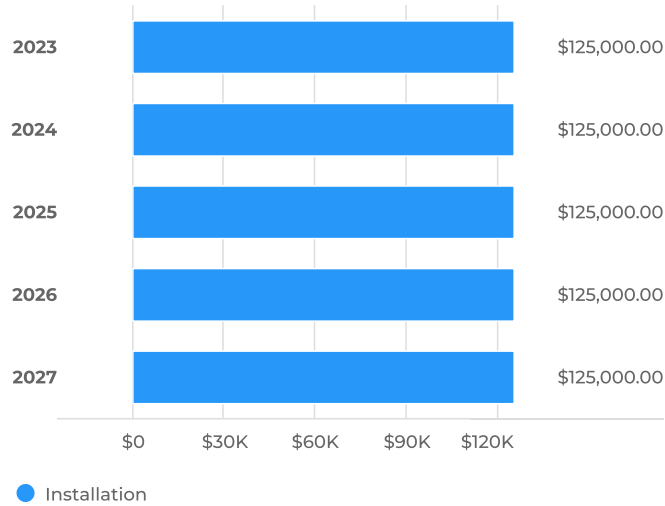
Capital Cost

FY2023 Budget
\$125,000

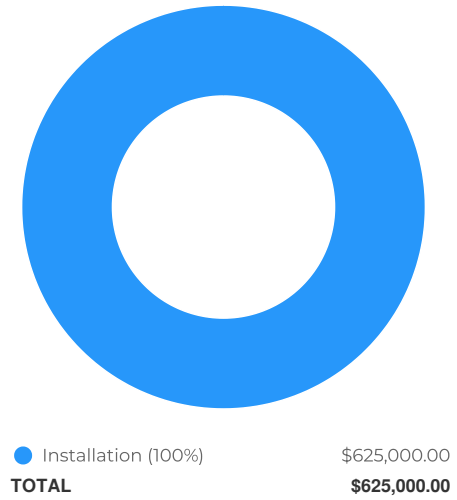
Total Budget (all years)
\$625K

Project Total
\$625K

Capital Cost by Year



Capital Cost for Budgeted Years



Capital Cost Breakdown						
Capital Cost	FY2023	FY2024	FY2025	FY2026	FY2027	Total
Installation	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000	\$625,000
Total	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000	\$625,000

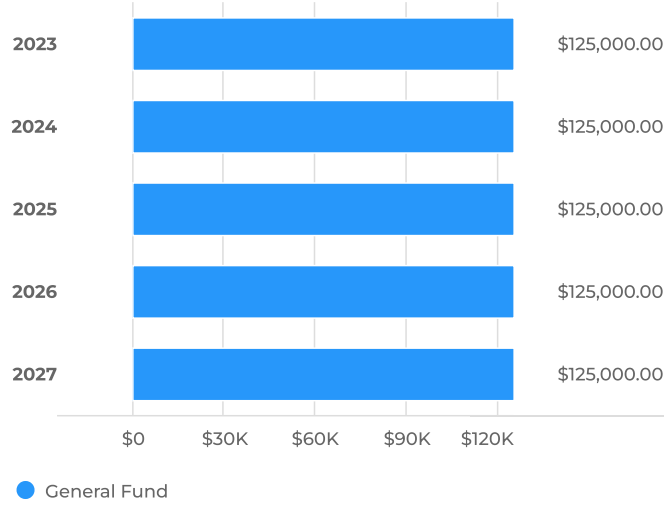
Funding Sources

FY2023 Budget
\$125,000

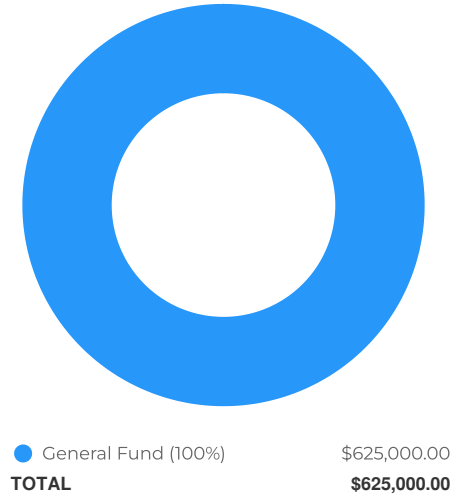
Total Budget (all years)
\$625K

Project Total
\$625K

Funding Sources by Year



Funding Sources for Budgeted Years



Funding Sources Breakdown						
Funding Sources	FY2023	FY2024	FY2025	FY2026	FY2027	Total
General Fund	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000	\$625,000
Total	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000	\$625,000

Columbarium Construction

Overview

Request Owner	Plant City
Department	Cemetery
Type	Capital Improvement
Project Number	NEW

Description

Construct an above ground interment niche wall for final disposition, as a burial option.

Images



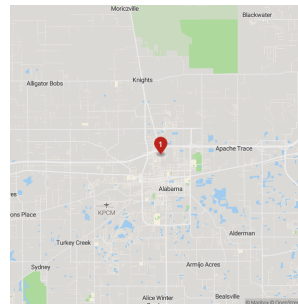
Oaklawn Cemetery Sign

Details

Operating Impact	There will be no increase in operating expenses as a result of the completion of this project. Sales from the 1,152 spaces based on approximately \$1,200 per space will generate \$1.4 million.
Dates	See project timeline.
Type of Project	Capital Improvement Project (CIP)

Location

Address: 1900 North Wheeler Street



Justification

Construct a columbarium (niche wall) on existing access way in Oaklawn Cemetery-East. A columbarium is a structure or series of structures designed to provide cemeteries with an above ground urn placement option for final disposition of human remains. The project will consist of 32 double-sided columbaria with 36 10"x10" spaces for single placement of cremated human remains for a total of 1,152 spaces. Each space will have a secured engravable face plate.

Currently, the cemetery operation can only support ground burial of cremated remains. In a cemetery that was plotted for casketed interments, space is underutilized when used for cremated remains. The current available spaces will sell out in five to seven years. The addition of a columbarium will allow the City to repurpose existing cemetery acreage to provide residents and patrons another final disposition option. Also, 800 ground burial spaces can be created in the access ways. Providing additional spaces will prolong the life of the cemetery and create sales capabilities by 15-20 years without acquiring new property.

The project includes design costs for Fiscal Year 2022-23. Once design is complete, construction costs will be determined and the budget will be amended.

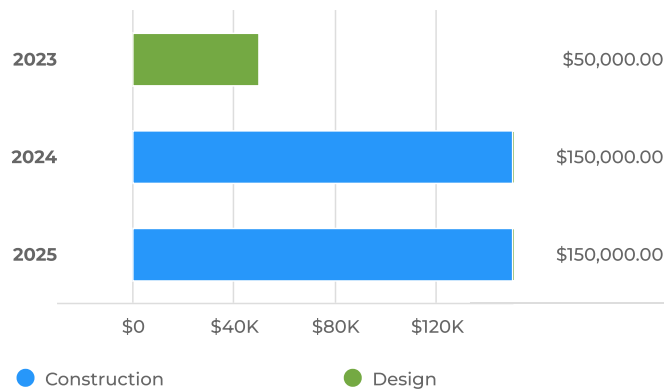
Core Strategies

Increasing final disposition options will address our *Community Engagement*, *Customer Service*, and *Organizational Effectiveness* goals.

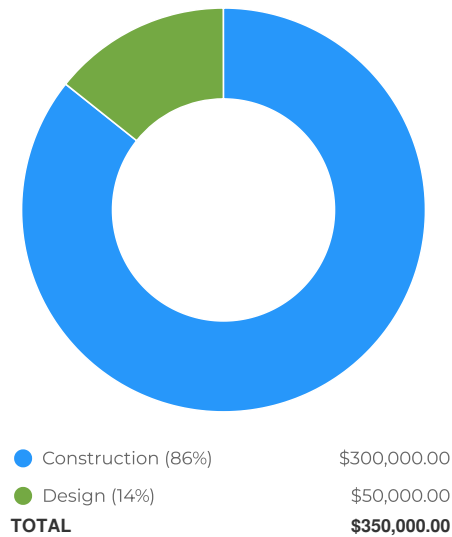
Capital Cost

FY2023 Budget	Total Budget (all years)	Project Total
\$50,000	\$350K	\$350K

Capital Cost by Year



Capital Cost for Budgeted Years



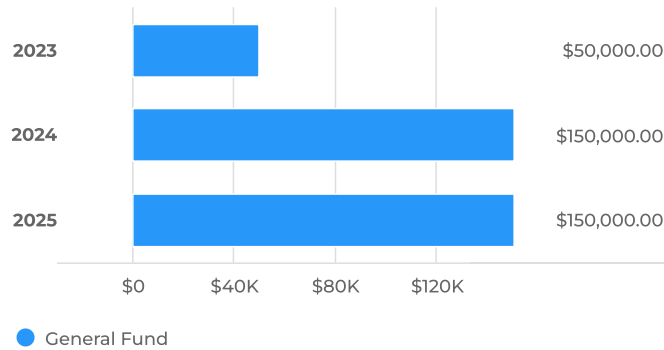
Capital Cost Breakdown

Capital Cost	FY2023	FY2024	FY2025	Total
Design	\$50,000			\$50,000
Construction		\$150,000	\$150,000	\$300,000
Total	\$50,000	\$150,000	\$150,000	\$350,000

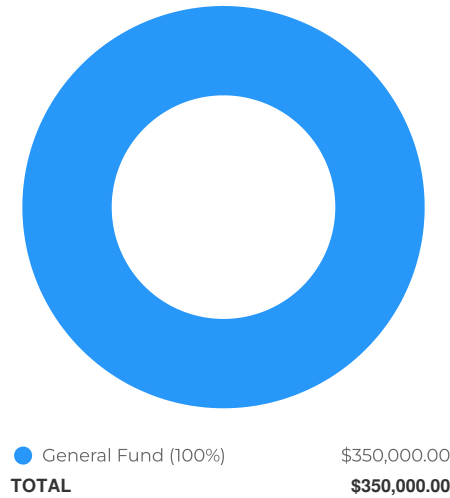
Funding Sources

FY2023 Budget **\$50,000** Total Budget (all years) **\$350K** Project Total **\$350K**

Funding Sources by Year

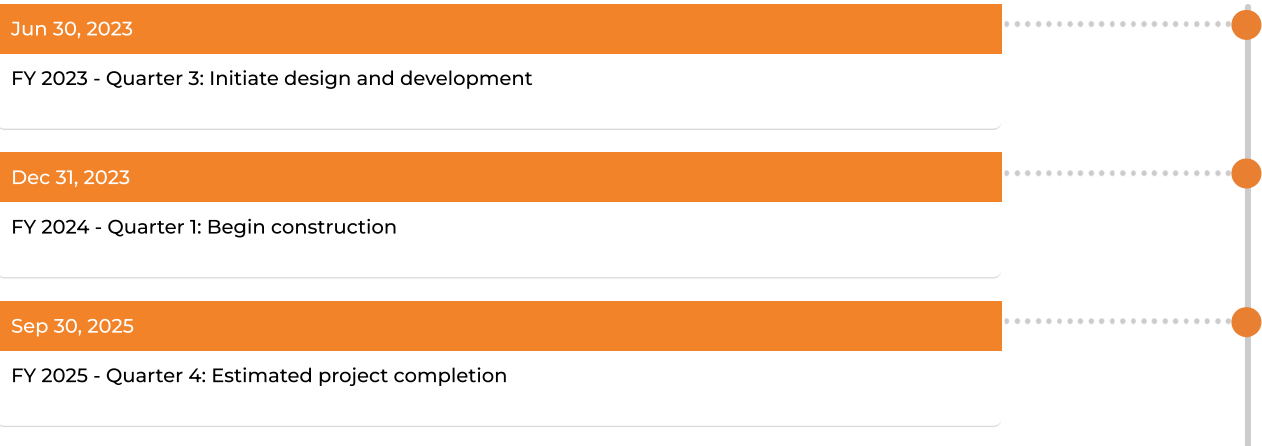


Funding Sources for Budgeted Years



Funding Sources Breakdown				
Funding Sources	FY2023	FY2024	FY2025	Total
General Fund	\$50,000	\$150,000	\$150,000	\$350,000
Total	\$50,000	\$150,000	\$150,000	\$350,000

Projected Timeline



Ornamental Cemetery Fencing

Overview

Request Owner	Plant City
Department	Cemetery
Type	Capital Improvement
Project Number	PK033

Description

Install ornamental fencing around cemetery properties.

Images



Fencing

Details

Operating Impact	There will be no increase in operating expenses as a result of the completion of this program project.
Dates	Project will be scheduled for completion during Fiscal Year 2022-23.
Type of Project	Capital Improvement Project (CIP)

Justification

Ornamental fencing was installed along the recently built Wheeler Street retaining wall as a safety precaution. During Fiscal Year 2020-21, additional matching fencing was installed along both sides of North Wheeler Street and the front of Memorial Park on SR 39A. New fencing for Oaklawn-West (proper), the front of Garden of Peace, and the south end of Oaklawn-East on Spencer Street is expected to be completed by third quarter of FY 2022.

This project will allow additional fencing to be installed along the remaining perimeter of Oaklawn-West and Shiloh, providing a pleasant yet historic appearance around the cemeteries. Unforeseen cost increases have pushed completion of the fence project into FY 2023.

Core Strategies

Improvements to the facilities enhance the appearance and safety of the area, addressing our *Community Engagement* and *Customer Service* goals.

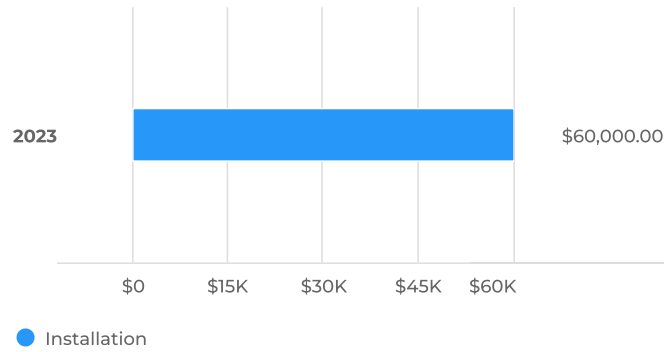
Capital Cost

FY2023 Budget
\$60,000

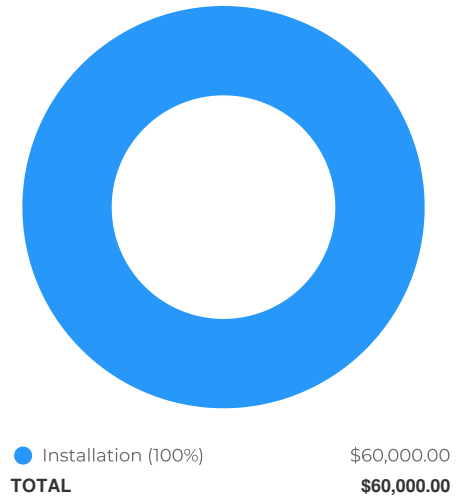
Total Budget (all years)
\$60K

Project Total
\$60K

Capital Cost by Year



Capital Cost for Budgeted Years



Capital Cost Breakdown		
Capital Cost	FY2023	Total
Installation	\$60,000	\$60,000
Total	\$60,000	\$60,000

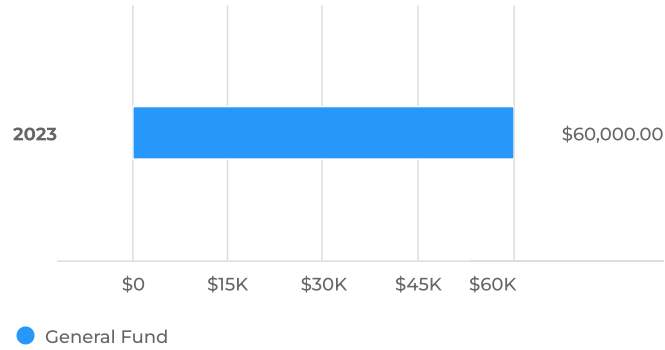
Funding Sources

FY2023 Budget
\$60,000

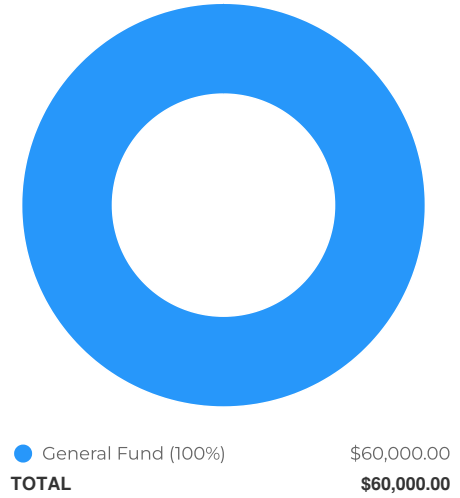
Total Budget (all years)
\$60K

Project Total
\$60K

Funding Sources by Year



Funding Sources for Budgeted Years



Funding Sources Breakdown		
Funding Sources	FY2023	Total
General Fund	\$60,000	\$60,000
Total	\$60,000	\$60,000

COMMUNITY SERVICES REQUESTS

Madison Park/Forest Park/Robinson's Airport Neighborhoods

Overview

Request Owner	Plant City
Department	Community Services
Type	Capital Improvement
Project Number	NEW

Description

Design and install sidewalk improvements.

Details

Operating Impact	There will be no increase in operating expenses as a result of the completion of this project.
Dates	See project timeline.
Type of Project	Capital Improvement Project (CIP)

Justification

This CIP is based upon the 2022 CDBG application for Fiscal Year 2022-23 to design and install of sidewalk improvements (approximately 1.91 miles).

Sidewalk Design:

- Woodrow Wilson Street within CSX ROW
- Woodrow Wilson Street south of CSX ROW to Airport Road
- Airport Road from Woodrow Wilson Street to National Guard Drive
- Sammonds Road from Woodrow Wilson Street to Alexander Street

Sidewalk Construction:

- Waller Street within CSX ROW
- Woodrow Wilson Street south of CSX ROW (Phase I)

Sidewalk projects will involve significant drainage modifications due to local roadway ditches and culverts. Construction costs cannot be accurately estimated until design work has been conducted. Sidewalks designed but not constructed in FY 2022-23 will be constructed in subsequent fiscal years.

Core Strategies

This improvement will support the goal of *Economic Development*.

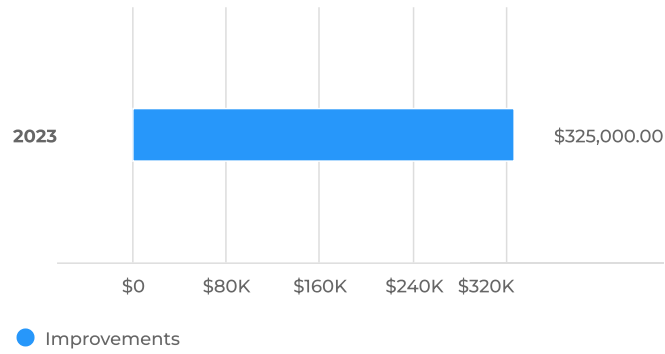
Capital Cost

FY2023 Budget
\$325,000

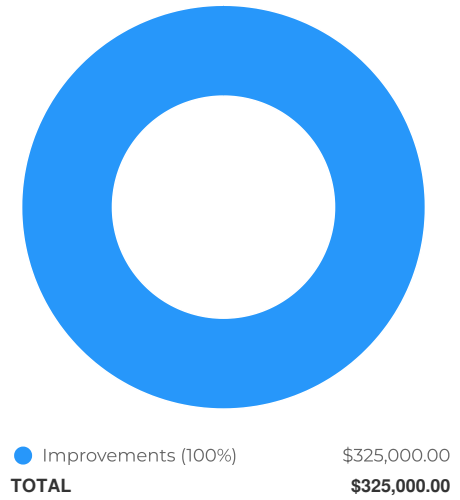
Total Budget (all years)
\$325K

Project Total
\$325K

Capital Cost by Year



Capital Cost for Budgeted Years

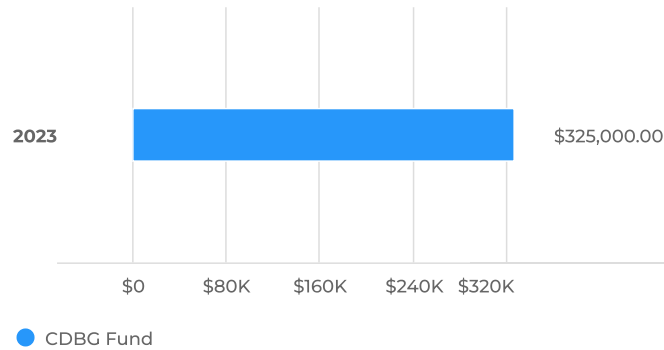


Capital Cost Breakdown		
Capital Cost	FY2023	Total
Improvements	\$325,000	\$325,000
Total	\$325,000	\$325,000

Funding Sources

FY2023 Budget **\$325,000** Total Budget (all years) **\$325K** Project Total **\$325K**

Funding Sources by Year

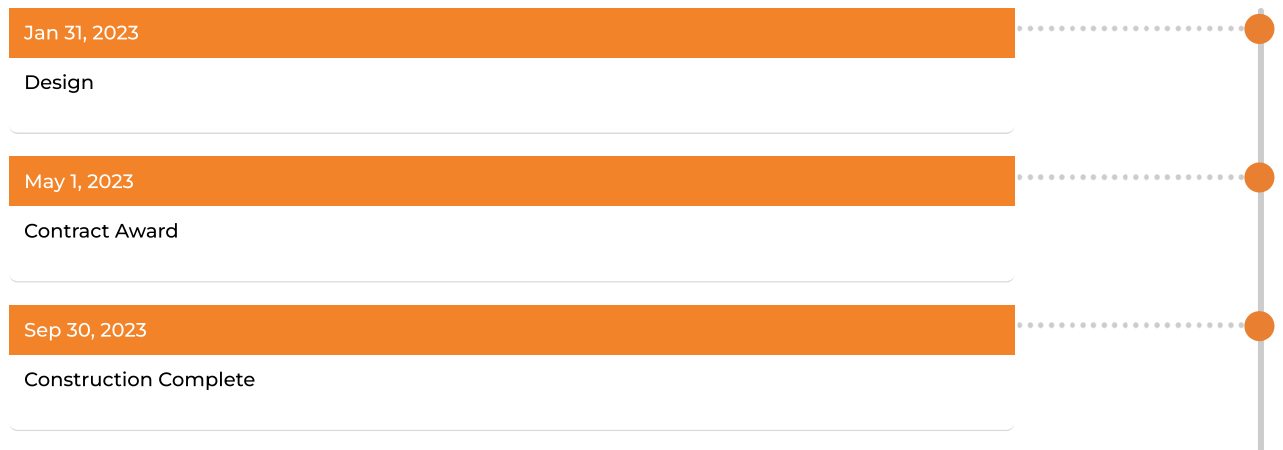


Funding Sources for Budgeted Years



Funding Sources Breakdown		
Funding Sources	FY2023	Total
CDBG Fund	\$325,000	\$325,000
Total	\$325,000	\$325,000

Projected Timeline



ENVIRONMENTAL COMPLIANCE REQUESTS

Backflow Prevention Assembly & Large Meter

Overview

Request Owner	Plant City
Department	Environmental Compliance
Type	Capital Improvement
Project Number	WR001

Description

Replace large backflow prevention assemblies and associated water meters.

Details

Operating Impact	There will be no increase in operating expenses as a result of completing this program.
Dates	Routine tests, repairs, maintenance, and replacements of backflow prevention assemblies and associated meters occur throughout the fiscal year.
Type of Project	Asset Management (AM)

Justification

Florida Administrative Code Rule 62-555.360 requires that public water systems establish and implement a "routine Cross Connection Control program." Routine testing, repair, maintenance and replacement of backflow prevention assemblies protects public health, safety and welfare and also protects the City's liability as the water provider. Backflow Prevention Assemblies have an anticipated service life of 15 to 20 years. As the assemblies approach the end of their useful life, many will no longer be repairable. Replacing these ensures protection of the water distribution system.

Replacing large meters concurrent with their backflow prevention assemblies provides improved cost efficiency and coordination, and ensures accurate ongoing assessment of water use.

Core Strategies

These programs enhance *Organizational Effectiveness* and support outstanding *Customer Service*.

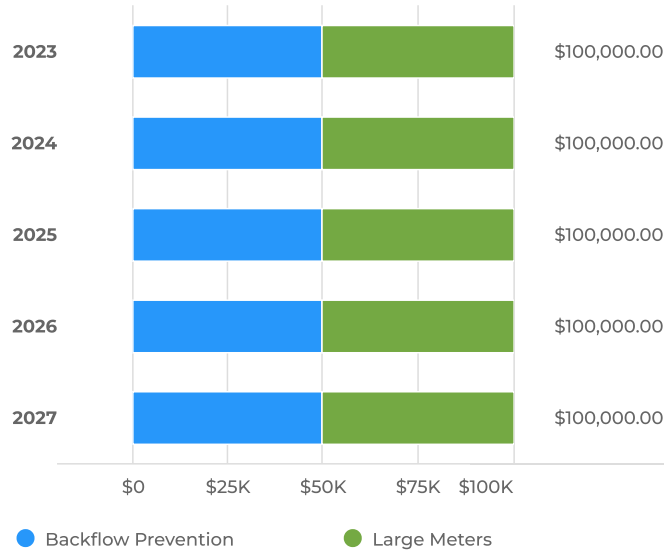
Capital Cost

FY2023 Budget
\$100,000

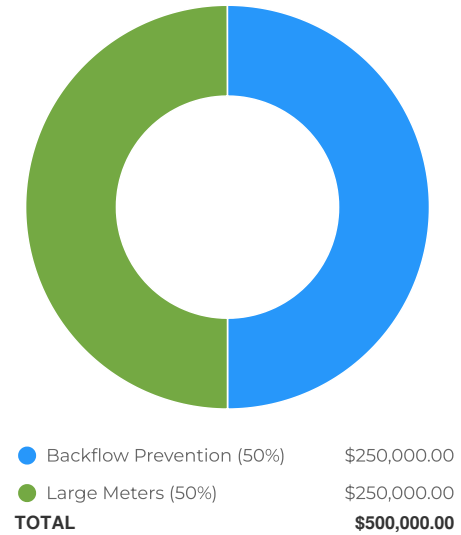
Total Budget (all years)
\$500K

Project Total
\$500K

Capital Cost by Year



Capital Cost for Budgeted Years



Capital Cost Breakdown

Capital Cost	FY2023	FY2024	FY2025	FY2026	FY2027	Total
Backflow Prevention	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$250,000
Large Meters	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$250,000
Total	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000

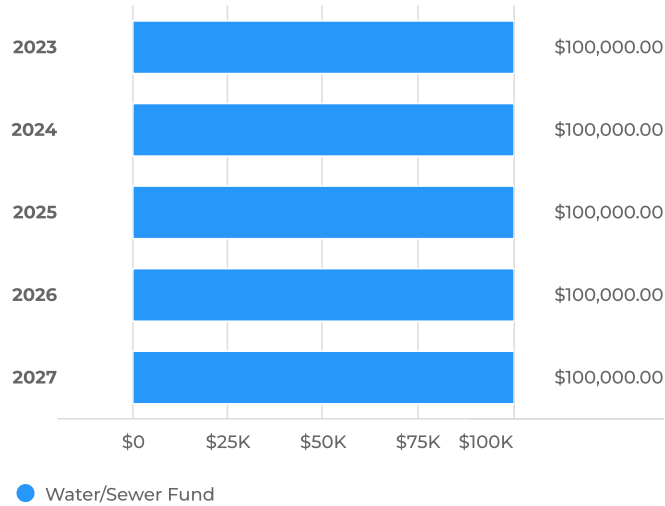
Funding Sources

FY2023 Budget
\$100,000

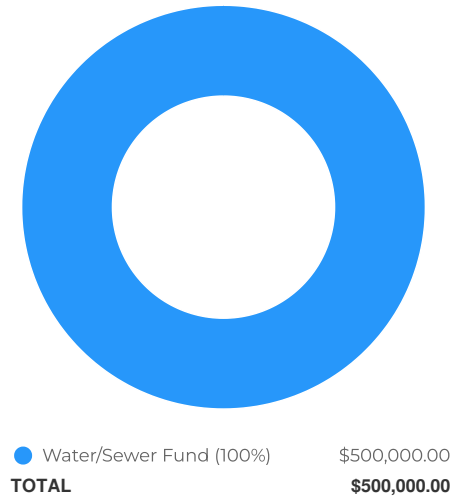
Total Budget (all years)
\$500K

Project Total
\$500K

Funding Sources by Year



Funding Sources for Budgeted Years



Funding Sources Breakdown						
Funding Sources	FY2023	FY2024	FY2025	FY2026	FY2027	Total
Water/Sewer Fund	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000
Total	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000

Wastewater and Surface Water Pollutant Management Program

Overview

Request Owner	Plant City
Department	Environmental Compliance
Type	Capital Improvement
Project Number	WR003

Description

Conduct studies to address regulatory pollutant reduction in the stormwater and wastewater systems.

Details

Operating Impact	There will be no increase in operating expenses as a result of the completion of this project. By remaining in compliance the City will not incur potential related costs.
Dates	Studies and evaluations are an ongoing process to ensure compliance with state and federal regulations.
Type of Project	Asset Management (AM)

Justification

The City currently monitors and regulates existing industrial customers and potential new customers that could contribute critical levels of pollutants to the Water Reclamation Facility (WRF) and/or surface waters. State and federal limits on pollutants in stormwater, wastewater and reclaimed water can lead to the restriction of industrial, commercial, and residential growth.

One of the regulated pollutants of current concern is conductivity. Due to current regulatory standards, approximately 90% of the City's WRF's capacity to accommodate and treat this pollutant is already taken up by existing users. This presents challenges related to the expansion of current industries or the addition of new industries, specifically to manufacturers whose wastewater contains this pollutant.

Other pollutants could present similar scenarios in the future. This program funds studies and projects that address these concerns. This will help ensure that the City can meet treatment limits and maintain compliance with related regulations. This in turn provides current customers with capacity for growth, and new customers with opportunities to establish their businesses in Plant City.

Cooperative ventures with existing users and agencies are being developed. Grants and other funding sources will be pursued, where applicable, to offset costs.

Core Strategies

Facilitates *Economic Development* and *Customer Service* by providing current customers the capacity for growth and new customers with opportunities to establish their residency and businesses in Plant City.

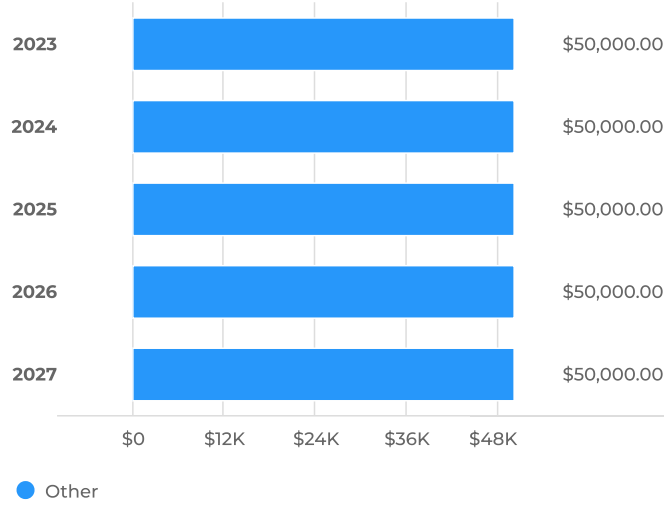
Capital Cost

FY2023 Budget
\$50,000

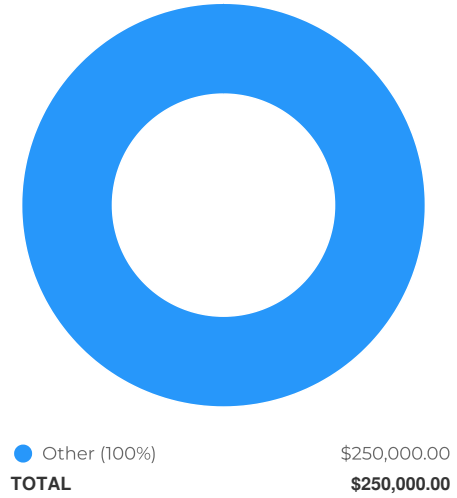
Total Budget (all years)
\$250K

Project Total
\$250K

Capital Cost by Year



Capital Cost for Budgeted Years



Capital Cost Breakdown

Capital Cost	FY2023	FY2024	FY2025	FY2026	FY2027	Total
Other	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$250,000
Total	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$250,000

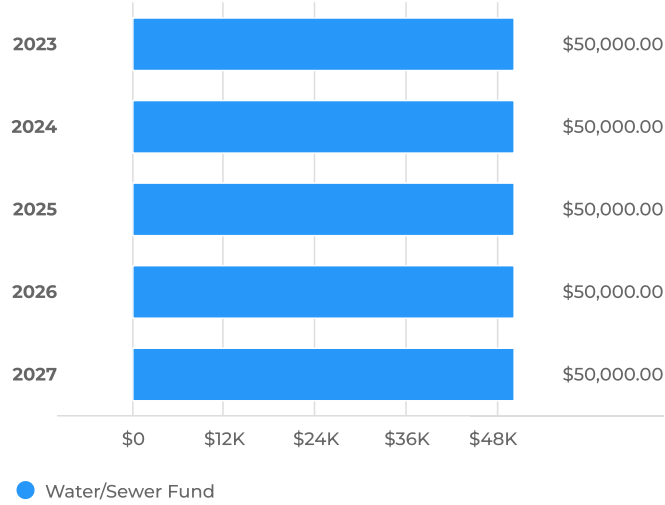
Funding Sources

FY2023 Budget
\$50,000

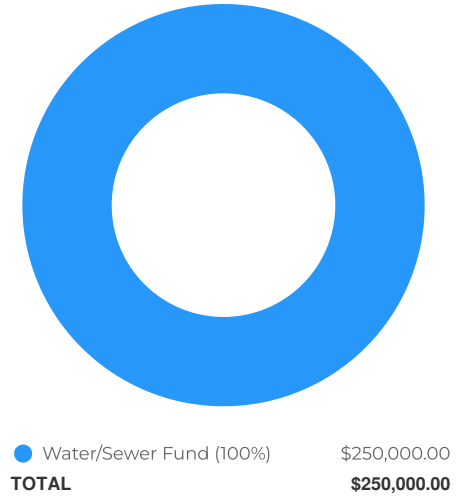
Total Budget (all years)
\$250K

Project Total
\$250K

Funding Sources by Year



Funding Sources for Budgeted Years



Funding Sources Breakdown						
Funding Sources	FY2023	FY2024	FY2025	FY2026	FY2027	Total
Water/Sewer Fund	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$250,000
Total	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$250,000

GENERAL SERVICES REQUESTS

City Buildings Air Conditioning Maintain/Upgrade/Replacement

Overview

Request Owner	Plant City
Department	General Services
Type	Capital Improvement
Project Number	GS003

Description

Maintain, upgrade and replace all the HVAC units for various City-owned facilities.

Details

Operating Impact	Replacing or upgrading old, outdated A/C units with up-to-date high efficiency systems will result in increase in cooling efficiency and reduction in energy use.
Dates	HVAC units are repaired and replaced throughout the year as needed.
Type of Project	Asset Management (AM)

Justification

The commercial use lifespan of an HVAC system is 10 to 15 years. Currently, the City has 82 Commercial AC units. A number of those units are well beyond their service life. This program will systematically upgrade/replace these air conditioning systems by proactively replacing units once they reach their life expectancy and are not functioning efficiently, or the condition of the unit mandates upgrading.

A new unit can cost between \$15,000 and \$24,000. Replacing a compressor is estimated to cost \$5,000. A chiller unit at City Hall could cost \$75,000, and there are four such units on the roof.

Air conditioning systems currently being monitored for near future replacement and/or upgrade include:

Unit	Quantity	Location	Yrs. in Service	Condition
Archives	5	Herring	16	Poor
City Hall	1	Reynolds	23	Poor
City Hall	1	Reynolds	14	Poor
City Hall	2	Reynolds	23	Fair
General Services	1	Jim Johnson	25	Fair
Police	2	Police Ctr	24	Poor
Police	3	Police Ctr	24	Fair
Ranger Bld	1	Sansone	19	Fair
Stadium	1	Park	21	Poor
Traffic	1	Alexander	18	Fair
Train Depot	1	Palmer	22	Fair
Water Plants	3	Multiple	15+	Poor
Water Resources	2	Alexander	16	Fair
Winter Visitor Center	2	Dort St	19	Fair

Core Strategies

Replacing our AC units with high efficiency systems will reduce the amount of repair work and energy costs, which will maximize *Organizational Effectiveness*.

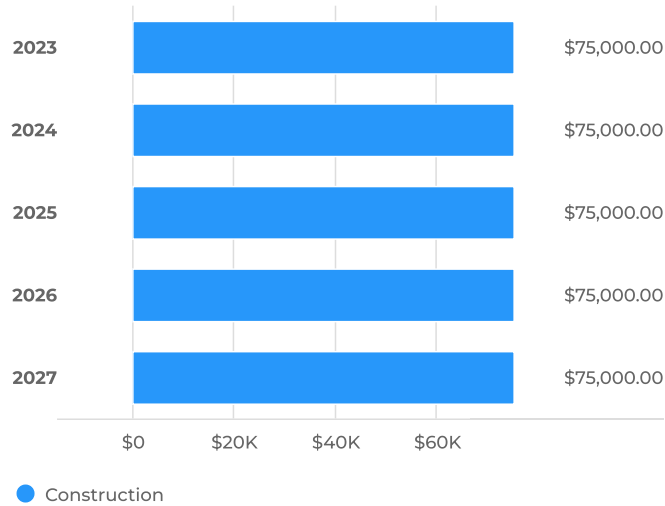
Capital Cost

FY2023 Budget
\$75,000

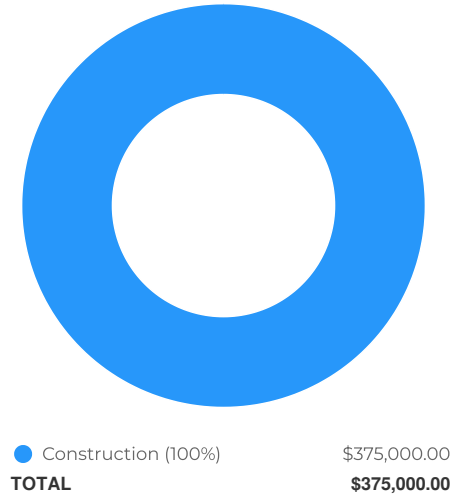
Total Budget (all years)
\$375K

Project Total
\$375K

Capital Cost by Year



Capital Cost for Budgeted Years



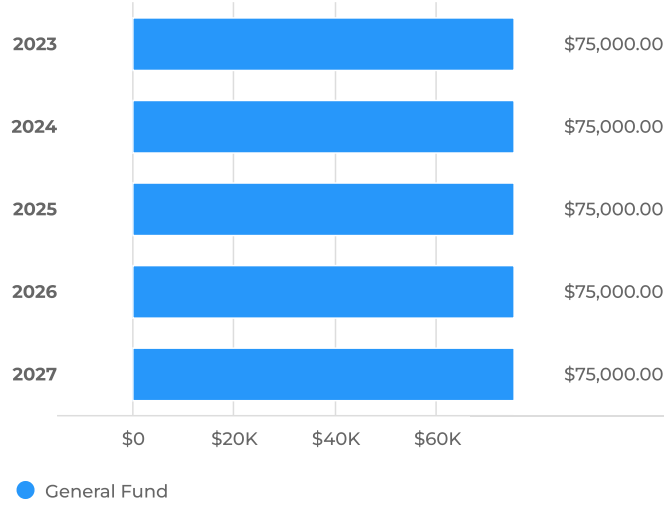
Capital Cost Breakdown

Capital Cost	FY2023	FY2024	FY2025	FY2026	FY2027	Total
Construction	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$375,000
Total	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$375,000

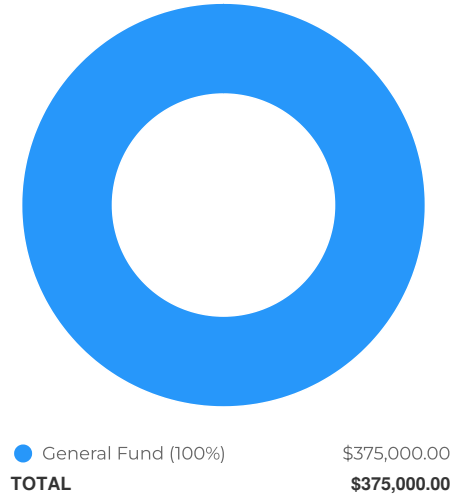
Funding Sources

FY2023 Budget **\$75,000** Total Budget (all years) **\$375K** Project Total **\$375K**

Funding Sources by Year



Funding Sources for Budgeted Years



Funding Sources Breakdown

Funding Sources	FY2023	FY2024	FY2025	FY2026	FY2027	Total
General Fund	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$375,000
Total	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$375,000

City Hall Exterior Brick & Window Maintenance

Overview

Request Owner	Plant City
Department	General Services
Type	Capital Improvement
Project Number	GS005

Description

Maintenance of City Hall exterior brick and windows.

