



CITY OF PLANT CITY

FISCAL YEAR 2016-17

PROPOSED BUDGET

Special City Commission Meeting
July 11, 2016

Mike Herr, City Manager
Diane Reichard, Chief Financial Officer



BUDGET HIGHLIGHTS

- No Increase in Ad Valorem Millage Rate
 - Property values increased by 9.8% to \$1.86 billion
 - Ad valorem revenues increase by \$823,265
 - **Millage rate remains at 4.7157**
- Department requests that were not approved in the budget creating a cost avoidance of:
 - \$827,000 for 21 new positions
 - \$1.1 million for fleet replacement



INVESTMENT IN EMPLOYEES

- Health Insurance
 - 15% increase in health insurance premiums
 - Estimated cost of \$305,000 recommended to be borne by the City across all funds
- Continue Tuition Reimbursement Program for employees at \$10,000.00



SALARY ADJUSTMENT FOR EMPLOYEES

- Conducted a Pay Plan Study
 - Results have been evaluated and will cost \$3.0 million with benefits to implement
 - The City Manager recommended a salary adjustment in the budget totaling \$1.3 million
- Implementation of Salary Adjustment
 - All Employees – 2.5% COLA on October 1
 - Performance based raises
 - Step increases for Police and Fire Rescue
 - Averaging 4.7% for Police, 5% for Fire Rescue
 - \$167,000 and \$119,000 respectively
 - Non-step employees 5% on anniversary date



FUNDING TO OUTSIDE AGENCIES

- **Economic Development**
 - Plant City Economic Development Council \$150,000
 - Tampa Hillsborough Economic Development Council \$ 25,000
- **Aid to Other Organizations (General Fund):**
 - Plant City Chamber of Commerce \$65,000
 - Improvement League of Plant City (Parades) \$2,000
 - Black Heritage Celebration \$2,000
 - Plant City Christmas Parade \$2,000
 - Partnership with Plant City Art Council \$6,000



FUNDING TO OUTSIDE AGENCIES

- Aid to Other Organizations:

- Boys and Girls Club of Plant City (CDBG) \$20,000
- Railroad Museum Society (CRA) \$25,000
- 1914 Building Maintenance (CRA) \$35,000

- The \$50,000 request from Plant City Main Street to hire a Director is not included in the budget at this time. Awaiting direction from the City Commission about this request for funding.



SPECIAL FUNDING REQUEST

Lobbyist - New Request for \$50,000

1. A financial return in our investment for partnering assistance. Our City should expect monies for capital projects. This would be in the form of specific appropriations or grants.
2. A keen awareness about emerging state government policy trends that adversely impact local governments and would help our City more proactively address these concerns either with our legislature or the Governor's Office.
3. Build key relationships with state elected official like the Governor, Cabinet members, key legislators as well as key Agency Heads.



GENERAL FUND

The net General Fund revenue is \$1,732,642 higher than last year.

		FY 2015-16		FY 2016-17
		Budget		Budget
Fund Balance	9/30/2015	\$ 11,633,077	9/30/2016	\$ 10,163,584
Revenues		24,690,109		26,422,751
Expenditures		27,235,168		28,723,016
Re-appropriated		\$ (2,545,059)		\$ (2,300,265)
Expected Shortfall		(1,469,493)		-
Fund Balance	9/30/2016	\$ 10,163,584	9/30/2017	\$ 7,863,319



MAJOR GENERAL FUND REVENUES

	FY 2015-16	FY 2016-17	Increase / (Decrease)
Property Taxes	\$ 7,501,389	\$ 8,324,654	\$ 823,265
Franchise Fees	3,590,000	3,705,000	115,000
Public Service Tax	3,660,000	3,790,000	130,000
Building Permits	750,000	665,500	(84,500)
1/2 Cent Sales Tax	2,950,000	3,139,000	189,000
Ambulance Fees	700,000	650,000	(50,000)
Business Tax	455,000	505,000	50,000
Recreation Fees	379,000	436,000	57,000
Major Revenues	\$ 19,985,389	\$ 21,215,154	\$ 1,229,765



GENERAL FUND EXPENDITURES

	FY 2015-16	FY 2016-17	Increase / Decrease
Personal Services	\$ 18,901,019	\$ 20,155,406	\$ 1,254,387
Operating Expenditures	6,621,342	6,897,376	276,034
Capital	130,175	169,140	38,965
Other Expenditures	1,582,632	1,501,094	(81,538)
Total Expenditures	\$ 27,235,168	\$ 28,723,016	\$ 1,487,848