Images



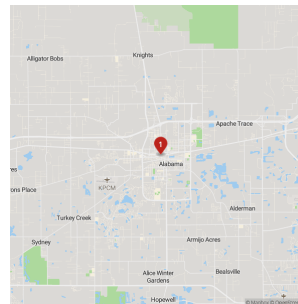
City Hall

Details

Operating Impact	There will be no increase in operating expenses as a result of the completion of this program project.
Dates	Next coating will be done in FY 2026-27.
Type of Project	Asset Management (AM)

Location

Address: 302 Reynolds Street



Justification

Every 6 to 7 years the exterior of City Hall must be pressure washed, caulked, and sealed to maintain water tight integrity. This project will be a proactive approach to extend the life of the building.

The building was last sealed in 2020 and will need to be completed again in the 2026-27 budget cycle. The cost is approximately \$35,000.

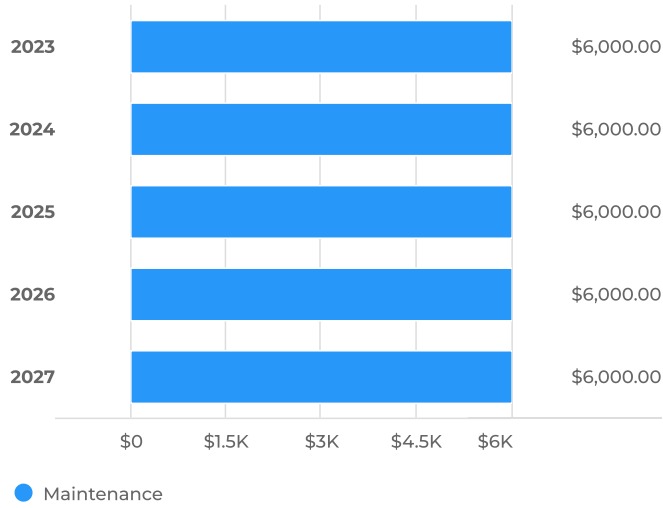
Core Strategies

Maintaining the City Hall's exterior helps ensure that the building is protected against the elements which maximizes *Organizational Effectiveness*.

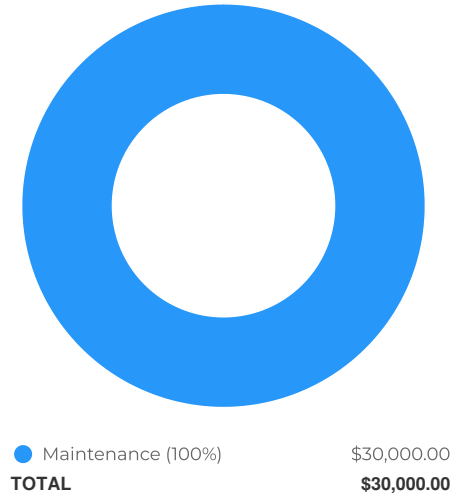
Capital Cost

FY2023 Budget **\$6,000** Total Budget (all years) **\$30K** Project Total **\$30K**

Capital Cost by Year



Capital Cost for Budgeted Years



Capital Cost Breakdown						
Capital Cost	FY2023	FY2024	FY2025	FY2026	FY2027	Total
Maintenance	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$30,000
Total	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$30,000

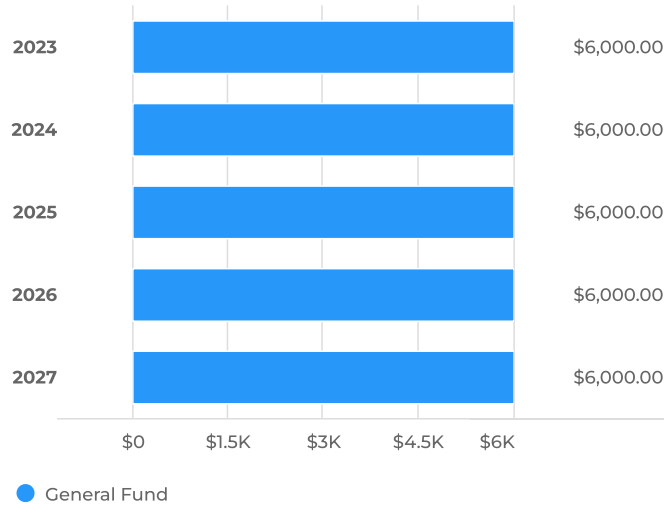
Funding Sources

FY2023 Budget
\$6,000

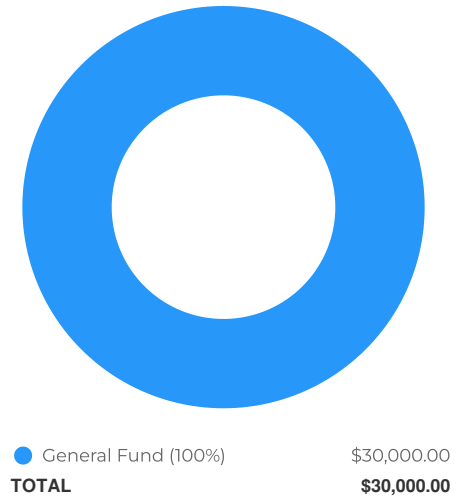
Total Budget (all years)
\$30K

Project Total
\$30K

Funding Sources by Year



Funding Sources for Budgeted Years



Funding Sources Breakdown

Funding Sources	FY2023	FY2024	FY2025	FY2026	FY2027	Total
General Fund	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$30,000
Total	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$30,000

Elevator Upgrade/Maintenance

Overview

Request Owner	Plant City
Department	General Services
Type	Capital Improvement
Project Number	GS055

Description

Maintain, upgrade, and replace elevator/lift systems.

Details

Operating Impact	There will be no increase in operating expenses as a result of the completion of this program project.
Dates	Repairs would be performed as needed.
Type of Project	Asset Management (AM)

Justification

General services is responsible for maintaining eight elevator/lift systems at City facilities.

The hydraulic elevators at City Hall and the 1914 Building have an average life expectancy of 25-30 years and could have repair costs exceeding \$100,000.

The electric lift systems at General Services, PCPD, and the 1914 Building have an average life expectancy of 20-30 years and could have repair costs exceeding \$50,000.

Core Strategies

Elevator systems are an ADA requirement and proactively funding for major repairs and replacement will help maximize *Organizational Effectiveness*.

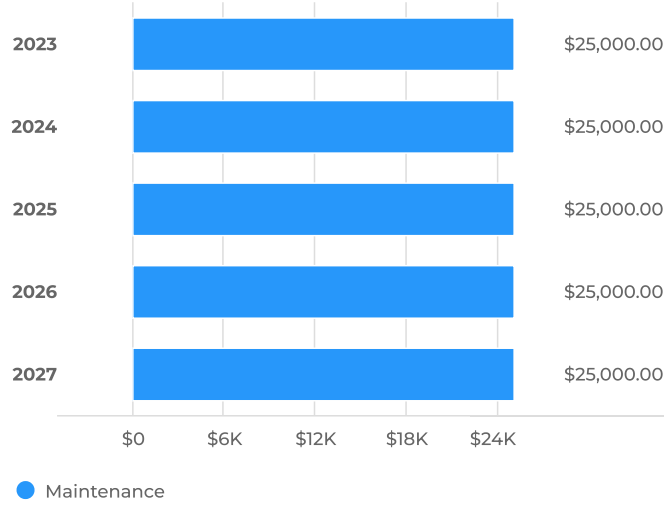
Capital Cost

FY2023 Budget
\$25,000

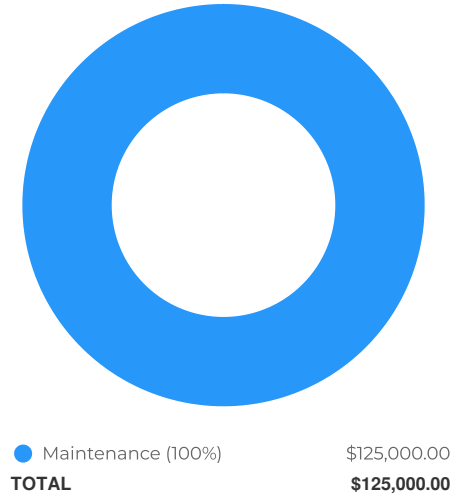
Total Budget (all years)
\$125K

Project Total
\$125K

Capital Cost by Year



Capital Cost for Budgeted Years



Capital Cost Breakdown

Capital Cost	FY2023	FY2024	FY2025	FY2026	FY2027	Total
Maintenance	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$125,000
Total	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$125,000

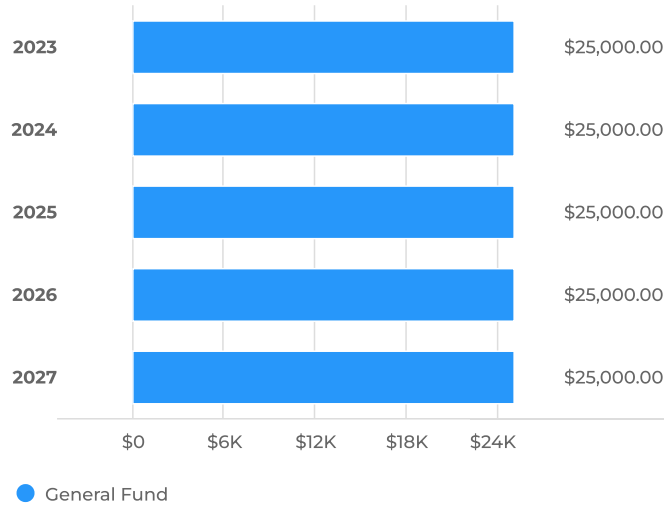
Funding Sources

FY2023 Budget
\$25,000

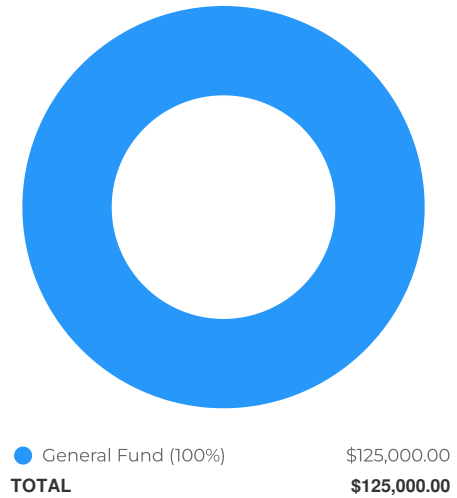
Total Budget (all years)
\$125K

Project Total
\$125K

Funding Sources by Year



Funding Sources for Budgeted Years



Funding Sources Breakdown

Funding Sources	FY2023	FY2024	FY2025	FY2026	FY2027	Total
General Fund	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$125,000
Total	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$125,000

Roof Upgrade/Maintenance

Overview

Request Owner	Plant City
Department	General Services
Type	Capital Improvement
Project Number	GS004

Description

Multi-year accumulation of funds to update, maintain, or repair roofs for 35 buildings.

Details

Operating Impact	There will be no increase in operating expenses with this project.
Dates	See Justification section for replacement schedule listing.
Type of Project	Asset Management (AM)

Justification

Staff continually assesses the condition of all City facilities. Annually, several buildings are scheduled for recoating, which costs approximately \$8,000 per year per building to extend the life of the roofs for three to seven years. This project is used for repairs and maintenance costs for the six major roofs.

The **Recreation & Parks Administration** roof was installed in 2001, coated in 2014, repaired in 2016, and scheduled for replacement in 2021. The **Library** modified bitumen style east roof was replaced in 2007 and the west roof was replaced in 2016. The **Police Department** modified bitumen style roof was replaced in late 2013, the replacement roof is a TPO single-ply roof membrane. **Fire Station 2**'s roof was installed in 1993 and replaced in 2019. **Fire Station 1**'s roof was installed in 1994 and is scheduled for replacement in 2021. **City Hall** modified bitumen style roof was recoated in 2009 and in 2016 to extend the life. City Hall and General Services roofs were replaced in 2020.

Below is an estimated timetable and cost in current dollars for replacement:

Location	Remaining Life	Inflated Cost	Annual
Police	10	411,000	20,550
Library	13	506,000	25,300
Fire Station 2	16	155,000	7,750
City Hall	17	473,000	23,650
General Services	17	867,000	43,350
Fire Station 1	18	223,000	11,150
Parks & Rec Admin	0	357,000	17,850
Small Roofs	Replaced as Needed		40,000

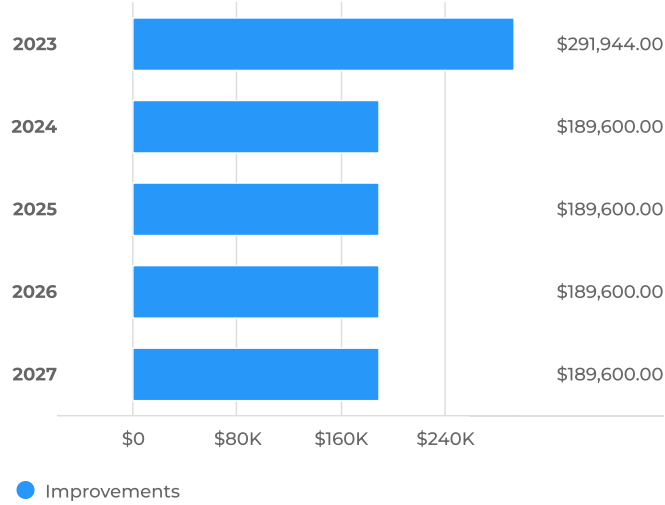
Core Strategies

A roof is the most important component of a building because it protects the integrity of the building. Maintaining and replacing the City's roofs maximizes *Organizational Effectiveness*.

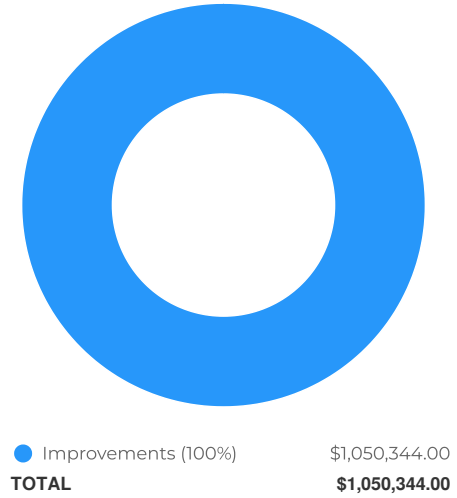
Capital Cost

FY2023 Budget **\$291,944** Total Budget (all years) **\$1.05M** Project Total **\$1.05M**

Capital Cost by Year



Capital Cost for Budgeted Years



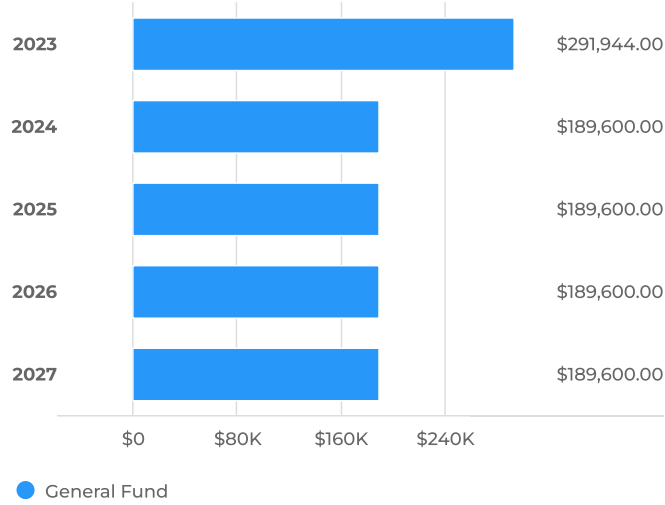
Capital Cost Breakdown

Capital Cost	FY2023	FY2024	FY2025	FY2026	FY2027	Total
Improvements	\$291,944	\$189,600	\$189,600	\$189,600	\$189,600	\$1,050,344
Total	\$291,944	\$189,600	\$189,600	\$189,600	\$189,600	\$1,050,344

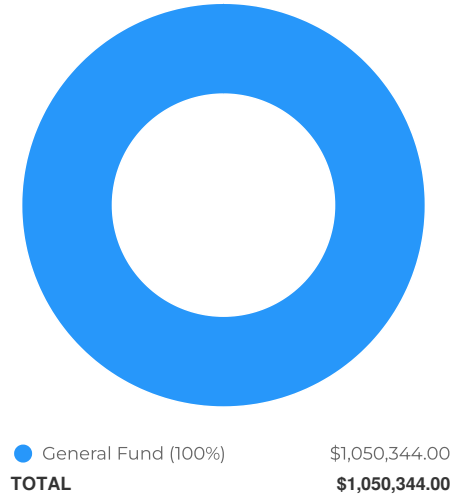
Funding Sources

FY2023 Budget **\$291,944** Total Budget (all years) **\$1.05M** Project Total **\$1.05M**

Funding Sources by Year



Funding Sources for Budgeted Years



Funding Sources Breakdown

Funding Sources	FY2023	FY2024	FY2025	FY2026	FY2027	Total
General Fund	\$291,944	\$189,600	\$189,600	\$189,600	\$189,600	\$1,050,344
Total	\$291,944	\$189,600	\$189,600	\$189,600	\$189,600	\$1,050,344

LIBRARY REQUESTS

Library Renovation/Expansion

Overview

Request Owner	Plant City
Department	Library
Type	Capital Improvement
Project Number	LB001

Description

Design and renovate the property located at 302 McLendon Street.

Images



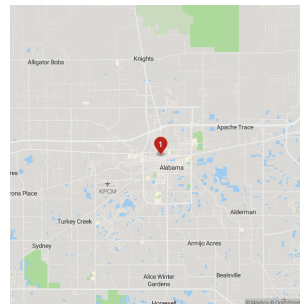
Library Atrium

Details

Operating Impact	Once the facility renovations are complete, there may be some cost savings due to more efficient equipment. Maintenance of the facility will be programmed into the annual recurring costs.
Dates	See project timeline.
Type of Project	Capital Improvement Project (CIP)

Location

Address: Bruton Memorial Library



Justification

The Bruton Memorial Library is a 20,000 square foot facility. Recently, there have been major improvements to the facility; such as, flooring, shelving, Imagination Garden, study rooms, working spaces, meeting room, and kitchen. The property north of the Library at 508 N. Thomas Street was purchased and demolished. An architectural firm was hired to prepare a needs assessment and cost analysis of the atrium/lobby.

The future renovation plans include repairing the roof, replacing the atrium flooring and windows, and updating the restrooms and atrium facilities.

The project can be completed in three phases to minimize disruption:

- o Phase I - Atrium Roof - hire an architectural firm and complete construction
- o Phase II - Atrium Area - improve flooring and windows
- o Phase III - Restrooms

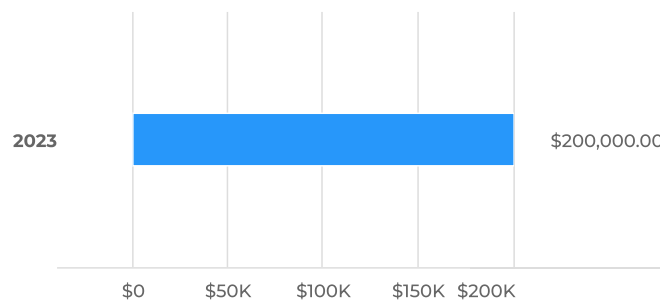
Core Strategies

Providing an updated facility with customer conveniences will support the goal of excellent *Customer Service*. Updating the shelving and meeting space will support the goal of optimizing *Organizational Effectiveness*.

Capital Cost

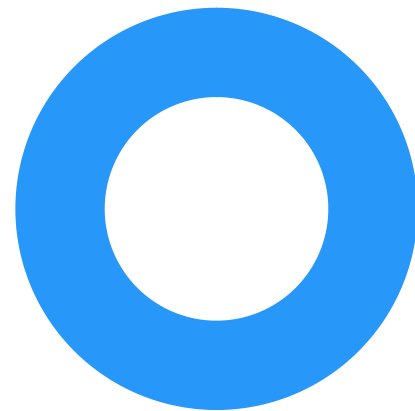
FY2023 Budget	Total Budget (all years)	Project Total
\$200,000	\$200K	\$200K

Capital Cost by Year



● Construction

Capital Cost for Budgeted Years



● Construction (100%) \$200,000.00
TOTAL \$200,000.00

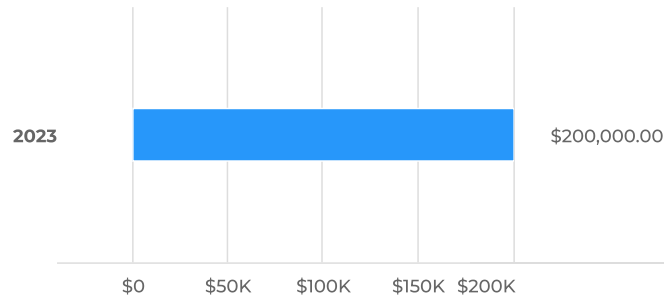
Capital Cost Breakdown

Capital Cost	FY2023	Total
Construction	\$200,000	\$200,000
Total	\$200,000	\$200,000

Funding Sources

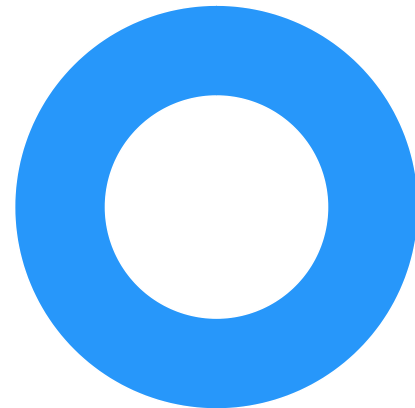
FY2023 Budget **\$200,000** Total Budget (all years) **\$200K** Project Total **\$200K**

Funding Sources by Year



● Library Impact Fees

Funding Sources for Budgeted Years

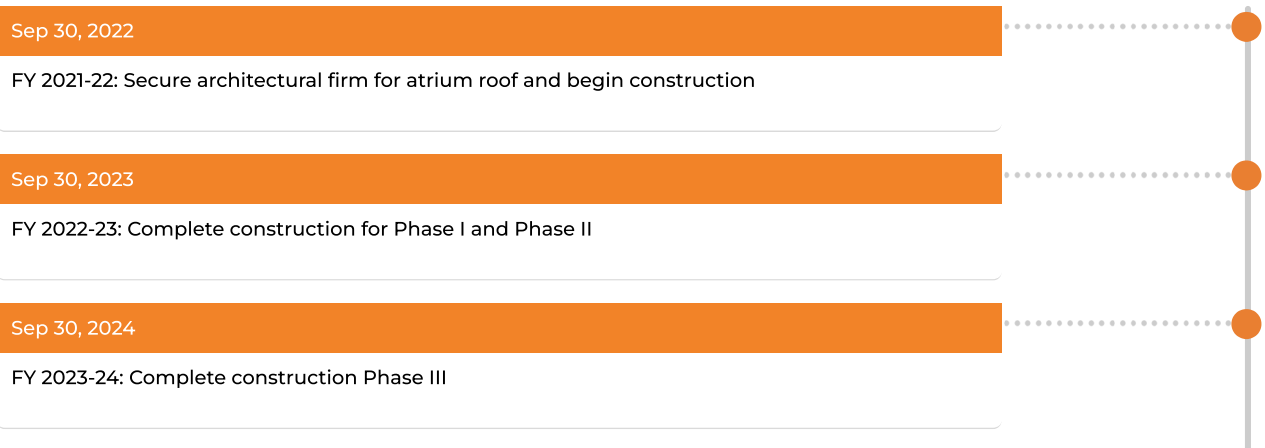


● Library Impact Fees (100%) \$200,000.00
TOTAL \$200,000.00

Funding Sources Breakdown

Funding Sources	FY2023	Total
Library Impact Fees	\$200,000	\$200,000
Total	\$200,000	\$200,000

Projected Timeline



PARKS REQUESTS

ADA Improvements/City Parks

Overview

Request Owner	Plant City
Department	Parks
Type	Capital Improvement
Project Number	PK002

Description

Multi-year accumulation of funds to retrofit City park facilities and create an accessible environment including bathrooms, parking, and paved access to bleachers, benches and picnic tables.

Details

Operating Impact	Additional sidewalk maintenance would be under \$1,000 annually per site per year.
Dates	See project timeline.
Type of Project	Capital Improvement Project (CIP)

Justification

The Americans with Disabilities Act of 1990 requires public access facilities to meet ADA standards. This project will bring facilities into compliance for parking areas.

Anticipated parks for sidewalk and parking area updates:

- Gilchrist Park
- Burchwood Park
- Marie B. Ellis Park
- Dr. MLK Rec Center ball fields
- Mike Sansone Park

These projects will be done with contractors to pour sidewalks and handicap parking areas.

Core Strategies

Improvements to facilities will meet our goals of *Customer Service* and *Community Engagement* by providing better access for all park users.

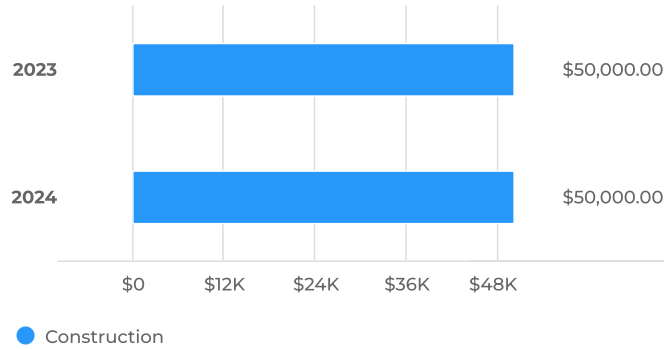
Capital Cost

FY2023 Budget
\$50,000

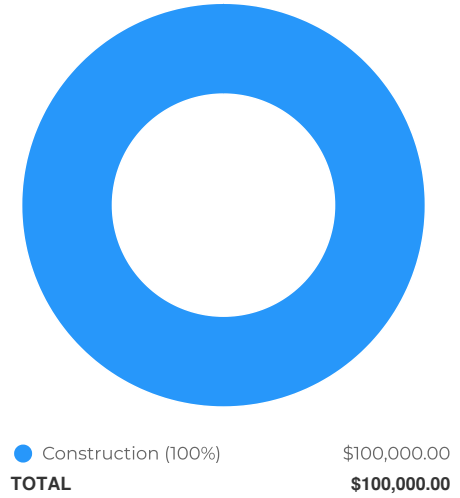
Total Budget (all years)
\$100K

Project Total
\$100K

Capital Cost by Year



Capital Cost for Budgeted Years



Capital Cost Breakdown			
Capital Cost	FY2023	FY2024	Total
Construction	\$50,000	\$50,000	\$100,000
Total	\$50,000	\$50,000	\$100,000

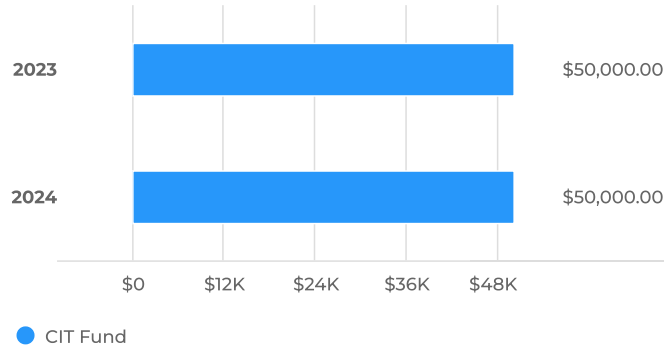
Funding Sources

FY2023 Budget
\$50,000

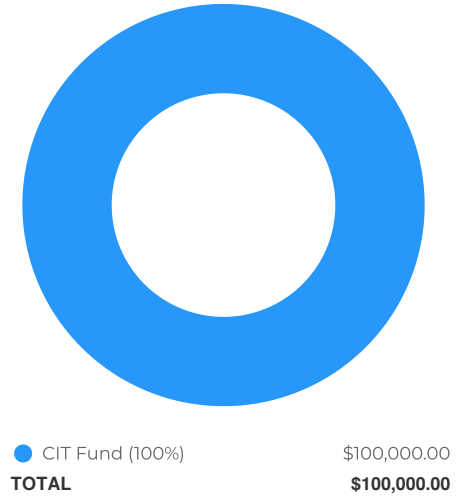
Total Budget (all years)
\$100K

Project Total
\$100K

Funding Sources by Year



Funding Sources for Budgeted Years



Funding Sources Breakdown			
Funding Sources	FY2023	FY2024	Total
CIT Fund	\$50,000	\$50,000	\$100,000
Total	\$50,000	\$50,000	\$100,000

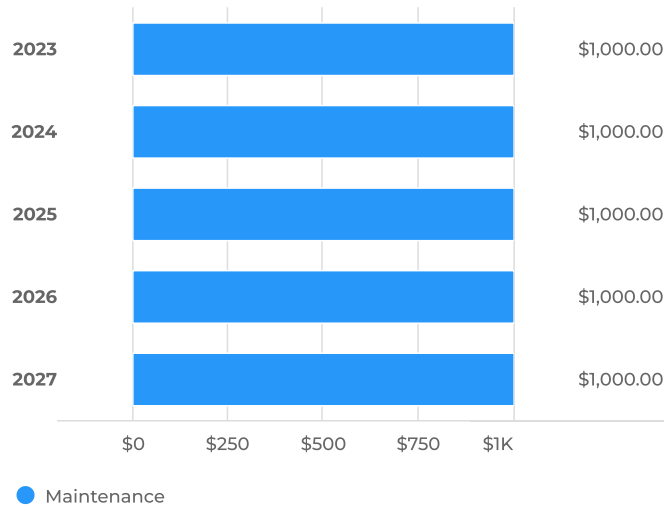
Operational Costs

FY2023 Budget
\$1,000

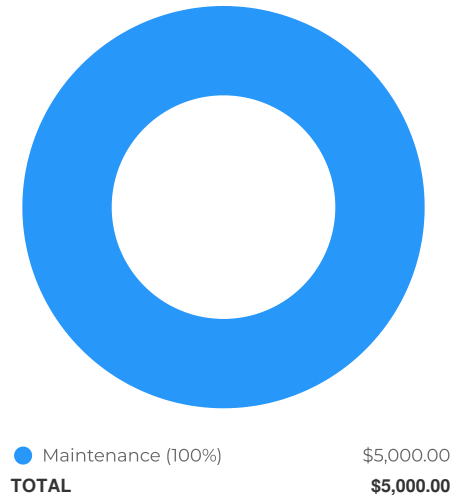
Total Budget (all years)
\$5K

Project Total
\$5K

Operational Costs by Year

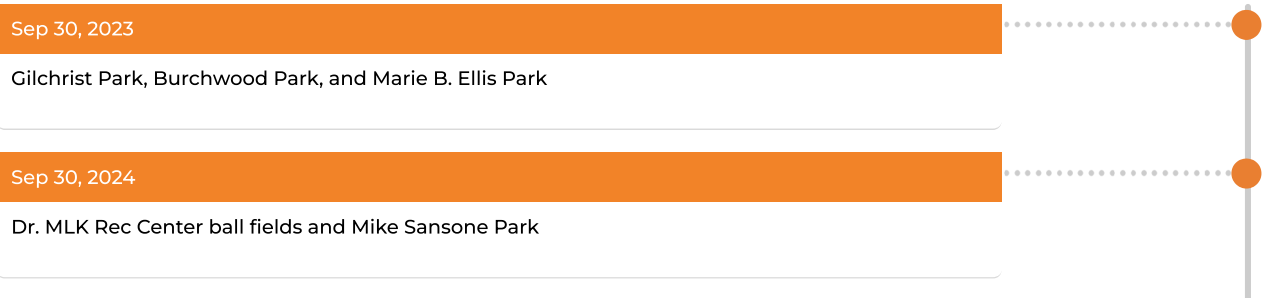


Operational Costs for Budgeted Years



Operational Costs Breakdown						
Operational Costs	FY2023	FY2024	FY2025	FY2026	FY2027	Total
Maintenance	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$5,000
Total	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$5,000

Projected Timeline



Bike/Nature Trail - Sansone Park

Overview

Request Owner	Plant City
Department	Parks
Type	Capital Improvement
Project Number	PK006

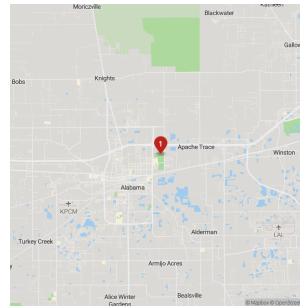
Description

Multi-year accumulation of funds to repair and resurface the 0.38 mile asphalt bike/nature trail at Mike Sansone Park.

Details

Operating Impact	There will be no increase in operation expenses.
Dates	This project is planned for Fiscal Year 2024-25 at a projected cost of \$160,000.
Type of Project	Asset Management (AM)

Location



Justification

Repairing and resurfacing the asphalt regularly will avoid more expensive rebuilding due to wear and tear from use and weather. This work is recommended every 7-10 years and was last done in 2013.

Core Strategies

Resurfacing of the trail will help extend its life as well as meet our goals of *Customer Service* and *Community Engagement* by providing a suitable walking surface.

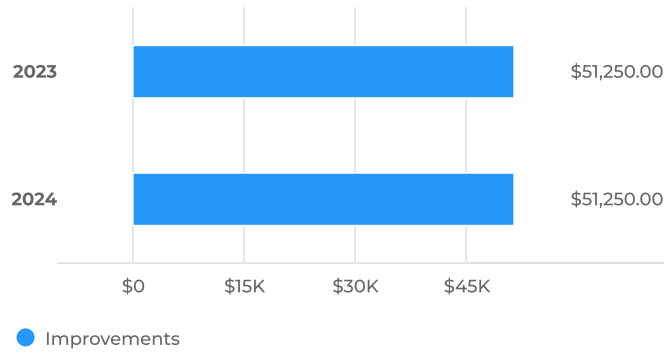
Capital Cost

FY2023 Budget
\$51,250

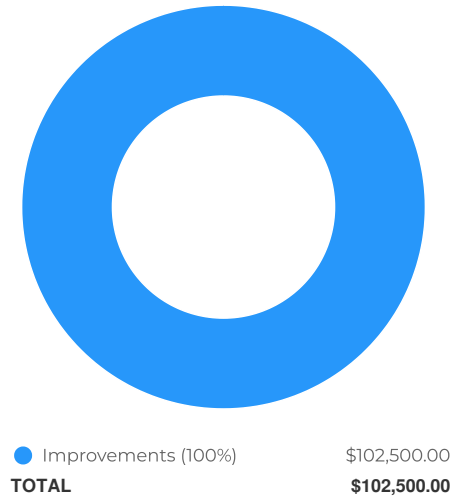
Total Budget (all years)
\$102.5K

Project Total
\$102.5K

Capital Cost by Year



Capital Cost for Budgeted Years

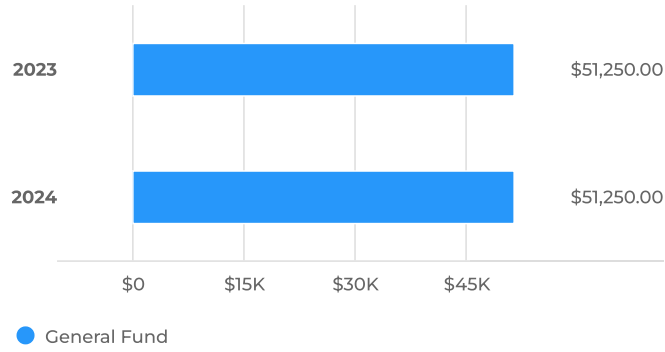


Capital Cost Breakdown			
Capital Cost	FY2023	FY2024	Total
Improvements	\$51,250	\$51,250	\$102,500
Total	\$51,250	\$51,250	\$102,500

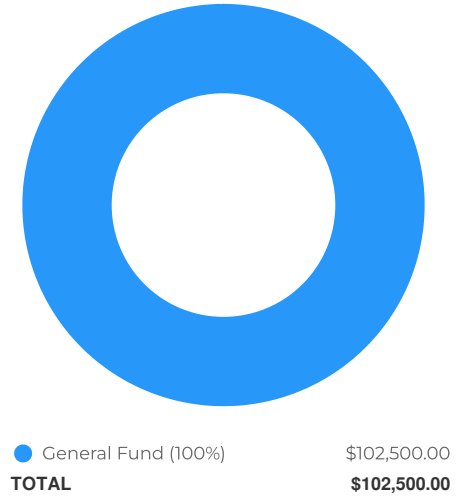
Funding Sources

FY2023 Budget Total Budget (all years) Project Total
\$51,250 **\$102.5K** **\$102.5K**

Funding Sources by Year



Funding Sources for Budgeted Years



Funding Sources Breakdown			
Funding Sources	FY2023	FY2024	Total
General Fund	\$51,250	\$51,250	\$102,500
Total	\$51,250	\$51,250	\$102,500

Park Improvements

Overview

Request Owner	Plant City
Department	Parks
Type	Capital Improvement
Project Number	PK036

Description

Multi-year accumulation of funds to replace turf, irrigation, fencing, bleachers, netting, benches, tables, and other Park amenities City-wide.

Details

Operating Impact	There will be no increase in operating expenses as a result of this project.
Dates	Repairs or replacements will be made on an as-needed basis.
Type of Project	Asset Management (AM)

Justification

Due to weathering, vandalism, or normal wear and tear, amenities within our parks are regularly being repaired or replaced as needed to meet the needs of our park users. Many times, these repairs or replacements are not anticipated. This Asset Management project will allow funding for repairing or replacing items such as picnic tables, benches, trash receptacles, fencing, netting, landscaping, sod, irrigation, bleachers, team benches, and more within all City parks.

Core Strategies

Improvements to facilities enhance the user experience and provide suitable activity areas, addressing our *Community Engagement* and *Customer Service* goals.

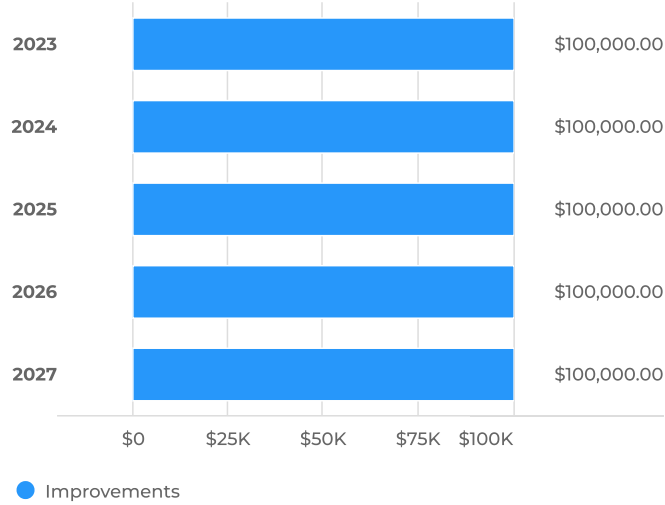
Capital Cost

FY2023 Budget
\$100,000

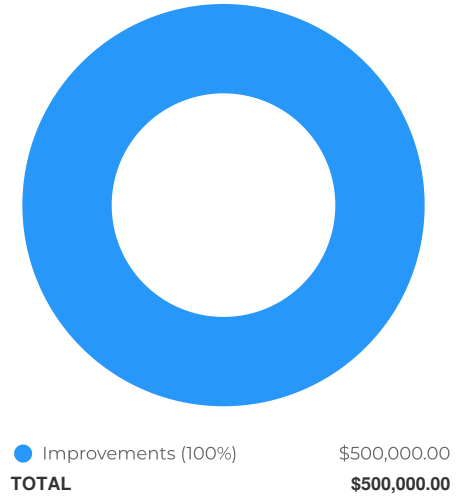
Total Budget (all years)
\$500K

Project Total
\$500K

Capital Cost by Year



Capital Cost for Budgeted Years



Capital Cost Breakdown						
Capital Cost	FY2023	FY2024	FY2025	FY2026	FY2027	Total
Improvements	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000
Total	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000

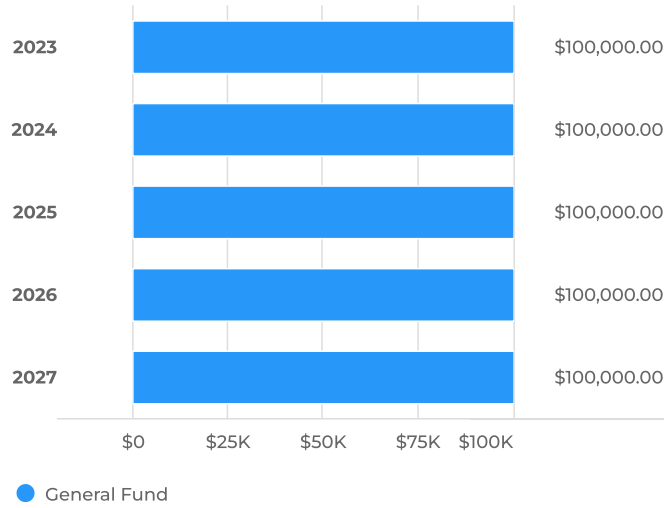
Funding Sources

FY2023 Budget
\$100,000

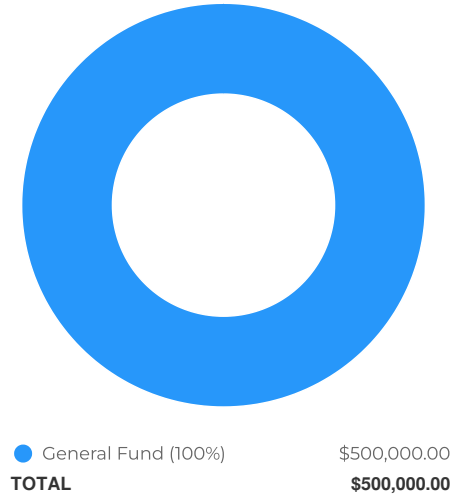
Total Budget (all years)
\$500K

Project Total
\$500K

Funding Sources by Year



Funding Sources for Budgeted Years



Funding Sources Breakdown

Funding Sources	FY2023	FY2024	FY2025	FY2026	FY2027	Total
General Fund	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000
Total	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000

Splash Park (Second Location)

Overview

Request Owner	Plant City
Department	Parks
Type	Capital Improvement
Project Number	NEW

Description

Design and install a splash park.

Details

Operating Impact	Research and design will help determine an ongoing annual cost, depending on the type of system selected.
Dates	See project timeline.
Type of Project	Capital Improvement Project (CIP)

Justification

A splash park is an aquatic play feature, often in a public park, for water play that has little or no standing water. Splash pads utilize climb-resistant play components that are used in water play environments that have in-ground and above-grade interactive nozzles, jets, cannons or water dump systems.

A splash park will be installed on the YMCA property and this funding will be used to place a small splash park at another location.

Detailed planning will include specific design issues, security, and safety.

Additional amenities to be included:

- Shade Structures
- Landscaping
- ADA Accessibility Amenities

Core Strategies

As an added amenity, a spray park will enhance the park users' experience, addressing our *Community Engagement* and *Customer Service* goals.

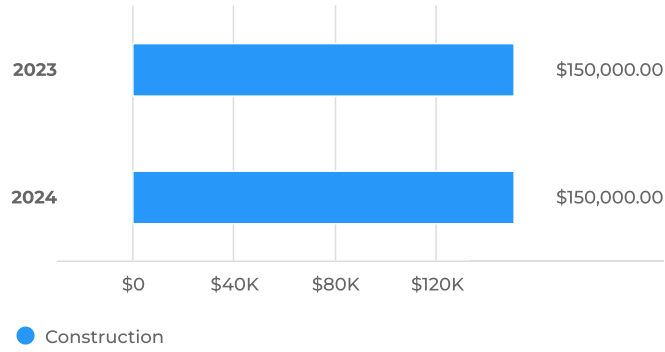
Capital Cost

FY2023 Budget
\$150,000

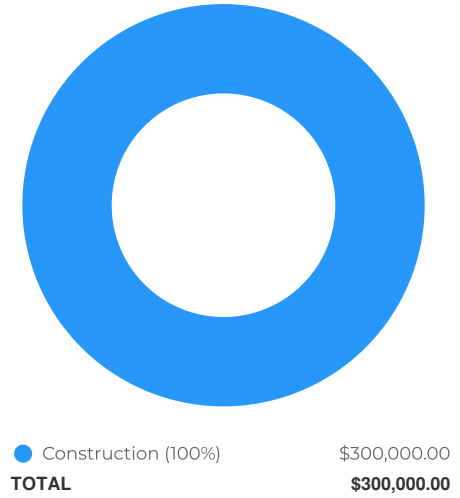
Total Budget (all years)
\$300K

Project Total
\$300K

Capital Cost by Year



Capital Cost for Budgeted Years

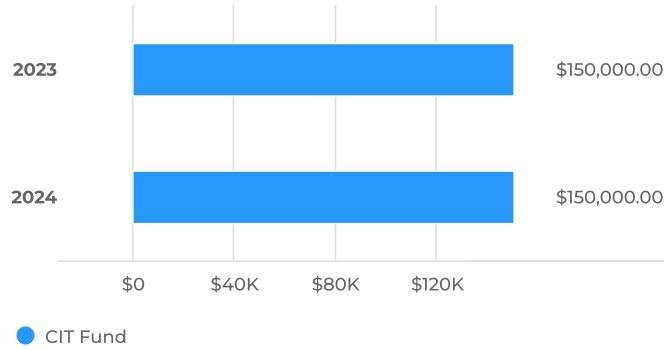


Capital Cost Breakdown			
Capital Cost	FY2023	FY2024	Total
Construction	\$150,000	\$150,000	\$300,000
Total	\$150,000	\$150,000	\$300,000

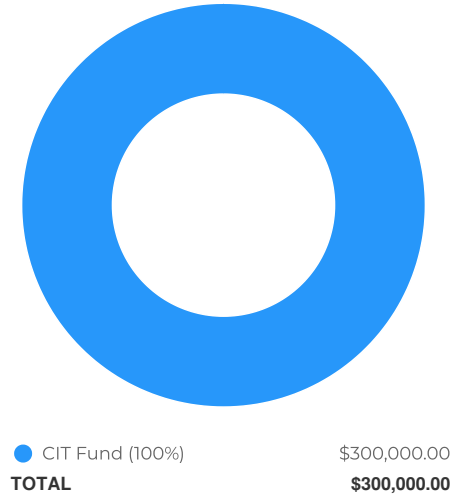
Funding Sources

FY2023 Budget **\$150,000** Total Budget (all years) **\$300K** Project Total **\$300K**

Funding Sources by Year



Funding Sources for Budgeted Years



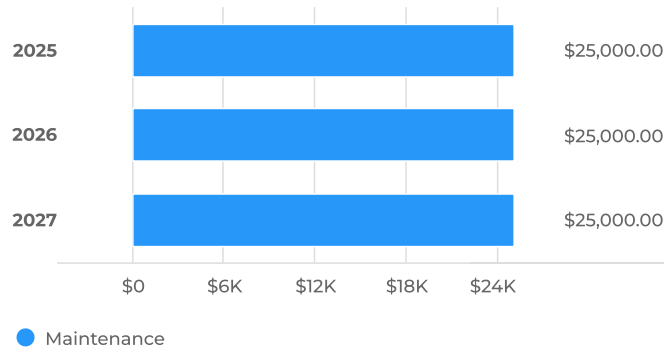
Funding Sources Breakdown			
Funding Sources	FY2023	FY2024	Total
CIT Fund	\$150,000	\$150,000	\$300,000
Total	\$150,000	\$150,000	\$300,000

Operational Costs

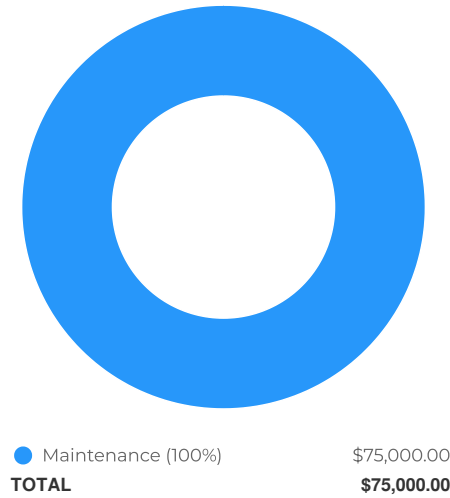
Total Budget (all years)
\$75K

Project Total
\$75K

Operational Costs by Year

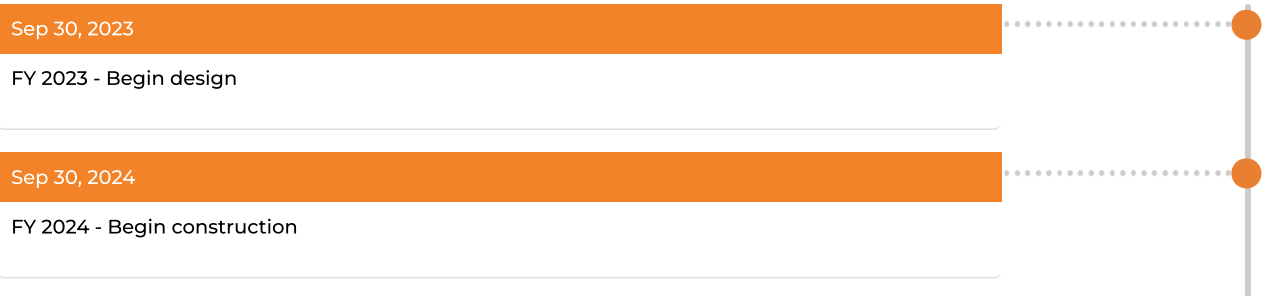


Operational Costs for Budgeted Years



Operational Costs Breakdown				
Operational Costs	FY2025	FY2026	FY2027	Total
Maintenance	\$25,000	\$25,000	\$25,000	\$75,000
Total	\$25,000	\$25,000	\$25,000	\$75,000

Projected Timeline



User Fee Park Improvements

Overview

Request Owner	Plant City
Department	Parks
Type	Capital Improvement
Project Number	PK018

Description

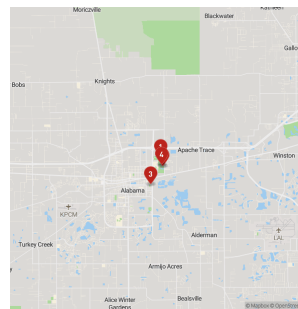
Multi-year funding for park improvements supported by user fees paid by local independent youth sports programs.

Details

Operating Impact	There will be minimal operating costs for repairs to the batting cages and soccer goals/nets. Operating costs will be developed for the lightning detection system.
Dates	Goals/nets are planned as needed. Lightning detection system is planned for Fiscal Year 2022-23.
Type of Project	Asset Management (AM)

Location

Address: Otis Andrews Sports Complex



Justification

Each season, local independent youth sports programs pay a per player, per season user fee toward City expenses generated by their programs. This CIP is to support a program of park improvements that will benefit users in both the independent youth sports programs as well as the Plant City Parks & Recreation programs, using some of the fees generated by these programs.

Each year, youth sports programs paying the per player, per season fee include:

- Plant City Little League Baseball/Softball
- Plant City Dolphins Tackle Football/Cheerleading
- Plant City Colts Tackle Football/Cheerleading
- Plant City Football Club Lancers Competitive Soccer

Facilities used by these programs are:

- Baseball/Softball: Mike Sansone Park, Ellis-Methvin Park, MLK Rec ball fields
- Football/Soccer: OMA Sports Complex, Ellis-Methvin Park

Projects being considered include:

- Replacement soccer goals/nets for OMA Sports Complex and Ellis-Methvin Park
- Lightning detection systems for all facilities

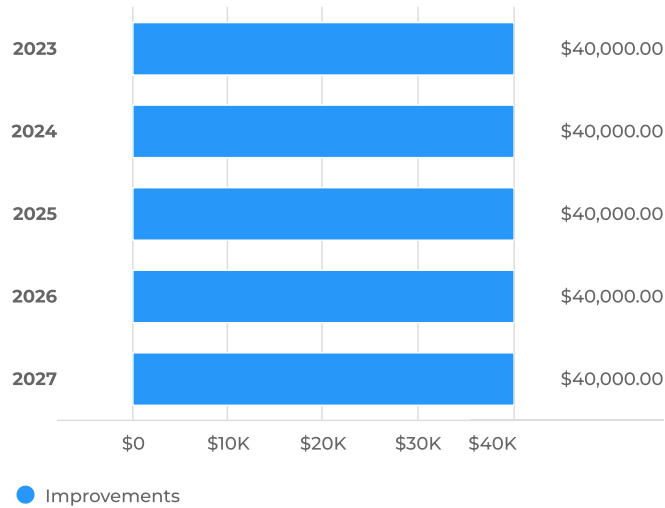
Core Strategies

These added amenities will meet our goals of *Customer Service* and *Community Engagement* by providing enhanced facilities for our users.

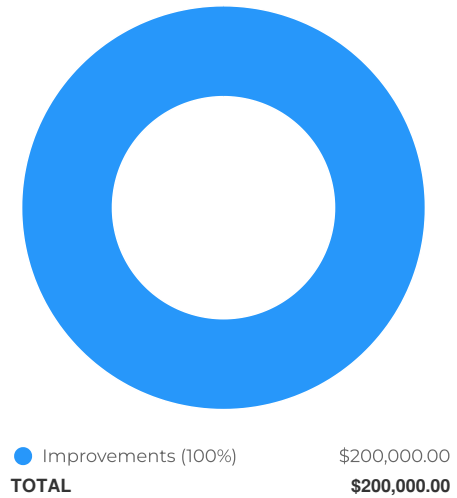
Capital Cost

FY2023 Budget **\$40,000** Total Budget (all years) **\$200K** Project Total **\$200K**

Capital Cost by Year



Capital Cost for Budgeted Years



Capital Cost Breakdown

Capital Cost	FY2023	FY2024	FY2025	FY2026	FY2027	Total
Improvements	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$200,000
Total	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$200,000

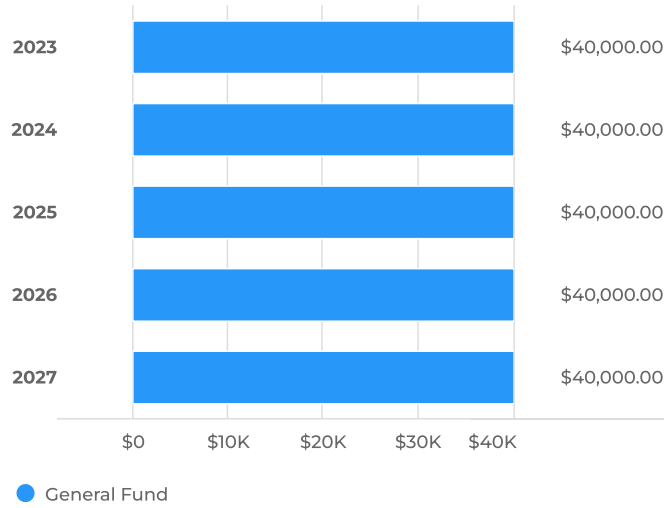
Funding Sources

FY2023 Budget
\$40,000

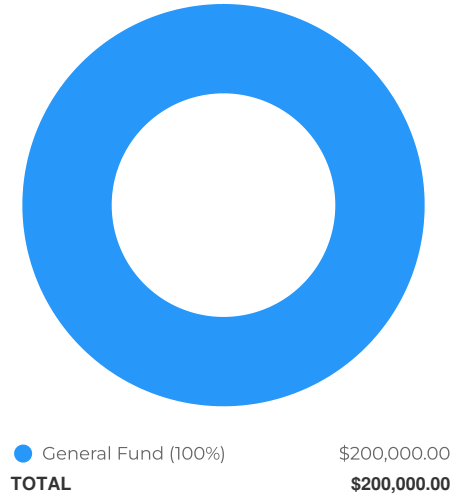
Total Budget (all years)
\$200K

Project Total
\$200K

Funding Sources by Year



Funding Sources for Budgeted Years



Funding Sources Breakdown

Funding Sources	FY2023	FY2024	FY2025	FY2026	FY2027	Total
General Fund	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$200,000
Total	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$200,000

POLICE REQUESTS

Computer Aided Dispatch (CAD) and Records Management System (RMS)

Overview

Request Owner	Plant City
Department	Police
Type	Capital Improvement
Project Number	PD008

Description

Prepare for future upgrade of the Computer Aided Dispatch and Records Management System with state-of-the-art public safety technology to deliver enhanced capability to protect the safety and security of Plant City residents, businesses, and visitors.

Details

Operating Impact	Beginning in FY 2023-24, the annual maintenance of the system will cost approximately \$103,250.
Dates	The process to build a new CAD/RMS system takes 12-18 months. The system should be fully functioning by August 2023. Funding for future CAD/RMS will begin in FY 2022-23.
Type of Project	Capital Improvement Project (CIP)

Justification

The Police Department (PCPD) and Fire Rescue (PCFR) utilize a Computer Aided Dispatch (CAD) and Records Management System (RMS) that is aged, technologically inferior, and not upgradable. A new CAD and RMS solution is necessary to comply with the Florida Department of Law Enforcement (FDLE) and Criminal Justice Information System (CJIS) new reporting requirements.

The new system includes:

Mobile Data Computing

- Voiceless Dispatch
- Mobile Mapping and AVL
- Automated Field Reporting
- Crash and citation software
- Mobile records queries and access

Resourcement Management

- Personnel
- Equipment tracking
- Fleet inventory tracking
- Training Module

Fire/EMS

- Fire Mobile CAD
- Spillman Touch
- ESO XML interface
- Premise inspections
- Response Plans
- Premise and HazMat Information

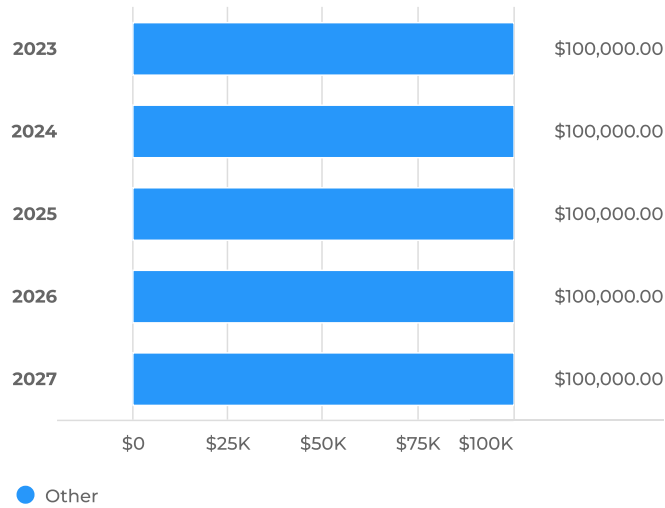
Core Strategies

A new system will allow the PCPD and PCFR to continue providing *Outstanding Customer Service* and *Maximize Organizational Effectiveness*.

Capital Cost

FY2023 Budget **\$100,000** Total Budget (all years) **\$500K** Project Total **\$500K**

Capital Cost by Year



Capital Cost for Budgeted Years



Capital Cost Breakdown

Capital Cost	FY2023	FY2024	FY2025	FY2026	FY2027	Total
Other	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000
Total	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000

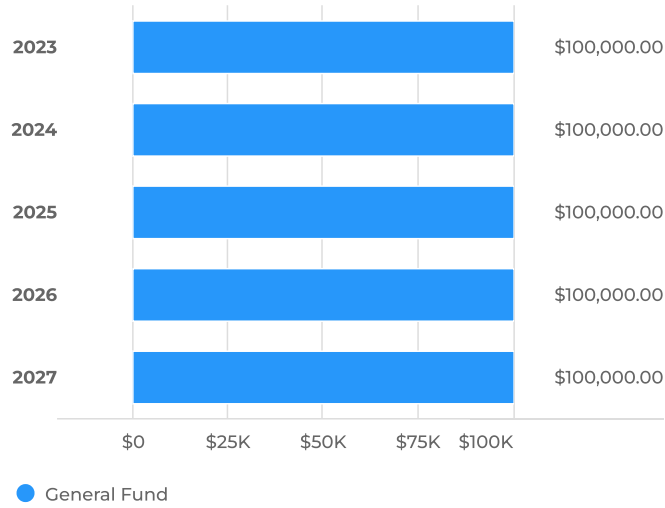
Funding Sources

FY2023 Budget
\$100,000

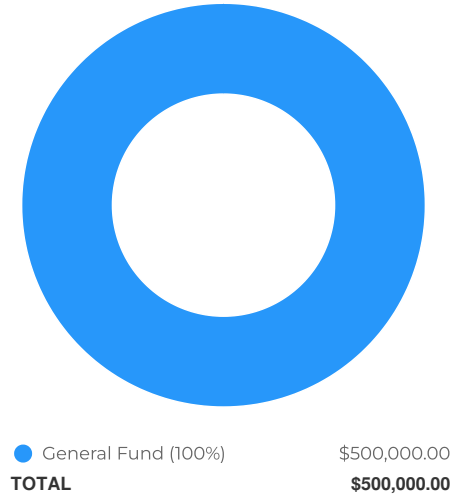
Total Budget (all years)
\$500K

Project Total
\$500K

Funding Sources by Year



Funding Sources for Budgeted Years



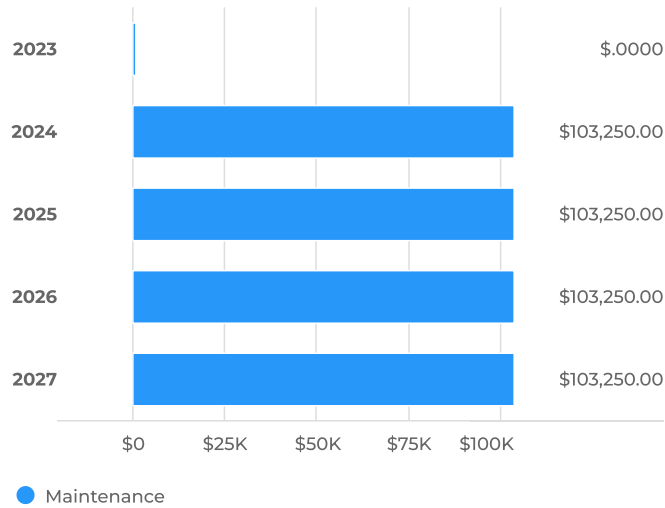
Funding Sources Breakdown						
Funding Sources	FY2023	FY2024	FY2025	FY2026	FY2027	Total
General Fund	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000
Total	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000

Operational Costs

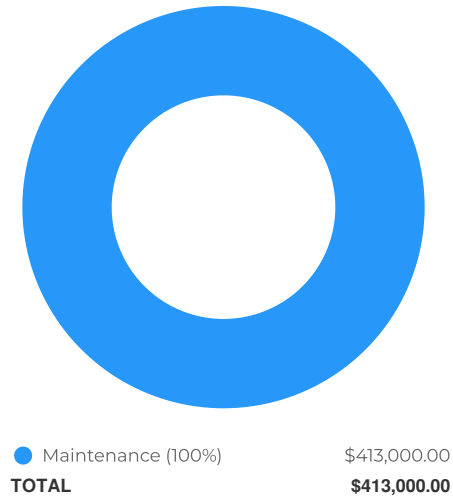
Total Budget (all years)
\$413K

Project Total
\$413K

Operational Costs by Year



Operational Costs for Budgeted Years



Operational Costs Breakdown

Operational Costs	FY2023	FY2024	FY2025	FY2026	FY2027	Total
Maintenance	\$0	\$103,250	\$103,250	\$103,250	\$103,250	\$413,000
Total	\$0	\$103,250	\$103,250	\$103,250	\$103,250	\$413,000

PCPD Outdoor Firearms Range/Training Facility

Overview

Request Owner	Plant City
Department	Police
Type	Capital Improvement
Project Number	PD007

Description

Repair, upgrade, and improve the existing Plant City Police Department (PCPD) outdoor firearms range.

Details

Operating Impact	There would be no increase in the annual operating expense for the police department.
Dates	These improvements would commence in FY 2021-2022 and are projected to be completed in FY 2024-2025.
Type of Project	Capital Improvement Project (CIP)

Justification

The current conditions of the PCPD outdoor range make it difficult to utilize the facility during the rainy months of the year due to flooding. Also, the facility's restroom is inoperative and requires replacement. Additional upgrades and improvements include interior/exterior paint, flooring, air conditioner, classroom-style furniture, office equipment, and a designated parking area.

This facility is not only utilized by the Plant City Police Department but periodically used by other departments (DEA and Hillsborough School Security) as well. Once completed, this facility will allow for a more appropriate training environment and also serve as a professional training location that could host training events year round.

Activity	Cost
Drainage Improvements	\$95,000
Septic System Improvements	15,000
Fence, Sidewalk & Parking Improvements	45,000
Ballistic Protection Canopy	75,000
Lead Recovery Baffle system	100,000
Consultant for Ballistic Protection & Lead Recovery (~15%)	25,000
Estimated Project Cost	\$355,000

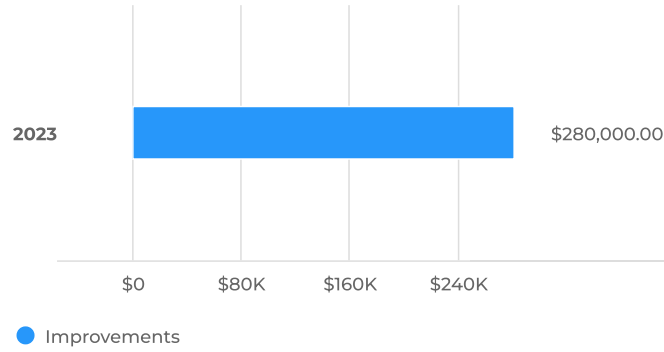
Core Strategies

PCPD can maximize *Organizational Effectiveness* by using the outdoor firearms range year round to help members increase their shooting skills in a safe environment conducive to learning.

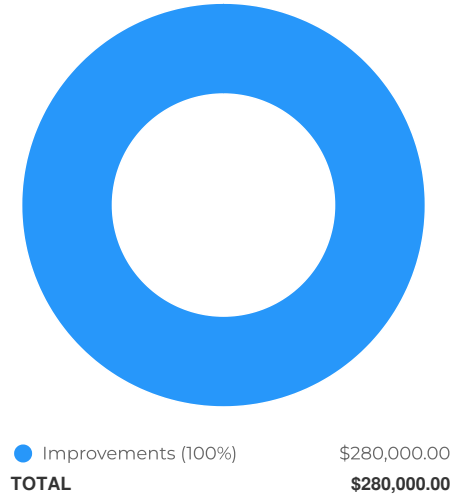
Capital Cost

FY2023 Budget	Total Budget (all years)	Project Total
\$280,000	\$280K	\$280K

Capital Cost by Year



Capital Cost for Budgeted Years

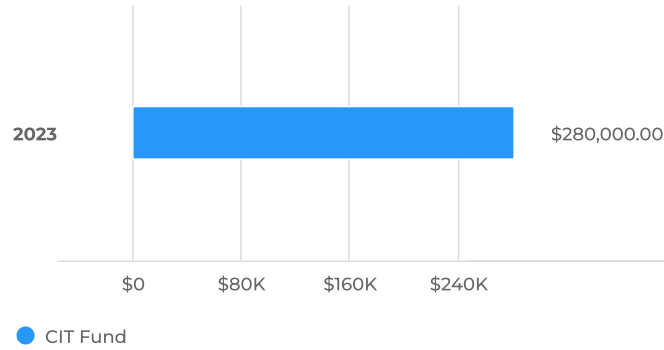


Capital Cost Breakdown		
Capital Cost	FY2023	Total
Improvements	\$280,000	\$280,000
Total	\$280,000	\$280,000

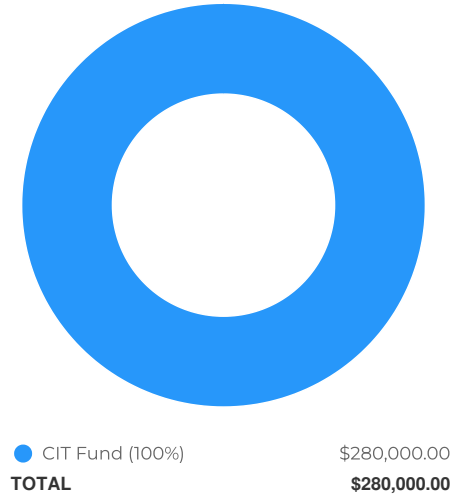
Funding Sources

FY2023 Budget **\$280,000** Total Budget (all years) **\$280K** Project Total **\$280K**

Funding Sources by Year



Funding Sources for Budgeted Years



Funding Sources Breakdown		
Funding Sources	FY2023	Total
CIT Fund	\$280,000	\$280,000
Total	\$280,000	\$280,000

RECREATION REQUESTS

Cultural Events Center

Overview

Request Owner	Plant City
Department	Recreation
Type	Capital Improvement
Project Number	RC013

Description

Create a Cultural Events Center to replace the Planteen Recreation Center.

Details

Operating Impact	Operating expenses will increase to provide electricity, utilities, insurance, and maintenance for a larger facility. Two additional staff members will be hired to provide coverage for daily programming. Rental income will increase and can be projected once the details are determined.
Dates	See project timeline.
Type of Project	Capital Improvement Project (CIP)

Justification

The Planteen was originally built in 1959, with an addition constructed in 1988. An old 1950s home was converted to the Winter Visitor Center. The storage barn was built around 1997. In evaluating the entire 3-acre site that houses the Planteen, Winter Visitors Center, and Storage Barn, staff recommends to maximize the use of the property and construct a new Cultural Events Center. The 20,000 sq ft facility would include two classrooms, and activity/esports space, multipurpose banquet area seating 300 with an instructional/serving sized kitchen, two offices, and a lobby reception desk area. The facility would be equipped with storage areas, outside classroom amphitheater, tranquility garden, and playground.

The current funding for the project will be used for design and set aside for construction. Additional funding sources will be determined once the design phase is complete.

Core Strategies

This project relates to our core strategies of *Customer Service* and *Community Engagement* by providing suitable recreational facilities for our residents and visitors.

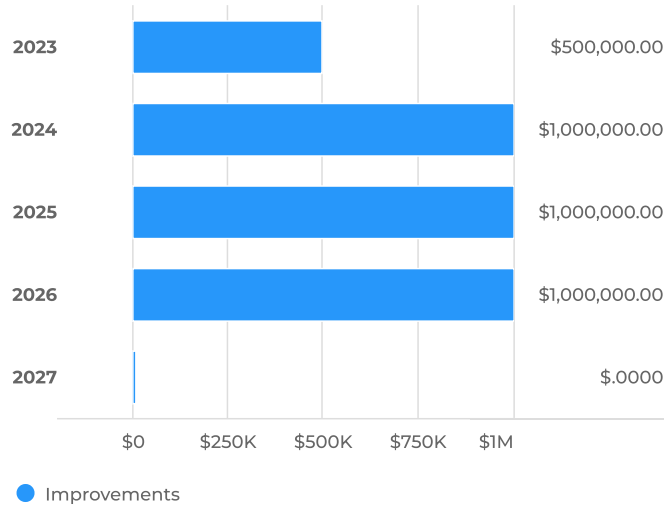
Capital Cost

FY2023 Budget
\$500,000

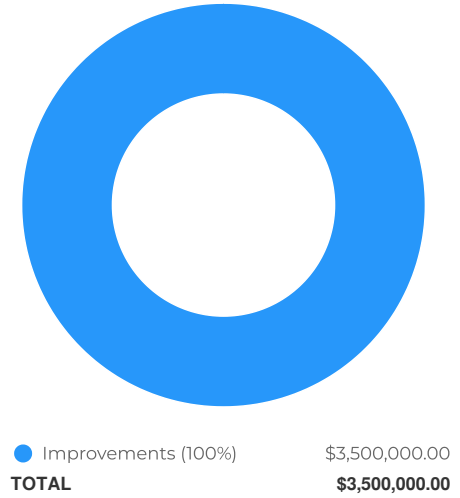
Total Budget (all years)
\$3.5M

Project Total
\$3.5M

Capital Cost by Year



Capital Cost for Budgeted Years

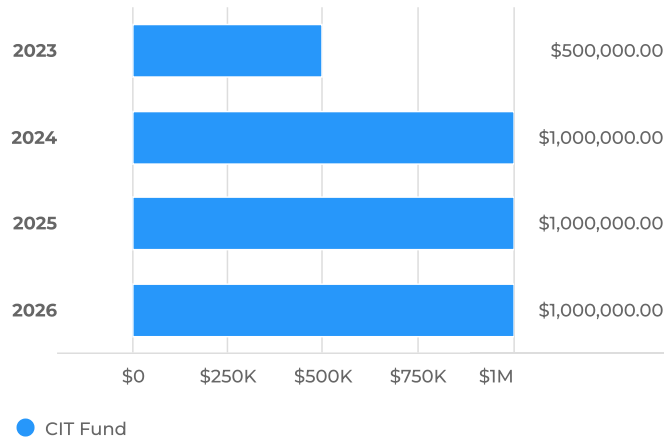


Capital Cost Breakdown						
Capital Cost	FY2023	FY2024	FY2025	FY2026	FY2027	Total
Improvements	\$500,000	\$1,000,000	\$1,000,000	\$1,000,000	\$0	\$3,500,000
Total	\$500,000	\$1,000,000	\$1,000,000	\$1,000,000	\$0	\$3,500,000

Funding Sources

FY2023 Budget **\$500,000** Total Budget (all years) **\$3.5M** Project Total **\$3.5M**

Funding Sources by Year

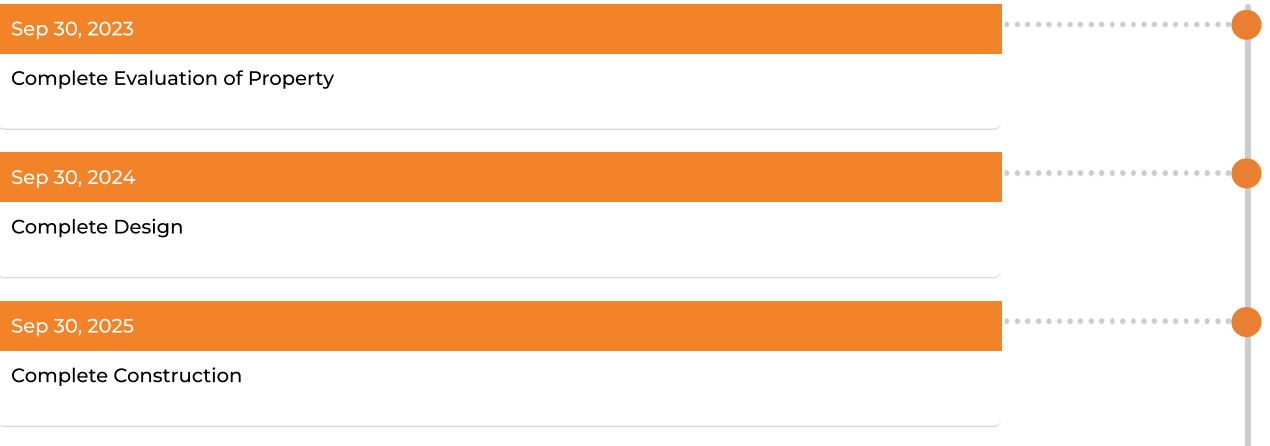


Funding Sources for Budgeted Years



Funding Sources Breakdown					
Funding Sources	FY2023	FY2024	FY2025	FY2026	Total
CIT Fund	\$500,000	\$1,000,000	\$1,000,000	\$1,000,000	\$3,500,000
Total	\$500,000	\$1,000,000	\$1,000,000	\$1,000,000	\$3,500,000

Projected Timeline



Playground Improvements

Overview

Request Owner	Plant City
Department	Recreation
Type	Capital Improvement
Project Number	RC008

Description

Multi-year accumulation of funds to upgrade or replace playground equipment as needed due to normal weathering and wear and tear at 12 playgrounds.

Details

Operating Impact	There will be no increase in operating expenses as a result of the completion of this project.
Dates	This project is continuous with playgrounds being evaluated and repaired or replaced each year.
Type of Project	Asset Management (AM)

Justification

The life expectancy of a playground is around 15 years. Older playgrounds need replacement pieces of equipment and upgrades to keep the equipment safe and appealing for public use. At times, repair costs more than exceed 50% of the replacement cost of a playground, making it more beneficial to replace the equipment. This funding is used to maintain or replace playground equipment on an annual basis. Replacement playgrounds with fall zone safety surfacing run \$125,000 to \$175,000 per unit.

Five of our twelve playgrounds are between 19 and 25 years old. The current playground inventory with year of installation includes:

- 2001-2002: Otis M. Andrews - West, Burchwood, Larson Four-Plex, Sansone.
- 2005: Gilchrist Park - North
- 2010: Ellis-Methvin Park
- 2015: Snowden Park
- 2019: Otis M. Andrews - East
- 2020: Marie B. Ellis Park
- 2021: Planteen Recreation Center
- 2022: Gilchrist South, Washington.

All locations are evaluated since they are at various levels of need for repair, rehabilitation or replacement.

Core Strategies

This project relates to our core strategies of *Customer Service* and *Community Engagement* by providing suitable playgrounds for park visitors.

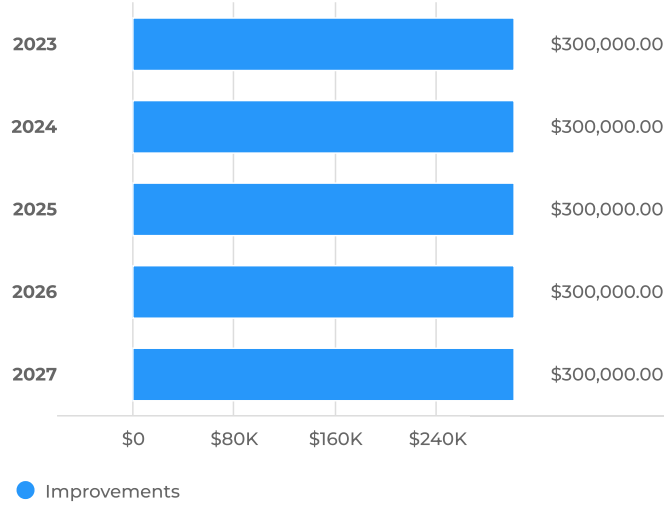
Capital Cost

FY2023 Budget
\$300,000

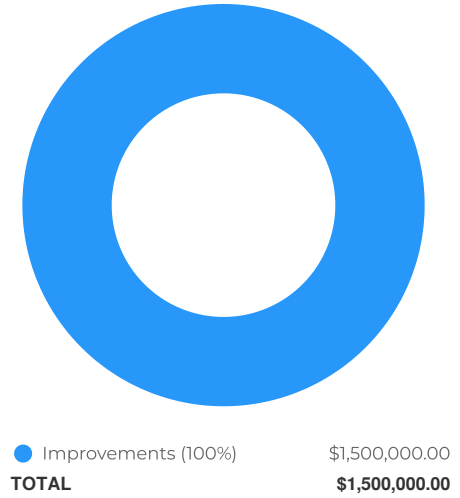
Total Budget (all years)
\$1.5M

Project Total
\$1.5M

Capital Cost by Year



Capital Cost for Budgeted Years



Capital Cost Breakdown

Capital Cost	FY2023	FY2024	FY2025	FY2026	FY2027	Total
Improvements	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$1,500,000
Total	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$1,500,000

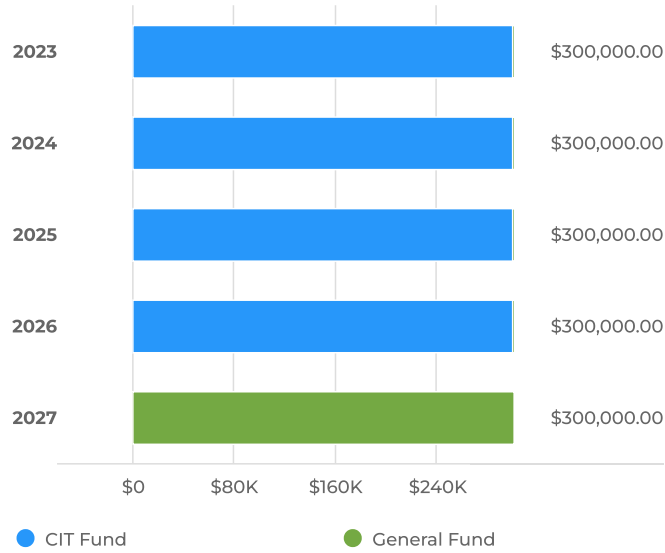
Funding Sources

FY2023 Budget
\$300,000

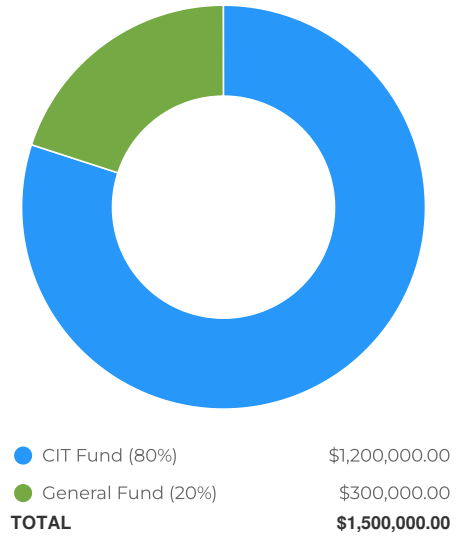
Total Budget (all years)
\$1.5M

Project Total
\$1.5M

Funding Sources by Year



Funding Sources for Budgeted Years



Funding Sources Breakdown

Funding Sources	FY2023	FY2024	FY2025	FY2026	FY2027	Total
General Fund					\$300,000	\$300,000
CIT Fund	\$300,000	\$300,000	\$300,000	\$300,000		\$1,200,000
Total	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$1,500,000

Recreation Athletic Events Barn

Overview

Request Owner	Plant City
Department	Recreation
Type	Capital Improvement
Project Number	RC014

Description

Replace the Recreation Division's storage barn at the Otis M. Andrews Sports Complex.