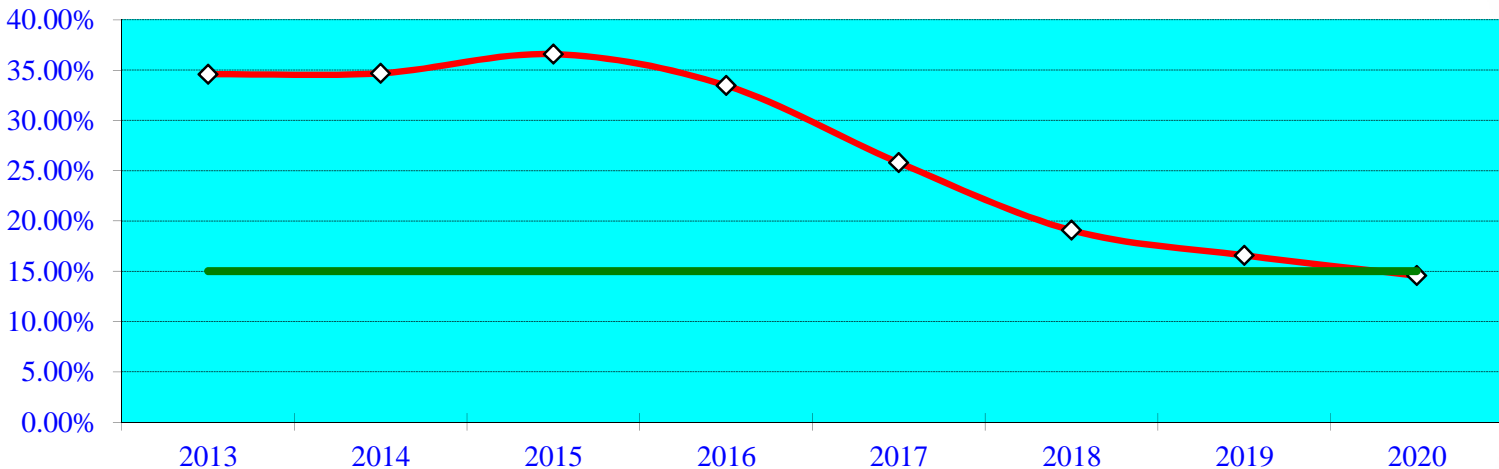
Other Expenditures include: aid to private organizations, contingency, transfers out for capital, debt payments, and CRA.



GENERAL FUND REVENUES

Unassigned Fund Balance - General Fund

As a Percent of General Fund Operating Revenue



	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Unassigned Fund Balance after Budget Appropriation	7,982,002	8,481,712	9,088,018	7,863,319	7,549,884	6,613,584	5,563,584	4,563,584
Operating Revenue	23,075,983	24,447,320	24,834,686	25,468,713	26,422,751	28,145,300	29,350,000	30,000,000
Unassigned Fund Balance as a percent of Net Operating Revenue	34.59%	34.69%	36.59%	30.87%	28.57%	23.50%	18.96%	15.21%

Note: Green Bar denotes 15 percent level - considered healthy fund balance



WATER /SEWER UTILITIES FUND

		FY 2015-16			FY 2016-17
		<u>Budget</u>			<u>Budget</u>
Fund Balance	9/30/2015	\$ 13,065,567	9/30/2016	\$ 13,678,726	
Revenues		15,836,285		15,899,144	
Expenditures		<u>16,175,379</u>		<u>17,668,177</u>	
Re-appropriated		\$ (339,094)		\$ (1,769,033)	
Expected Excess		613,159		-	
Fund Balance	9/30/2016	\$ 13,678,726	9/30/2017	\$ 11,909,693	

Rates are estimated to increase 1.3 percent based on the calculation
as specified in the Code



SOLID WASTE FUND

No Rate Increase since Fiscal Year 2007-08

		FY 2015-16		FY 2016-17
		Budget		Budget
Fund Balance	9/30/2015	\$ 10,847,584	9/30/2016	\$ 11,271,233
Revenues		6,394,500		6,402,000
Expenditures		6,496,450		7,773,837
Re-appropriated		\$ (101,950)		\$ (1,371,837)
Expected Excess		423,649		-
Fund Balance	9/30/2016	\$ 11,271,233	9/30/2017	\$ 9,899,396

No rate increase is recommended for Fiscal Year 2016-17

NOTE: \$1,340,000 of the reappropriated fund balance will be the transfer as a loan to construct Fire Station 3.