Details

Operating Impact	There will be no increase in operating expenses as a result of the completion of this program project.
Dates	Complete construction in FY 2022-23.
Type of Project	Capital Improvement Project (CIP)

Justification

The project was originally established to rehabilitate the Recreation OMA Storage Barn at the Otis M. Andrews Sports Complex that was built around 1996. The east end of the building has developed water intrusion problems, rusting issues, and drywall in the area has become damaged.

During evaluation of the facility, staff recommends the current plan to replace the old barn with a new Athletic Events Barn at the Mike E. Sansone Park east of Field 7 to store equipment and vehicles. Construct a 50' x 50' metal storage building with an exterior fenced slab area for soccer goal equipment storage. There will be an entrance off Wilder Road.

Core Strategies

Facility improvements will enhance building functionality and appearance, addressing our Maximizing Organizational Effectiveness and *Customer Service* goals.

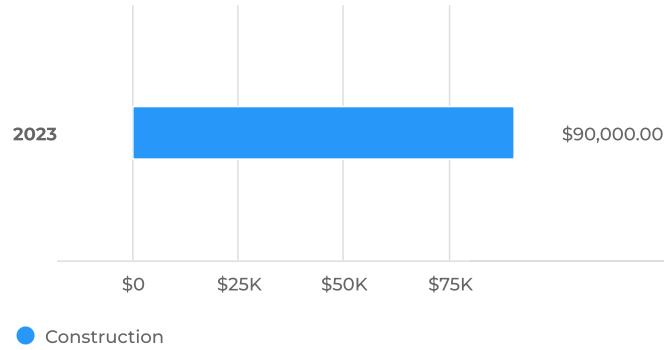
Capital Cost

FY2023 Budget
\$90,000

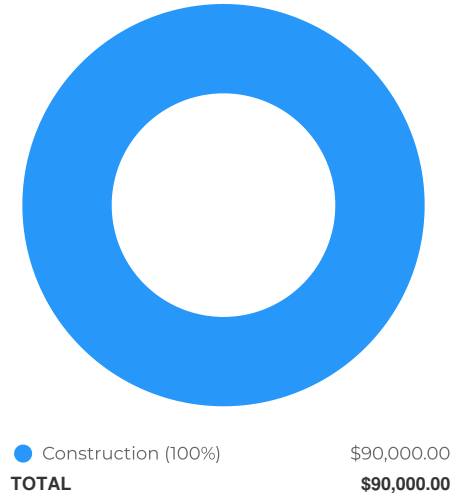
Total Budget (all years)
\$90K

Project Total
\$90K

Capital Cost by Year



Capital Cost for Budgeted Years



Capital Cost Breakdown		
Capital Cost	FY2023	Total
Construction	\$90,000	\$90,000
Total	\$90,000	\$90,000

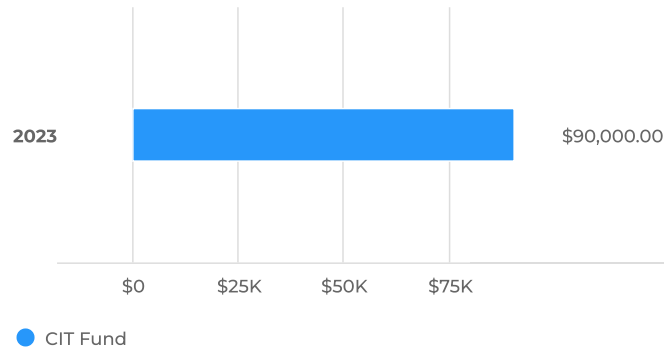
Funding Sources

FY2023 Budget
\$90,000

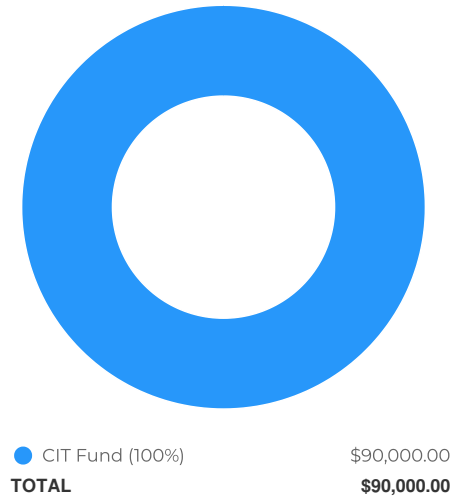
Total Budget (all years)
\$90K

Project Total
\$90K

Funding Sources by Year



Funding Sources for Budgeted Years



Funding Sources Breakdown		
Funding Sources	FY2023	Total
CIT Fund	\$90,000	\$90,000
Total	\$90,000	\$90,000

STORMWATER REQUESTS

Stormwater Drainage Pipe Rehabilitation and Repair

Overview

Request Owner	Plant City
Department	Stormwater
Type	Capital Improvement
Project Number	SW014

Description

Rehabilitate and/or repair drainage pipes and inlets.

Details

Operating Impact	Repairs to drainage pipes and inlets will reduce damage to streets and keep the total costs down.
Dates	The repair and/or replacement of drainage pipe and inlets will occur throughout the fiscal year.
Type of Project	Asset Management (AM)

Justification

Pipe settlement resulting from corroded pipes and/or leaking joints leads to groundwater infiltration and increased loss of the soil matrix surrounding the pipe, ultimately causing depressions and hazardous conditions on roadways and properties.

An example of projects under evaluation currently are Teakwood Drive, Thackery Way, Silver Meadow Way, Warnell Street, and Young Street. All are being reviewed for current condition and rehab recommendations.

Small pipe repair priorities are evaluated yearly and replaced as needed. The construction of these projects will be performed using contract services.

In addition to these specific areas, funding includes rehabilitation or repairs to drainage pipes when the system has failures. Funds will also be used for inspections including televising, evaluation, and actual rehabilitation or repairs by Cured in Place Pipe (CIPP). This yearly program will improve the condition of the stormwater system.

Core Strategies

Repairing and/or replacing drainage pipes and inlets will reduce damage to streets which optimizes *Organizational Effectiveness*.

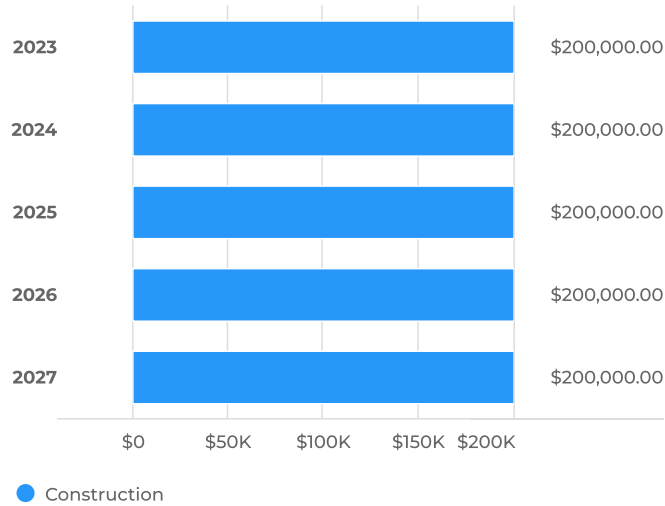
Capital Cost

FY2023 Budget
\$200,000

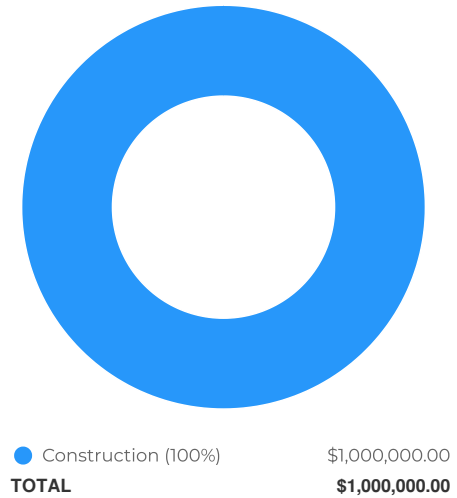
Total Budget (all years)
\$1M

Project Total
\$1M

Capital Cost by Year



Capital Cost for Budgeted Years



Capital Cost Breakdown						
Capital Cost	FY2023	FY2024	FY2025	FY2026	FY2027	Total
Construction	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$1,000,000
Total	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$1,000,000

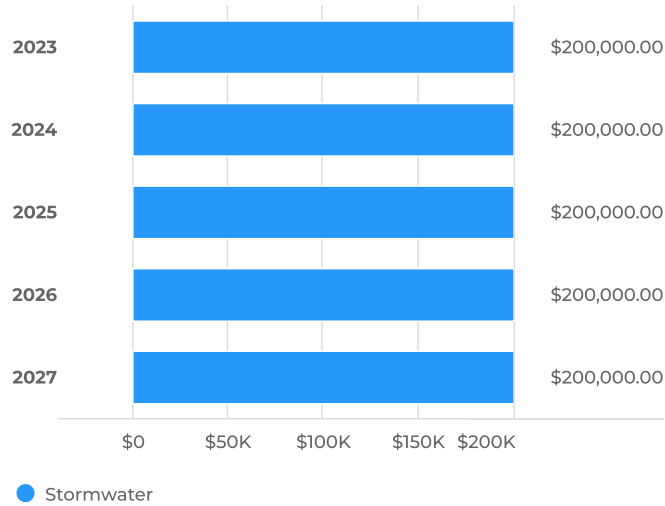
Funding Sources

FY2023 Budget
\$200,000

Total Budget (all years)
\$1M

Project Total
\$1M

Funding Sources by Year



Funding Sources for Budgeted Years



Funding Sources Breakdown

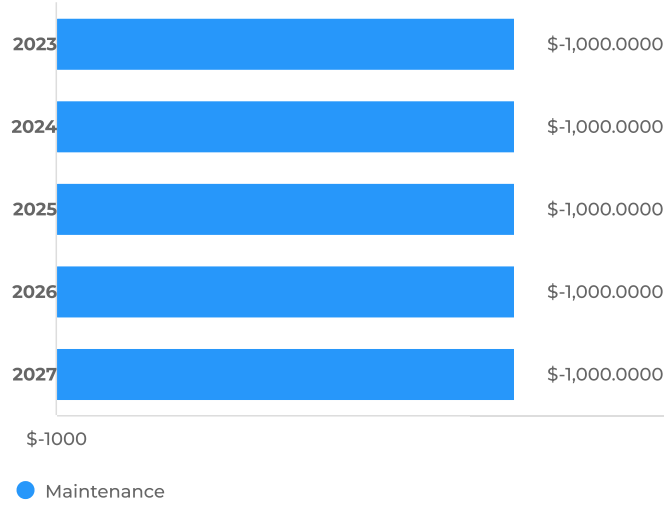
Funding Sources	FY2023	FY2024	FY2025	FY2026	FY2027	Total
Stormwater	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$1,000,000
Total	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$1,000,000

Operational Costs

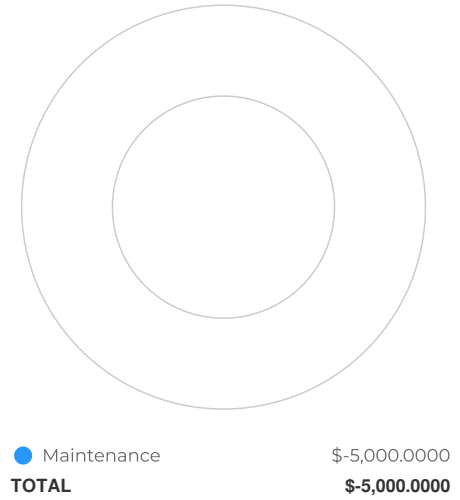
Total Budget (all years)
\$-5000

Project Total
\$-5000

Operational Costs by Year



Operational Costs for Budgeted Years



Operational Costs Breakdown

Operational Costs	FY2023	FY2024	FY2025	FY2026	FY2027	Total
Maintenance	-\$1,000	-\$1,000	-\$1,000	-\$1,000	-\$1,000	-\$5,000
Total	-\$1,000	-\$1,000	-\$1,000	-\$1,000	-\$1,000	-\$5,000

STREET MAINTENANCE REQUESTS

Brick Road Restoration

Overview

Request Owner	Plant City
Department	Street Maintenance
Type	Capital Improvement
Project Number	ST029

Description

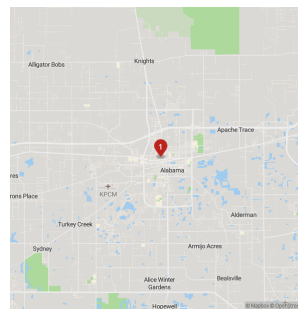
Restore functionality and aesthetics to brick roads within historic downtown and surrounding areas.

Details

Operating Impact	There will be no increase in operating expenses associated with the completion of this project.
Dates	See project timeline for projected dates for maintenance and rehabilitation activities.
Type of Project	Capital Improvement Project (CIP)

Location

Address: 508 North Thomas Street



Justification

Establish a level of maintenance and restoration while maintaining historical appeal. Some locations will require significant restoration while others need only isolated repairs.

Core Strategies

Maintain *Organizational Effectiveness* and *Customer Service* by restoring the functionality of these deteriorating roadways back to their original functionality.

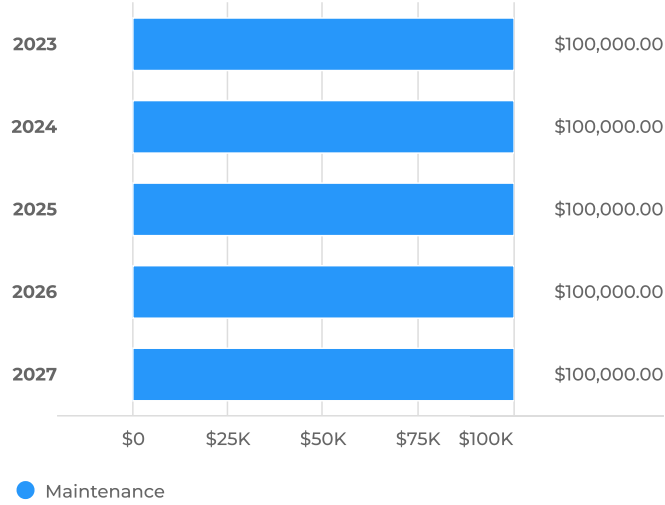
Capital Cost

FY2023 Budget
\$100,000

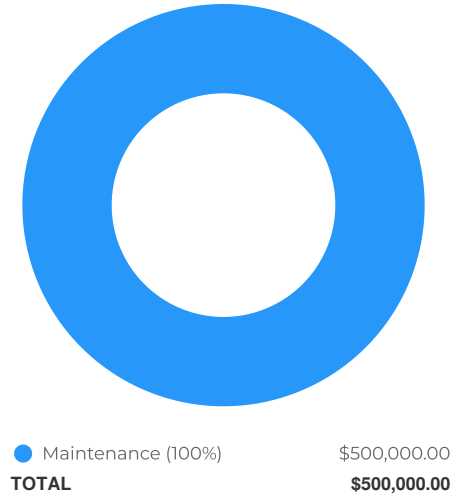
Total Budget (all years)
\$500K

Project Total
\$500K

Capital Cost by Year



Capital Cost for Budgeted Years



Capital Cost Breakdown

Capital Cost	FY2023	FY2024	FY2025	FY2026	FY2027	Total
Maintenance	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000
Total	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000

Funding Sources

FY2023 Budget

\$100,000

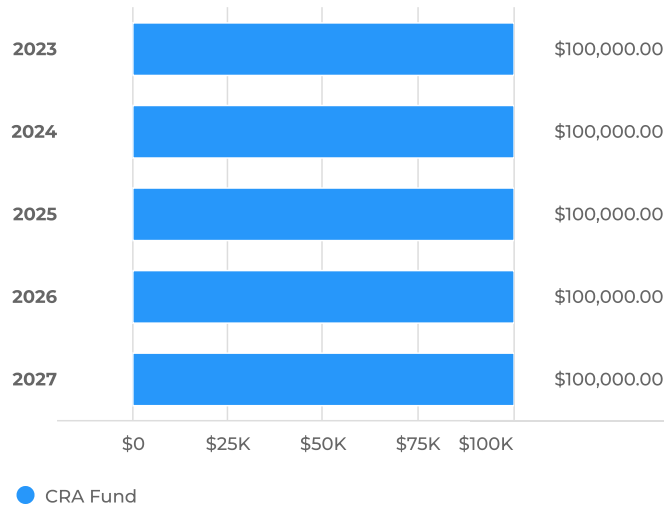
Total Budget (all years)

\$500K

Project Total

\$500K

Funding Sources by Year



Funding Sources for Budgeted Years



Funding Sources Breakdown

Funding Sources	FY2023	FY2024	FY2025	FY2026	FY2027	Total
CRA Fund	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000
Total	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000

Projected Timeline

Sep 30, 2023

N. Thomas St., from McLendon St. to Herring St.

Sep 30, 2024

N. Walker St., from McLendon St. to Herring St.

Sep 30, 2025

N. Davis St., from McLendon St., to Baker St.

Sep 30, 2026

S. Warnell St., from Reynolds to Laura St.

Sep 30, 2027

N. Warnell St., from Reynolds to Calhoun St.

Bridge Repair, Replacement & Upgrade

Overview

Request Owner	Plant City
Department	Street Maintenance
Type	Capital Improvement
Project Number	ST010

Description

Repair/upgrade/maintain City bridges.

Details

Operating Impact	There will be no increase in operating expenses as a result of the completion of this project.
Dates	See project timeline for projected dates.
Type of Project	Asset Management (AM)

Justification

The City owns 37 bridge or culvert structures that require periodic inspection and maintenance, repair, or replacement. Five of the structures qualify for inspection by the Florida Department of Transportation; the remaining 32 structures must be inspected by the City. Maintenance, repair, and replacement costs are the responsibility of the City.

Core Strategies

Scheduled inspection, maintenance and rehabilitation of the City's bridges provides *Outstanding Customer Service*.

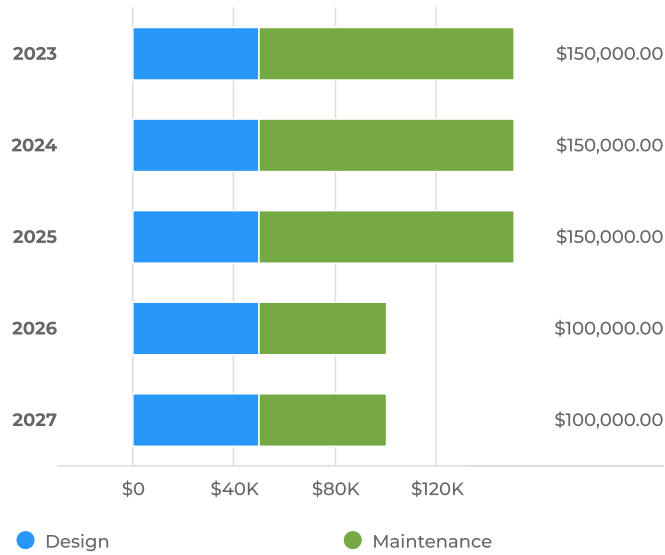
Capital Cost

FY2023 Budget
\$150,000

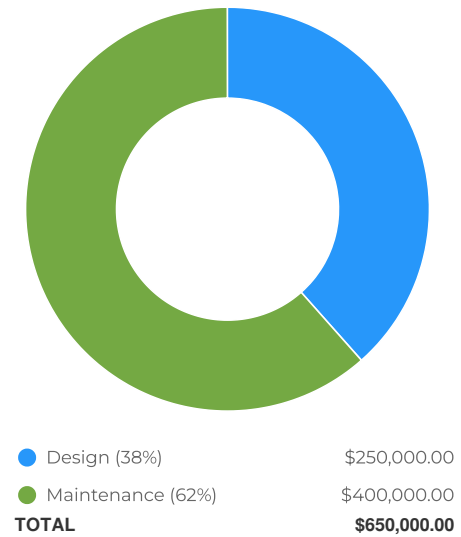
Total Budget (all years)
\$650K

Project Total
\$650K

Capital Cost by Year



Capital Cost for Budgeted Years



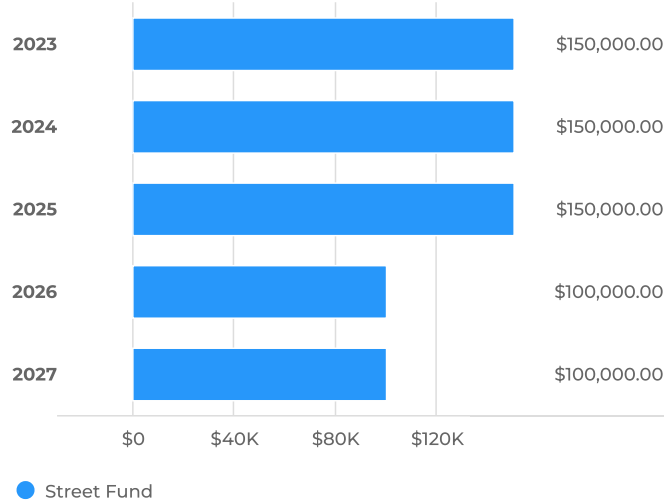
Capital Cost Breakdown

Capital Cost	FY2023	FY2024	FY2025	FY2026	FY2027	Total
Design	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$250,000
Maintenance	\$100,000	\$100,000	\$100,000	\$50,000	\$50,000	\$400,000
Total	\$150,000	\$150,000	\$150,000	\$100,000	\$100,000	\$650,000

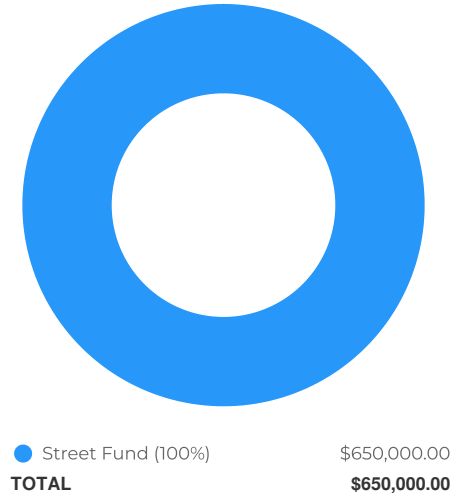
Funding Sources

FY2023 Budget **\$150,000** Total Budget (all years) **\$650K** Project Total **\$650K**

Funding Sources by Year

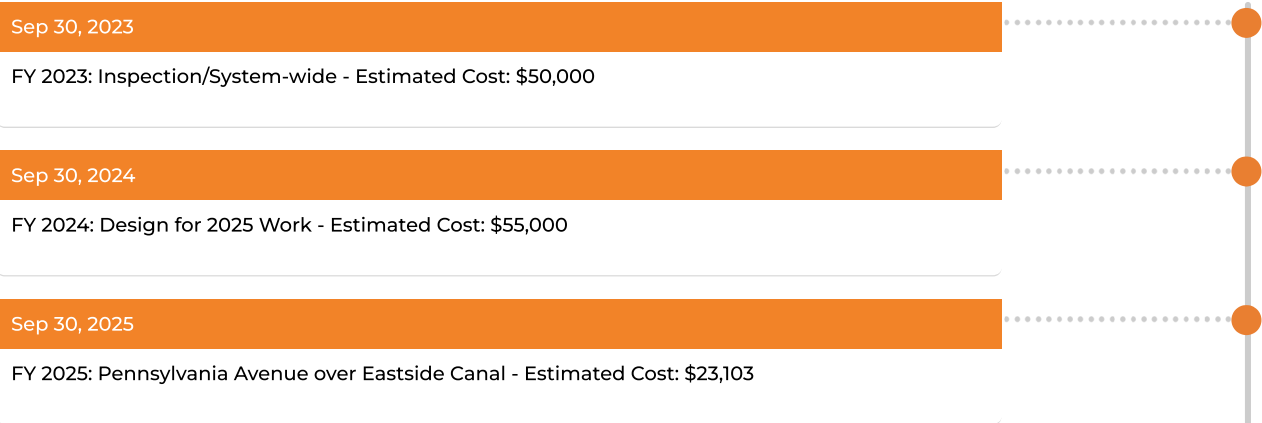


Funding Sources for Budgeted Years



Funding Sources Breakdown						
Funding Sources	FY2023	FY2024	FY2025	FY2026	FY2027	Total
Street Fund	\$150,000	\$150,000	\$150,000	\$100,000	\$100,000	\$650,000
Total	\$150,000	\$150,000	\$150,000	\$100,000	\$100,000	\$650,000

Projected Timeline



Sep 30, 2025

FY 2025: Tomlin Street over Eastside Canal - Estimated Cost: \$39,679

Sep 30, 2025

FY 2025: Timberlane Drive over Golf Cart Path - Estimated Cost: \$39,676

Sep 30, 2025

FY 2025: W. Nosleda Street over Wests Side Canal - Estimated Cost: \$32,003

Sep 30, 2025

FY 2025: E. Young Street over Water Oak Branch - Estimated Cost: \$16,595

Sep 30, 2025

FY 2025: Inspection/System-wide - Estimated Cost: \$50,000

Collins Street Downtown Improvements - Phase 1a

Overview

Request Owner	Plant City
Department	Street Maintenance
Type	Capital Improvement
Project Number	ST030

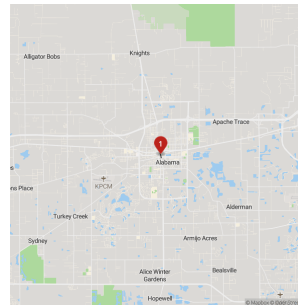
Description

Improvements to Collins Street from Baker Street to the railroad crossing at Laura Street (Formerly included in CIP ST025 as Phase 1a).

Details

Operating Impact	There will be an increase in the operating and maintenance costs as the result of the completion of the improvements.
Dates	See project timeline for anticipated schedule.
Type of Project	Asset Management (AM)

Location



Justification

Planned improvements include pedestrian curb bump-outs at crossings, undergrounding of overhead utilities, replacement of damaged or deficient sidewalks, limited landscaping, and shared bicycle lane striping. Project includes replacement of cabled traffic light at MLK intersection with Mast Arm traffic lights. Budget estimate also includes Pedestrian Crossing arms at Railroad Crossings if necessary.

Total Conceptual Cost is \$5,400,000

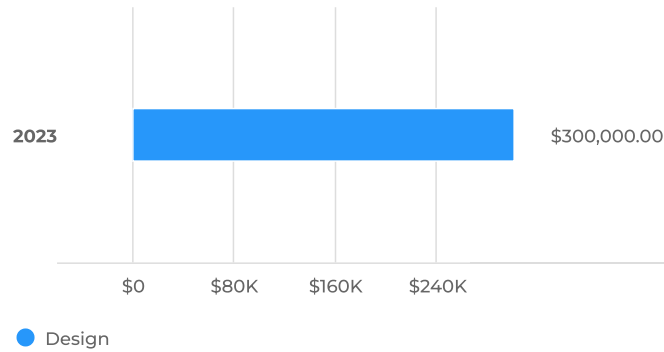
Core Strategies

The project will facilitate the *Economic Development* of Downtown and Midtown, and provide *Outstanding Customer Service*.

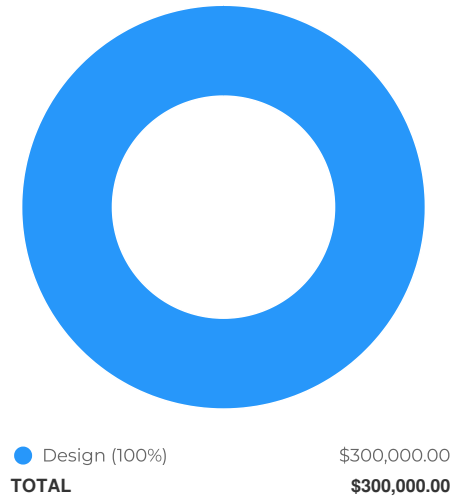
Capital Cost

FY2023 Budget **\$300,000** Total Budget (all years) **\$300K** Project Total **\$300K**

Capital Cost by Year



Capital Cost for Budgeted Years

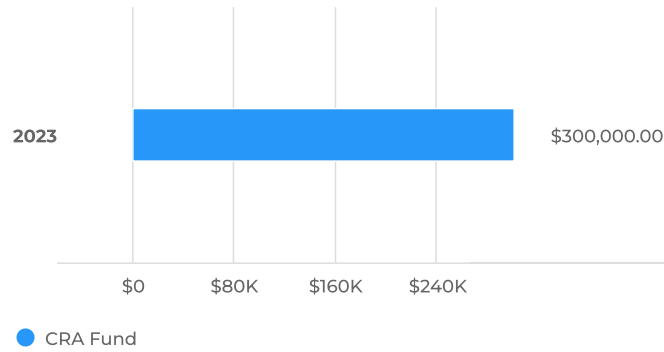


Capital Cost Breakdown		
Capital Cost	FY2023	Total
Design	\$300,000	\$300,000
Total	\$300,000	\$300,000

Funding Sources

FY2023 Budget **\$300,000** Total Budget (all years) **\$300K** Project Total **\$300K**

Funding Sources by Year

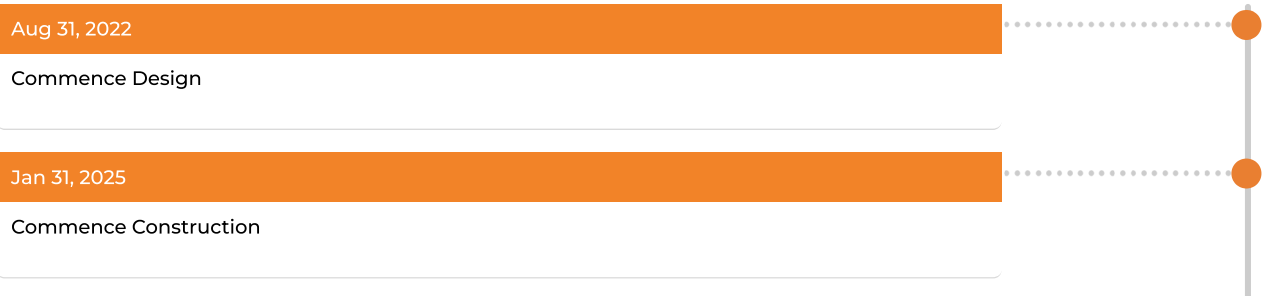


Funding Sources for Budgeted Years



Funding Sources Breakdown		
Funding Sources	FY2023	Total
CRA Fund	\$300,000	\$300,000
Total	\$300,000	\$300,000

Projected Timeline



Pedestrian Handrail & Safety Guardrail

Overview

Request Owner	Plant City
Department	Street Maintenance
Type	Capital Improvement
Project Number	ST027

Description

Install and repair pedestrian handrails along sidewalks and guardrails along open ditches.

Details

Operating Impact	There will be no increase to operating expenses as a result of these hand and guardrails, unless damage from accidents cannot be recovered through insurance.
Dates	Guardrails and handrails will be repaired and installed on an as needed basis.
Type of Project	Capital Improvement Project (CIP)

Justification

To maximize safety for pedestrians and vehicular traffic, multiple locations have been identified to add handrails and guardrails along City streets.

Protective handrails create a physical barrier between pedestrians and potential hazards and accidental falls. Safety guardrails along roadways create a visual identifier and a structural barrier separating the vehicular traffic from roadside hazards.

Core Strategies

Keeping pedestrians and motorists safe by adding and maintaining protective barriers, we will further our goals of *Organizational Effectiveness* and *Customer Service*.

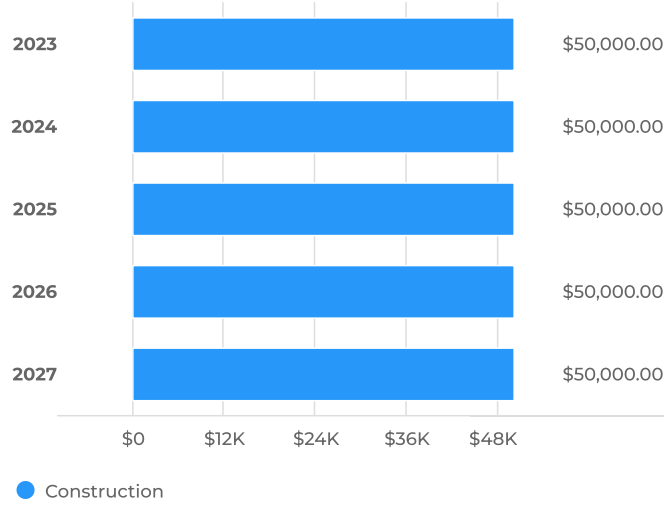
Capital Cost

FY2023 Budget
\$50,000

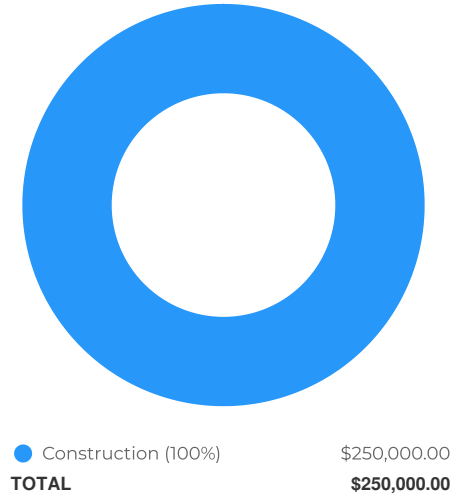
Total Budget (all years)
\$250K

Project Total
\$250K

Capital Cost by Year



Capital Cost for Budgeted Years



Capital Cost Breakdown

Capital Cost	FY2023	FY2024	FY2025	FY2026	FY2027	Total
Construction	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$250,000
Total	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$250,000

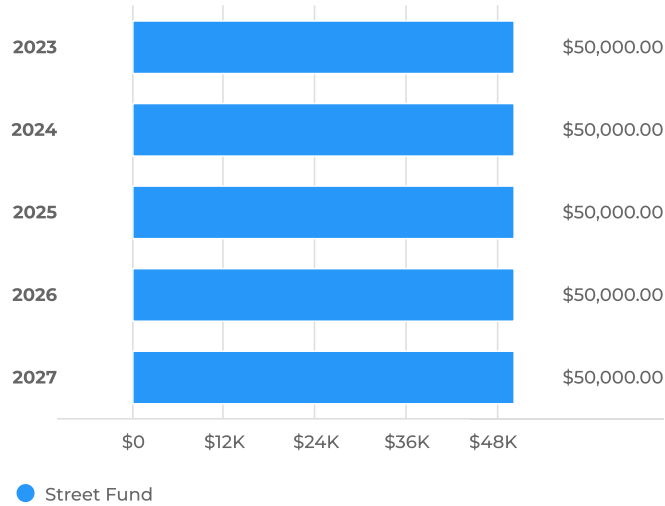
Funding Sources

FY2023 Budget
\$50,000

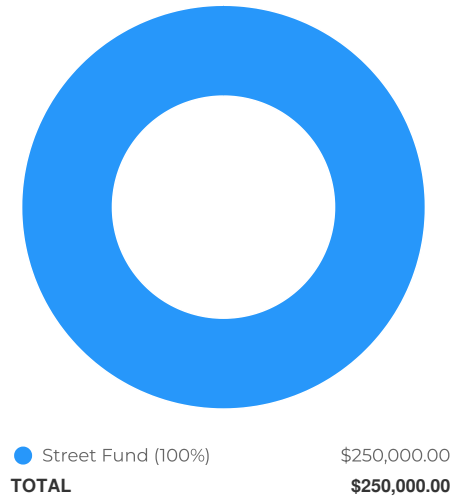
Total Budget (all years)
\$250K

Project Total
\$250K

Funding Sources by Year



Funding Sources for Budgeted Years



Funding Sources Breakdown

Funding Sources	FY2023	FY2024	FY2025	FY2026	FY2027	Total
Street Fund	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$250,000
Total	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$250,000

Public Parking Lot Paving

Overview

Request Owner	Plant City
Department	Street Maintenance
Type	Capital Improvement
Project Number	ST008

Description

Resurface/repave City-owned parking lots.

Details

Operating Impact	Completion of the projects listed above will increase the life cycle of each asset. There will be no increase in operating expenses upon completion of this project.
Dates	Refer to Project Timeline for projected dates for resurfacing.
Type of Project	Capital Improvement Project (CIP)

Justification

The City owns a number of parking areas. Funds are programmed to stabilize resurfacing / repaving expenses for the coming 5-year period. Resurfacing is anticipated on an average 20-year cycle.

Core Strategies

Scheduled rehabilitation of free parking lots for residents and visitors provides *Outstanding Customer Service* and demonstrates to prospective businesses that the City is ready for new *Economic Development*.

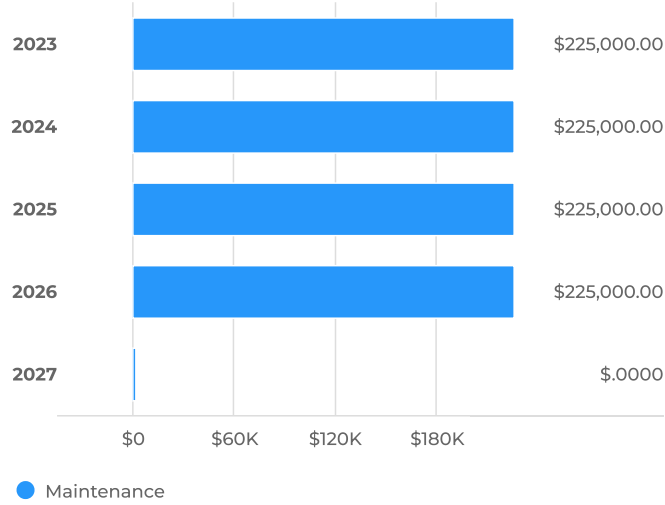
Capital Cost

FY2023 Budget
\$225,000

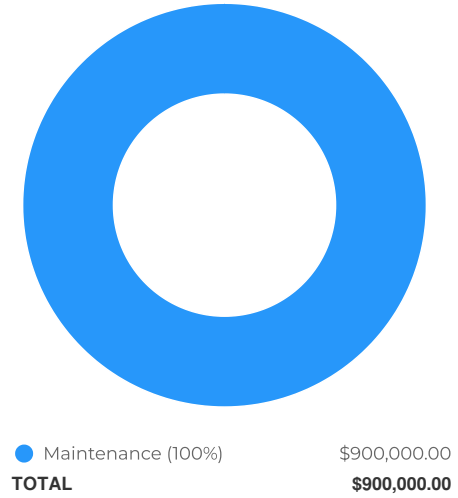
Total Budget (all years)
\$900K

Project Total
\$900K

Capital Cost by Year



Capital Cost for Budgeted Years



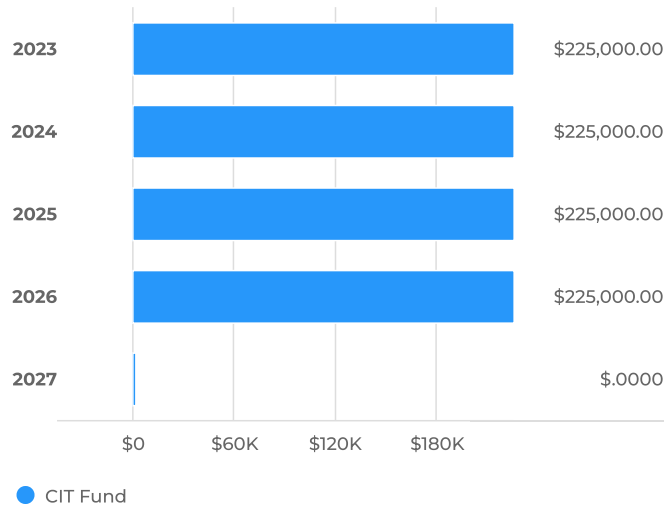
Capital Cost Breakdown

Capital Cost	FY2023	FY2024	FY2025	FY2026	FY2027	Total
Maintenance	\$225,000	\$225,000	\$225,000	\$225,000	\$0	\$900,000
Total	\$225,000	\$225,000	\$225,000	\$225,000	\$0	\$900,000

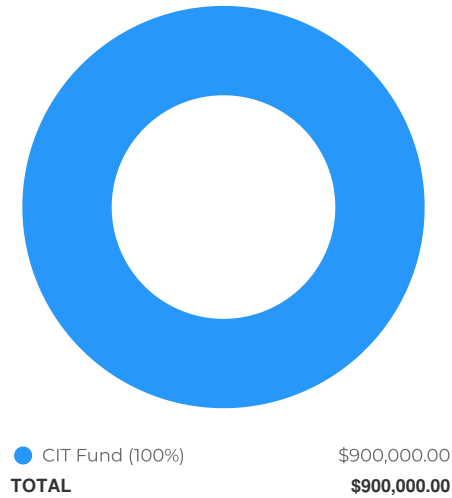
Funding Sources

FY2023 Budget **\$225,000** Total Budget (all years) **\$900K** Project Total **\$900K**

Funding Sources by Year

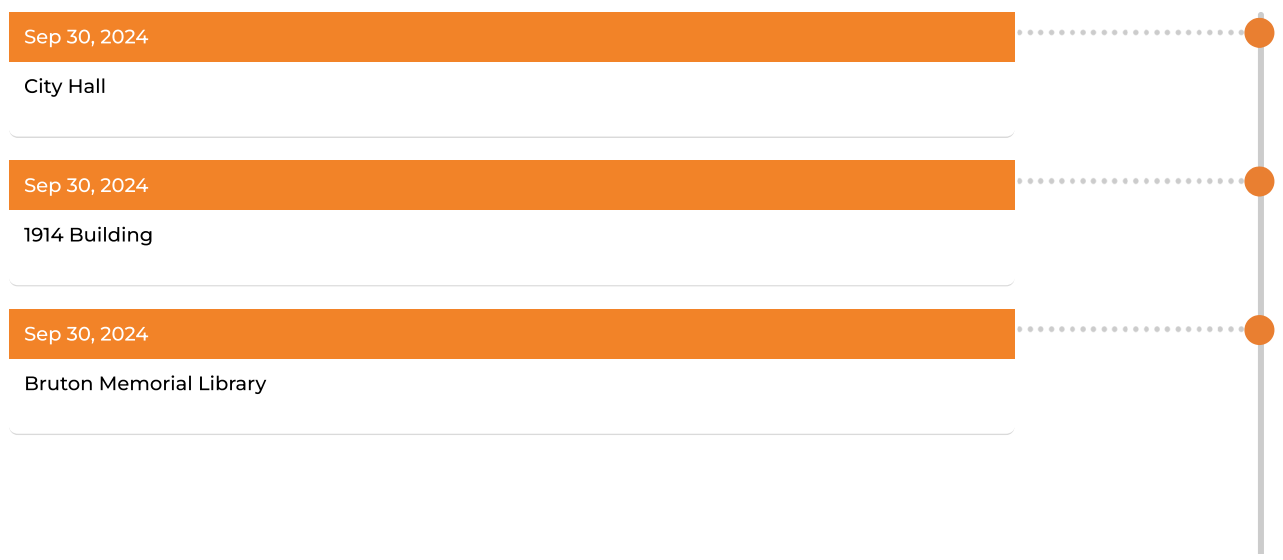


Funding Sources for Budgeted Years



Funding Sources Breakdown						
Funding Sources	FY2023	FY2024	FY2025	FY2026	FY2027	Total
CIT Fund	\$225,000	\$225,000	\$225,000	\$225,000	\$0	\$900,000
Total	\$225,000	\$225,000	\$225,000	\$225,000	\$0	\$900,000

Projected Timeline



Sep 30, 2025

Stadium Parking

Sep 30, 2026

Police HQ (Area 2 - Mill & Overlay)

Sep 30, 2027

Police HQ & Fleet Maintenance

Sidewalk Replacement

Overview

Request Owner	Plant City
Department	Street Maintenance
Type	Capital Improvement
Project Number	ST009

Description

Sidewalk repairs and retrofitting to meet the ADA requirements for sidewalks.

Details

Operating Impact	There will be no increase in operating expenses as a result of the completion of this program project. Sidewalk improvements will reduce the City's exposure to potential liability associated with pedestrian accidents.
Dates	Sidewalk repairs and retrofitting ADA ramps is a continuous project throughout the fiscal year.
Type of Project	Asset Management (AM)

Justification

To keep sidewalks safe for pedestrian traffic throughout the City and retrofit sidewalks to meet Federal ADA requirements. A safe, well-maintained sidewalk system will encourage people to walk on the sidewalk and not walk in the street, thereby reducing potential pedestrian/vehicular conflicts.

The current funds will be used to replace sidewalks and also mitigate sidewalk hazards. The priority list of sidewalks are evaluated annually.

Core Strategies

Repairing sidewalks and retrofitting ADA ramps throughout the City is necessary to provide a safe, well-maintained sidewalk system for the citizens and visitors. Sidewalks also provide safe routes to schools for pedestrian foot traffic. Ensuring the safety of pedestrians empowers outstanding *Customer Service*.

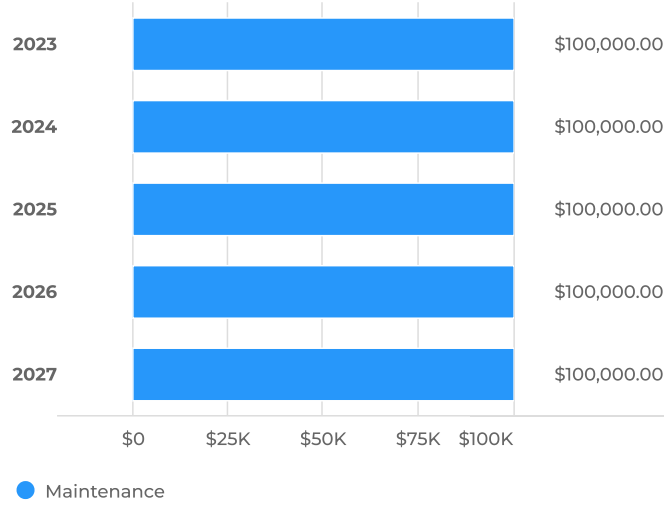
Capital Cost

FY2023 Budget
\$100,000

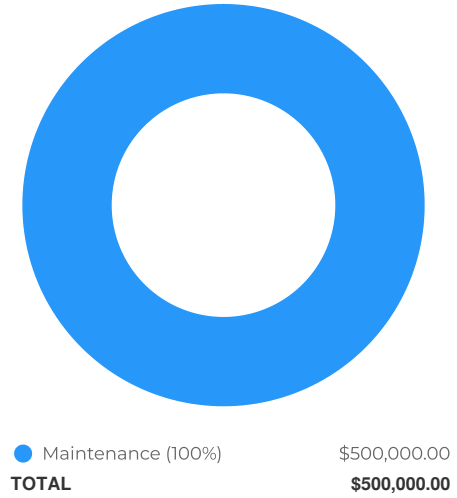
Total Budget (all years)
\$500K

Project Total
\$500K

Capital Cost by Year



Capital Cost for Budgeted Years



Capital Cost Breakdown

Capital Cost	FY2023	FY2024	FY2025	FY2026	FY2027	Total
Maintenance	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000
Total	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000

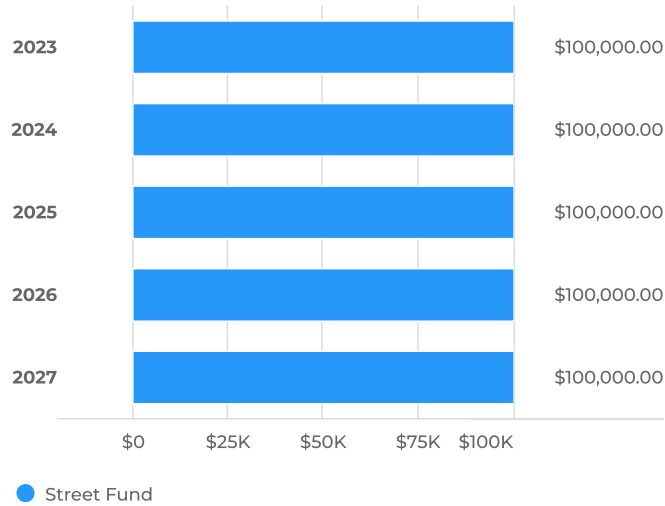
Funding Sources

FY2023 Budget
\$100,000

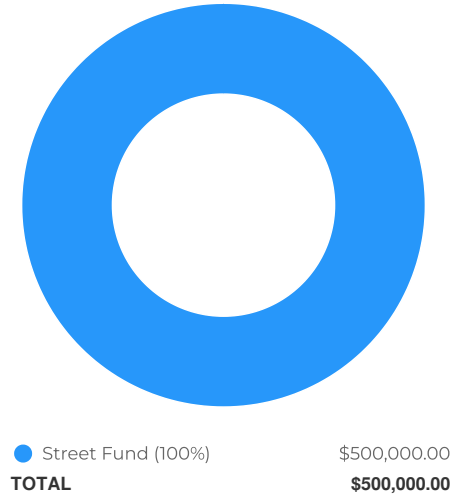
Total Budget (all years)
\$500K

Project Total
\$500K

Funding Sources by Year



Funding Sources for Budgeted Years



Funding Sources Breakdown						
Funding Sources	FY2023	FY2024	FY2025	FY2026	FY2027	Total
Street Fund	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000
Total	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000

Street Resurfacing and Paving from Additional Mil

Overview

Request Owner	Plant City
Department	Street Maintenance
Type	Capital Improvement
Project Number	ST026

Description

Resurface and pave various roads throughout the City.

Details

Operating Impact	A progressive and preventative maintenance program for the 160 centerline miles of paved streets and nearly 2 miles of dirt roads is an efficient method and prudent use of public funds to maintain the City's infrastructure.
Dates	A citywide pavement condition assessment and pavement management plan was completed in 2019. An update is scheduled for FY 2023-24.
Type of Project	Asset Management (AM)

Justification

Resurfacing streets and paving City-maintained dirt roads is necessary to sustain the City's infrastructure in a serviceable condition.

Resurfacing projects will include installation and/or upgrade of non-compliant ADA curb ramps. Projects will also include minor drainage improvements where practical.

South Collins Street from Alsobrook to Alexander Street will require resurfacing prior to anticipated construction of the future Complete Street phases. Estimated budget for resurfacing \$2.25 million. In Fiscal Years 2021-22 and 2022-23, \$500,000 will be reserved for Collins Street. In fiscal year 2023-24, the remaining \$1,250,000 is reserved to complete resurfacing.

The list of streets to be improved will be submitted to the Commission for approval in the 1st quarter of each calendar year in order to bid construction at the beginning of the fiscal year, and complete construction prior to the typical rainy season.

Core Strategies

Scheduled rehabilitation of streets provides *Outstanding Customer Service* and demonstrates to prospective businesses that the City is ready for new *Economic Development*.

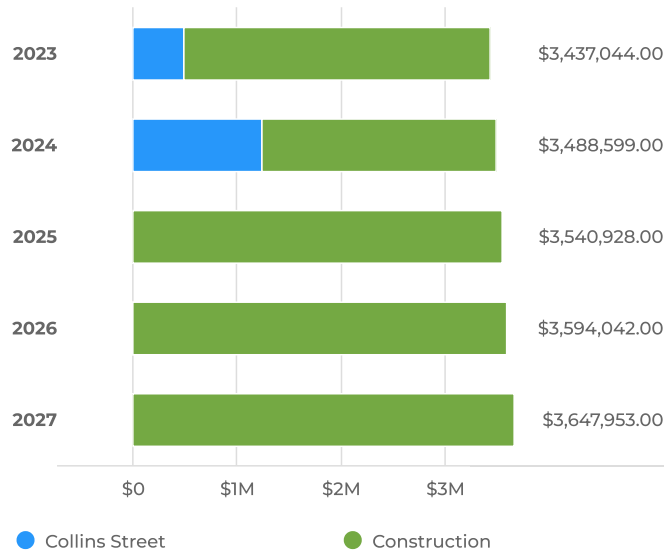
Capital Cost

FY2023 Budget
\$3,437,044

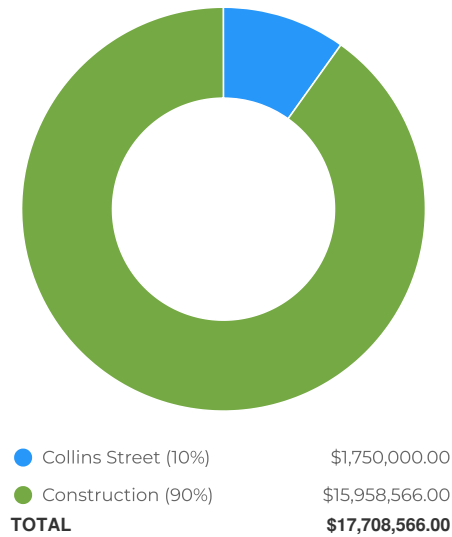
Total Budget (all years)
\$17.709M

Project Total
\$17.709M

Capital Cost by Year



Capital Cost for Budgeted Years



Capital Cost Breakdown

Capital Cost	FY2023	FY2024	FY2025	FY2026	FY2027	Total
Construction	\$2,937,044	\$2,238,599	\$3,540,928	\$3,594,042	\$3,647,953	\$15,958,566
Collins Street	\$500,000	\$1,250,000				\$1,750,000
Total	\$3,437,044	\$3,488,599	\$3,540,928	\$3,594,042	\$3,647,953	\$17,708,566

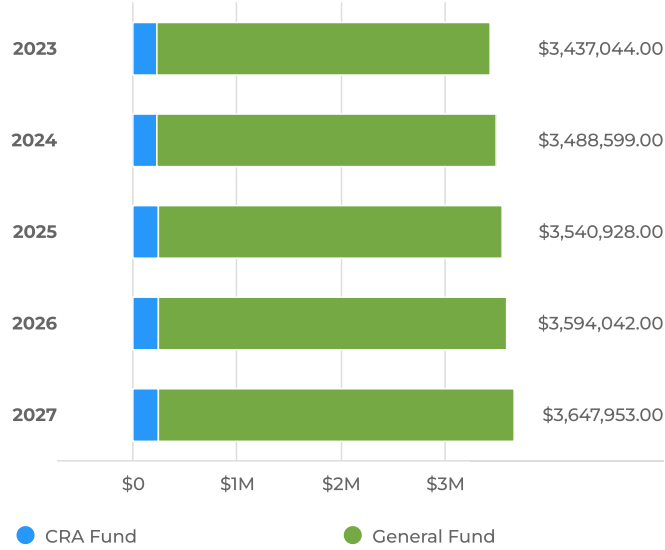
Funding Sources

FY2023 Budget
\$3,437,044

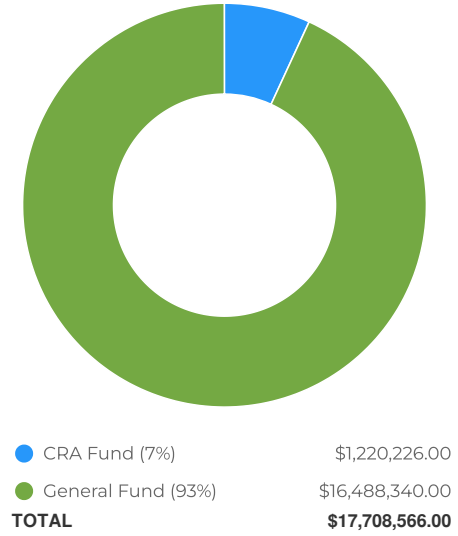
Total Budget (all years)
\$17.709M

Project Total
\$17.709M

Funding Sources by Year



Funding Sources for Budgeted Years



Funding Sources Breakdown

Funding Sources	FY2023	FY2024	FY2025	FY2026	FY2027	Total
General Fund	\$3,200,211	\$3,248,214	\$3,296,937	\$3,346,391	\$3,396,587	\$16,488,340
CRA Fund	\$236,833	\$240,385	\$243,991	\$247,651	\$251,366	\$1,220,226
Total	\$3,437,044	\$3,488,599	\$3,540,928	\$3,594,042	\$3,647,953	\$17,708,566

TRAFFIC MAINTENANCE REQUESTS

Advanced Traffic Management System (ATMS)

Overview

Request Owner	Plant City
Department	Traffic Maintenance
Type	Capital Improvement
Project Number	TR001

Description

Multi-year plan to maintain the ATMS system: upgrade servers, CCTV cameras, fiber hubs, switches, software and video wall.

Details

Operating Impact	There will be no increase in maintenance of traffic signals operating expenses as a result of the completion of this project. The City receives \$54,670 from the FDOT for having 35 intersections that are monitored and interconnected through a central management center.
Dates	Upgrade of the ATMS system server and software is expected to occur in Fiscal Year 2025-26 at an estimated cost of \$300,000.
Type of Project	Asset Management (AM)

Justification

The current ATMS system was upgraded in Fiscal Year 2017-18. In 2021, 89 level 2 and above traffic incidents created congestion throughout Plant City's arterial corridors. The Advanced Traffic Management System provides state-of-the-art, real-time traffic management response, and incident management. FDOT requires upgrades to maintain compliance with and connectivity to the FDOT subsystem.

Management of this system reduces motorist's fuel cost, vehicle emissions, and traffic congestion by reducing the number of stops and intersection delays. In November 2019, an arterial study on the corridor of Alexander Street and James L. Redman Parkway showed a reduction of fuel consumption by 4.8%, stops by 16%, and travel delays by 26.4%.

Core Strategies

This project supports *Customer Service, Organizational Effectiveness, and Economic Development*.

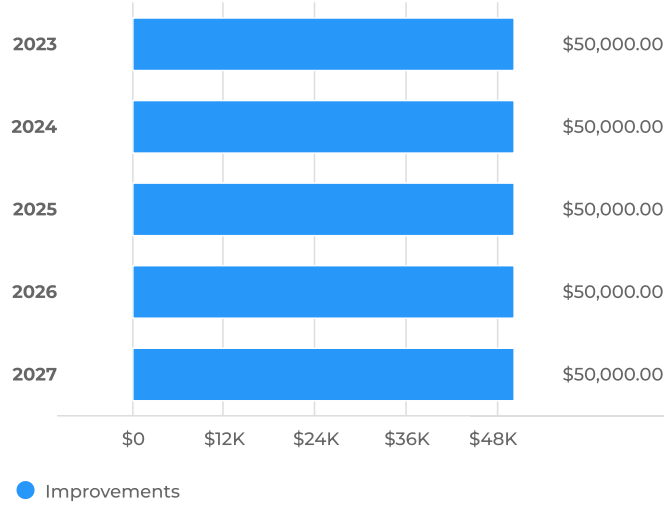
Capital Cost

FY2023 Budget
\$50,000

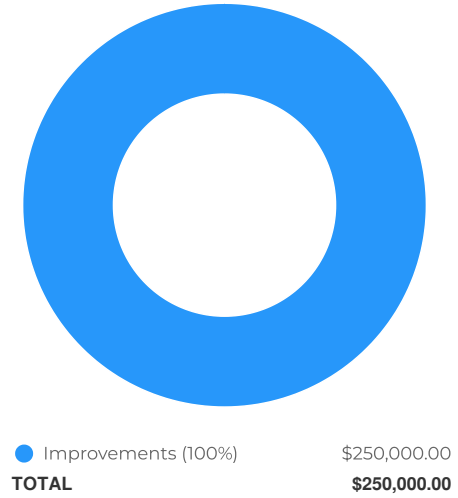
Total Budget (all years)
\$250K

Project Total
\$250K

Capital Cost by Year



Capital Cost for Budgeted Years



Capital Cost Breakdown

Capital Cost	FY2023	FY2024	FY2025	FY2026	FY2027	Total
Improvements	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$250,000
Total	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$250,000

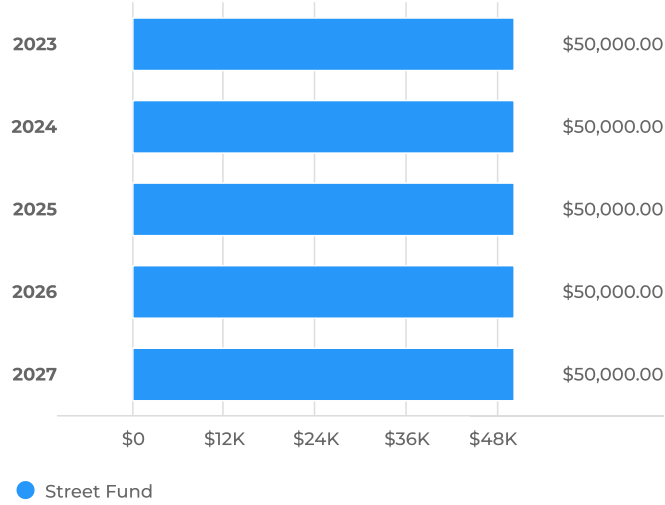
Funding Sources

FY2023 Budget
\$50,000

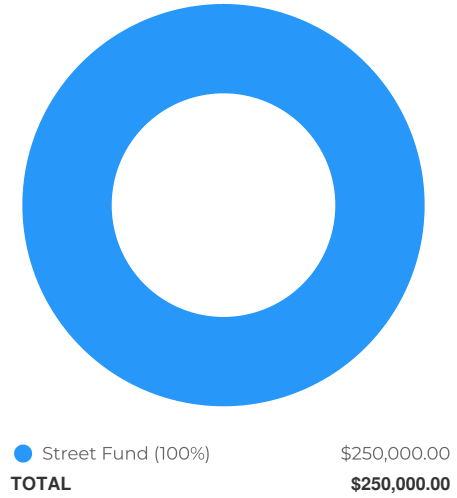
Total Budget (all years)
\$250K

Project Total
\$250K

Funding Sources by Year



Funding Sources for Budgeted Years



Funding Sources Breakdown

Funding Sources	FY2023	FY2024	FY2025	FY2026	FY2027	Total
Street Fund	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$250,000
Total	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$250,000

Fiber Optic Cable Upgrade

Overview

Request Owner	Plant City
Department	Traffic Maintenance
Type	Capital Improvement
Project Number	TR006

Description

Replace 125,000 ft of fiber optic cable throughout the city traffic network.

Details

Operating Impact	There will be no increase in operating expenses with this project. Annual preventative maintenance will occur per routine schedule.
Dates	The most critical fiber spans were completed first. This project will reach full completion in Fiscal Year 2023-24.
Type of Project	Capital Improvement Project (CIP)

Justification

The traffic fiber was installed between 1995-2003 with a life expectancy of 18-20 years. This fiber provides communications of real-time conditions. These conditions are captured and transferred to our central management center in real-time to improve timing and coordination on city streets. Modernizing the fiber optics, traffic signals, and ITS equipment throughout the City will increase public safety, shorten commutes, reduce greenhouse gases, and increase mobility at intersections for all modes of travel. During the network upgrade, the fiber tested showed numerous spikes, micro bends, and poor light passage indicating aging fiber. Approximately half of this work will be performed in-house at a substantial cost savings to the City. Design is being completed in-house.

As of September 2021, 67,690 LF of existing fiber has been replaced. The FY 2021-22 funding was used to splice and terminate 47,000 LF of fiber already installed. During FY 2022-23, 24,000 LF of fiber will be replaced to complete the project.

NOTE: Approximately 23,000 LF of fiber will be replaced at no cost to the City based on the FDOT Project 440338-2-52-01.

Core Strategies

This project will facilitate *Economic Development* by installing fiber cable that will be used for future transportation needs for advancing technologies and projects. It will also empower outstanding *Customer Service* by decreasing the number of communication failures, which result in increased response times. It will also improve *Organizational Effectiveness* by ensuring the network provides real-time communication.

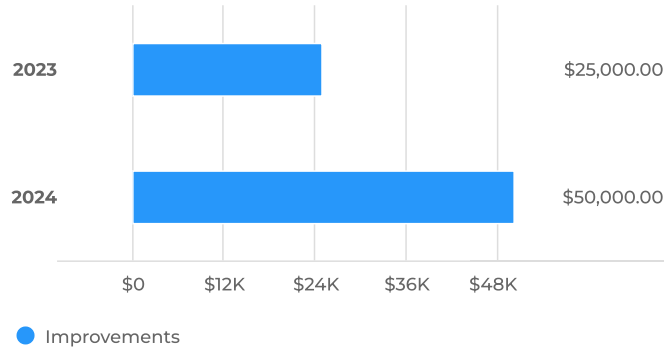
Capital Cost

FY2023 Budget
\$25,000

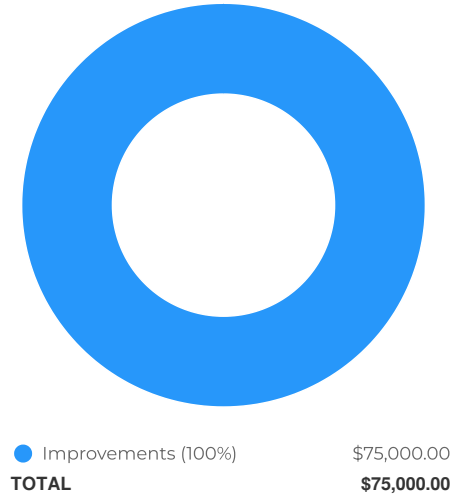
Total Budget (all years)
\$75K

Project Total
\$75K

Capital Cost by Year



Capital Cost for Budgeted Years



Capital Cost Breakdown

Capital Cost	FY2023	FY2024	Total
Improvements	\$25,000	\$50,000	\$75,000
Total	\$25,000	\$50,000	\$75,000

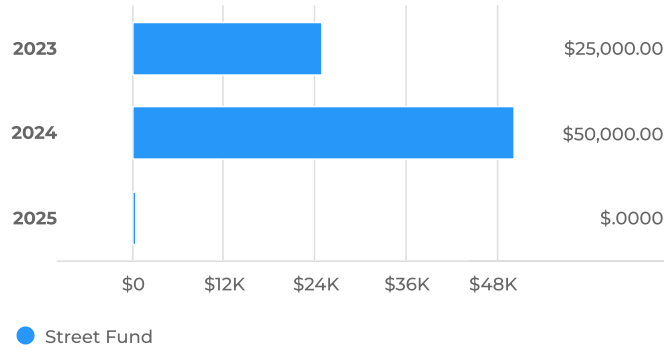
Funding Sources

FY2023 Budget
\$25,000

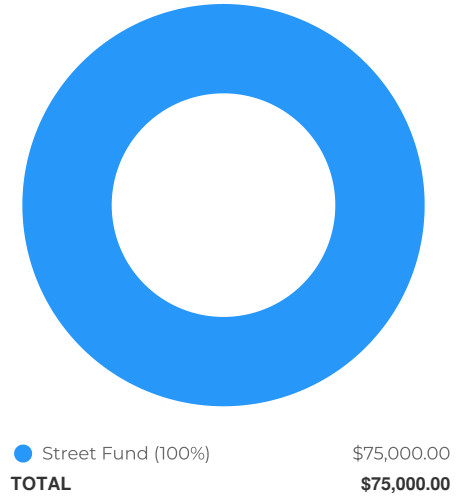
Total Budget (all years)
\$75K

Project Total
\$75K

Funding Sources by Year



Funding Sources for Budgeted Years



Funding Sources Breakdown

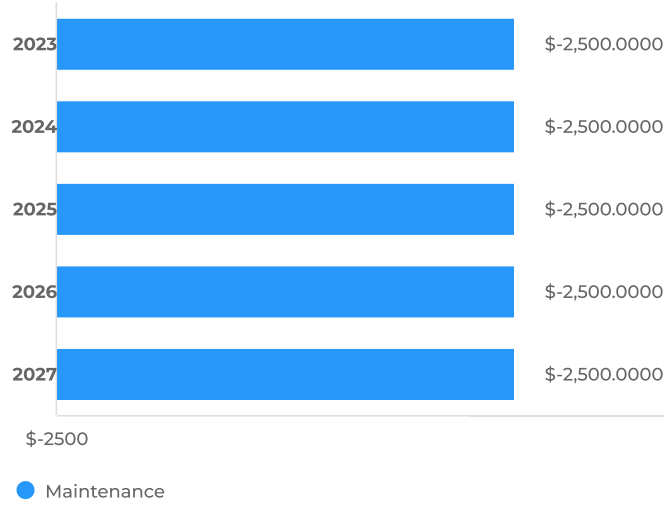
Funding Sources	FY2023	FY2024	FY2025	Total
Street Fund	\$25,000	\$50,000	\$0	\$75,000
Total	\$25,000	\$50,000	\$0	\$75,000

Operational Costs

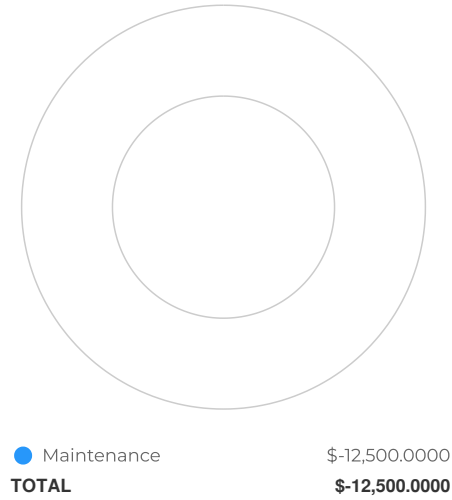
Total Budget (all years)
\$-12500

Project Total
\$-12500

Operational Costs by Year



Operational Costs for Budgeted Years



Operational Costs Breakdown

Operational Costs	FY2023	FY2024	FY2025	FY2026	FY2027	Total
Maintenance	-\$2,500	-\$2,500	-\$2,500	-\$2,500	-\$2,500	-\$12,500
Total	-\$2,500	-\$2,500	-\$2,500	-\$2,500	-\$2,500	-\$12,500

LED Illuminated Street Sign Install/Upgrade

Overview

Request Owner	Plant City
Department	Traffic Maintenance
Type	Capital Improvement
Project Number	TR005

Description

Install/upgrade all signalized intersections with LED illuminated street signs.

Details

Operating Impact	The operating impact will include annual maintenance. The sign has minimal costs associated with maintenance of the LED bulb which has a life expectancy of 5-8 years.
Dates	This project will be completed after the three intersections are replaced in Fiscal Year 2022-23. Remaining intersections not completed on Alexander St will be completed in lieu of FDOT Project 440338-2-52-01.
Type of Project	Capital Improvement Project (CIP)

Justification

LED illuminated signs consume 75% less power than incandescent or fluorescent bulbs. This allows the signal battery backup system to have a longer run time during unexpected power outages. Illuminated signs will also benefit first responders, elderly travelers, and visitors with better visualization of upcoming intersections.

In FY 2020-21, illuminated street signs were replaced at Reynolds/Wheeler, Reynolds/Evers, Reynolds/Palmer, Baker/Wheeler and Charlie Griffin/James L Redman at a cost of \$27,622.

In FY 2022-23, the following intersections will be replaced:

- Trapnell/SR39
- Maryland/Baker
- Alexander/Walden Woods

Core Strategies

This project will improve *Customer Service* by providing first responders and motorists a clear visual indication of street names and directions.

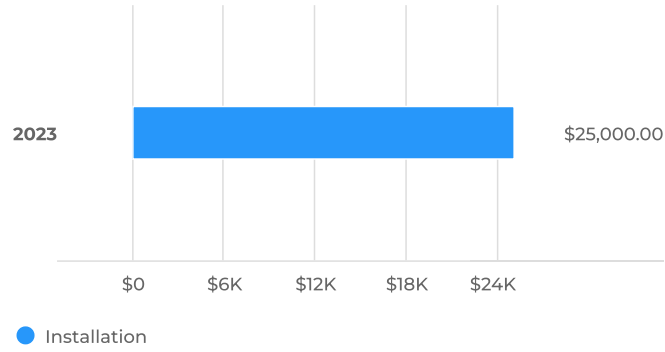
Capital Cost

FY2023 Budget
\$25,000

Total Budget (all years)
\$25K

Project Total
\$25K

Capital Cost by Year



Capital Cost for Budgeted Years



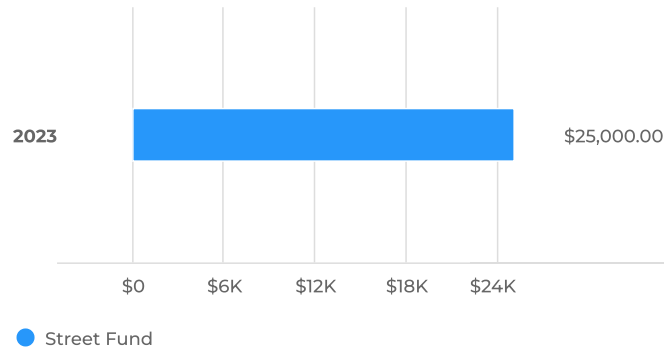
Capital Cost Breakdown

Capital Cost	FY2023	Total
Installation	\$25,000	\$25,000
Total	\$25,000	\$25,000

Funding Sources

FY2023 Budget **\$25,000** Total Budget (all years) **\$25K** Project Total **\$25K**

Funding Sources by Year



Funding Sources for Budgeted Years



Funding Sources Breakdown

Funding Sources	FY2023	Total
Street Fund	\$25,000	\$25,000
Total	\$25,000	\$25,000

Traffic Signal Cabinet Upgrade

Overview

Request Owner	Plant City
Department	Traffic Maintenance
Type	Capital Improvement
Project Number	TR008

Description

Upgrade 40 traffic signal cabinets to current NEMA TS2 Type Standards.

Details

Operating Impact	Operating expenses, after the five year manufacturer warranty, will continue to be supported by Trafficware and continue to be incorporated in maintenance budget.
Dates	This project will begin FY 2021-22 with the upgrade of five traffic signal cabinets each year until project completion in FY 2026-27.
Type of Project	Capital Improvement Project (CIP)

Justification

In 2007, the City upgraded all existing traffic cabinets from the 1995 TS1 cabinet to the Naztec ITS (NITS) cabinet specification. The NITS cabinet is an outdated proprietary design that no longer supports the technological needs of our current infrastructure. When completed, all cabinets will be upgraded to the current National Electrical Manufacturers Association (NEMA) TS2 standard.

The NEMA TS2 cabinet is a modern design based in the latest NEMA specifications making it viable for future technology systems providing a path to modernizing the City traffic signal infrastructure and related systems. The NEMA TS2 cabinet also provides a lower cost of ownership and maintenance due to its technician friendly design and availability of parts and ease of service.

Existing equipment such as controller, uninterruptable power system (UPS) and Malfunctioning Monitoring Unit (MMU) will be transferred from the existing cabinets. The life expectancy of NEMA traffic signal cabinets is 13-15 years depending on maintenance. All cabinet installations will be performed in-house.

Core Strategies

This project will support *Customer Service* and *Organizational Effectiveness* goals by providing infrastructure that is compatible to current NEMA and Smart technologies.

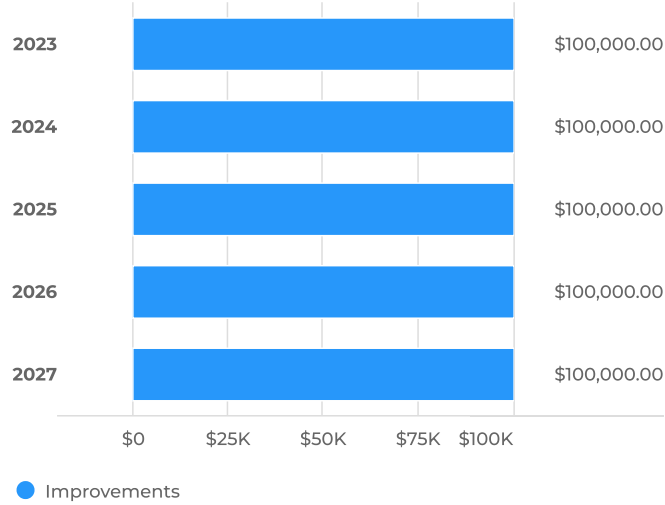
Capital Cost

FY2023 Budget
\$100,000

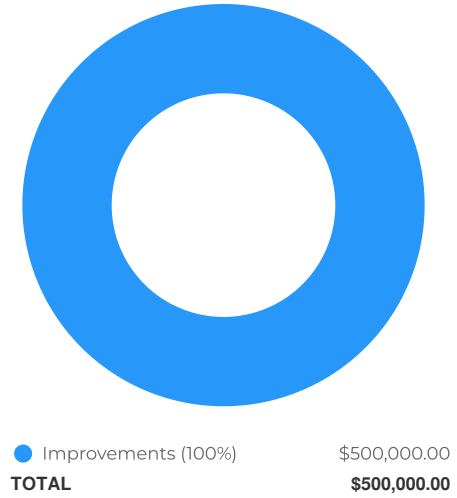
Total Budget (all years)
\$500K

Project Total
\$500K

Capital Cost by Year



Capital Cost for Budgeted Years



Capital Cost Breakdown						
Capital Cost	FY2023	FY2024	FY2025	FY2026	FY2027	Total
Improvements	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000
Total	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000

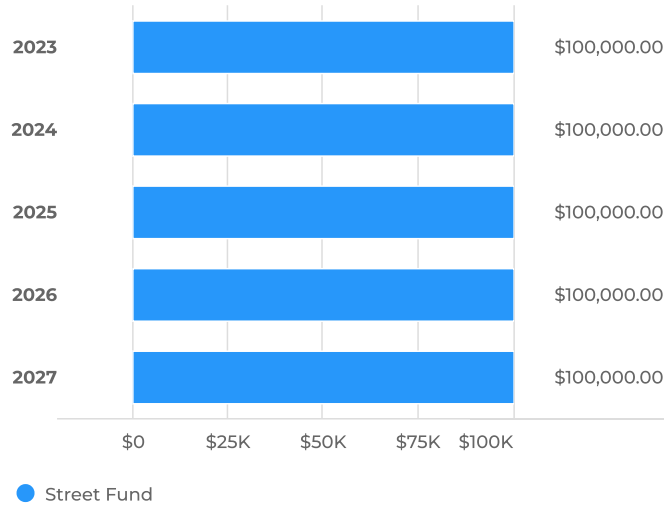
Funding Sources

FY2023 Budget
\$100,000

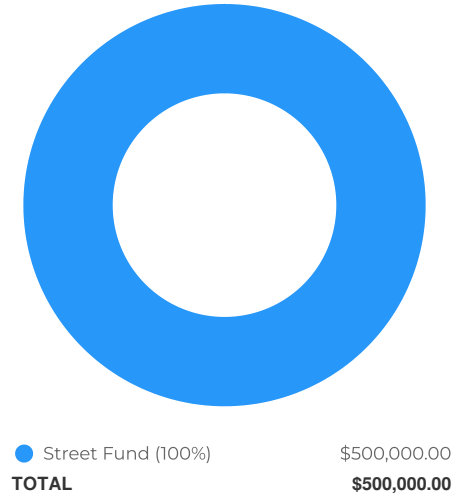
Total Budget (all years)
\$500K

Project Total
\$500K

Funding Sources by Year



Funding Sources for Budgeted Years



Funding Sources Breakdown

Funding Sources	FY2023	FY2024	FY2025	FY2026	FY2027	Total
Street Fund	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000
Total	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000

UTILITY MAINTENANCE REQUESTS

Collection System Asset Management

Overview

Request Owner	Plant City
Department	Utility Maintenance
Type	Capital Improvement
Project Number	UM012

Description

Replacement of gravity sanitary sewer lines and force mains that have reached or exceeded their useful life.

Details

Operating Impact	Replacing deteriorated sanitary sewer lines will reduce the costs and disruptions associated with emergency repairs, and reduce costs associated with treatment, pumping, and disposal of groundwater entering the system through infiltration.
Dates	Specific projects for replacing and upsizing gravity sanitary sewer lines and force mains are still being finalized.
Type of Project	Asset Management (AM)

Justification

The funds in the project will be utilized for engineering, construction, and related services including but not limited to the items listed below:

1. Replace, relocate, and upgrade wastewater lines, manholes and related appurtenances by both in-house staff and contractors.
2. Replace, Cured-In-Place-Pipe (CIPP) Line, or point repair the sanitary sewer mains deemed to be critical in accordance with the Sanitary Sewer Condition Assessment.
3. Replace sanitary sewer mains and services in cooperation with street resurfacing.
4. Reevaluate the condition of the wastewater mains for prioritizing replacement.

Core Strategies

This program supports our ability to maintain *Organizational Effectiveness* and provide outstanding *Customer Service*. It also enhances the City's ability to protect public health.