STORMWATER FUND

		FY 2015-16			FY 2016-17
		<u>Budget</u>			<u>Budget</u>
Fund Balance	9/30/2015	\$ 1,493,392	9/30/2016	\$ 1,344,089	
Revenues		2,597,864		2,596,490	
Expenditures		<u>2,907,739</u>		<u>3,338,541</u>	
Re-appropriated		\$ (309,875)		\$ (742,051)	
Expected Shortfall		(149,303)		-	
Fund Balance	9/30/2016	\$ 1,344,089	9/30/2017	\$ 602,038	

Rates increase 3 percent each year per Code



STREETS FUND

		FY 2015-16		FY 2016-17
		<u>Budget</u>		<u>Budget</u>
Fund Balance	9/30/2015	\$ 1,345,276	9/30/2016	\$ 1,409,456
Revenues		1,917,241		2,012,527
Expenditures		<u>2,101,804</u>		<u>2,025,561</u>
Re-appropriated		\$ (184,563)		\$ (13,034)
Expected Excess		64,180		-
Fund Balance	9/30/2016	\$ 1,409,456	9/30/2017	\$ 1,396,422



CAPITAL IMPROVEMENT PROJECTS



FIRE STATION 3 CONSTRUCTION

- Construct of Fire Station 3 with 7,000 square feet at Mike Sansone Park.
- Station will allow for three smaller subdivided response areas to meet the National Fire Protection Association standards response time.

FIRE STATION	PREVIOUSLY ALLOCATED	FY 2016 - 2017
Land Purchase/Study	\$ 200,000	\$ -
Engineering/Design	148,160	-
Station Construction	-	1,800,000
Station Furnishings	-	90,000
Site Prep/Survey	100,000	-
Total	\$ 448,160	\$ 1,890,000
FUNDING		
Capital Projects	\$ 63,160	\$ -
Impact Fees	385,000	550,000
Loan from Solid Waste Fund	-	1,340,000
Total	\$ 448,160	\$ 1,890,000



FIRE STATION 3 FUNDING

- Fire Impact Fees - \$550,000
- Internal Loan from the Solid Waste Fund
 - Maximum borrowing of \$1,340,000 during 2016-17
 - Payback begins October 1, 2017
 - \$137,000 annually from General Fund
 - 10 years at 0.4% interest



WATER/SEWER FUND

- Upgrade mechanical read water meters to Automatic Meter Reading (AMR) devices. This will take approximately two years to complete the remaining 60% of the system.
- In 2018-19, a recurring expense of \$230,000 will be used for routine meter replacements. Meters have an anticipated useful life of 10 years.

<u>Description</u>	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>
Meter Repair/ Replacement	\$770,000	\$770,000	\$230,000



WATER/SEWER FUND

- Replace waterlines that have reached or exceeded their useful life.
 - \$250,000 for replacement projects, includes \$50,000 for Reynolds Street
 - \$150,000 for Turkey Creek Road.
- Neighborhood projects may also include changes in pipe size to improve service.

<u>Description</u>	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>
Waterline Replacement	\$400,000	\$300,000	\$350,000



WATER/SEWER FUND

- Replace gravity sewer lines and force mains that have reached or exceeded their useful life.
 - \$600,000 for miscellaneous replacement projects
 - \$250,000 for Reynolds Street
 - \$100,000 for Turkey Creek Road
 - \$500,000 for six point repairs (Grant & Hunter intersection, Kipling Avenue, J.L. Redman Highway, Reynolds Creek Avenue, West Martin Luther King Blvd, and Waller Street)
- In the future, there will be \$600,000 for replacement of sewer lines associated with resurfacing projects.

<u>Description</u>	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>
Sewer line Repair/ Relocation/Upgrade	\$1,485,000	\$1,200,000	\$1,300,000



WATER/SEWER FUND

Upgrade generators and pumps for lift stations to increase longevity.

- \$100,000 to replace pumps and generators.
- \$15,000 for maintenance and repairs
- \$100,000 for the labor contract to complete repairs

<u>Description</u>	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>
Pumps and Lift Station Main	\$215,000	\$215,000	\$215,000

The city currently has 43 pump stations with 2-3 pumps per station and 18 generators total. The life expectancy of the pumps is 10-15 years with a cost of \$7,000-10,000. Generator life expectancy is approximately 30 years.



CIT FUND

Resurface various roads throughout the city based on the \$1 million available to resurface collector roads and reduce emergency repairs.

<u>Description</u>	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>
Street Resurfacing	\$1,000,000	\$1,000,000	\$1,000,000
<u>Funding</u>			
CIT	\$ 970,000	\$ 970,000	\$ 970,000
Streets (Gas Tax)	\$ 30,000	\$ 30,000	\$ 30,000



CIT FUND

Improvements to railroad crossings as requested by CSX.
Future year allocations are for programmed renovation based on crossing conditions.

<u>Description</u>	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>
Railroad Crossing Repair	\$100,000	\$100,000	\$100,000



CIT FUND

Multi-year accumulation of funds to upgrade and/or replace playground equipment as needed due to normal weathering, wear and tear at the 14 various playground locations.

<u>Description</u>	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>
Playground Improvements	\$100,000	\$50,000	\$50,000



STORMWATER FUND

- Construct erosion and scouring measures at the Risk Street Bridge on the canal bottom and side slopes to meet FDOT standards.
- Line the Cherry Street ditch which flows between Maryland and Palm Drive.

<u>Description</u>	<u>2016-17</u>
Risk Street Bridge Erosion	\$290,000
Cherry Street Ditch Lining (additional engineering)	\$ 20,000

(Note: 2015-16 includes \$25,000 for engineering and \$250,000 for construction, which should begin in November 2016)



STORMWATER FUND

Rehabilitate and repair drainage pipes and inlets

The city's stormwater system is aging and not operating at its optimal level of service. Programmed rehabilitation or repairs of stormwater system will minimize the unsafe conditions and potential for damage to adjacent properties.

<u>Description</u>	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>
Stormwater Drainage Pipe Rehab	\$200,000	\$150,000	\$175,000



STORMWATER FUND

Three Phase Plan:

1. Watershed evaluation and inventory to identify and model all basins.
2. Management plan to conduct modeling and identify flood plain areas.
3. BMP/Alternative analysis to identify areas of concern and create best practices.

<u>Description</u>	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>
Stormwater Master Plan	\$250,000	\$200,000	\$200,000

Note: Requires match from SWFWMD



CDBG - REVENUES

Administration:	\$ 50,000
Projects:	
Waller Street	\$200,000
Sidewalks	\$ 46,095
Program Income:	
Boys & Girls Club	\$ 20,000
Façade Improvements	\$ 30,000



CDBG – SIDEWALK IMPROVEMENTS

Approximately 2,800 linear feet in three phases

- Allen Street from Alabama Street to Cooper Park
- Warren Street immediately across from Lincoln Elementary
- Renfro Street from Knight to Warnell Streets

<u>Description</u>	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>
Engineering	\$ 5,000	\$ 45,000	\$ 5,000
Construction	<u>81,000</u>	<u>66,500</u>	<u>145,000</u>
Total	\$86,000	\$111,500	\$150,000
<u>Funding</u>			
CDBG	\$46,095	\$ 75,000	\$150,000
Streets	<u>39,905</u>	<u>36,500</u>	<u>0</u>
Total	\$86,000	\$111,500	\$150,000



CDBG – WALLER STREET IMPROVEMENTS

Reconstruct Waller Street from Grant Street to Martin Luther King Boulevard

- Repair failure under railroad crossing
- Improve depression area, eastbound lane on Grant south of Snowden
- Resurface street

Description

2016-17

Engineering/Construction

\$234,000



CDBG – WALLER STREET IMPROVEMENTS





COMMUNITY REDEVELOPMENT AGENCY BUDGET



COMMUNITY REDEVELOPMENT AGENCY

CRA Valuation*	\$171,948,912
Less Base Year	<u>\$68,899,330</u>
Tax Increment	\$103,049,582
Millage Rate	4.7157
City's Budget Amount (95%)	\$461,653

Based on June 24, 2016

* Values increased from \$158,757,406 or 8.3%



COMMUNITY REDEVELOPMENT AGENCY

Revenue Sources

2016-17

Hillsborough County

\$561,166

Tampa Port Authority

\$16,153

City of Plant City

\$461,653

Total

\$1,038,972



COMMUNITY REDEVELOPMENT AGENCY

Expenditures

2016-17

1914 Building Maintenance

\$35,000

Code Enforcement Demolition

\$50,000

Incentive Program

\$50,000

Advertising & Promotion RFQ

\$ 7,500

Crime Patrol

\$78,000

Property Maintenance

\$45,000



COMMUNITY REDEVELOPMENT AGENCY

Capital Projects

2016-17

CRA Property Acquisition

\$500,000

Laura Street (benches/trash receptacles)

\$ 75,000

Entryway Signage (East Gateway vision)

\$ 50,000



PROPOSED TOTAL BUDGET OVERVIEW – ALL FUNDS

	<u>FY 2015-16</u>	<u>FY 2016-17</u>
Total All Funds	\$67,221,824	\$72,364,877
Less: CRA	<u>\$ 909,012</u>	<u>\$ 1,092,420</u>
Total Expenses	\$66,312,812	\$71,272,457

Total increase in Budget is \$4,959,645



MAJOR INVESTMENTS FOR FISCAL YEAR 2016-17

- Construct Fire Station 3 - \$1,890,000
 - Use Fire impact fees from reserve - \$550,000
 - Use Solid Waste Funds to provide a loan at a lower interest rate - \$1,340,000
- Upgrade to Automatic Meter Reading devices for efficiency - \$750,000
- Replace water and sewer lines to provide dependable service - \$1,000,000
- Park improvements - \$390,000
- Adjust employee salaries toward market levels - \$1,300,000



FUTURE DATES

July 25

Set Millage Rate

August

Budget Workshops, as needed

September 12

**1st Public Hearing on Budget
and Capital Improvement Plan**

September 26

**Final Public Hearing to adopt
Budget for Fiscal Year 2016-17
and Capital Improvement Plan**