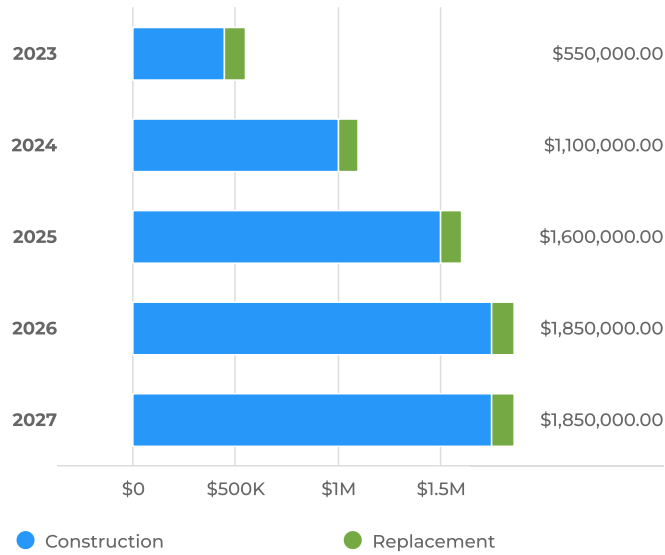
Capital Cost

FY2023 Budget
\$550,000

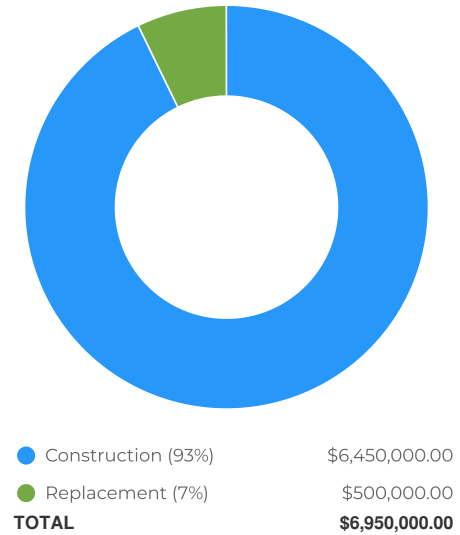
Total Budget (all years)
\$6.95M

Project Total
\$6.95M

Capital Cost by Year



Capital Cost for Budgeted Years



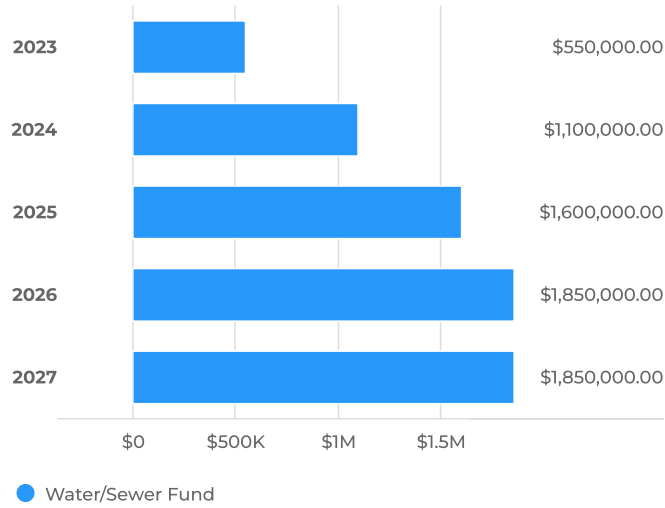
Capital Cost Breakdown

Capital Cost	FY2023	FY2024	FY2025	FY2026	FY2027	Total
Construction	\$450,000	\$1,000,000	\$1,500,000	\$1,750,000	\$1,750,000	\$6,450,000
Replacement	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000
Total	\$550,000	\$1,100,000	\$1,600,000	\$1,850,000	\$1,850,000	\$6,950,000

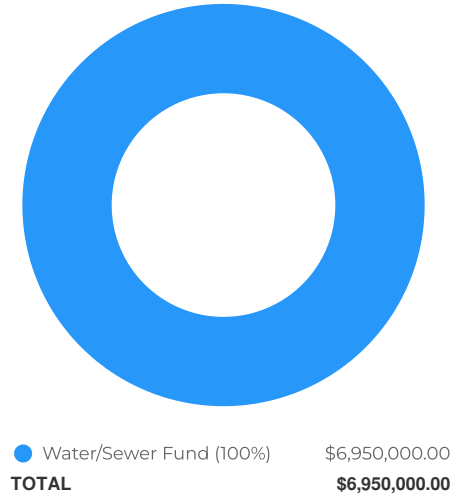
Funding Sources

FY2023 Budget **\$550,000** Total Budget (all years) **\$6.95M** Project Total **\$6.95M**

Funding Sources by Year



Funding Sources for Budgeted Years



Funding Sources Breakdown

Funding Sources	FY2023	FY2024	FY2025	FY2026	FY2027	Total
Water/Sewer Fund	\$550,000	\$1,100,000	\$1,600,000	\$1,850,000	\$1,850,000	\$6,950,000
Total	\$550,000	\$1,100,000	\$1,600,000	\$1,850,000	\$1,850,000	\$6,950,000

Lift Station Generator and Pump Replacement

Overview

Request Owner	Plant City
Department	Utility Maintenance
Type	Capital Improvement
Project Number	UM019

Description

Upgrade generators and pumps for sanitary lift stations.

Details

Operating Impact	There will be no increase in operating expenses as a result of the completion of this program project.
Dates	See project timeline replacement schedule.
Type of Project	Asset Management (AM)

Justification

Lift Station Pumps

The City's lift stations are an integral part of wastewater collection system. Lift stations that have two to three pumps each. The average life expectancy of the lift station pumps is 10 to 15 years. Due to the increase of flushable wipes being introduced into the system, the standard lift station pumps are requiring excessive maintenance and are prematurely failing. In an effort to reduce the disproportionate maintenance and early failures of the standard pumps, the more expensive chopper pumps are being selected to replace the failing standard pumps. Estimated annual pump replacement cost is approximately \$50,000.

Generators

The City currently has stationary back-up generators for 18 of the 43 lift stations to protect the lift stations with the largest flow and those with overflow issues. The life expectancy of the generators is approximately 20 to 25 years. The program will provide uniform funding annually which will allow for the replacement of generators when they reach the end of their useful life.

Core Strategies

Maintaining the generators that support the lift stations, which aid in mitigating sanitary sewer overflows and regulatory violations, maximizes *Organizational Effectiveness*. Generators also keep lift stations running when power is not available, which empowers outstanding *Customer Service*. It also enhances the City's ability to protect public health.

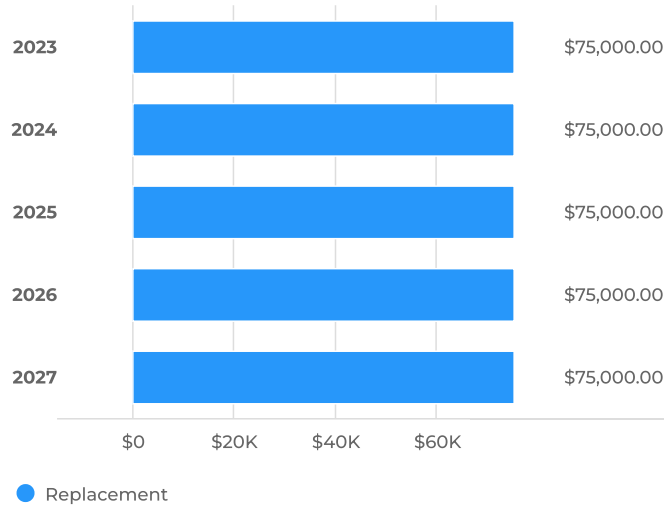
Capital Cost

FY2023 Budget
\$75,000

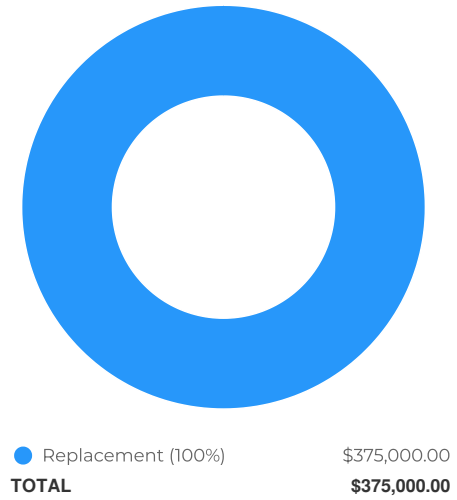
Total Budget (all years)
\$375K

Project Total
\$375K

Capital Cost by Year



Capital Cost for Budgeted Years



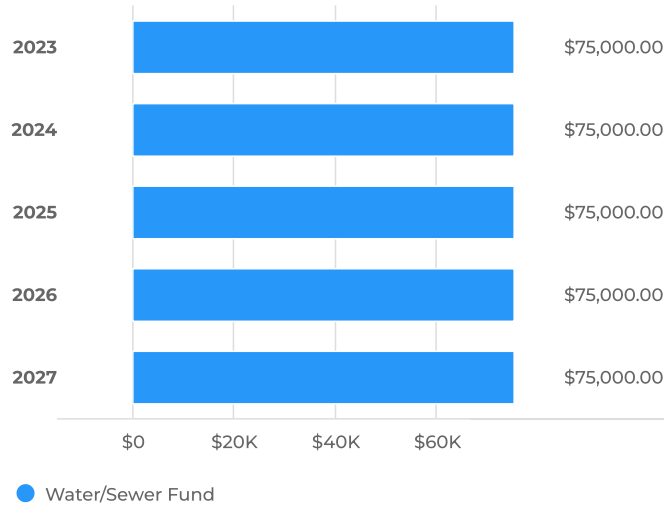
Capital Cost Breakdown

Capital Cost	FY2023	FY2024	FY2025	FY2026	FY2027	Total
Replacement	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$375,000
Total	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$375,000

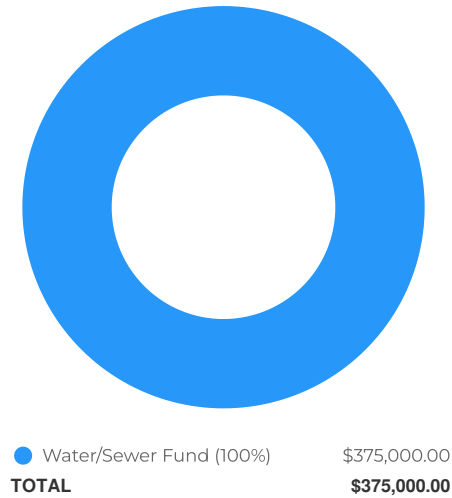
Funding Sources

FY2023 Budget **\$75,000** Total Budget (all years) **\$375K** Project Total **\$375K**

Funding Sources by Year

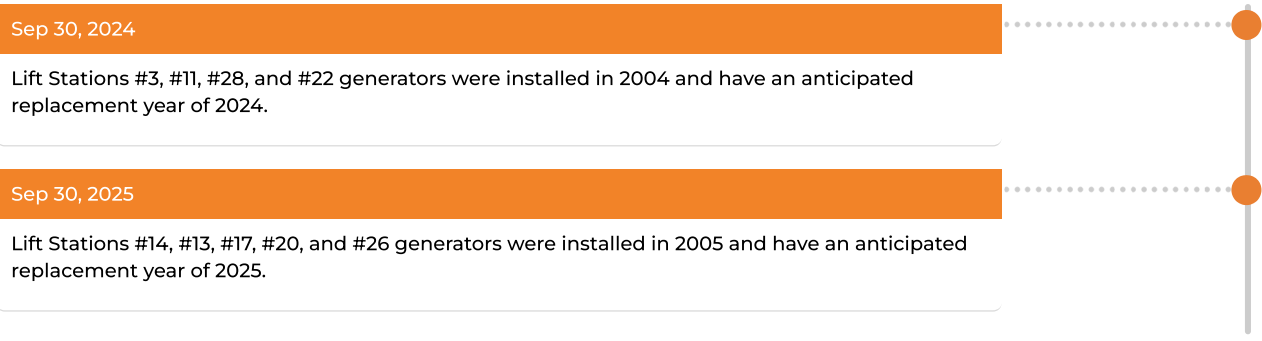


Funding Sources for Budgeted Years



Funding Sources Breakdown						
Funding Sources	FY2023	FY2024	FY2025	FY2026	FY2027	Total
Water/Sewer Fund	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$375,000
Total	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$375,000

Projected Timeline



Lift Station Maintenance and Rehabilitation

Overview

Request Owner	Plant City
Department	Utility Maintenance
Type	Capital Improvement
Project Number	UM020

Description

Maintain and rehabilitate lift stations.

Details

Operating Impact	There will be a savings from unplanned repair costs as a result of the continued execution of this project. Continuous upgrade will provide a more efficient system.
Dates	Upgrades and repairs to the City's lift stations are done throughout the year. Most lift stations are approximately 20-50 years old.
Type of Project	Asset Management (AM)

Justification

The City's 44 lift stations are a vital part of the City's collection system. Proper maintenance reduces the probability of system failures and emergency repairs that can lead to violations of regulations and subsequent fines. Maintenance includes, but is not limited to electrical, mechanical, pumps, motors, instrumentation, control panels, access hatches, valves, etc.

The City has incorporated chopper pumps into the lift stations to reduce the amount of rags that cause pump failures and screen clogging at the City's WRF. A complete condition assessment is being performed for all lift stations performed to accurately develop a repair/upgrade program based on criticality.

Core Strategies

Maintaining the City's lift stations, which aid in mitigating sanitary sewer overflows and regulatory violations, maximizes *Organizational Effectiveness*. Keeping lift stations running properly empowers outstanding *Customer Service*.

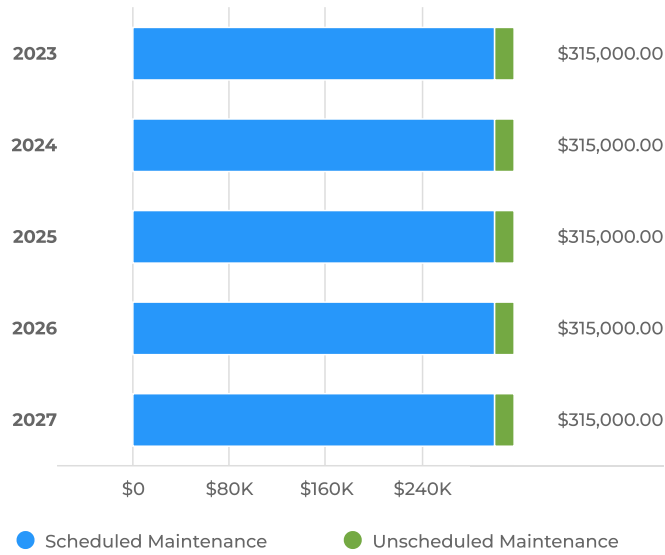
Capital Cost

FY2023 Budget
\$315,000

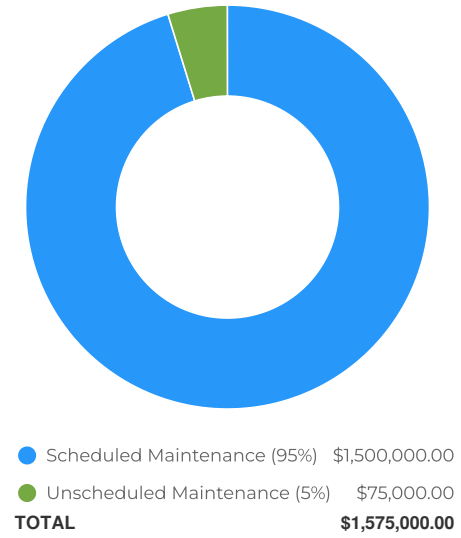
Total Budget (all years)
\$1.575M

Project Total
\$1.575M

Capital Cost by Year



Capital Cost for Budgeted Years

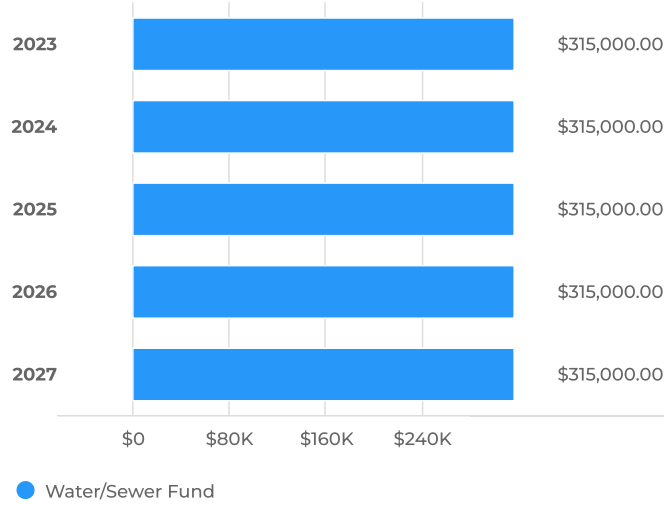


Capital Cost Breakdown						
Capital Cost	FY2023	FY2024	FY2025	FY2026	FY2027	Total
Scheduled Maintenance	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$1,500,000
Unscheduled Maintenance	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$75,000
Total	\$315,000	\$315,000	\$315,000	\$315,000	\$315,000	\$1,575,000

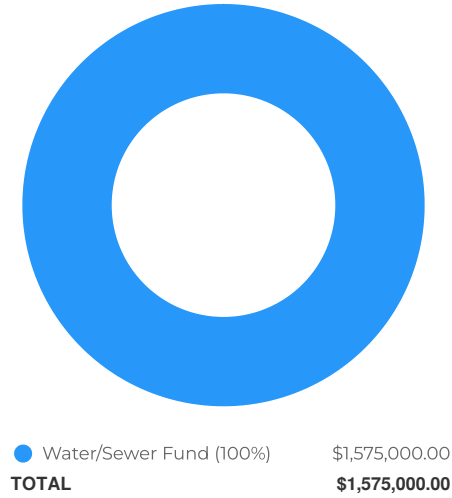
Funding Sources

FY2023 Budget **\$315,000** Total Budget (all years) **\$1.575M** Project Total **\$1.575M**

Funding Sources by Year



Funding Sources for Budgeted Years



Funding Sources Breakdown

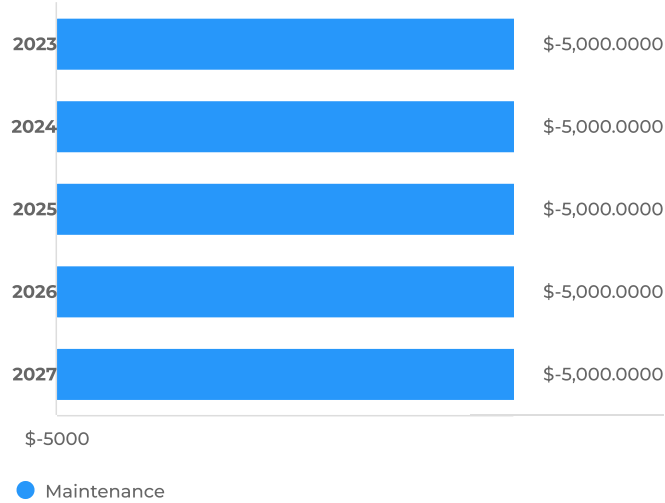
Funding Sources	FY2023	FY2024	FY2025	FY2026	FY2027	Total
Water/Sewer Fund	\$315,000	\$315,000	\$315,000	\$315,000	\$315,000	\$1,575,000
Total	\$315,000	\$315,000	\$315,000	\$315,000	\$315,000	\$1,575,000

Operational Costs

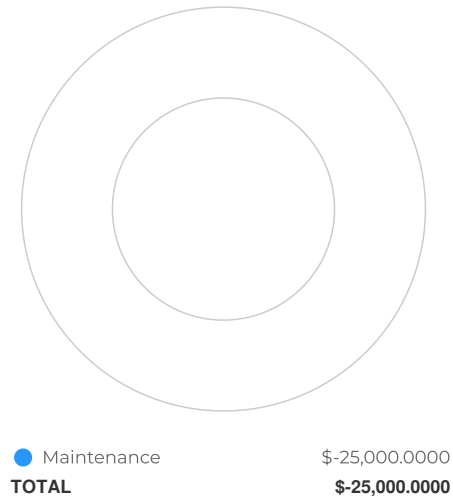
Total Budget (all years)
\$-25000

Project Total
\$-25000

Operational Costs by Year



Operational Costs for Budgeted Years



Operational Costs Breakdown						
Operational Costs	FY2023	FY2024	FY2025	FY2026	FY2027	Total
Maintenance	-\$5,000	-\$5,000	-\$5,000	-\$5,000	-\$5,000	-\$25,000
Total	-\$5,000	-\$5,000	-\$5,000	-\$5,000	-\$5,000	-\$25,000

Meter Maintenance

Overview

Request Owner	Plant City
Department	Utility Maintenance
Type	Capital Improvement
Project Number	UM006

Description

Scheduled meter replacement program on a ten-year cycle to ensure accuracy in measuring and billing consumption.

Details

Operating Impact	There will be no increase in operating expenses as a result of completion of these projects.
Dates	See project timeline.
Type of Project	Asset Management (AM)

Justification

Water meters are the asset by which water usage is tracked. Proper recording of usage is paramount to accurate reporting and billing.

Since the City is fully automated with meters using wireless technology, the ten-year cycle of replacing 5/8" to 2" meters has resumed converting to AMI and replacing meter boxes.

On June 14, 2021, the City Commission approved the AMI Program to convert AMR (automated meter reading) meters to AMI (automated meter integration) meters. As batteries wear out, the AMR meters will be replaced with AMI meters. New installations will use the AMI technology. The AMI upgrade will also provide customers access to Eye On Water app to monitor usage.

The larger meters, 3" and up, will continue to be tested by an outside vendor.

The meters are replaced on a ten-year cycle.

Core Strategies

The meter program helps to maximize *Organizational Effectiveness* and enables us to provide outstanding *Customer Service*.

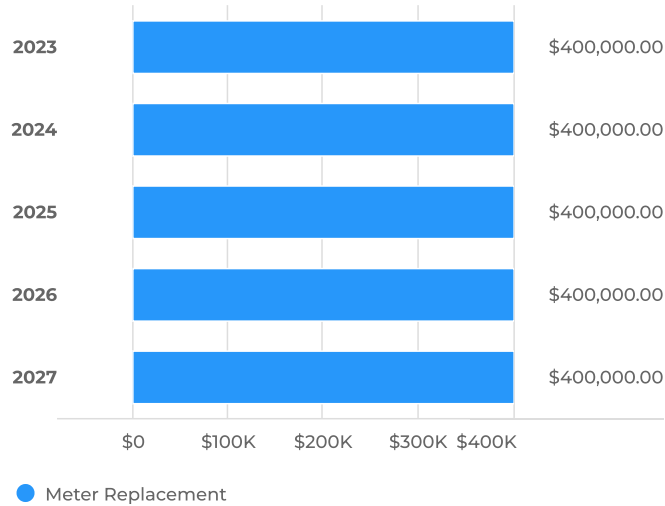
Capital Cost

FY2023 Budget
\$400,000

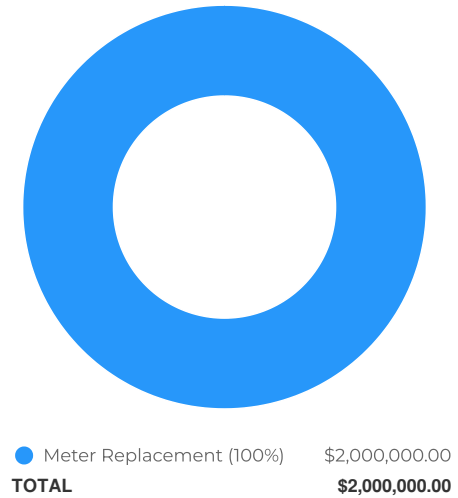
Total Budget (all years)
\$2M

Project Total
\$2M

Capital Cost by Year



Capital Cost for Budgeted Years



Capital Cost Breakdown

Capital Cost	FY2023	FY2024	FY2025	FY2026	FY2027	Total
Meter Replacement	\$400,000	\$400,000	\$400,000	\$400,000	\$400,000	\$2,000,000
Total	\$400,000	\$400,000	\$400,000	\$400,000	\$400,000	\$2,000,000

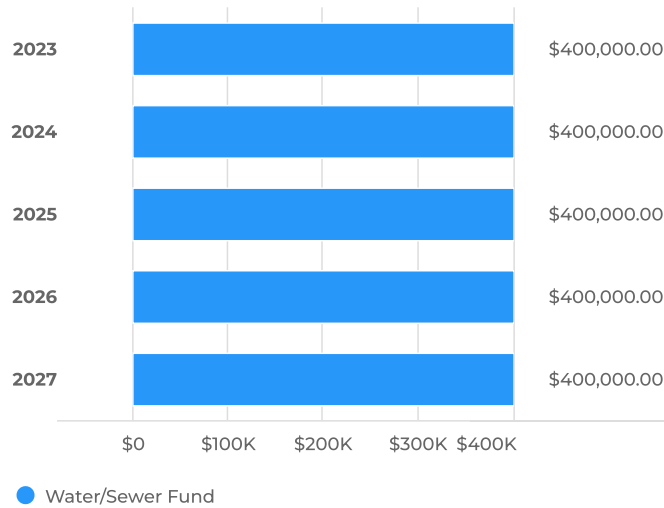
Funding Sources

FY2023 Budget
\$400,000

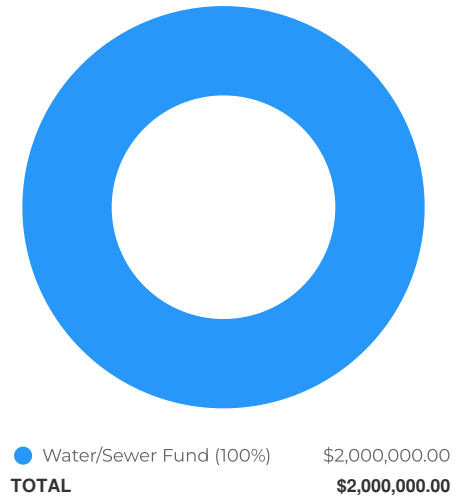
Total Budget (all years)
\$2M

Project Total
\$2M

Funding Sources by Year

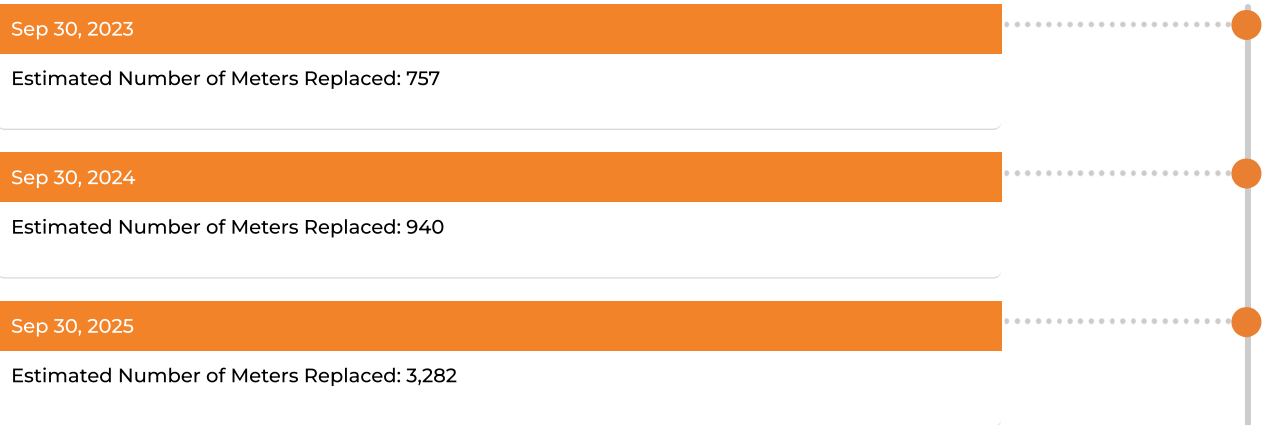


Funding Sources for Budgeted Years



Funding Sources Breakdown						
Funding Sources	FY2023	FY2024	FY2025	FY2026	FY2027	Total
Water/Sewer Fund	\$400,000	\$400,000	\$400,000	\$400,000	\$400,000	\$2,000,000
Total	\$400,000	\$400,000	\$400,000	\$400,000	\$400,000	\$2,000,000

Projected Timeline



Sep 30, 2026

Estimated Number of Meters Replaced: 2,389

Sep 30, 2027

Estimated Number of Meters Replaced: 845

Sep 30, 2028

Estimated Number of Meters Replaced: 1,036

Midtown Utility Systems

Overview

Request Owner	Plant City
Department	Utility Maintenance
Type	Capital Improvement
Project Number	UM027

Description

Upgrades to the existing utilities and new installation to adequately serve the Midtown redevelopment area.

Details

Operating Impact	There will be no increase in operating expenses other than normal routine maintenance as a result of completion of these projects.
Dates	This project will begin when a Midtown Redevelopment Plan and Agreement is approved.
Type of Project	Asset Management (AM)

Justification

The current sanitary sewer lines and water mains will not be able to fully service a large development. The projected upgrades and additions include gravity sewer lines leading to a new lift station. A force main will be required to transfer the flow to the collection system network.

An approved Midtown development master plan and agreement will determine the design of the Midtown wastewater lift station, force main, gravity lines, and water mains that will be installed.

This funding is available to provide adequate service to the Midtown development area.

Core Strategies

Ensuring utilities can support new commercial development aids in the City's goals of facilitating *Economic Development*, empowering outstanding *Customer Service*, and maximizing *Organizational Effectiveness*.

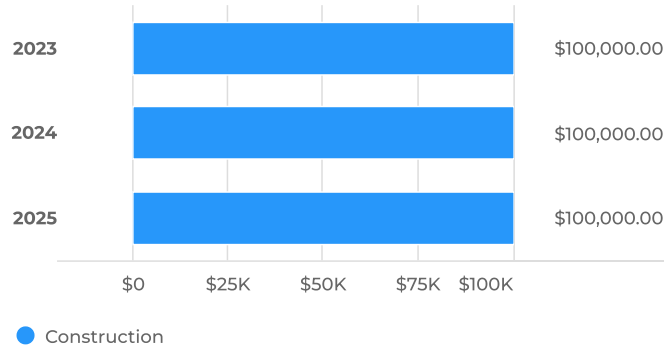
Capital Cost

FY2023 Budget
\$100,000

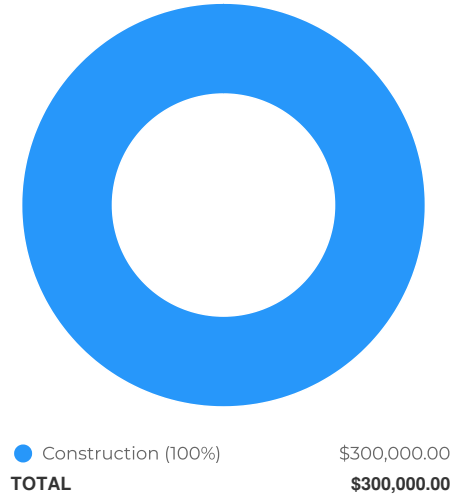
Total Budget (all years)
\$300K

Project Total
\$300K

Capital Cost by Year



Capital Cost for Budgeted Years



Capital Cost Breakdown

Capital Cost	FY2023	FY2024	FY2025	Total
Construction	\$100,000	\$100,000	\$100,000	\$300,000
Total	\$100,000	\$100,000	\$100,000	\$300,000

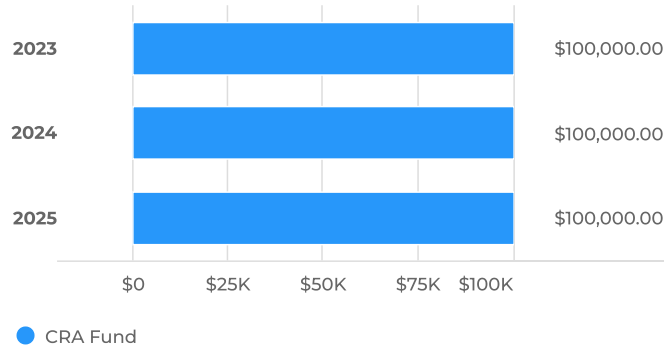
Funding Sources

FY2023 Budget
\$100,000

Total Budget (all years)
\$300K

Project Total
\$300K

Funding Sources by Year



Funding Sources for Budgeted Years



Funding Sources Breakdown				
Funding Sources	FY2023	FY2024	FY2025	Total
CRA Fund	\$100,000	\$100,000	\$100,000	\$300,000
Total	\$100,000	\$100,000	\$100,000	\$300,000

Water Distribution System Asset Management

Overview

Request Owner	Plant City
Department	Utility Maintenance
Type	Capital Improvement
Project Number	UM009

Description

Replace and upsize existing water mains that have reached or exceeded their useful life.

Details

Operating Impact	Replacing deteriorated water lines will reduce the costs and disruptions associated with emergency repairs, as well as, improve water quality and fire protection.
Dates	See justification for project dates.
Type of Project	Asset Management (AM)

Justification

The funds in this project will be utilized for engineering, construction, and related services including, but not limited to the items below:

1. Replace existing water mains and related appurtenances.
2. Replace lead, galvanized, and copper services and mains with ductile iron or PVC throughout the City by both contractor and in-house personnel.
3. Upsize water mains in conjunction with the replacing undersized existing lines to improve service in the City.
4. Replace water mains and services in cooperation with street resurfacing, when feasible.
5. Annual valve exercising in accordance with DEP recommendations.
6. Water main looping for water quality where feasible.

The following are scheduled to be replaced:

Fiscal Year	Street	From	To	Linear Feet	Services
FY 2022-23	Eunice Drive	W. Reynolds St.	Dead End	960	24
FY 2022-23	Moody Avenue	Woodrow Wilson	N. Violet St.	1700	32
FY 2023-24	W. Madison St. (1)	Waller St.	S. Franklin St.	1000	25
FY 2023-24	W. Madison St. (2)	Waller St.	W. Ball St.	1600	34
FY 2024-25	Warren St. (1)	Hunter St.	50' Pass Last Meter	856	16
FY 2024-25	Warren St. (2)	Waller St.	W. Ball St.	1400	10
FY 2025-26	Merrin St. (1)	Young St.	Cherry St.	602	12
FY 2025-26	Merrin St. (2)	Calhoun St.	Young St.	617	15
FY 2025-26	Knight St. (1)	Cherry St.	Young St.	616	9
FY 2026-27	Knight St. (2)	Young St.	Calhoun St.	678	11
FY 2026-27	Pennsylvania St. (1)	Calhoun St.	Young St.	706	12
FY 2026-27	Pennsylvania St. (2)	Young St.	Cherry St.	628	9

Core Strategies

Maintaining the water mains supports the safety of the public health, maximizes *Organizational Effectiveness*, and empowers outstanding *Customer Service*.

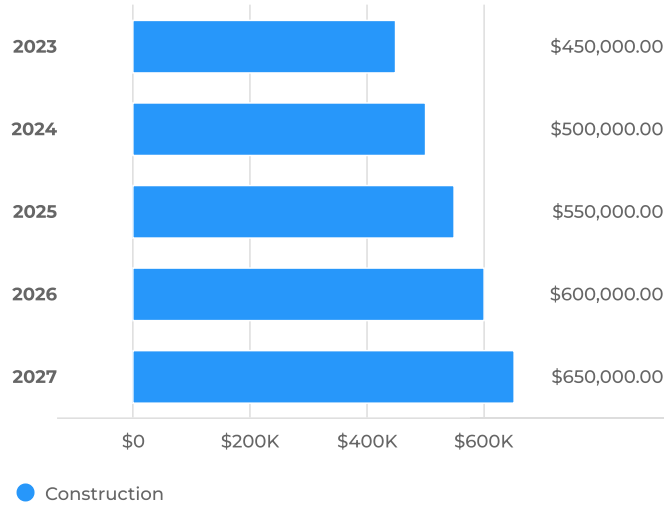
Capital Cost

FY2023 Budget
\$450,000

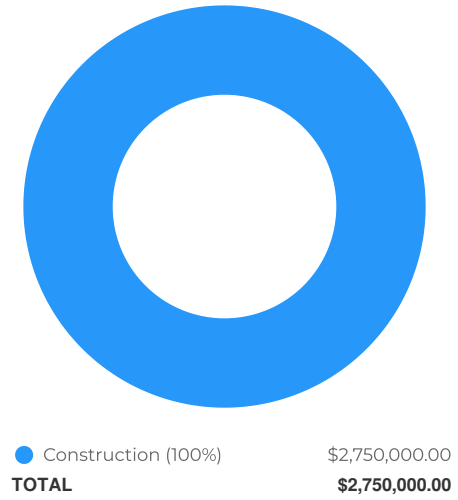
Total Budget (all years)
\$2.75M

Project Total
\$2.75M

Capital Cost by Year



Capital Cost for Budgeted Years



Capital Cost Breakdown

Capital Cost	FY2023	FY2024	FY2025	FY2026	FY2027	Total
Construction	\$450,000	\$500,000	\$550,000	\$600,000	\$650,000	\$2,750,000
Total	\$450,000	\$500,000	\$550,000	\$600,000	\$650,000	\$2,750,000

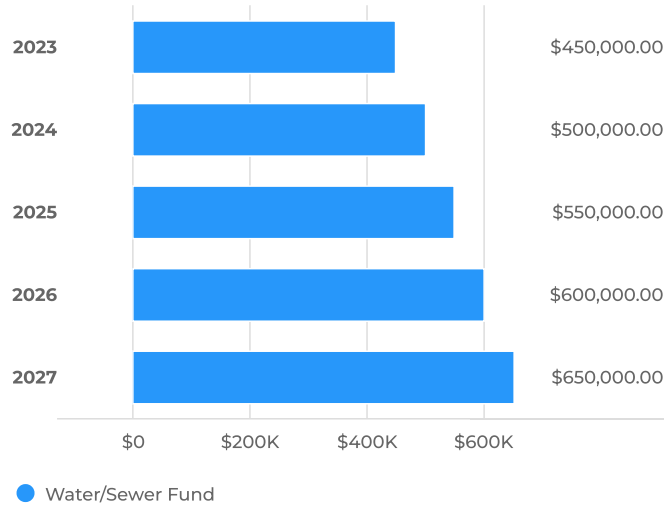
Funding Sources

FY2023 Budget
\$450,000

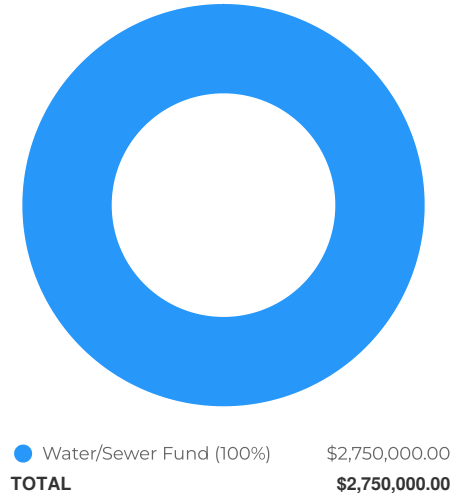
Total Budget (all years)
\$2.75M

Project Total
\$2.75M

Funding Sources by Year



Funding Sources for Budgeted Years



Funding Sources Breakdown						
Funding Sources	FY2023	FY2024	FY2025	FY2026	FY2027	Total
Water/Sewer Fund	\$450,000	\$500,000	\$550,000	\$600,000	\$650,000	\$2,750,000
Total	\$450,000	\$500,000	\$550,000	\$600,000	\$650,000	\$2,750,000

Water Reclamation Facility (WRF) Asset Management

Overview

Request Owner	Plant City
Department	Utility Maintenance
Type	Capital Improvement
Project Number	UM017

Description

Upgrade electrical, mechanical equipment or systems at the Water Reclamation Facility.

Details

Operating Impact	There will be no increase in operating expenses as a result of the completion of this projects.
Dates	See project timeline. Projects anticipated are subject to change based on operational priorities.
Type of Project	Asset Management (AM)

Justification

Staff at the WRF monitor, maintain, upgrade and dispose of assets or components in a cost effective manner. This includes, but is not limited to, eliminating or upgrading parts, components, and/or processes that are not functioning as intended or no longer serve a purpose. These projects include: replace headworks screening system; modify dechlorinating system; modify SCADA system; upgrade security system; modify the sludge drying bed system; and modify the truck wash system.

Funds are also used for systematic repair, rehabilitation, and replacement of assets that have failed or are at the end of their service life.

Core Strategies

Maintaining the Water Reclamation Facility enables *Organizational Effectiveness* and empowers outstanding *Customer Service*.

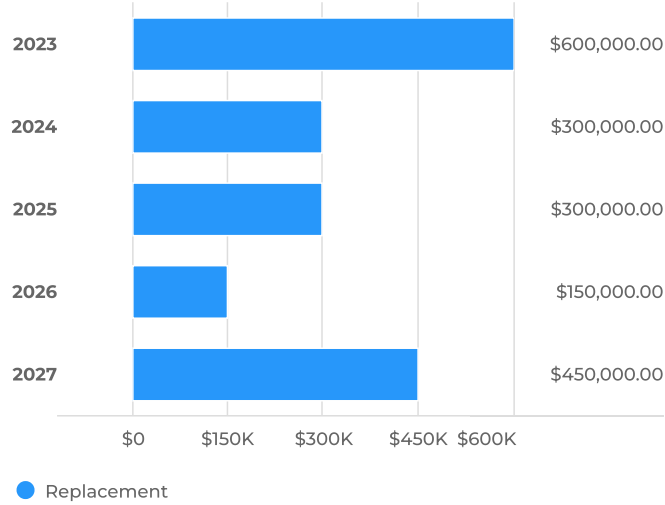
Capital Cost

FY2023 Budget
\$600,000

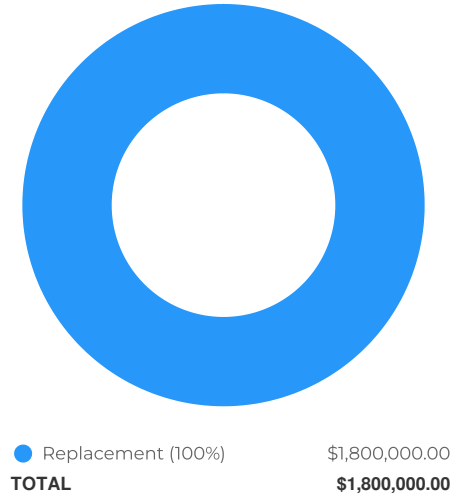
Total Budget (all years)
\$1.8M

Project Total
\$1.8M

Capital Cost by Year



Capital Cost for Budgeted Years



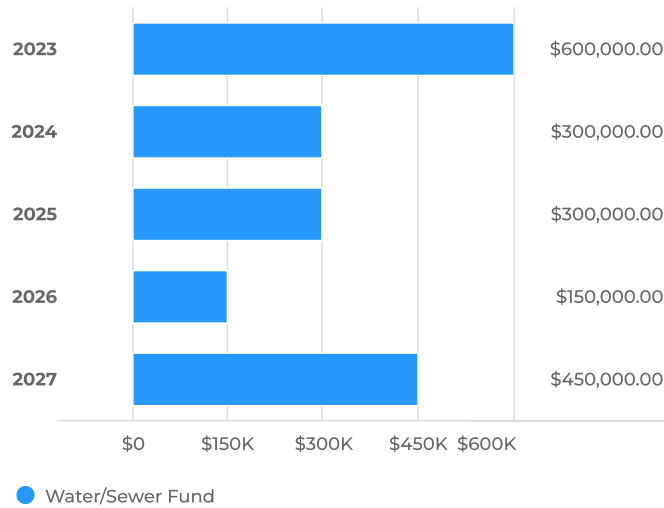
Capital Cost Breakdown

Capital Cost	FY2023	FY2024	FY2025	FY2026	FY2027	Total
Replacement	\$600,000	\$300,000	\$300,000	\$150,000	\$450,000	\$1,800,000
Total	\$600,000	\$300,000	\$300,000	\$150,000	\$450,000	\$1,800,000

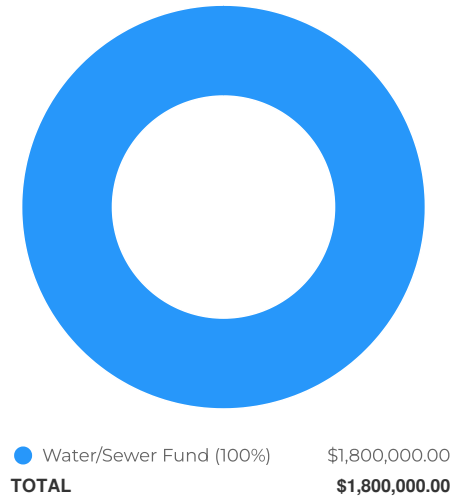
Funding Sources

FY2023 Budget **\$600,000** Total Budget (all years) **\$1.8M** Project Total **\$1.8M**

Funding Sources by Year



Funding Sources for Budgeted Years



Funding Sources Breakdown

Funding Sources	FY2023	FY2024	FY2025	FY2026	FY2027	Total
Water/Sewer Fund	\$600,000	\$300,000	\$300,000	\$150,000	\$450,000	\$1,800,000
Total	\$600,000	\$300,000	\$300,000	\$150,000	\$450,000	\$1,800,000

Projected Timeline

Sep 30, 2023

FY 2022-23: Truck Wash Drying Beds; Reclaimed Air Compressor Replacements; Analyzers

Sep 30, 2024

FY 2023-24: Aerobic Digester Mixers

Sep 30, 2025

FY 2024-25: Isolation Ras Flow

Sep 30, 2026

FY 2025-26: Valve Replacement

WTP Asset Management

Overview

Request Owner	Plant City
Department	Utility Maintenance
Type	Capital Improvement
Project Number	UM018

Description

Repair and rehabilitate the water treatment plants.

Details

Operating Impact	There will be no increase in operating expenses as a result of the completion of this project.
Dates	See project timeline. Projects anticipated are subject to change based on operational priorities.
Type of Project	Asset Management (AM)

Justification

The City owns and operates four Water Treatment Plants (WTP). Proper maintenance and timely repairs and replacements reduces the likelihood of costly untimely failures. Proper maintenance includes but is not limited to eliminating or upgrading parts, components, and/or processes that are not functioning as intended or no longer serve a purpose.

The following projects are in the planning stages: repair and replace chemical feed systems; modify SCADA system; upgrade security system; and upgrade tank mixing; replace chlorine tank(s); maintain chlorine spill protection and containment; and overhaul and beautification of the water plant facilities and wells.

Funds are also used to repair, rehabilitate, and replace assets that have failed, at the end of their service life, or not functioning as expected in the water treatment system.

Core Strategies

Maintaining the Water Treatment Plants protects the public's health, enables *Organizational Effectiveness*, and empowers outstanding *Customer Service*.

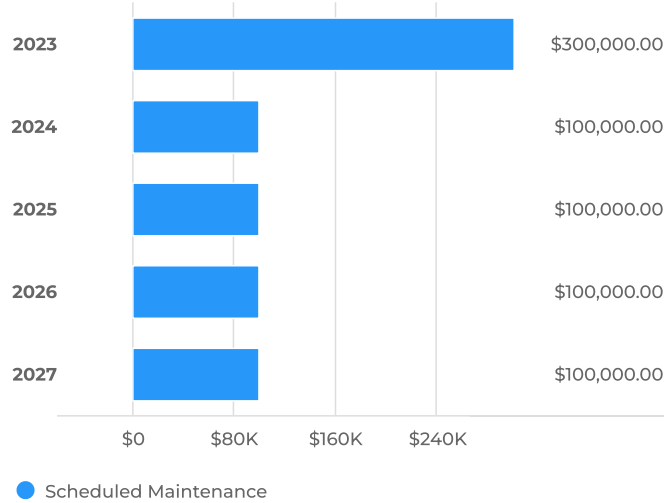
Capital Cost

FY2023 Budget
\$300,000

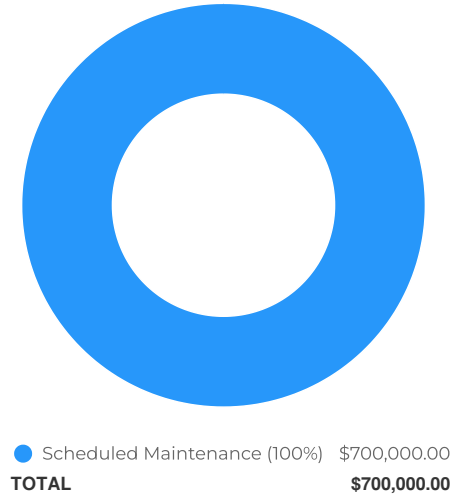
Total Budget (all years)
\$700K

Project Total
\$700K

Capital Cost by Year



Capital Cost for Budgeted Years



Capital Cost Breakdown

Capital Cost	FY2023	FY2024	FY2025	FY2026	FY2027	Total
Scheduled Maintenance	\$300,000	\$100,000	\$100,000	\$100,000	\$100,000	\$700,000
Total	\$300,000	\$100,000	\$100,000	\$100,000	\$100,000	\$700,000

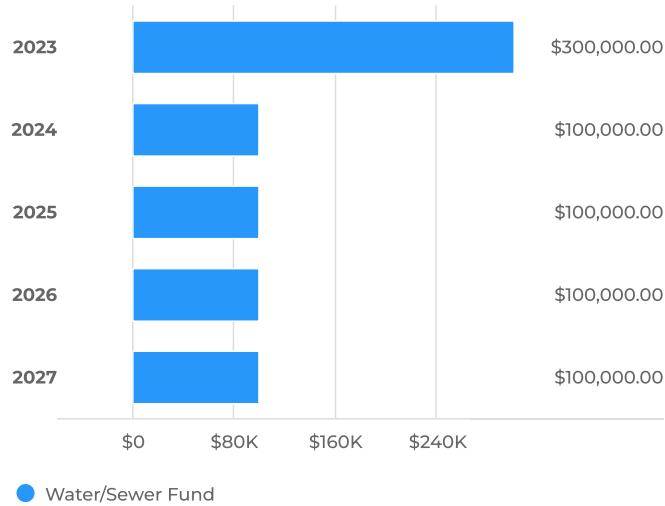
Funding Sources

FY2023 Budget
\$300,000

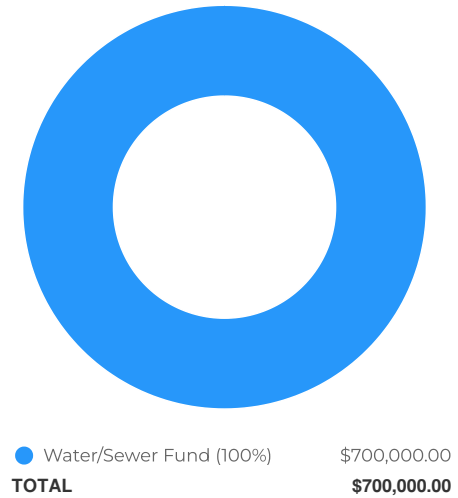
Total Budget (all years)
\$700K

Project Total
\$700K

Funding Sources by Year



Funding Sources for Budgeted Years



Funding Sources Breakdown

Funding Sources	FY2023	FY2024	FY2025	FY2026	FY2027	Total
Water/Sewer Fund	\$300,000	\$100,000	\$100,000	\$100,000	\$100,000	\$700,000
Total	\$300,000	\$100,000	\$100,000	\$100,000	\$100,000	\$700,000

Projected Timeline

Sep 30, 2023

FY 2022-23: WTP 1 - Chlorine Tanks 1 and 2 replacements, overhaul & beautification

Sep 30, 2024

FY 2023-24: WTP 4 - Chlorine Tank 1 replacement, overhaul & beautification

Sep 30, 2025

FY 2024-25: WTP 4 - Chlorine Tank 2 replacement

Sep 30, 2026

FY 2025-26: WTP 4 - Chlorine Tank Protection and Containment

UTILITY OPERATIONS REQUESTS

McIntosh Park Indirect Potable Reuse (IPR)

Overview

Request Owner	Plant City
Department	Utility Operations
Type	Capital Improvement
Project Number	U0034

Description

Design a potable reuse system that will provide a self-sustained water source for Plant City.

Details

Operating Impact	The increase in operating expenses will be prepared during the final design and pilot feasibility phase.
Dates	See project timeline.
Type of Project	Capital Improvement Project (CIP)

Justification

This infrastructure project is a multi-year effort beginning with a pilot program to test utilizing reclaimed water to produce potable water for the City's use and for credits/sale to adjacent water supply authorities; such as, the Polk Cooperative or Tampa Bay Water. The City's WRF is designed to treat 12 mgd, but will be limited to 6 mgd on discharging highly treated reclaimed water into Black Creek. The advanced treatment of the City's reclaimed water could ultimately become a new potable water treatment plant to create a self sustained supply of water for the City's growth.

The City submitted a 10-year plan to FDEP to eliminate non-beneficial surface water discharge (SB64 Plan). When fully implemented, water will be discharged in three ways: irrigate through reclaimed water infrastructure, recharge the wetland at McIntosh Preserve, and advance treatment of recycled water to potable water standards.

Future phases of this project will be determined based on the IPR feasibility and pilot findings. Final design and construction costs will be determined upon completion of the pilot program. The 30% design will be co-funded with SWFWMD (anticipated \$400,000).

Core Strategies

This project maximizes *Organizational Effectiveness* by properly utilizing highly treated reclaimed water and providing the City with a return on investment. It also supports *Economic Development* by providing water for future growth.

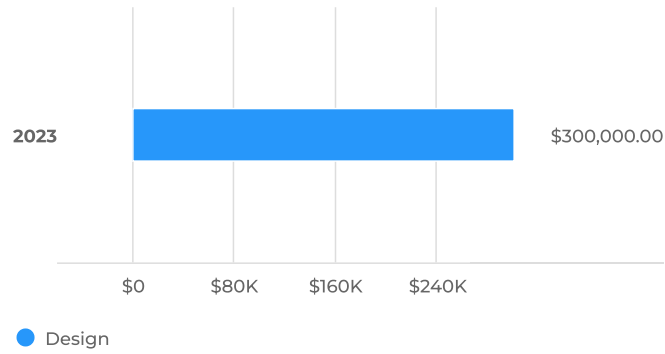
Capital Cost

FY2023 Budget
\$300,000

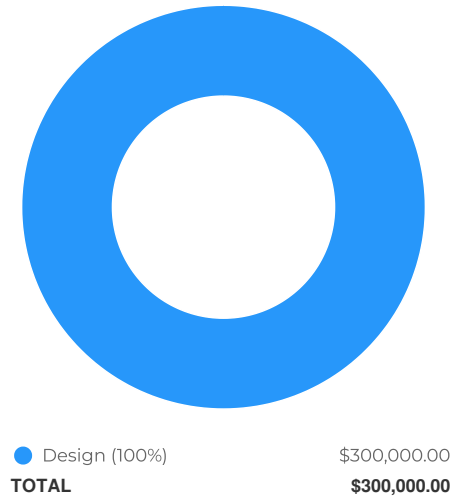
Total Budget (all years)
\$300K

Project Total
\$300K

Capital Cost by Year



Capital Cost for Budgeted Years



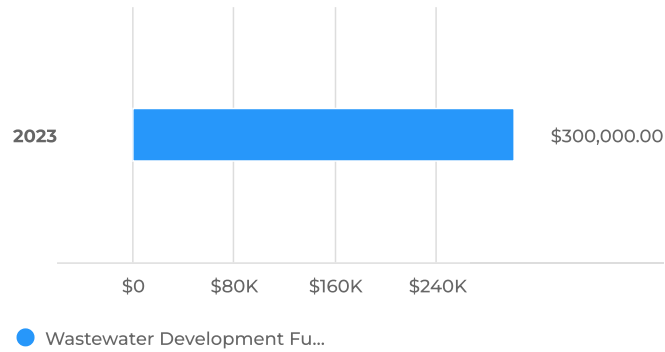
Capital Cost Breakdown

Capital Cost	FY2023	Total
Design	\$300,000	\$300,000
Total	\$300,000	\$300,000

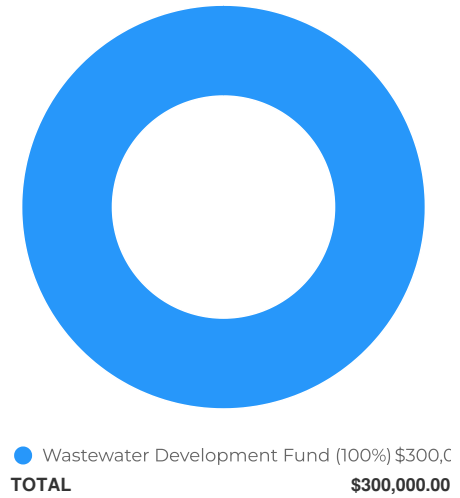
Funding Sources

FY2023 Budget **\$300,000** Total Budget (all years) **\$300K** Project Total **\$300K**

Funding Sources by Year



Funding Sources for Budgeted Years



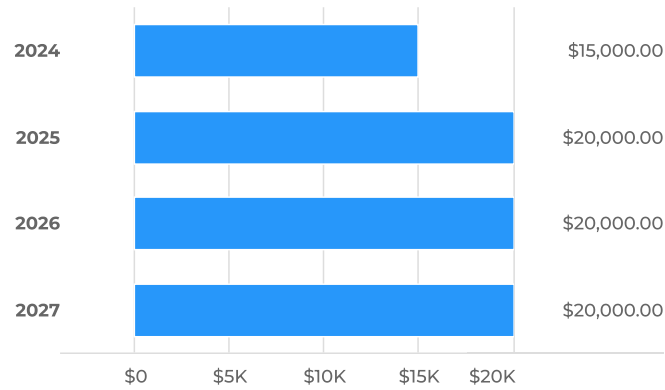
Funding Sources Breakdown		
Funding Sources	FY2023	Total
Wastewater Development Fund	\$300,000	\$300,000
Total	\$300,000	\$300,000

Operational Costs

Total Budget (all years)
\$75K

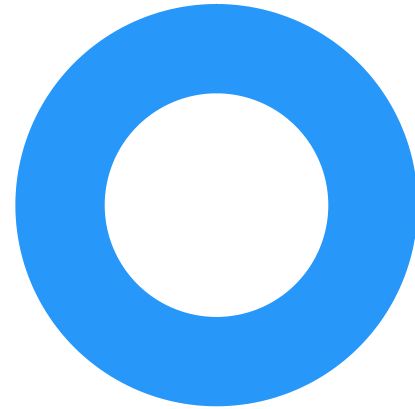
Project Total
\$75K

Operational Costs by Year



● Maintenance

Operational Costs for Budgeted Years



● Maintenance (100%)

\$75,000.00

TOTAL

\$75,000.00

Operational Costs Breakdown

Operational Costs	FY2024	FY2025	FY2026	FY2027	Total
Maintenance	\$15,000	\$20,000	\$20,000	\$20,000	\$75,000
Total	\$15,000	\$20,000	\$20,000	\$20,000	\$75,000

Projected Timeline

Oct 1, 2021

FY 2022: Began feasibility study and pilot system design

Jan 31, 2022

January 2022: Begin six- to twelve-month pilot program

Oct 31, 2022

October 2022: Begin 30% design of chosen technology once FDEP

Mar 31, 2023

March 2023: Accept pilot results and begin design

McIntosh Preserve Wetland Expansion

Overview

Request Owner	Plant City
Department	Utility Operations
Type	Capital Improvement
Project Number	UO033

Description

Utilize McIntosh Preserve tract for integrated water treatment and flood mitigation by increasing stormwater capacity and expanding the use of wetlands.

Details

Operating Impact	The increase in operating expenses which will include additional sampling, stormwater, equipment, and trail maintenance will be estimated during final design.
Dates	FY 2022 - Complete detailed design and permitting (Final design began April 2022) . FY 2023 - Begin wetlands construction (50% co-funded with SWFWMD).
Type of Project	Capital Improvement Project (CIP)

Justification

This project will expand the capacity of McIntosh Preserve wetland project to capture larger volumes of stormwater for additional water quality treatment and will route 1.5 mgd of reclaimed water through the system to improve function of the treatment wetland. The completion of this project is expected to reduce pollutant loads to Blackwater Creek, the Hillsborough River, and Tampa Bay. This project is included in the SB64 Plan to eliminate non-beneficial surface water discharge.

The Southwest Florida Water District has identified the following benefits and amended the cooperative agreement with the City to include construction of this project.

RESOURCE BENEFIT

Remove an estimated 7,620 lbs/year of Total Phosphorus (TP) flowing to Blackwater Creek, the Hillsborough River, and Tampa Bay.

MEASURABLE BENEFIT

Complete design, permitting, and construction/restoration of at least 100-acres of treatment wetlands through delivery of 1.5 mgd (ten-year annual average).

Legislative appropriation for \$5 million signed in June 2022 and the budget will be amended when the agreement is presented to the City Commission. The City will continue to seek any and all available grants to complete this project.

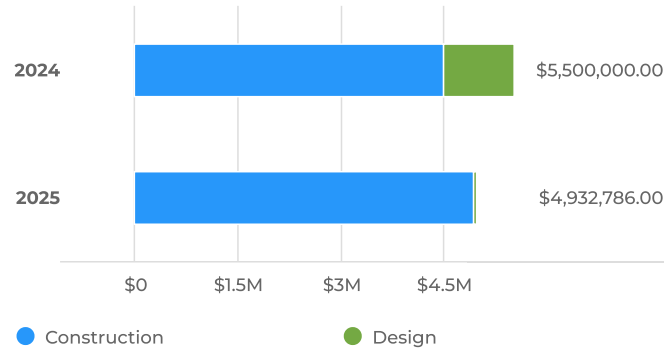
Core Strategies

The Preserve will facilitate *Economic Development* by becoming a beacon of ecological stewardship. The park empowers outstanding *Customer Service* by providing birding and wildlife events, park exploration for visitors, and learning opportunities in the understanding of Florida's natural wetlands.

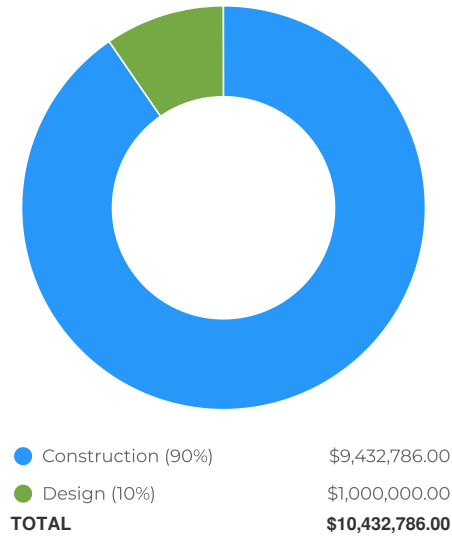
Capital Cost

Total Budget (all years) **\$10.433M** Project Total **\$10.433M**

Capital Cost by Year



Capital Cost for Budgeted Years



Capital Cost Breakdown

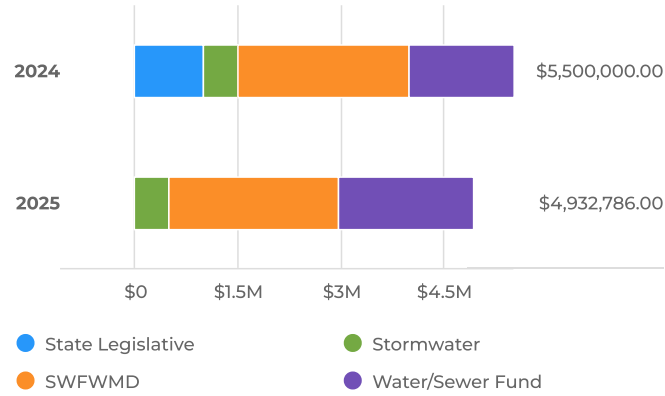
Capital Cost	FY2024	FY2025	Total
Design	\$1,000,000		\$1,000,000
Construction	\$4,500,000	\$4,932,786	\$9,432,786
Total	\$5,500,000	\$4,932,786	\$10,432,786

Funding Sources

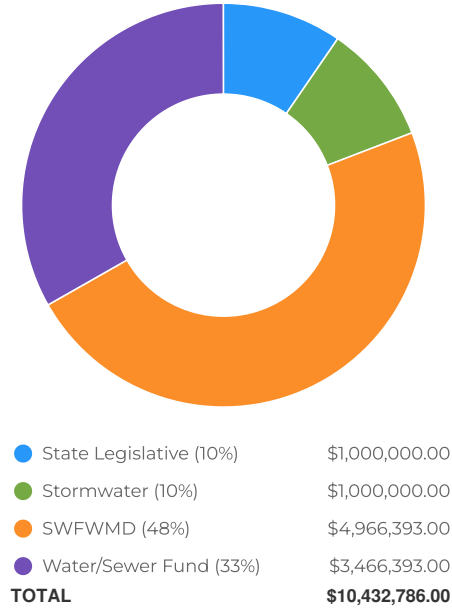
Total Budget (all years)
\$10.433M

Project Total
\$10.433M

Funding Sources by Year



Funding Sources for Budgeted Years



Funding Sources Breakdown

Funding Sources	FY2024	FY2025	Total
Water/Sewer Fund	\$1,500,000	\$1,966,393	\$3,466,393
Stormwater	\$500,000	\$500,000	\$1,000,000
SWFWMD	\$2,500,000	\$2,466,393	\$4,966,393
State Legislative	\$1,000,000		\$1,000,000
Total	\$5,500,000	\$4,932,786	\$10,432,786

Reclaimed Water Recharge

Overview

Request Owner	Plant City
Department	Utility Operations
Type	Capital Improvement
Project Number	UO031

Description

Evaluate cost estimates and ranking to construct reclaimed water extensions for compliance with SWFWMD Grant L816.

Details

Operating Impact	There will be no increase in operating costs associated with this project. The improvements could enhance water quality and assist with meeting reclaimed water usage criteria.
Dates	Construction of the first phase is expected to be start in the 2nd quarter of 2022.
Type of Project	Asset Management (AM)

Justification

The City received grants from SWFWMD that partially funded the reclaimed water main extension to the Walden Lake Golf course. One criterion of the agreement was to supply approximately .55 mgd of reclaimed water to customers that use approximately .40 mgd of ground water for irrigation and industrial purposes. To date, the City has not met the requirement primarily due to the loss of the Walden Lake Golf Course as a high user.

A feasibility study completed in 2019 for the downtown area (Downtown) provided recommendations and cost estimates to retrofit City Hall, Library, Veterans Park, and Linear Park that are currently irrigated using potable water. Approximately 4,000 linear feet of 6" to 8" reclaimed main would be installed.

In 2021, a feasibility study for Snowden Park and Brewer Pond (Brewer/Snowden) provided recommendations which are being evaluated to determine whether to upsize the downtown pipe from 6" to 10".

Once complete, these extensions will contribute to meeting the .55 mgd goal.

Core Strategies

Maintaining the City's Reclaimed Water Program is a regulatory requirement and aids in maximizing *Organizational Effectiveness* and providing outstanding *Customer Service*.

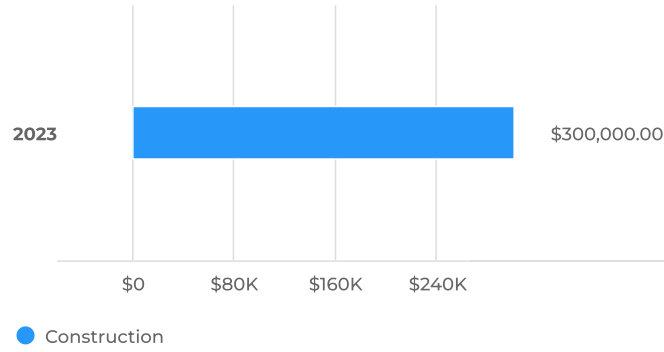
Capital Cost

FY2023 Budget
\$300,000

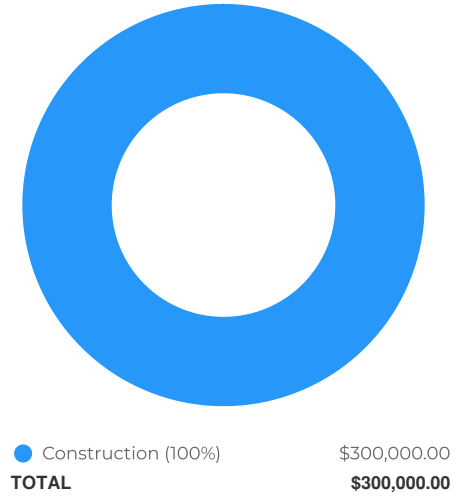
Total Budget (all years)
\$300K

Project Total
\$300K

Capital Cost by Year



Capital Cost for Budgeted Years



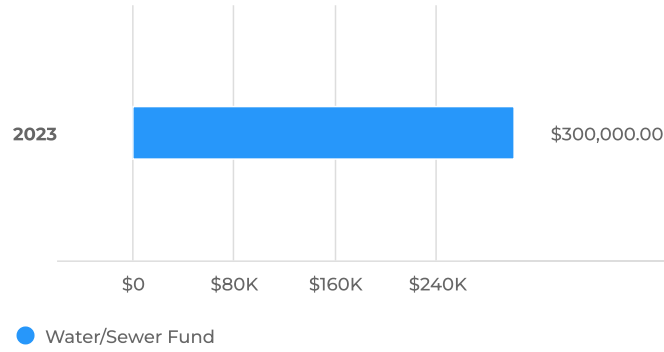
Capital Cost Breakdown

Capital Cost	FY2023	Total
Construction	\$300,000	\$300,000
Total	\$300,000	\$300,000

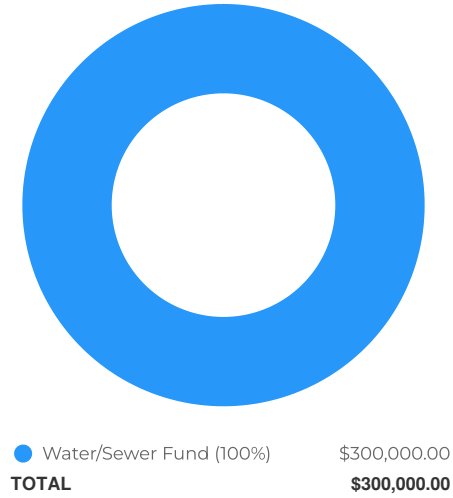
Funding Sources

FY2023 Budget **\$300,000** Total Budget (all years) **\$300K** Project Total **\$300K**

Funding Sources by Year



Funding Sources for Budgeted Years



Funding Sources Breakdown		
Funding Sources	FY2023	Total
Water/Sewer Fund	\$300,000	\$300,000
Total	\$300,000	\$300,000

Utilities Security Enhancements

Overview

Request Owner	Plant City
Department	Utility Operations
Type	Capital Improvement
Project Number	U0004

Description

Upgrade security of the City's water infrastructure.

Details

Operating Impact	There will be no increase in operating costs associated with this project. This project will reduce exposure risk for the water system assets.
Dates	See project timeline.
Type of Project	Capital Improvement Project (CIP)

Justification

This project will fund a vulnerability assessment that will be used to upgrade the water treatment system's security for physical and electronic assets. Security for the City's drinking water system will provide protection to reduce the risk of malicious acts and natural events.

Security for Water Treatment Plant 5 will be included during construction. This project will cover all the other water treatment plants.

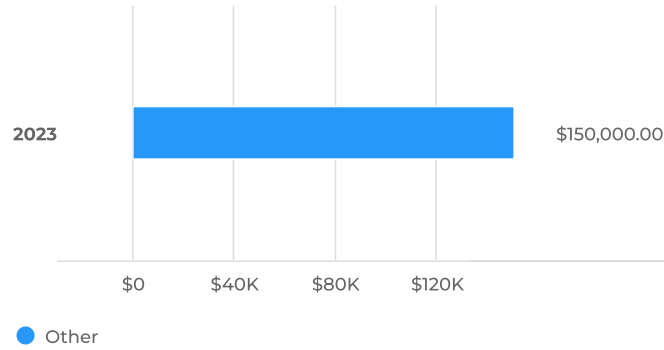
Core Strategies

Securing the City's water treatment system assists in the protection of public health, helps maximize *Organizational Effectiveness*, and enables outstanding *Customer Service*.

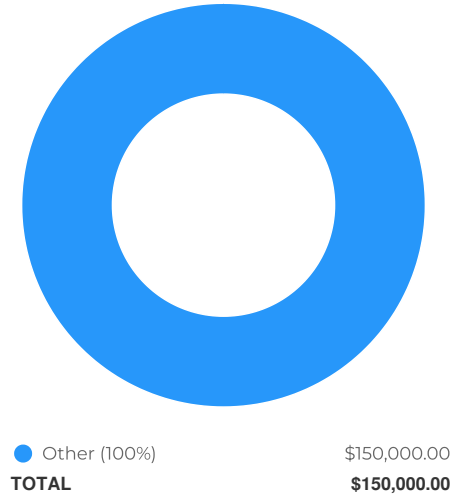
Capital Cost

FY2023 Budget **\$150,000** Total Budget (all years) **\$150K** Project Total **\$150K**

Capital Cost by Year



Capital Cost for Budgeted Years



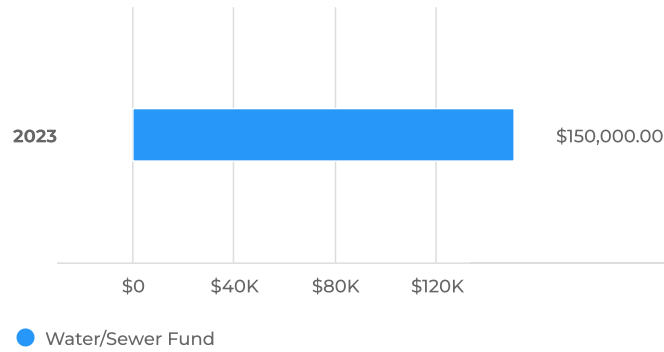
Capital Cost Breakdown

Capital Cost	FY2023	Total
Other	\$150,000	\$150,000
Total	\$150,000	\$150,000

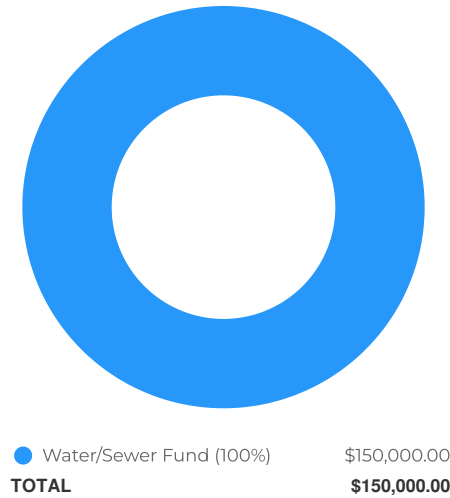
Funding Sources

FY2023 Budget **\$150,000** Total Budget (all years) **\$150K** Project Total **\$150K**

Funding Sources by Year

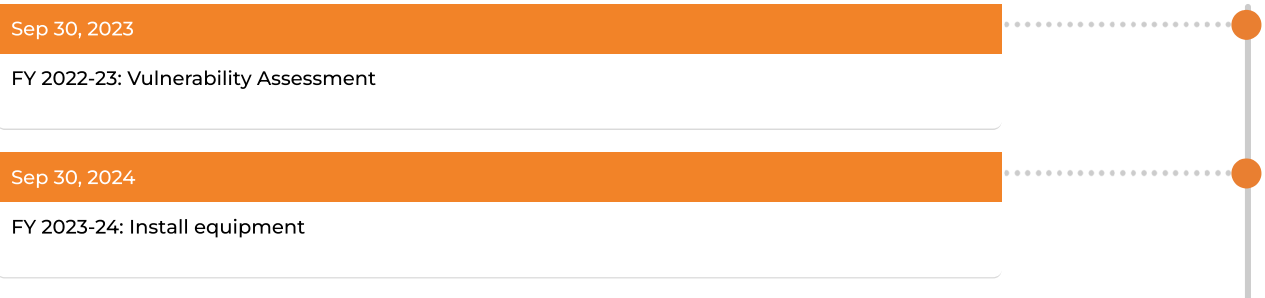


Funding Sources for Budgeted Years



Funding Sources Breakdown		
Funding Sources	FY2023	Total
Water/Sewer Fund	\$150,000	\$150,000
Total	\$150,000	\$150,000

Projected Timeline



Wastewater/Reclaimed Water Tank Asset Management Program

Overview

Request Owner	Plant City
Department	Utility Operations
Type	Capital Improvement
Project Number	UO030

Description

A maintenance program to ensure the desired level of service and extend the service life of large concrete storage tanks in the Water Reclamation Facility (WRF).

Details

Operating Impact	There will be no increase in operating expenses as a result of completing this program.
Dates	See project timeline.
Type of Project	Asset Management (AM)

Justification

A comprehensive asset management program is essential to long-term preservation of the WRF concrete tanks.

Rehabilitation may include replacement or restoration of walls and walkways, replacement of internal and external painting systems, and repair or replacement of piping, headers, valves, and ancillary components, painting, pressure washing, or any other rehabilitation effort needed to insure the resilience of the tanks in the WRF.

The list above is not intended to be all-inclusive.

Core Strategies

Maintaining the City's ground storage tanks is a regulatory requirement and enables *Organizational Effectiveness*. Keeping our tanks operational, clean, and painted supports protection of public health and empowers outstanding *Customer Service*.

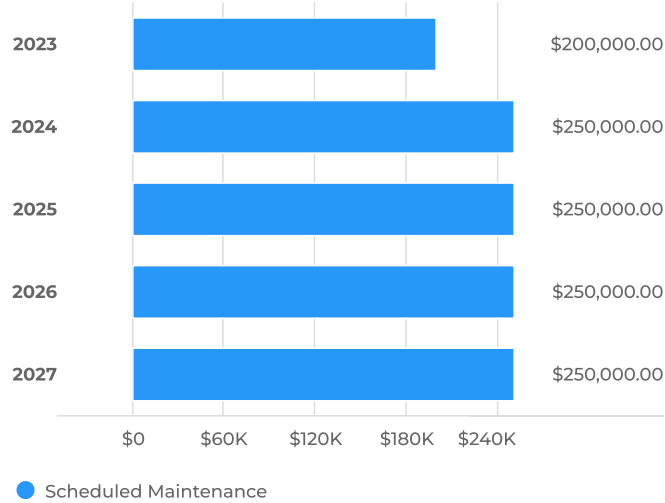
Capital Cost

FY2023 Budget
\$200,000

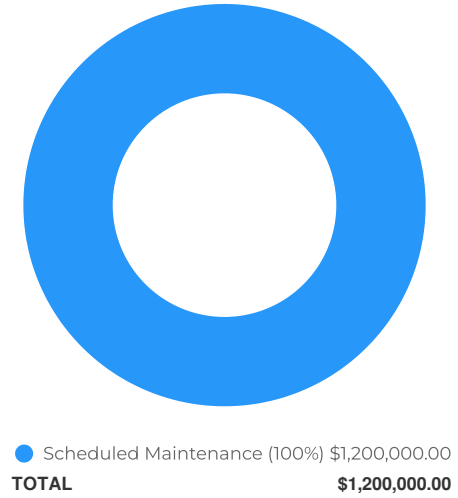
Total Budget (all years)
\$1.2M

Project Total
\$1.2M

Capital Cost by Year



Capital Cost for Budgeted Years

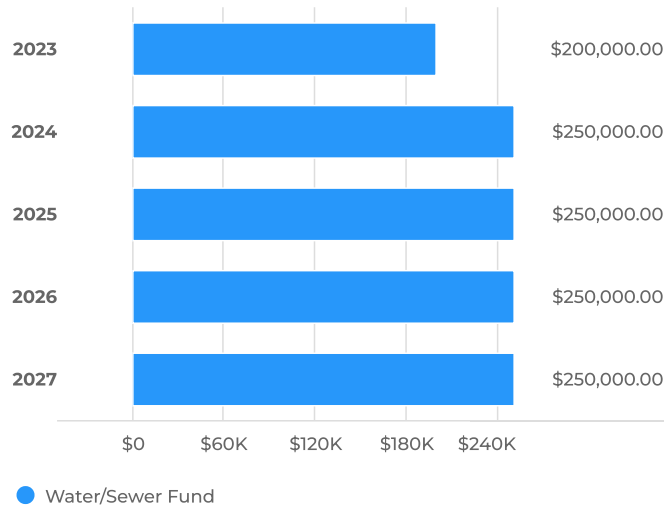


Capital Cost Breakdown						
Capital Cost	FY2023	FY2024	FY2025	FY2026	FY2027	Total
Scheduled Maintenance	\$200,000	\$250,000	\$250,000	\$250,000	\$250,000	\$1,200,000
Total	\$200,000	\$250,000	\$250,000	\$250,000	\$250,000	\$1,200,000

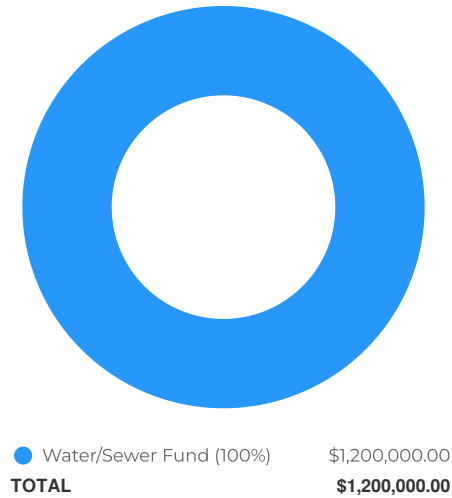
Funding Sources

FY2023 Budget **\$200,000** Total Budget (all years) **\$1.2M** Project Total **\$1.2M**

Funding Sources by Year



Funding Sources for Budgeted Years



Funding Sources Breakdown						
Funding Sources	FY2023	FY2024	FY2025	FY2026	FY2027	Total
Water/Sewer Fund	\$200,000	\$250,000	\$250,000	\$250,000	\$250,000	\$1,200,000
Total	\$200,000	\$250,000	\$250,000	\$250,000	\$250,000	\$1,200,000

Projected Timeline



Sep 30, 2026

FY 2026: Aeration Basin; Chlorine Contact Chamber

Water Capacity Improvements

Overview

Request Owner	Plant City
Department	Utility Operations
Type	Capital Improvement
Project Number	U0035

Description

Improvements include distribution pipe upsize, service area expansion, new water mains, and new water treatment plant (WTP) to meet future demand.

Details

Operating Impact	The cost to operate and maintain an additional drinking water system is approximately \$200,000 for electricity and chemicals. The cost will be reflected in the future operating budget when a more accurate amount is available.
Dates	See project timeline.
Type of Project	Capital Improvement Project (CIP)

Justification

This project will assist in ensuring the water distribution system can meet future water demand. The 2021 City water distribution master plan provides details to ensure the system coincides with the City's adopted Imagine 2040 Comprehensive Plan. The drinking water system is currently permitted for a maximum daily demand (MDD) of 14.25 MGD from Florida Department of Environment Protection. The maximum daily demand (MDD) recorded in 2019 is 9.42 million gallons per day (MGD) and a current average daily demand (ADD) of potable water at 6 MGD.

Based on population projections, the hydraulic model developed for the water distribution system master plan anticipates an ADD of 11.71 MGD in 2025 and MDD of 18.04 MGD. Florida Department of Environmental Protection (FDEP) requires that additional treatment capacity be provided when MDD reaches 75% of total supply capacity (~10.7 MGD). A capital solution will enable the City to respond to future water demands and provide adequate service to customers.

This project proactively serves more development opportunities, mitigates non-compliance with the regulatory agencies regarding capacity, maintains water quality, provides adequate pressure, and increases fire flow coverage. The detail listed below may be revised as future options arise.

Core Strategies

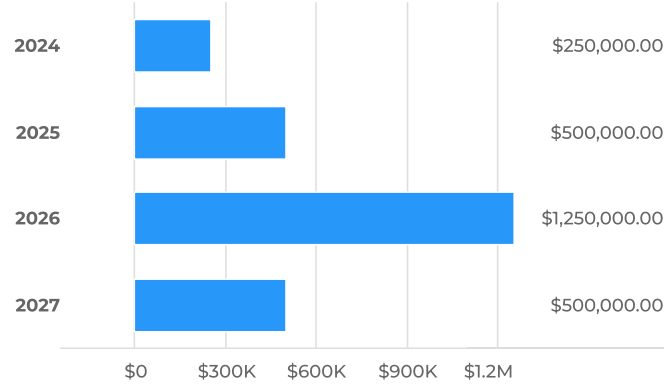
Improving water distribution system capacity maximizes *Organizational Effectiveness* and facilitates *Economic Development*.

Capital Cost

Total Budget (all years)
\$2.5M

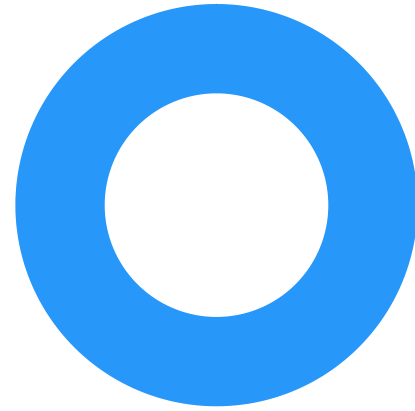
Project Total
\$2.5M

Capital Cost by Year



● Construction

Capital Cost for Budgeted Years



● Construction (100%) \$2,500,000.00
TOTAL \$2,500,000.00

Capital Cost Breakdown

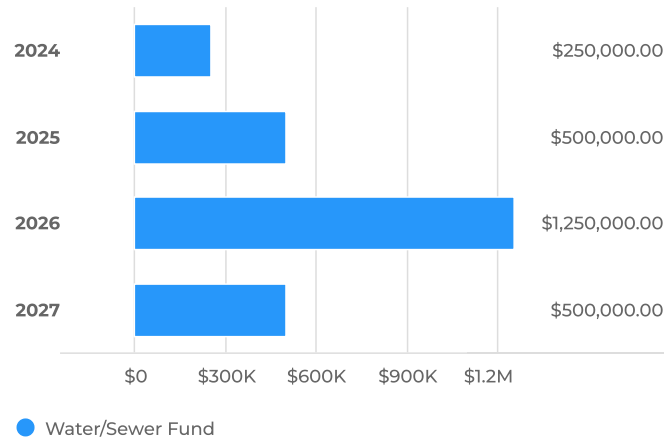
Capital Cost	FY2024	FY2025	FY2026	FY2027	Total
Construction	\$250,000	\$500,000	\$1,250,000	\$500,000	\$2,500,000
Total	\$250,000	\$500,000	\$1,250,000	\$500,000	\$2,500,000

Funding Sources

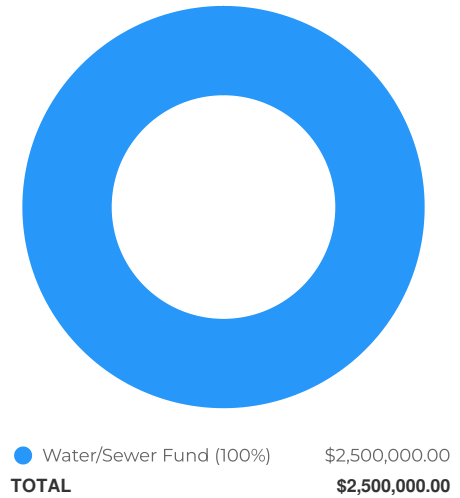
Total Budget (all years)
\$2.5M

Project Total
\$2.5M

Funding Sources by Year



Funding Sources for Budgeted Years



Funding Sources Breakdown

Funding Sources	FY2024	FY2025	FY2026	FY2027	Total
Water/Sewer Fund	\$250,000	\$500,000	\$1,250,000	\$500,000	\$2,500,000
Total	\$250,000	\$500,000	\$1,250,000	\$500,000	\$2,500,000

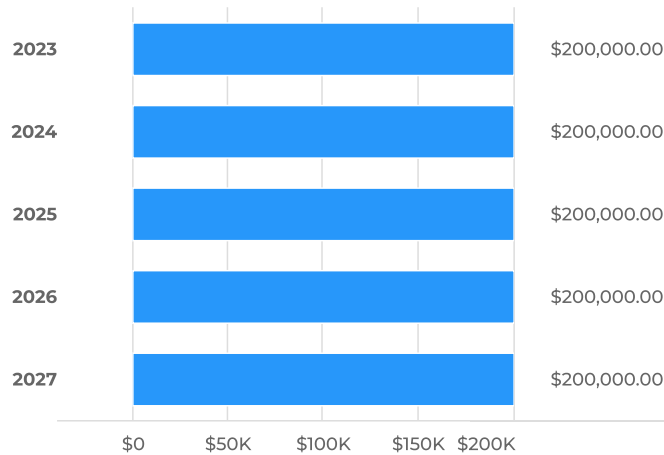
Operational Costs

FY2023 Budget
\$200,000

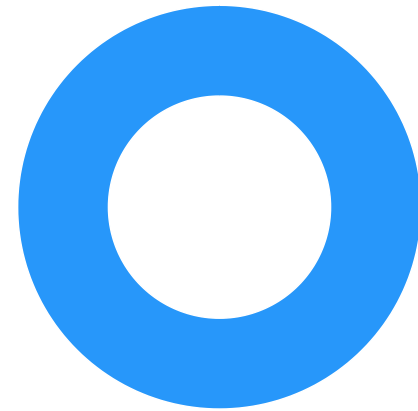
Total Budget (all years)
\$1M

Project Total
\$1M

Operational Costs by Year



Operational Costs for Budgeted Years



● Maintenance (100%) \$1,000,000.00
TOTAL \$1,000,000.00

Operational Costs Breakdown

Operational Costs	FY2023	FY2024	FY2025	FY2026	FY2027	Total
Maintenance	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$1,000,000
Total	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$1,000,000

Projected Timeline

Sep 30, 2023

FY 2023: Distribution Piping Improvements

Sep 30, 2023

FY 2023: Hydraulic Model Update

Sep 30, 2024

FY 2024: Water Treatment Plant #6 (\$12.4 million if this is the best option)

Sep 30, 2026

FY 2026: Water Infrastructure Improvements (Transmission Mains)

Water Reclamation Facility (WRF) Sustainability and Resiliency

Overview

Request Owner	Plant City
Department	Utility Operations
Type	Capital Improvement
Project Number	NEW

Description

Plan, develop, and implement systems and programs that facilitate the sustainability and resilience of the City's Water Reclamation Facility.

Details

Operating Impact	The operating impact will be evaluated as a part of this project.
Dates	See project timeline.
Type of Project	Capital Improvement Project (CIP)

Justification

Wastewater treatment is quickly moving from a treatment only process to a resource management process. The resource management approach encourages sustainability of the resource and resiliency of the processes in the treatment chain. Resource management includes, but not limited to, minimizing environmental impacts, adjusting to new regulations, managing quality of service, and preparing for cyber security concerns. This project will develop a comprehensive strategy to investigate, plan, implement, and maintain sustainable systems in the WRF to ensure that the City provides a high level of service, health, and safety to recover quickly and efficiently from difficulties.

The following concepts should be included in the plan:

- Residual Land Application
- Protection from Cyber Attacks and Mitigation Efforts for Vulnerability
- Surface Water Discharge
- Natural Disaster Resilience
- Peak Hour Performance of the Plant
- Maximization of Plant Capacity and Treatment

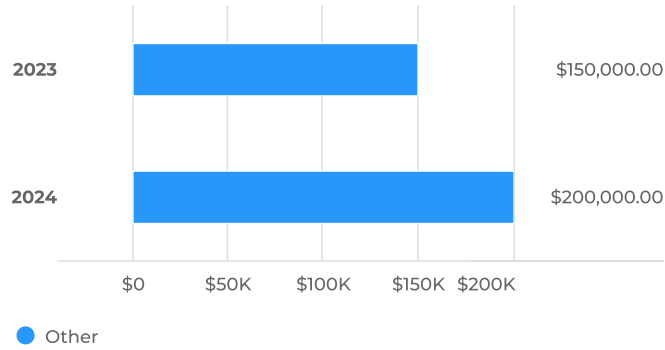
Core Strategies

Sustainability and Resilience of the WRF empowers outstanding *Customer Service* while maximizing *Organizational Effectiveness* by proactively addressing the dynamic wastewater treatment processes.

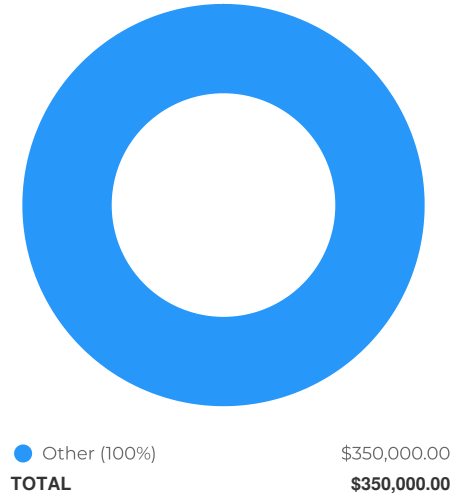
Capital Cost

FY2023 Budget **\$150,000** Total Budget (all years) **\$350K** Project Total **\$350K**

Capital Cost by Year



Capital Cost for Budgeted Years



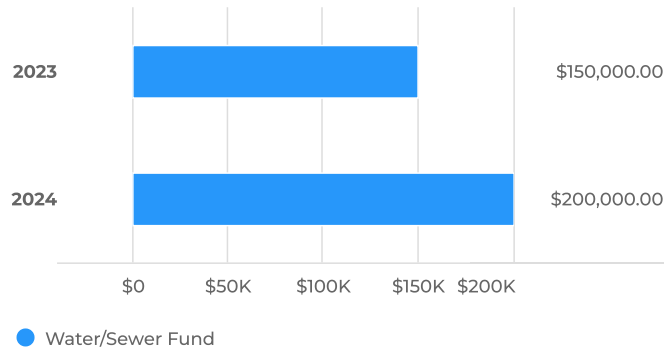
Capital Cost Breakdown

Capital Cost	FY2023	FY2024	Total
Other	\$150,000	\$200,000	\$350,000
Total	\$150,000	\$200,000	\$350,000

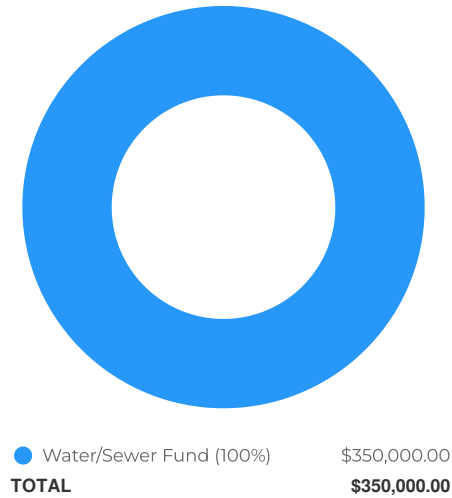
Funding Sources

FY2023 Budget **\$150,000** Total Budget (all years) **\$350K** Project Total **\$350K**

Funding Sources by Year



Funding Sources for Budgeted Years



Funding Sources Breakdown			
Funding Sources	FY2023	FY2024	Total
Water/Sewer Fund	\$150,000	\$200,000	\$350,000
Total	\$150,000	\$200,000	\$350,000

Projected Timeline



Water System Storage Tank Program

Overview

Request Owner	Plant City
Department	Utility Operations
Type	Capital Improvement
Project Number	U0009

Description

A maintenance program to ensure a desired level of service and extend the service life of the City's water storage tanks.

Details

Operating Impact	There will be no increase in operating expenses as a result of completing this program.
Dates	See project timeline.
Type of Project	Asset Management (AM)

Justification

A comprehensive maintenance program for the potable water storage tanks is essential to maintaining the tanks at optimal operational levels. Management of this asset also ensures health and safety to the City's water customers.

Per state regulations, the tanks are cleaned and inspected every 5 years while comprehensive rehabilitation is completed every 10 years.

Rehabilitation may include replacement and/or restoration of corroded steel components, removal and replacement of internal and external painting systems, and repair or replacement of piping, headers, valves, and ancillary components. The prior list is not intended to be exhaustive.

The program will provide uniform funding of \$75,000 per year for maintenance and/or renovation on a ten-year schedule for the tanks listed below.

Core Strategies

Maintaining the City's ground storage tanks is a regulatory requirement and enables *Organizational Effectiveness*. Keeping our tanks operational, clean, and painted supports protection of public health and outstanding *Customer Service*.

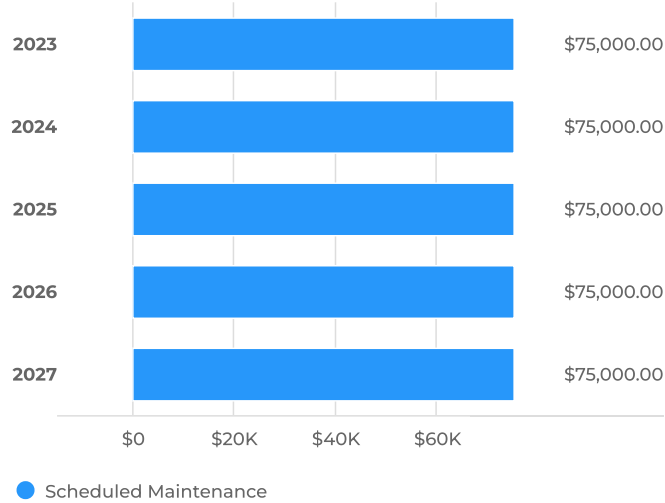
Capital Cost

FY2023 Budget
\$75,000

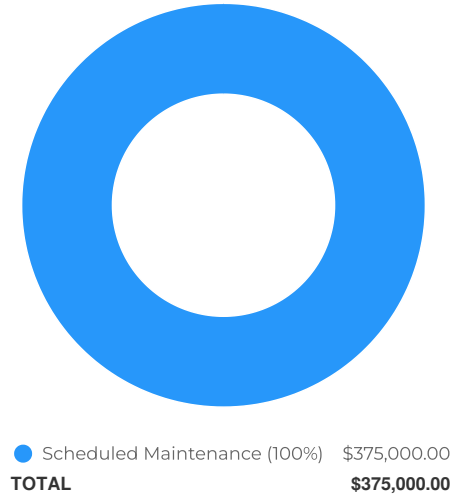
Total Budget (all years)
\$375K

Project Total
\$375K

Capital Cost by Year



Capital Cost for Budgeted Years



Capital Cost Breakdown

Capital Cost	FY2023	FY2024	FY2025	FY2026	FY2027	Total
Scheduled Maintenance	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$375,000
Total	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$375,000

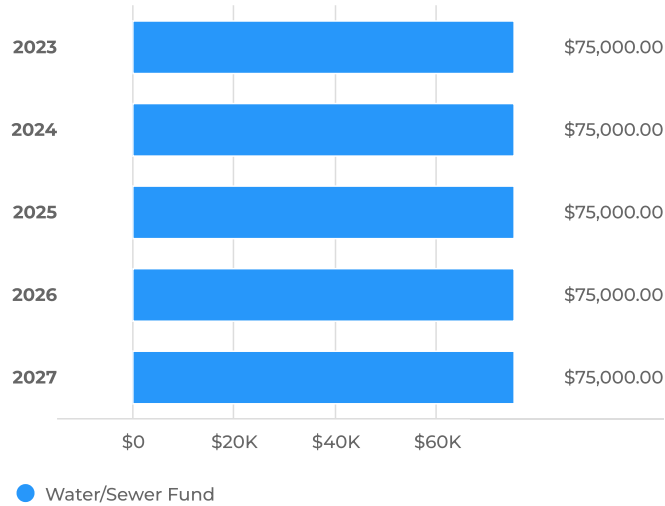
Funding Sources

FY2023 Budget
\$75,000

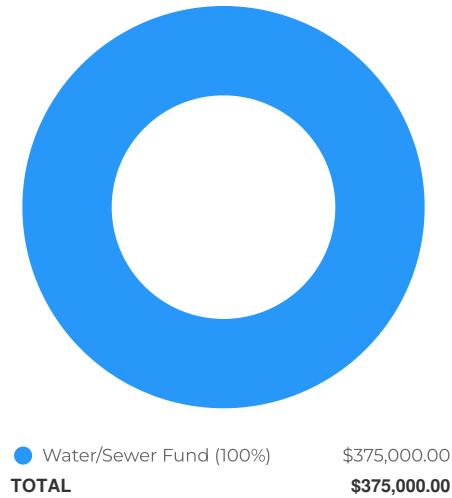
Total Budget (all years)
\$375K

Project Total
\$375K

Funding Sources by Year

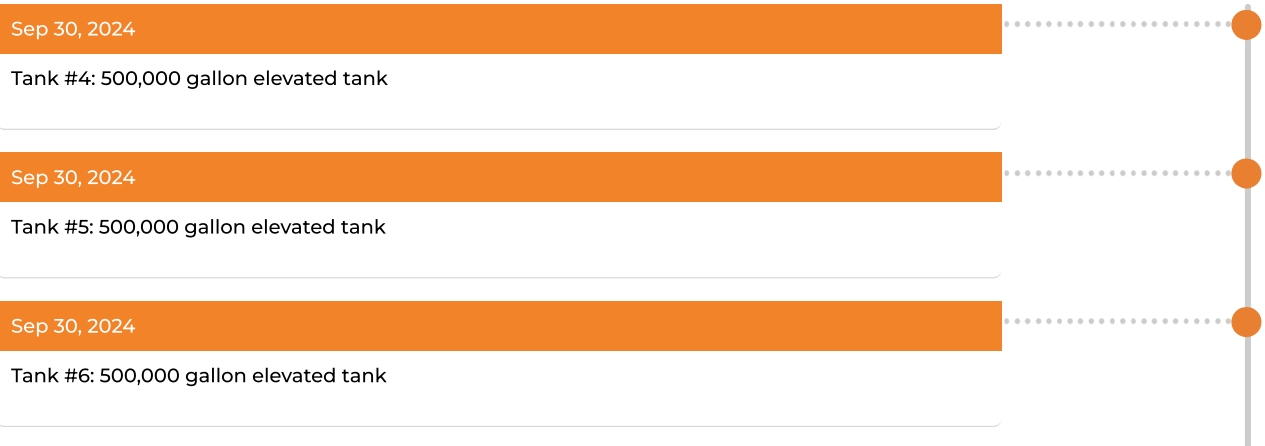


Funding Sources for Budgeted Years



Funding Sources Breakdown						
Funding Sources	FY2023	FY2024	FY2025	FY2026	FY2027	Total
Water/Sewer Fund	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$375,000
Total	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$375,000

Projected Timeline



Water Treatment Plant Asset Management Program

Overview

Request Owner	Plant City
Department	Utility Operations
Type	Capital Improvement
Project Number	U0012

Description

Extend the service life of City's water treatment plants while maintaining the plants at optimal operational levels.

Details

Operating Impact	There will be no increase in operating expenses as a result of completing this project.
Dates	See project timeline.
Type of Project	Asset Management (AM)

Justification

A comprehensive rehabilitation program for the City's Water Treatment Plants (WTPs) is needed to meet the required level of service by maintaining the assets of the treatment system. The program is intended for timely improvements and upgrades that maintains and extends the service life of the City's water treatment plants.

Upgrade and maintenance projects may include, but is not limited to, replacement or restoration of mechanical, electrical, instrumentation and control systems. This list is not intended to be exhaustive.

Core Strategies

Maintaining the City's Water Treatment Plants is a regulatory requirement and enables *Organizational Effectiveness*. Keeping our WTPs at optimal operational standards also supports protection of public health and provides outstanding *Customer Service*.

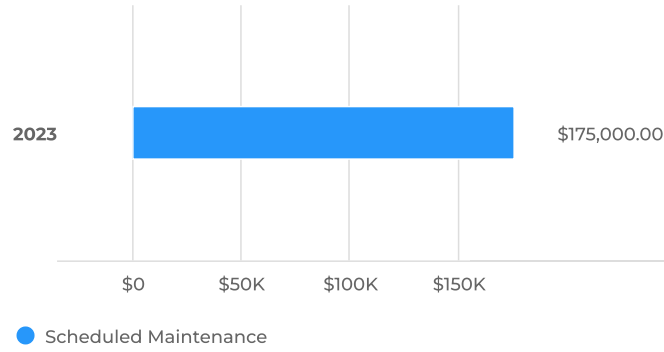
Capital Cost

FY2023 Budget
\$175,000

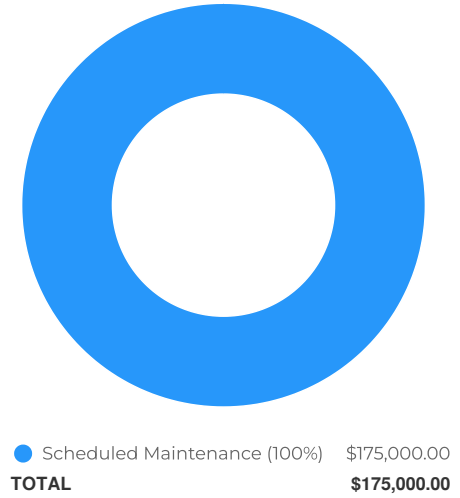
Total Budget (all years)
\$175K

Project Total
\$175K

Capital Cost by Year



Capital Cost for Budgeted Years

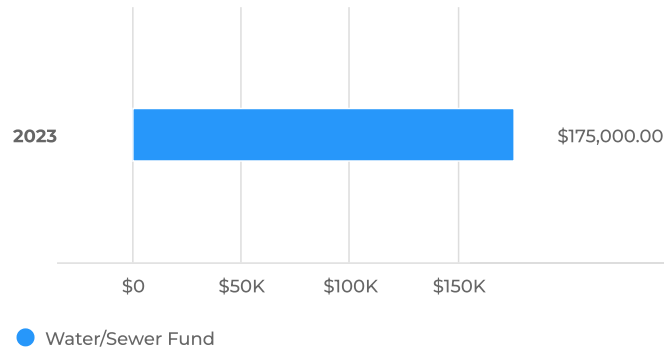


Capital Cost Breakdown		
Capital Cost	FY2023	Total
Scheduled Maintenance	\$175,000	\$175,000
Total	\$175,000	\$175,000

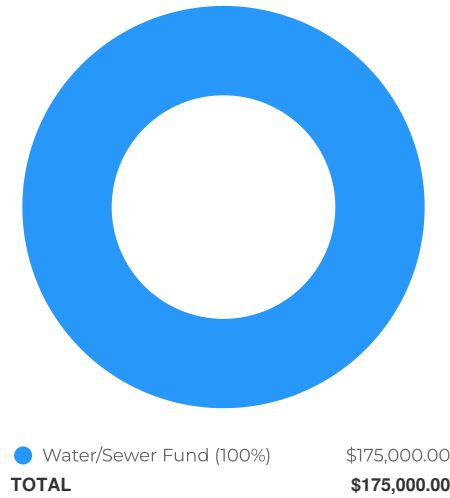
Funding Sources

FY2023 Budget **\$175,000** Total Budget (all years) **\$175K** Project Total **\$175K**

Funding Sources by Year

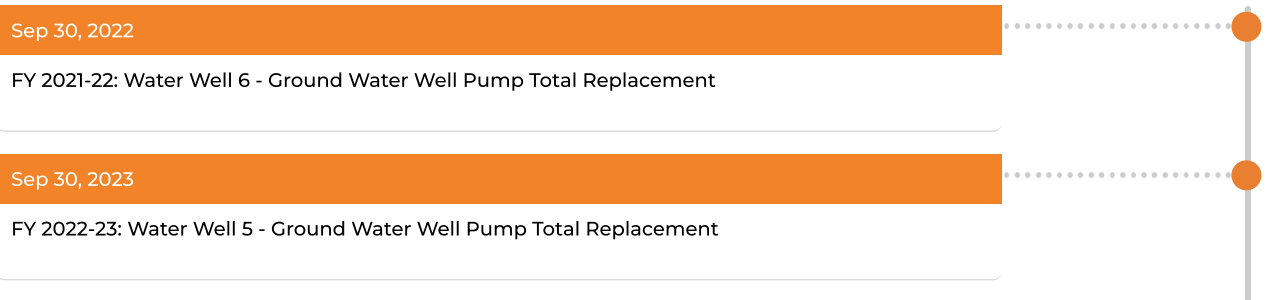


Funding Sources for Budgeted Years



Funding Sources Breakdown		
Funding Sources	FY2023	Total
Water/Sewer Fund	\$175,000	\$175,000
Total	\$175,000	\$175,000

Projected Timeline



Glossary

Abatement: A reduction or elimination of a real or personal property tax, motor vehicle excise, a fee, charge, or special assessment imposed by a governmental unit. Granted only on application of the person seeking the abatement and only by the committing governmental unit.

Accounting System: The total structure of records and procedures that identify record, classify, and report information on the financial position and operations of a governmental unit or any of its funds, account groups, and organizational components.

Accrued Interest: The amount of interest that has accumulated on the debt since the date of the last interest payment, and on the sale of a bond, the amount accrued up to but not including the date of delivery (settlement date). (See Interest)

Amortization: The gradual repayment of an obligation over time and in accordance with a predetermined payment schedule.

Appropriation: A legal authorization from the community's legislative body to expend money and incur obligations for specific public purposes. An appropriation is usually limited in amount and as to the time period within which it may be expended.

Arbitrage: As applied to municipal debt, the investment of tax-exempt bonds or note proceeds in higher yielding, taxable securities. Section 103 of the Internal Revenue Service (IRS) Code restricts this practice and requires (beyond certain limits) that earnings be rebated (paid) to the IRS.

Assessed Valuation: A value assigned to real estate or other property by a government as the basis for levying taxes.

Audit: An examination of a community's financial systems, procedures, and data by a certified public accountant (independent auditor), and a report on the fairness of financial statements and on local compliance with statutes and regulations. The audit serves as a valuable management tool in evaluating the fiscal performance of a community.

Audit Report: Prepared by an independent auditor, an audit report includes: (a) a statement of the scope of the audit; (b) explanatory comments as to application of auditing procedures; (c) findings and opinions. It is almost always accompanied by a management letter which contains supplementary comments and recommendations.

Available Funds: Balances in the various fund types that represent non-recurring revenue sources. As a matter of sound practice, they are frequently appropriated to meet unforeseen expenses, for capital expenditures or other one-time costs.

Balance Sheet: A statement that discloses the assets, liabilities, reserves and equities of a fund or governmental unit at a specified date.

Betterments (Special Assessments): Whenever a specific area of a community receives benefit from a public improvement (e.g., water, sewer, sidewalk, etc.), special property taxes may be assessed to reimburse the governmental entity for all or part of the costs it incurred. Each parcel receiving benefit from the improvement is assessed for its proportionate share of the cost of such improvements. The proportionate share may be paid in full or the property owner may request that the assessors apportion the betterment over 20 years. Over the life of the betterment, one year's apportionment along with one year's committed interest computed from October 1 to October 1 is added to the tax bill until the betterment has been paid.

Bond: A means to raise money through the issuance of debt. A bond issuer/borrower promises in writing to repay a specified sum of money, alternately referred to as face value, par value or bond principal, to the buyer of the bond on a specified future date (maturity date), together with periodic interest at a specified rate. The term of a bond is always greater than one year. (See Note)

Bond and Interest Record: (Bond Register) – The permanent and complete record maintained by a treasurer for each bond issue. It shows the amount of interest and principal coming due each date and all other pertinent information concerning the bond issue.

Bonds Authorized and Unissued: Balance of a bond authorization not yet sold. Upon completion or abandonment of a project, any remaining balance of authorized and unissued bonds may not be used for other purposes, but must be rescinded by the community's legislative body to be removed from community's books.

Bond Issue: Generally, the sale of a certain number of bonds at one time by a governmental unit.

Bond Rating (Municipal): A credit rating assigned to a municipality to help investors assess the future ability, legal obligation, and willingness of the municipality (bond issuer) to make timely debt service payments. Stated otherwise, a rating helps prospective investors determine the level of risk associated with a given fixed-income investment. Rating agencies, such as Moody's and Standard and Poors, use rating systems, which designate a letter or a combination of letters and numerals where AAA is the highest rating and C1 is a very low rating.

Budget: A plan for allocating resources to support particular services, purposes and functions over a specified period of time. (See Performance Budget, Program Budget)

Capital Assets: All real and tangible property used in the operation of government, which is not easily converted into cash, and has an initial useful life extending beyond a single financial reporting period. Capital assets include land and land improvements; infrastructure such as roads, bridges, water and sewer lines; easements; buildings and building improvements; vehicles, machinery and equipment. Communities typically define capital assets in terms of a minimum useful life and a minimum initial cost. (See Fixed Assets)

Capital Budget: An appropriation or spending plan that uses borrowing or direct outlay for capital or fixed asset improvements. Among other information, a capital budget should identify the method of financing each recommended expenditure, i.e., tax levy or rates, and identify those items that were not recommended. (See Capital Assets, Fixed Assets)

Cash: Currency, coin, checks, postal and express money orders and bankers' drafts on hand or on deposit with an official or agent designated as custodian of cash and bank deposits.

Cash Management: The process of monitoring the ebb and flow of money in an out of municipal accounts to ensure cash availability to pay bills and to facilitate decisions on the need for short- term borrowing and investment of idle cash.

Certificate of Deposit (CD): A bank deposit evidenced by a negotiable or non-negotiable instrument, which provides on its face that the amount of such deposit plus a specified interest payable to a bearer or to any specified person on a certain specified date, at the expiration of a certain specified time, or upon notice in writing.

Classification of Real Property: Assessors are required to classify all real property according to use into one of four classes: residential, open space, commercial, and industrial. Having classified its real properties, local officials are permitted to determine locally, within limitations established by statute and the Commissioner of Revenue, what percentage of the tax burden is to be borne by each class of real property and by personal property owners.

Collective Bargaining: The process of negotiating workers' wages, hours, benefits, working conditions, etc., between an employer and some or all of its employees, who are represented by a recognized labor union. regarding wages, hours and working conditions.

Consumer Price Index: The statistical measure of changes, if any, in the overall price level of consumer goods and services. The index is often called the "cost-of-living index."

Cost-Benefit Analysis: A decision-making tool that allows a comparison of options based on the level of benefit derived and the cost to achieve the benefit from different alternatives.

Debt Burden: The amount of debt carried by an issuer usually expressed as a measure of value (i.e., debt as a percentage of assessed value, debt per capita, etc.). Sometimes debt burden refers to debt service costs as a percentage of the total annual budget.

Debt Service: The repayment cost, usually stated in annual terms and based on an amortization schedule, of the principal and interest on any particular bond issue.

Encumbrance: A reservation of funds to cover obligations arising from purchase orders, contracts, or salary commitments that are chargeable to, but not yet paid from, a specific appropriation account.

Enterprise Funds: An enterprise fund is a separate accounting and financial reporting mechanism for municipal services for which a fee is charged in exchange for goods or services. It allows a community to demonstrate to the public the portion of total costs of a service that is recovered through user charges and the portion that is subsidized by the tax levy, if any. With an enterprise fund, all costs of service delivery--direct, indirect, and capital costs—are identified. This allows the community to recover total service costs through user fees if it chooses. Enterprise accounting also enables communities to reserve the

"surplus" or net assets unrestricted generated by the operation of the enterprise rather than closing it out to the general fund at year-end. Services that may be treated as enterprises include, but are not limited to, water, sewer, hospital, and airport services.

Equalized Valuations (EQVs): The determination of the full and fair cash value of all property in the community that is subject to local taxation.

Estimated Receipts: A term that typically refers to anticipated local revenues often based on the previous year's receipts and represent funding sources necessary to support a community's annual budget. (See Local Receipts)

Exemptions: A discharge, established by statute, from the obligation to pay all or a portion of a property tax. The exemption is available to particular categories of property or persons upon the timely submission and approval of an application to the assessors. Properties exempt from taxation include hospitals, schools, houses of worship, and cultural institutions. Persons who may qualify for exemptions include disabled veterans, blind individuals, surviving spouses, and seniors.

Expenditure: An outlay of money made by municipalities to provide the programs and services within their approved budget.

Fiduciary Funds: Repository of money held by a municipality in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and other funds. These include pension (and other employee benefit) trust funds, investment trust funds, private- purpose trust funds, and agency funds.

Fixed Assets: Long-lived, assets such as buildings, equipment and land obtained or controlled as a result of past transactions or circumstances.

Fixed Costs: Costs that are legally or contractually mandated such as retirement, FICA/Social Security, insurance, debt service costs or interest on loans.

Float: The difference between the bank balance for a local government's account and its book balance at the end of the day. The primary factor creating float is clearing time on checks and deposits. Delays in receiving deposit and withdrawal information also influence float.

Full Faith and Credit: A pledge of the general taxing powers for the payment of governmental obligations. Bonds carrying such pledges are usually referred to as general obligation or full faith and credit bonds.

Fund: An accounting entity with a self-balancing set of accounts that are segregated for the purpose of carrying on identified activities or attaining certain objectives in accordance with specific regulations, restrictions, or limitations.

Fund Accounting: Organizing financial records into multiple, segregated locations for money. A fund is a distinct entity within the municipal government in which financial resources and activity (assets, liabilities, fund balances, revenues, and expenditures) are accounted for independently in accordance with specific regulations, restrictions or limitations. Examples of funds include the general fund and enterprise funds. Communities whose accounting records are organized according to the Uniform Municipal Accounting System (UMAS) use multiple funds.

GASB 34: A major pronouncement of the Governmental Accounting Standards Board that establishes new criteria on the form and content of governmental financial statements. GASB 34 requires a report on overall financial health, not just on individual funds. It requires more complete information on the cost of delivering value estimates on public infrastructure assets, such as bridges, road, sewers, etc. It also requires the presentation of a narrative statement the government's financial performance, trends and prospects for the future.

GASB 45: This is another Governmental Accounting Standards Board major pronouncement that each public entity account for and report other postemployment benefits in its accounting statements. Through actuarial analysis, municipalities must identify the true costs of the OPEB earned by employees over their estimated years of actual service.

General Fund: The fund used to account for most financial resources and activities governed by the normal appropriation process.

General Obligation Bonds: Bonds issued by a municipality for purposes allowed by statute that are backed by the full faith and credit of its taxing authority.

Governing Body: A board, committee, commission, or other executive or policymaking body of a municipality or school district.

Indirect Cost: Costs of a service not reflected in the operating budget of the entity providing the service. An example of an indirect cost of providing water service would be the value of time spent by non-water department employees processing water bills. A determination of these costs is necessary to analyze the total cost of service delivery. The matter of indirect costs arises most often in the context of enterprise funds.

Interest: Compensation paid or to be paid for the use of money, including amounts payable at periodic intervals or discounted at the time a loan is made. In the case of municipal bonds, interest payments accrue on a day-to-day basis, but are paid every six months.

Interest Rate: The interest payable, expressed as a percentage of the principal available for use during a specified period of time. It is always expressed in annual terms.

Investments: Securities and real estate held for the production of income in the form of interest, dividends, rentals or lease payments. The term does not include fixed assets used in governmental operations.

Line Item Budget: A budget that separates spending into categories, or greater detail, such as supplies, equipment, maintenance, or salaries, as opposed to a program budget.

Local Aid: Revenue allocated by the state or counties to municipalities and school districts.

Maturity Date: The date that the principal of a bond becomes due and payable in full.

Municipal(s): (As used in the bond trade) "Municipal" refers to any state or subordinate governmental unit. "Municipals" (i.e., municipal bonds) include not only the bonds of all political subdivisions, such as cities, towns, school districts, special districts, counties but also bonds of the state and agencies of the state.

Note: A short-term loan, typically with a maturity date of a year or less.

Objects of Expenditures: A classification of expenditures that is used for coding any department disbursement, such as "personal services," "expenses," or "capital outlay."

Official Statement: A document prepared for potential investors that contains information about a prospective bond or note issue and the issuer. The official statement is typically published with the notice of sale. It is sometimes called an offering circular or prospectus.

Operating Budget: A plan of proposed expenditures for personnel, supplies, and other expenses for the coming fiscal year.

Overlapping Debt: A community's proportionate share of the debt incurred by an overlapping government entity, such as a regional school district, regional transit authority, etc.

Performance Budget: A budget that stresses output both in terms of economy and efficiency.

Principal: The face amount of a bond, exclusive of accrued interest.

Program: A combination of activities to accomplish an end.

Program Budget: A budget that relates expenditures to the programs they fund. The emphasis of a program budget is on output.

Purchased Services: The cost of services that are provided by a vendor.

Refunding of Debt: Transaction where one bond issue is redeemed and replaced by a new bond issue under conditions generally more favorable to the issuer.

Reserve Fund: An amount set aside annually within the budget of a town to provide a funding source for extraordinary or unforeseen expenditures.

Revaluation: The assessors of each community are responsible for developing a reasonable and realistic program to achieve the fair cash valuation of property in accordance with constitutional and statutory requirements. The nature and extent of that program will depend on the assessors' analysis and consideration of many factors, including, but not limited to, the status of

the existing valuation system, the results of an in-depth sales ratio study, and the accuracy of existing property record information.

Revenue Anticipation Note (RAN): A short-term loan issued to be paid off by revenues, such as tax collections and state aid. RANs are full faith and credit obligations.

Revenue Bond: A bond payable from and secured solely by specific revenues and thereby not a full faith and credit obligation.

Revolving Fund: Allows a community to raise revenues from a specific service and use those revenues without appropriation to support the service.

Sale of Real Estate Fund: A fund established to account for the proceeds of the sale of municipal real estate other than proceeds acquired through tax title foreclosure.

Stabilization Fund: A fund designed to accumulate amounts for capital and other future spending purposes, although it may be appropriated for any lawful purpose.

Surplus Revenue: The amount by which cash, accounts receivable, and other assets exceed liabilities and reserves.

Tax Rate: The amount of property tax stated in terms of a unit of the municipal tax base; for example, \$14.80 per \$1,000 of assessed valuation of taxable real and personal property.

Tax Title Foreclosure: The procedure initiated by a municipality to obtain legal title to real property already in tax title and on which property taxes are overdue.

Trust Fund: In general, a fund for money donated or transferred to a municipality with specific instructions on its use. As custodian of trust funds, the treasurer invests and expends such funds as stipulated by trust agreements, as directed by the commissioners of trust funds or by the community's legislative body. Both principal and interest may be used if the trust is established as an expendable trust. For nonexpendable trust funds, only interest (not principal) may be expended as directed.

Uncollected Funds: Recently deposited checks included in an account's balance but drawn on other banks and not yet credited by the Federal Reserve Bank or local clearinghouse to the bank cashing the checks. (These funds may not be loaned or used as part of the bank's reserves and they are not available for disbursement.)

Undesignated Fund Balance: Monies in the various government funds as of the end of the fiscal year that are neither encumbered nor reserved, and are therefore available for expenditure once certified as part of free cash.

Unreserved Fund Balance (Surplus Revenue Account): The amount by which cash, accounts receivable, and other assets exceed liabilities and restricted reserves. It is akin to a "stockholders' equity" account on a corporate balance sheet. It is not, however, available for appropriation in full because a portion of the assets listed as "accounts receivable" may be taxes receivable and uncollected. (See Free Cash)

Valuation (100 Percent): The legal requirement that a community's assessed value on property must reflect its market, or full and fair cash value.